

Finance, Revenue and Insurance Committee
Tentative Minutes
April 9, 2019

1. Call Meeting to Order: Chairman Sparrow called the meeting to order at 5:00 p.m. Present: Gouker, Nordman, Smith, Typer, Whalen and Youman. Others: County Clerk & Recorder Laura Cook, Corbitt, Kenney and Finfrock.
2. Approval of Minutes: March 12, 2019 – Motion by Smith to approve the minutes as presented, 2nd by Nordman. Motion carried.
3. Public Comment: None
4. Approval of Bills
 - ◆ County Clerk: \$22,135.65. Motion by Nordman, 2nd by Youman. Motion carried.
 - ◆ Treasurer: \$9,513.14. Motion by Smith, 2nd by Nordman. Motion carried.
 - ◆ Finance: \$4,728.69. Motion by Youman, 2nd by Whalen. Motion carried.
 - ◆ Review of Department Claims: County Clerk - \$4,329.54, Treasurer - \$175.00. Motion by Smith that the department claims have been reviewed, 2nd by Nordman. Motion carried.
5. Insurance
 - ◆ Health Insurance and Aggregate report: .60 loss ratio.
 - ◆ Property & Casualty – CIRMA: None
 - ◆ Insurance Program Review & Discussion: None
6. Department Reports
 - ◆ County Clerk Cook stated they were able to resolve their election issue with Oregon Park District. She did send them a bill to help cover the cost; we received a check for \$1,189.34. Cook stated she spent Election Day visiting the rural polling places since it was a slow election. Voter turnout was 16.77%. She thanked her election staff and everyone else that help with the election.
7. Budget Review: Sparrow went through the budget report; discussion was held.
8. Old Business: None
9. New Business
 - ◆ Hiring Freeze Position Review – New Requests: Sparrow stated Mason is here to discuss a vacancy; Personnel Committee approved the position. Mason stated she just recently had a retirement in her dept. The retiree did many various duties over the 40+ years of service with the County. Mason would like to revise the job duties and focus on marketing and community projects. Mason’s opinion that a marketing position is needed. Motion by Smith to approve the vacancy request, 2nd by Youman. Smith stated that Mason is working on a building fund so that they can look at moving everything to the farm. Motion carried.

10. Other Business: Youman stated that in the IT Committee it was brought up regarding Health Dept. has been making requests to do their own IT services which could cause some additional costs for the County. IT Committee is preparing to make some recommendations regarding this. Whalen stated the Health Dept. is looking into going independent and not use Callant's services. There are many unanswered questions; Whalen stated they need to have a meeting with various people about this topic. Whalen stated the County purchased the Office suite software, the telephones are taken care of by the County; we need to have a procedure in the event this happens. Whalen stated it causes a security issue. Sparrow stated they would get more information once Executive Committee has more.

11. Closed Session: None

12. Adjournment: Motion by Youman to adjourn, 2nd by Nordman. Motion carried.
Time: 5:23 p.m.

Respectfully submitted,
Tiffany O'Brien



Group Administrators, Ltd.

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April 01, 2019
10:18

Aggregate Loss Fund Summary for OGLE COUNTY (OGLE) Incurred 08/01/2017 to 03/31/2019 Paid 08/01/2018 to 03/31/2019

*** S U M M A R Y ***
341 NATIONWIDE (THRU ACCURISK)
24/12

Policy period 08/01/2018
07/31/2019
Attachment point \$3,753,778.00
Claim types MED DRU

