

**Finance, Revenue and Insurance Committee**  
**Tentative Minutes**  
**February 13, 2019**

1. Call Meeting to Order: Chairman Sparrow called the meeting to order at 5:00 p.m. Present: Gouker, Nordman, Smith, Typer (arrived at 5:22), Whalen and Youman. Others: Treasurer Linda Beck, County Clerk & Recorder Laura Cook, Focus House Director Brenda Mason, State's Attorney Eric Morrow, Coroner Lou Finch, Sulser, Janes, Kenney, and Finfrock (arrived at 5:23).
2. Approval of minutes: January 8, 2019 – Motion by Smith to approve the minutes as presented, 2<sup>nd</sup> by Nordman. Motion carried.
3. Public Comment: None
4. Approval of Bills
  - ◆ County Clerk: \$1,295.41. Motion by Nordman, 2<sup>nd</sup> by Whalen. Motion carried.
  - ◆ Treasurer: \$767.06. Motion by Nordman, 2<sup>nd</sup> by Smith. Motion carried.
  - ◆ Finance: \$52,529.57. Motion by Nordman, 2<sup>nd</sup> by Whalen. Motion carried.
  - ◆ Review of Department Claims: None
5. Insurance
  - ◆ Health Insurance and Aggregate report: .60 loss ratio.
  - ◆ Property & Casualty – CIRMA: None
  - ◆ Insurance Program Review & Discussion: None
6. Department Reports
  - ◆ County Clerk Cook stated Early Voting begins February 21<sup>st</sup>, they have proofed the ballots and they will begin testing soon.
  - ◆ Treasurer Beck mentioned the audit is done; it will be brought before the County Board in April.
7. Budget Review: Sparrow went through the budget report; discussion was held. Sparrow stated the budget is in better shape now than previous years.
8. Old Business
  - ◆ Sheriff Fee Study: Sparrow presented the Bellweather report; Youman would like to see a review of all our fees. Motion by Smith to increase Court Security Fee from \$25 to \$80, 2<sup>nd</sup> by Nordman. Motion carried.
9. New Business
  - ◆ Coroner's Assistant Position: Kenney stated Personnel Committee approved the position; starting salary is \$28,282.50. Discussion was held regarding their increased daily workload. Motion by Nordman to approve the position, 2<sup>nd</sup> by Smith. Motion carried.

- ◆ Ogle County as Trustee – Auction Sale Minimum Pricing Increase: Beck presented the document; fee increase from \$600 to \$750. Motion by Nordman to approve the increase as presented, 2<sup>nd</sup> by Gouker. Motion carried.
- ◆ Focus House – Miller House Property: Mason distributed some financial documents; she would like to reopen the house. They still maintain the property and she estimates 6 out-of-County youths and 1½ DJJ placements. The need is there and Mason is worried the longer we stay closed, the more clients we lose. Discussion continued. Typer can see both sides and agreed that we may lose clients the longer we wait however, we cannot afford to lose on this. Smith has numerous issues regarding funding and placement numbers. Sparrow stated either way, the Committee needs to give Mason a direction. Smith stated that Focus House is supposed to be self-sufficient and it is not happening. Nordman has a problem with 9 new staff members when all Depts. have been working on their budgets per the Committee’s request. Youman asked if we were the only ones in Illinois with this type of facility; Mason stated with the design structure yes. Whalen asked what it would cost to send a youth to another placement facility, approximately \$100,000 annually. Mason mentioned that when the Chief Judge suspended Focus House services, she let go 23 part-time and 5 full-time positions. Youman asked for a worksheet with low, middle and high figures. Mason mentioned again that the longer we wait to open the facility we will lose referral sources.
- ◆ Hiring Freeze Position Review – New Requests: None

10. Other Business: None

11. Closed Session: None

12. Adjournment: Motion by Smith to adjourn, 2<sup>nd</sup> by Whalen. Motion carried.  
Time: 6:09 p.m.

Respectfully submitted,  
Tiffany O’Brien



# Group Administrators, Ltd.

915 National Parkway, Suite F • Schaumburg, Illinois 60175 • (847) 519-1880 • Fax (847) 519-1979  
www.groupadministrators.com

February 01, 2019  
15:02

## Aggregate Loss Fund Summary for OGLE COUNTY (OGLE) Incurred 08/01/2017 to 01/31/2019 Paid 08/01/2018 to 01/31/2019

\*\*\* S U M M A R Y \*\*\*  
341 NATIONWIDE (THRU ACCURISK)  
24/12

Policy period 08/01/2018  
07/31/2019  
Attachment point \$3,753,778.00  
Claim types MED DRU

