

**Executive Committee
Tentative Minutes
June 11, 2019**

1. Call Meeting to Order: Chairman Gouker called the meeting to order at 5:52 p.m. Present: Finfrock, Griffin, Janes, Kenney and Sparrow. Others: Corbitt, Typer, Youman, State's Attorney Eric Morrow and Treasurer Linda Beck. Absent: Nordman.
2. Approval of Minutes: May 14, 2019: Motion by Kenney to approve the minutes as presented, 2nd by Sparrow. Motion carried.
3. Public Comment: None
4. Reports of Committees:
 - Personnel & Salary: none
 - Road and Bridge: 1 item
 - Judiciary & Circuit Clerk: none
 - County IT: none
 - Supervisor of Assessment, Planning & Zoning: 1 item
 - HEW, Solid Waste & Veterans: none
 - County Facilities: none
 - County Security – Sheriff & Coroner: 1 ordinance
 - State's Attorney, Court Services – Focus House: 3 appointments
 - Long Range & Strategic Planning: 2 items for Judicial Center Annex
 - Finance & Insurance: none
 - Agriculture: none
 - Workplace Safety: none
 - Board Presentation Requests: Sikich audit presentation
 - Other: none
5. Old Business
 - Update on Tower Status – State's Attorney: none
 - Update - Ogle County Supervisor of Assessments Vacancy: Exam was rescheduled; they have conducted 2 interviews. Deadline for applications is June 19th.
 - Rochelle Facility Maintenance & Property Issues: Gouker informed the Committee that he has communicated by email with VanVickle regarding the cleaning of the building. Gouker spoke with the current company and informed them to continue cleaning as previously agreed. Gouker's opinion is that the best thing to do is to revisit the League of Women Voters' document regarding the duties of the Sheriff. Gouker has spoken with State's Attorney Morrow about it and they are looking for the legal definition of who maintains the buildings. Morrow stated he will draft his legal opinion regarding the statutory duties of the Sheriff and the County Board. Discussion continued.
 - Other: Sparrow brought up Smith's idea of a summer meeting being held at Focus House; he would like to see July or August.

Gouker reminded everyone that we need to look at the proposed remote meeting policy and will discuss next month. Youman stated it is allowed by the State but the County needs to have its own policy. Youman stated that some members still work and this policy would help. He stated another option is expanding the Committee meetings over a few days. Gouker thinks it should have some restrictions and not used every month. Youman doesn't think it is fair for members to use personal time or switch their shifts for work to make the meetings.

6. New Business

- Annual Holiday Schedule: Kenney asked when Judge Hanson will become the Chief Judge of the Circuit; July 1st. Kenney stated for years the Personnel Committee has tried to modify the schedule the expand the Christmas holiday; Gouker stated it comes from the State. Kenney stated there is some latitude that the Chief Judge has; he will speak with Judge Hanson.
- Enterprise Zone Amendment: Gouker stated the amendment will be before the County Board.
- Rochelle Facility Park Lot License: Gouker stated City of Rochelle is requesting usage of the west lot; a lease was received. Gouker stated it does include a clause to vacate the lot if it is needed in an emergency event, in exchange they will maintain snow removal. Motion by Sparrow to approve the license agreement, 2nd by Griffin. Motion carried.
- Review of Revolving Vehicle Purchase Fund: Gouker would like to review the fund; it's been 6 years since it was started. He would also like to see a history of vehicle maintenance costs.
- Other: none

7. Comments/Suggestions from Committee Members/Department Heads: Janes informed the Committee regarding some salary concerns Interim Assessor Magnuson has in her office; Kenney is also aware of it.

8. Adjournment: Motion by Sparrow to adjourn, 2nd by Griffin. Motion carried. Time: 6:31 p.m.

Respectfully submitted,
Tiffany O'Brien