Division	Carrier	Policy number	Monthly Aggregate	Claims inside of Aggregate	Claims outside of Aggregate	Other claims Aggregate	Specific Amount	Net claims subject to Aggregate	YTD Aggregate	YTD claims subject to Aggregate	YTD Summary	Loss Ratio
Aug-18			\$308,980.94	\$128,406.60	\$0.00	\$0.00	\$0.00	\$128,406.60	\$308,980.94	\$128,406.60	\$180,574.34	0.42
Sep-18			\$307,502.83	\$117,468.65	\$0.00	\$0.00	\$0.00	\$117,468.65	\$616,483.77	\$245,875.25	\$370,608.52	0.40
Oct-18			\$305,747.47	\$235,265.66	\$0.00	\$0.00	\$0.00	\$235,265.66	\$922,231.24	\$481,140.91	\$441,090.33	0.52
Nov-18			\$303,391.68	\$192,193.61	\$0.00	\$0.00	\$0.00	\$192,193.61	\$1,225,622.92	\$673,334.52	\$552,288.40	0.55
Dec-18			\$301,035.89	\$253,757.74	\$0.00	\$0.00	\$8,514.05	\$245,243.69	\$1,526,658.81	\$918,578.21	\$608,080.60	0.60
Jan-19			\$303,391.68	\$199,271.85	\$0.00	\$0.00	\$28,739.83	\$170,532.02	\$1,830,050.49	\$1,089,110.23	\$740,940.26	0.60
Feb-19			\$304,269.36	\$196,799.34	\$0.00	\$0.00	\$19,615.49	\$177,183.85	\$2,134,319.85	\$1,266,294.08	\$868,025.77	0.59
Mar-19			\$303,668.93	\$209,643.04	\$0.00	\$0.00	\$1,548.87	\$208,094.17	\$2,437,988.78	\$1,474,388.25	\$963,600.53	0.60
			\$2,437,988.78	\$1,532,806.49	\$0.00	\$0.00	\$58,418.24	\$1,474,388.25				



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April 01, 2019
 10:18

Aggregate Loss Fund Summary for OGLE COUNTY (OGLE) Incurred 08/01/2017 to 03/31/2019 Paid 08/01/2018 to 03/31/2019