Division	Carrier	Policy number	Aggregate period	Monthly Aggregate	Claims inside of Aggregate	Claims outside of Aggregate	Other claims Aggregate	Specific Amount	Net claims subject to Aggregate	YTD Aggregate	YTD claims subject to Aggregate	YTD Summary	Loss Ratio
Aug-18				\$308,980.94	\$128,406.60	\$0.00	\$0.00	\$0.00	\$128,406.60	\$308,980.94	\$128,406.60	\$180,574.34	0.42
Sep-18				\$307,502.83	\$117,468.65	\$0.00	\$0.00	\$0.00	\$117,468.65	\$616,483.77	\$245,875.25	\$370,608.52	0.40
Oct-18				\$305,747.47	\$235,265.66	\$0.00	\$0.00	\$0.00	\$235,265.66	\$922,231.24	\$481,140.91	\$441,090.33	0.52
Nov-18				\$303,391.68	\$192,193.61	\$0.00	\$0.00	\$0.00	\$192,193.61	\$1,225,622.92	\$673,334.52	\$552,288.40	0.55
Dec-18				\$301,035.89	\$253,757.74	\$0.00	\$0.00	\$8,514.05	\$245,243.69	\$1,526,658.81	\$918,578.21	\$608,080.60	0.60
Jan-19				\$303,391.68	\$199,271.85	\$0.00	\$0.00	\$28,739.83	\$170,532.02	\$1,830,050.49	\$1,089,110.23	\$740,940.26	0.60
				<b>\$1,830,050.49</b>	<b>\$1,126,364.11</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$37,253.88</b>	<b>\$1,089,110.23</b>				



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February 01, 2019  
15:02

## Aggregate Loss Fund Summary for OGLE COUNTY (OGLE) Incurred 08/01/2017 to 01/31/2019 Paid 08/01/2018 to 01/31/2019

August 2018				August 2018			
Coverage	Employees	Factor	Total	Claim type	Paid	YTD	
"MED 10 EMPLOYEE ONLY"	89	\$877.68	\$78,113.52	"Medical"	\$86,818.40	\$86,818.40	
"MED 20 EMPLOYEE & SPOUSE"	30	\$2,355.79	\$70,673.70	"Dental"	\$14,885.45	\$14,885.45	
"MED 40 EMPLOYEE & FAMILY"	47	\$2,355.79	\$110,722.13	"Drugs"	\$41,843.77	\$41,843.77	
"MED 30 EMP & CHILD(REN)"	21	\$2,355.79	\$49,471.59		\$143,547.62	\$143,547.62	
	<b>187</b>		<b>\$308,980.94</b>				
September 2018				September 2018			
Coverage	Employees	Factor	Total	Claim type	Paid	YTD	
"MED 10 EMPLOYEE ONLY"	90	\$877.68	\$78,991.20	"Medical"	\$59,821.35	\$146,639.75	
"MED 20 EMPLOYEE & SPOUSE"	29	\$2,355.79	\$68,317.91	"Dental"	\$16,082.58	\$30,968.03	
"MED 40 EMPLOYEE & FAMILY"	46	\$2,355.79	\$108,366.34	"Drugs"	\$57,647.30	\$99,491.07	
"MED 30 EMP & CHILD(REN)"	22	\$2,355.79	\$51,827.38		\$133,551.23	\$277,098.85	
	<b>187</b>		<b>\$307,502.83</b>				
October 2018				October 2018			
Coverage	Employees	Factor	Total	Claim type	Paid	YTD	
"MED 10 EMPLOYEE ONLY"	88	\$877.68	\$77,235.84	"Medical"	\$210,315.16	\$356,954.91	
"MED 20 EMPLOYEE & SPOUSE"	29	\$2,355.79	\$68,317.91	"Dental"	\$11,304.69	\$42,272.72	
"MED 40 EMPLOYEE & FAMILY"	46	\$2,355.79	\$108,366.34	"Drugs"	\$24,881.68	\$124,372.75	
"MED 30 EMP & CHILD(REN)"	22	\$2,355.79	\$51,827.38		\$246,501.53	\$523,600.38	
	<b>185</b>		<b>\$305,747.47</b>				
November 2018				November 2018			
Coverage	Employees	Factor	Total	Claim type	Paid	YTD	
"MED 10 EMPLOYEE ONLY"	88	\$877.68	\$77,235.84	"Medical"	\$138,563.17	\$495,518.08	
"MED 20 EMPLOYEE & SPOUSE"	29	\$2,355.79	\$68,317.91	"Dental"	\$13,356.29	\$55,629.01	
"MED 40 EMPLOYEE & FAMILY"	45	\$2,355.79	\$106,010.55	"Drugs"	\$53,660.44	\$178,033.19	
"MED 30 EMP & CHILD(REN)"	22	\$2,355.79	\$51,827.38		\$205,579.90	\$729,180.28	
	<b>184</b>		<b>\$303,391.68</b>				

