

**County IT Committee
Tentative Minutes
September 10, 2019**

1. Call Meeting to Order: Chairwoman Whalen called the meeting to order at 10:01 a.m. Present: Heuer, Nordman, Oltmanns and Youman (arrived at 10:10). Others: IT Manager Larry Callant, Health Dept. Administrator Kyle Auman, County Clerk & Recorder Laura J. Cook and Typer (arrived at 10:13).
2. Approval of Minutes – August 13, 2019: Motion by Nordman to approve the minutes as presented, 2nd by Heuer. Motion carried.
3. Approval of Bills: Callant went through the bills. Motion by Oltmanns to approve the bills totaling \$1,327.20, 2nd by Nordman. Motion carried.
4. Public Comment: Oltmanns thanked Callant for his help with the County Boardroom sound system during the CPR training class.
5. Department Report
 - Callant stated it has been an interesting month; 1 resume has been received and switches went out at EOC due to water problem. Discussion was held regarding the EOC water problem and whether it would be covered by warranty. Nordman stated the job posting would be in the upcoming newspapers.
6. New Business: Callant stated Miller House had fiber to it and it had issues during the shutdown. The issues have been resolved. RMU now wants to charge for the fiber, \$374.51 per month. Whalen will speak with Gouker and Finfrock about this issue.
7. Old Business
 - Fiber Repair Funding: Callant stated County Engineer Ciesiel is willing to contribute \$10,000 from FY2020 budget and Solid Waste Director Rypkema can do \$30,000 from this year's budget. Callant has spoken with Gouker, Finfrock and Sparrow regarding options for the remainder. Callant suggested that the Comcast Franchise Fees go toward IT on a continuous basis; it is approximately \$95,000 a year. Whalen would like to get this project started this year; she will ask Finance Committee to fund the \$42,000. Whalen stated this project has been discussed for 3 years, very fortunate to move forward with 50% funding from the other departments. Nordman agreed. Committee consensus is to seeking the funding from Finance Committee.

Callant stated that Verizon is interested in leasing some fiber to the new tower; we do not qualify per the requirements. Callant has found a company that is willing to represent us at no charge. Verizon would have to bill the company then we would send them an invoice. Youman asked why they would do that. Callant stated Syndeo will be putting in the second half of the fiber for us; however, it is on hold right now. Youman would like a municipal attorney review the agreement.

- Cybersecurity Online Training: Callant stated he has taken a few different classes.
- Future IT Funding: None

8. Closed Session: None

9. Adjournment: Motion by Youman to adjourn, 2nd by Heuer. Motion carried. Time: 10:46 a.m.

Respectfully submitted,
Tiffany O'Brien