August 2018				September 2018				October 2018				November 2018			
Coverage	Employees	Factor	Total	Claim type	Paid	YTD	Claim type	Paid	YTD	Claim type	Paid	YTD	Claim type	Paid	YTD
"MED 10 EMPLOYEE ONLY"	89	\$877.68	\$78,113.52	"Medical"	\$86,818.40	\$86,818.40	"Medical"	\$59,821.35	\$146,639.75	"Medical"	\$210,315.16	\$356,954.91	"Medical"	\$138,563.17	\$495,518.08
"MED 20 EMPLOYEE & SPOUSE"	30	\$2,355.79	\$70,673.70	"Dental"	\$14,885.45	\$14,885.45	"Dental"	\$16,082.58	\$30,968.03	"Dental"	\$11,304.69	\$42,272.72	"Dental"	\$13,356.29	\$55,629.01
"MED 30 EMP & CHILD(REN)"	21	\$2,355.79	\$49,471.59	"Drugs"	\$41,843.77	\$41,843.77	"Drugs"	\$57,647.30	\$99,491.07	"Drugs"	\$24,881.68	\$124,372.75	"Drugs"	\$53,660.44	\$178,033.19
"MED 40 EMPLOYEE & FAMILY"	47	\$2,355.79	\$110,722.13		\$143,547.62	\$143,547.62		\$133,551.23	\$277,098.85		\$246,501.53	\$523,600.38		\$205,579.90	\$729,180.28
	187		\$308,980.94												
September 2018				October 2018				November 2018							
Coverage	Employees	Factor	Total	Claim type	Paid	YTD	Claim type	Paid	YTD	Claim type	Paid	YTD	Claim type	Paid	YTD
"MED 10 EMPLOYEE ONLY"	90	\$877.68	\$78,991.20	"Medical"	\$59,821.35	\$146,639.75	"Medical"	\$210,315.16	\$356,954.91	"Medical"	\$138,563.17	\$495,518.08	"Medical"	\$13,356.29	\$55,629.01
"MED 20 EMPLOYEE & SPOUSE"	29	\$2,355.79	\$68,317.91	"Dental"	\$16,082.58	\$30,968.03	"Dental"	\$11,304.69	\$42,272.72	"Dental"	\$11,304.69	\$42,272.72	"Dental"	\$13,356.29	\$55,629.01
"MED 30 EMP & CHILD(REN)"	22	\$2,355.79	\$51,827.38	"Drugs"	\$57,647.30	\$99,491.07	"Drugs"	\$24,881.68	\$124,372.75	"Drugs"	\$24,881.68	\$124,372.75	"Drugs"	\$53,660.44	\$178,033.19
"MED 40 EMPLOYEE & FAMILY"	46	\$2,355.79	\$108,366.34		\$133,551.23	\$277,098.85		\$246,501.53	\$523,600.38		\$246,501.53	\$523,600.38		\$205,579.90	\$729,180.28
	187		\$307,502.83												
October 2018				November 2018											
Coverage	Employees	Factor	Total	Claim type	Paid	YTD	Claim type	Paid	YTD	Claim type	Paid	YTD	Claim type	Paid	YTD
"MED 10 EMPLOYEE ONLY"	88	\$877.68	\$77,235.84	"Medical"	\$210,315.16	\$356,954.91	"Medical"	\$138,563.17	\$495,518.08	"Medical"	\$138,563.17	\$495,518.08	"Medical"	\$13,356.29	\$55,629.01
"MED 20 EMPLOYEE & SPOUSE"	29	\$2,355.79	\$68,317.91	"Dental"	\$11,304.69	\$42,272.72	"Dental"	\$11,304.69	\$42,272.72	"Dental"	\$11,304.69	\$42,272.72	"Dental"	\$13,356.29	\$55,629.01
"MED 30 EMP & CHILD(REN)"	22	\$2,355.79	\$51,827.38	"Drugs"	\$24,881.68	\$124,372.75	"Drugs"	\$24,881.68	\$124,372.75	"Drugs"	\$24,881.68	\$124,372.75	"Drugs"	\$53,660.44	\$178,033.19
"MED 40 EMPLOYEE & FAMILY"	46	\$2,355.79	\$108,366.34		\$246,501.53	\$523,600.38		\$246,501.53	\$523,600.38		\$246,501.53	\$523,600.38		\$205,579.90	\$729,180.28
	185		\$305,747.47												
November 2018															
Coverage	Employees	Factor	Total	Claim type	Paid	YTD	Claim type	Paid	YTD	Claim type	Paid	YTD	Claim type	Paid	YTD
"MED 10 EMPLOYEE ONLY"	88	\$877.68	\$77,235.84	"Medical"	\$138,563.17	\$495,518.08	"Medical"	\$138,563.17	\$495,518.08	"Medical"	\$138,563.17	\$495,518.08	"Medical"	\$13,356.29	\$55,629.01
"MED 20 EMPLOYEE & SPOUSE"	29	\$2,355.79	\$68,317.91	"Dental"	\$13,356.29	\$55,629.01	"Dental"	\$13,356.29	\$55,629.01	"Dental"	\$13,356.29	\$55,629.01	"Dental"	\$13,356.29	\$55,629.01
"MED 30 EMP & CHILD(REN)"	22	\$2,355.79	\$51,827.38	"Drugs"	\$53,660.44	\$178,033.19	"Drugs"	\$53,660.44	\$178,033.19	"Drugs"	\$53,660.44	\$178,033.19	"Drugs"	\$53,660.44	\$178,033.19
"MED 40 EMPLOYEE & FAMILY"	45	\$2,355.79	\$106,010.55		\$205,579.90	\$729,180.28		\$205,579.90	\$729,180.28		\$205,579.90	\$729,180.28		\$205,579.90	\$729,180.28
	184		\$303,391.68												



**Aggregate Loss Fund Summary
 for OGLE COUNTY (OGLE)
 Incurred 08/01/2017 to 03/31/2019
 Paid 08/01/2018 to 03/31/2019**