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February 01, 2019  
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## Aggregate Loss Fund Summary for OGLE COUNTY (OGLE) Incurred 08/01/2017 to 01/31/2019 Paid 08/01/2018 to 01/31/2019

December 2018		December 2018		YTD		
Coverage	Employees	Factor	Total	Claim type	Paid	YTD
"MED 10 EMPLOYEE ONLY"	88	\$877.68	\$77,235.84	"Medical"	\$193,982.54	\$689,500.62
"MED 20 EMPLOYEE & SPOUSE"	28	\$2,355.79	\$65,962.12	"Dental"	\$10,736.09	\$66,365.10
"MED 40 EMPLOYEE & FAMILY"	45	\$2,355.79	\$106,010.55	"Drugs"	\$58,996.19	\$237,029.38
"MED 30 EMP & CHILD(REN)"	22	\$2,355.79	\$51,827.38		<b>\$263,714.82</b>	<b>\$992,895.10</b>
	<b>183</b>		<b>\$301,035.89</b>			
January 2019		January 2019		YTD		
Coverage	Employees	Factor	Total	Claim type	Paid	YTD
"MED 10 EMPLOYEE ONLY"	88	\$877.68	\$77,235.84	"Medical"	\$177,255.03	\$866,755.65
"MED 20 EMPLOYEE & SPOUSE"	27	\$2,355.79	\$63,606.33	"Dental"	\$12,726.90	\$79,092.00
"MED 40 EMPLOYEE & FAMILY"	48	\$2,355.79	\$113,077.92	"Drugs"	\$22,016.82	\$259,046.20
"MED 30 EMP & CHILD(REN)"	21	\$2,355.79	\$49,471.59		<b>\$211,998.75</b>	<b>\$1,204,893.85</b>
	<b>184</b>		<b>\$303,391.68</b>			





# **Government Performance Services**

*Cost of Services*

**Ogle County, Illinois**

**Court Security Fee**

**January 2019**





## Report Summary

The **Ogle County Sheriff** engaged **Bellwether, LLC**. (Bellwether) to provide a review of the actual cost of providing permitted fee services for court security fees collected in Ogle County.

The Cost of Services Study or Fee Review is a detailed analysis of the data related to the operations and expenses of the department. Central to the analysis is:

- Annual budgeted expenses
- Actual expenses
- Inclusion (or exclusion) of expense categories or lines within the department budget(s)
- Actual staff related expenses
- Current revenues derived from fees
- Current revenues derived from other sources
- Service requests - Volumes and trends

Bellwether engaged staff in the Sheriff's Department to clarify the data. All participating should be recognized for their participation in the review process and the direct support in collecting data. These reviews would not be possible without the added effort from all staff involved.

- The provided data was assessed for reasonableness and completeness. The Bellwether analysis produced a detailed description of each service under review and detailed direct and indirect costs that can be attributed to each. In some instances unavailable volume data was juxtaposed from existing reports. Estimates are annotated in the following reports.
- Both direct and indirect expenses may be included for the purpose of establishing the cost of services under Illinois law. Direct expenses are expenses, including labor, that are directly incurred for the purpose of delivering a particular service. These expenses include pre-printed forms, dedicated equipment or software, or dedicated office facilities. Indirect expenses are expenses that include shared management services or administrative costs, portions of shared facility costs and equipment.

Indirect costs were allocated to specific activities within the office when possible; when not possible the costs were allocated to general administration. According to federal rules (US Office of Management & Budget CFR Part 200), indirect expenses associated with central services provided to sub-units of local governments would be documented in a Central Services Cost Allocation Plan to ensure the consistent treatment of these expenses.

## Court Security

The Court Security fee is defined by (55 ILCS 5/5-1103). The county currently charges fees to residents and non-residents of Ogle County through the Office of the Circuit Clerk.

