

**County Facilities Committee
Tentative Minutes
December 11, 2018**

1. Call Meeting to Order: Chairwoman Heuer called the meeting to order at 1:01 p.m. Present: Fritz, Griffin, Kenney, Oltmanns, Reising and Typer. Others: Sheriff Brian VanVickle and Corbitt. Absent: none.
2. Approval of Minutes – November 13, 2018: Motion by Typer to approve the minutes as presented, 2nd by Reising. Motion carried.
3. Public Comment: none
4. Monthly Bills
 - Review of Credit Card/Department Billing: Motion by Oltmanns that the credit card/department bills totaling \$12,020.02 has been reviewed, 2nd by Fritz. Motion carried.
 - Approval of Bills: Motion by Oltmanns to approve the bills totaling \$20,739.33, 2nd by Reising. Motion carried.
5. Facilities & Grounds Maintenance & Scheduling
 - Communications Tower: Sheriff Brian VanVickle stated Verizon has requested a 6-month extension on the old tower; he has forwarded the request onto Chairman Gouker and City of Oregon Mayor Williams.
6. LRP/IT update
 - Software & Judicial Center lighting update: Griffin stated the jail documents are moving along nicely and they are still working on the software project. Griffin stated they did receive a grant from ComEd for building assessments regarding the energy usage.
 - Repair of chairs in Judicial Center Courtrooms: No update
7. Old Business
 - Courthouse exterior planters & replacement of red sidewalk inserts: Heuer stated this is going to be taken care of internally; tentatively scheduled for May.
 - Focus House electrical outside wiring: Maintenance is currently working on this project.
 - Weld Park: Sheriff VanVickle stated OEMA Coordinator Richter met with the State Forester and they have drafted a 4-step plan for the West and South sides of the park. Typer stated County Highway will work on the tree removal when weather cooperates.
 - Grab Bars in Old Courthouse Basement: No update
 - Iron Mike: Heuer stated County Engineer Ciesiel is working the City of Oregon on this project; they have reviewed the block layout and it will go through the Long Range Committee in the Spring.

- Pines Road Annex Repair List: Griffin stated it has been incorporated into the Capital Improvement Plan.

Typer would like to see the Courthouse 3rd floor wall repair added to the list; Heuer stated it will need to go through Long Range since the root of the problem is outside building repair.

Typer would also like to add the County Board Room sound system to the list as well. He stated the new microphones have helped some. Griffin stated the amplifier died; Heuer stated the amplifier issue needs to go through the IT Committee. Sheriff VanVickle suggested that they look into wall décor for the County Board Room; the walls are bare. With items hung, it might help some with the sound issue; he suggested they seek help from a historical group. Heuer will speak with County Clerk Cook regarding the group that helped with the decorations so far in the Courthouse.

Typer questioned the Soldiers/Sailors monument status during the demolition of the jail. Heuer stated Cleveland Marble will be handling the project.

8. New Business:

- Vehicle Purchase: Sheriff VanVickle stated they will be purchasing a new truck for Maintenance not to exceed \$40,000 and it has been appropriated.

9. Closed Session: None

10. Adjournment: With no further business, Chairwoman Heuer adjourned the meeting. Time: 1:44 p.m.

Respectfully submitted,
Tiffany O'Brien