December 2018				December 2018				January 2019				January 2019				February 2019				February 2019				March 2019				March 2019			
Coverage	Employees	Factor	Total	Claim type	Paid	YTD		Claim type	Paid	YTD		Claim type	Paid	YTD		Claim type	Paid	YTD		Claim type	Paid	YTD		Claim type	Paid	YTD					
"MED 10 EMPLOYEE ONLY"	88	\$877.68	\$77,235.84	"Medical"	\$193,982.54	\$689,500.62		"Medical"	\$177,255.03	\$866,755.65		"Medical"	\$143,378.90	\$1,010,134.55		"Medical"	\$138,209.09	\$1,148,343.64		"Medical"	\$19,283.78	\$116,280.90		"Medical"	\$19,283.78	\$116,280.90					
"MED 20 EMPLOYEE & SPOUSE"	22	\$2,355.79	\$65,962.12	"Dental"	\$10,736.09	\$66,365.10		"Dental"	\$22,016.82	\$79,092.00		"Dental"	\$17,905.12	\$96,997.12		"Dental"	\$19,433.95	\$384,074.36		"Dental"	\$71,433.95	\$384,074.36		"Dental"	\$71,433.95	\$384,074.36					
"MED 30 EMP & CHILD(REN)"	28	\$2,355.79	\$51,827.38	"Drugs"	\$58,996.19	\$237,029.38		"Drugs"	\$211,998.75	\$1,204,893.85		"Drugs"	\$53,594.21	\$312,640.41		"Drugs"	\$228,926.82	\$1,648,698.90		"Drugs"	\$228,926.82	\$1,648,698.90		"Drugs"	\$228,926.82	\$1,648,698.90					
"MED 40 EMPLOYEE & FAMILY"	45	\$2,355.79	\$106,010.55		\$263,714.82	\$992,895.10																									
	183		\$301,035.89																												
January 2019				January 2019				February 2019				February 2019				March 2019				March 2019											
Coverage	Employees	Factor	Total	Claim type	Paid	YTD		Claim type	Paid	YTD		Claim type	Paid	YTD		Claim type	Paid	YTD		Claim type	Paid	YTD		Claim type	Paid	YTD					
"MED 10 EMPLOYEE ONLY"	88	\$877.68	\$77,235.84	"Medical"	\$177,255.03	\$866,755.65		"Medical"	\$143,378.90	\$1,010,134.55		"Medical"	\$138,209.09	\$1,148,343.64		"Medical"	\$19,283.78	\$116,280.90		"Medical"	\$19,283.78	\$116,280.90		"Medical"	\$19,283.78	\$116,280.90					
"MED 20 EMPLOYEE & SPOUSE"	27	\$2,355.79	\$63,606.33	"Dental"	\$22,016.82	\$79,092.00		"Dental"	\$17,905.12	\$96,997.12		"Dental"	\$17,905.12	\$96,997.12		"Dental"	\$19,433.95	\$384,074.36		"Dental"	\$71,433.95	\$384,074.36		"Dental"	\$71,433.95	\$384,074.36					
"MED 30 EMP & CHILD(REN)"	21	\$2,355.79	\$49,471.59	"Drugs"	\$211,998.75	\$1,204,893.85		"Drugs"	\$53,594.21	\$312,640.41		"Drugs"	\$53,594.21	\$312,640.41		"Drugs"	\$228,926.82	\$1,648,698.90		"Drugs"	\$228,926.82	\$1,648,698.90		"Drugs"	\$228,926.82	\$1,648,698.90					
"MED 40 EMPLOYEE & FAMILY"	48	\$2,355.79	\$113,077.92																												
	184		\$303,391.68																												
February 2019				February 2019				March 2019				March 2019																			
Coverage	Employees	Factor	Total	Claim type	Paid	YTD		Claim type	Paid	YTD		Claim type	Paid	YTD		Claim type	Paid	YTD		Claim type	Paid	YTD		Claim type	Paid	YTD					
"MED 10 EMPLOYEE ONLY"	89	\$877.68	\$78,113.52	"Medical"	\$143,378.90	\$1,010,134.55		"Medical"	\$143,378.90	\$1,010,134.55		"Medical"	\$138,209.09	\$1,148,343.64		"Medical"	\$19,283.78	\$116,280.90		"Medical"	\$19,283.78	\$116,280.90		"Medical"	\$19,283.78	\$116,280.90					
"MED 20 EMPLOYEE & SPOUSE"	27	\$2,355.79	\$63,606.33	"Dental"	\$17,905.12	\$96,997.12		"Dental"	\$17,905.12	\$96,997.12		"Dental"	\$17,905.12	\$96,997.12		"Dental"	\$19,433.95	\$384,074.36		"Dental"	\$71,433.95	\$384,074.36		"Dental"	\$71,433.95	\$384,074.36					
"MED 30 EMP & CHILD(REN)"	21	\$2,355.79	\$49,471.59	"Drugs"	\$53,594.21	\$312,640.41		"Drugs"	\$53,594.21	\$312,640.41		"Drugs"	\$53,594.21	\$312,640.41		"Drugs"	\$228,926.82	\$1,648,698.90		"Drugs"	\$228,926.82	\$1,648,698.90		"Drugs"	\$228,926.82	\$1,648,698.90					
"MED 40 EMPLOYEE & FAMILY"	48	\$2,355.79	\$113,077.92																												
	185		\$304,269.36																												
March 2019				March 2019																											
Coverage	Employees	Factor	Total	Claim type	Paid	YTD		Claim type	Paid	YTD		Claim type	Paid	YTD		Claim type	Paid	YTD		Claim type	Paid	YTD		Claim type	Paid	YTD					
"MED 10 EMPLOYEE ONLY"	91	\$877.68	\$79,868.88	"Medical"	\$138,209.09	\$1,148,343.64		"Medical"	\$138,209.09	\$1,148,343.64		"Medical"	\$19,283.78	\$116,280.90		"Medical"	\$19,283.78	\$116,280.90		"Medical"	\$19,283.78	\$116,280.90		"Medical"	\$19,283.78	\$116,280.90					
"MED 20 EMPLOYEE & SPOUSE"	27	\$2,355.79	\$63,606.33	"Dental"	\$19,433.95	\$384,074.36		"Dental"	\$19,433.95	\$384,074.36		"Dental"	\$19,433.95	\$384,074.36		"Dental"	\$71,433.95	\$384,074.36		"Dental"	\$71,433.95	\$384,074.36		"Dental"	\$71,433.95	\$384,074.36					
"MED 30 EMP & CHILD(REN)"	20	\$2,355.79	\$47,115.80	"Drugs"	\$71,433.95	\$384,074.36		"Drugs"	\$71,433.95	\$384,074.36		"Drugs"	\$71,433.95	\$384,074.36		"Drugs"	\$228,926.82	\$1,648,698.90		"Drugs"	\$228,926.82	\$1,648,698.90		"Drugs"	\$228,926.82	\$1,648,698.90					
"MED 40 EMPLOYEE & FAMILY"	48	\$2,355.79	\$113,077.92																												
	186		\$303,668.93																												



Community Projects/Marketing Coordinator

The Community Projects/Marketing Coordinator shall be hired by the Director of Focus House, and with approval of the Ogle County Board.

Applicants, prior to employment, may be required to complete a physical examination in order to protect the residents he/she may come into contact with.

It shall be the policy of Focus House that the applicants to this position must submit to a criminal history check and CANTS check before employment.

Salary: \$33,000

Hours expected to work: This position will require some flexibility in the hours. Typically the hours will be Monday-Friday during business hours. However, there will be times of the year where nights and weekends will be warranted based on what fundraiser or projects are going on. The person filling this job will be required to work the standard 35 hour work week.

1. General Minimum Requirements
 - A. A citizen of the United States.
 - B. Have a Bachelor's Degree
 - C. Possess a valid Illinois driver's license.
 - D. Be in good physical health.
 - E. Have no criminal history or convictions, except traffic violations.
 - F. Must have a good grasp of the English language.
2. Specific Minimum Qualifications
 - A. General working knowledge of the criminal justice system.
 - B. Demonstrate strong organization, writing and computer skills
 - C. Exhibit skills to work well with a wide variety of people.
3. The duties and responsibilities of this position are as follows, but not limited to:
 - A. Oversee all fundraising or otherwise community based projects that support Focus House.
 - B. Maintain regular communication with the community partners and groups.
 - C. Develop and implement marketing plan for Focus House programming.
 - D. Seek and apply for any grants that may be applicable to services at Focus House.
 - E. Maintain volunteer program at Focus House. This will include volunteer recruitment, coordination of volunteer applications, appreciation events for volunteers and anything else that would have to do with this population and function of the program.
 - F. Coordination of Ogle County's Juvenile Justice Council meetings, events and scholarship applications.

focus house

Center for Children's Well-being

- G. Develop and build relationships with community members and agency partners in an effort to develop a foster care base in the community.
- H. Seek options for foster care for youth when necessary.
- I. Serve as Ogle County Court Services United Way liaison.
- J. Serve as Director of the Focus House Foundation board.
- K. All other duties as assigned by the Director of Focus House.