(55 ILCS 5/5-1103) (from Ch. 34, par. 5-1103)

*Sec. 5-1103. Court services fee. A county board may enact by ordinance or resolution a court services fee dedicated to defraying court security expenses incurred by the sheriff in providing court services or for any other court services deemed necessary by the sheriff to provide for court security, including without limitation court services provided pursuant to Section 3-6023, as now or hereafter amended.*

*Such fee shall be paid in civil cases by each party at the time of filing the first pleading, paper or other appearance; provided that no additional fee shall be required if more than one party is represented in a single pleading, paper or other appearance. In criminal, local ordinance, county ordinance, traffic and conservation cases, such fee shall be assessed against the defendant upon a plea of guilty, stipulation of facts or findings of guilty, resulting in a judgment of conviction, or order of supervision, or sentence of probation without entry of judgment pursuant to Section 10 of the Cannabis Control Act, Section 12-4.3 or subdivision (b)(1) of Section 12-3.05 of the Criminal Code of 1961 or the Criminal Code of 2012, Section 10-102 of the Illinois Alcoholism and Other Drug Dependency Act, Section 40-10 of the Alcoholism and Other Drug Abuse and Dependency Act, or Section 10 of the Steroid Control Act.*

*In setting such fee, the county board may impose, with the concurrence of the Chief Judge of the judicial circuit in which the county is located by administrative order entered by the Chief Judge, differential rates for the various types or categories of criminal and civil cases, but the maximum rate shall not exceed \$25, unless the fee is set according to an acceptable cost study in accordance with Section 4-5001 of the Counties Code.*

*All proceeds from this fee must be used to defray court security expenses incurred by the sheriff in providing court services. No fee shall be imposed or collected, however, in traffic, conservation, and ordinance cases in which fines are paid without a court appearance.*

*The fees shall be collected in the manner in which all other court fees or costs are collected and shall be deposited into the county general fund for payment solely of costs incurred by the sheriff in providing court security or for any other court services deemed necessary by the sheriff to provide for court security.*  
(Source: P.A. 96-1551, eff. 7-1-11; 97-1150, eff. 1-25-13.)

(55 ILCS 5/3-6023) (from Ch. 3-4, par. 3-6023)

***Sec. 3-6023. Attendance at courts. Each sheriff shall, in person or by deputy, county corrections officer, or court security officer, attend upon all courts held in his or her county when in session, and obey the lawful orders and directions of the court, and shall maintain the security of the courthouse.***

*Court services customarily performed by sheriffs shall be provided by the sheriff or his or her deputies, county corrections officers, or court security officers, rather than by employees of the court, unless there are no deputies, county corrections officers, or court security officers available to perform such services.*

*The expenses of the sheriff in carrying out his or her duties under this Section, including the compensation of deputies, county corrections officers, or court security officers assigned to such services, shall be paid to the county from fees collected pursuant to court order for services of the sheriff and from any court services fees collected by the county pursuant to Section 5-1103, as now or hereafter amended. (Source: P.A. 89-685, eff. 6-1-97; 89-707, eff. 6-1-97.)*

## Fee Revenue

The Ogle County Sheriff reported Court Security fee revenue of \$85,385. This amount includes partial payments and does not include the amount unpaid and under collection. Bellwether assumes that the partial payment and collection rates remain comparable year-over-year. This information is used to establish a predictable collection rate 3,415 incidents of paid fees for payment calculations. This volume assumption is used in all calculations.

REVENUE		
Number of incidents of fee collection	3,415	<i>calculated</i>
Current Fee	\$ 25.00	<i>per interview</i>
Total Fees recorded in last full year	\$ 85,385	<i>per budget</i>

- Bellwether recommends the Illinois Comptroller - Local Debt Recovery Program to all counties. This state managed program is provided at no cost to counties and has seen dramatic increases in collection for counties in Illinois.

## Expense and Distribution Summary

EXPENSE		
Total Dept Labor Costs	\$ 501,107	<i>budget data</i>
Major equipment (maintenance / replacement)	\$ 500	<i>budget data</i>
Minor equipment and personal gear	\$ 5,700	<i>budget data</i>
Training Expenses (annual facility training)	\$ 500	<i>per interview</i>
System / Technology Costs	\$ 1,000	<i>per interview</i>
Facilities Costs / Including upgrades	\$ 160	<i>estimated</i>
Sub total Expense	<b>\$ 508,967</b>	

- The current total expense varies from the reported revenue by \$ 414,702. This is the amount being subsidized from the general fund that could be redirected to Ogle County Public Safety services.

## Expense Detail with Considerations

This report provides detailed expense data for labor plus estimates the contractual obligations of bargaining units. The additional armed officer was projected as a full time resource with all benefits added.

Salaries	\$362,472
FICA	\$26,266
SLEP	\$58,995
Unemployment	\$4,350
Work Comp	\$4,531
Benefits	\$44,493
<b>total labor costs</b>	<b>\$501,107</b>

### Major Equipment

Acquired	Life Span	Cost	Annualized
Doorway Scann	2000	\$ 5,000	\$ 500
<b>total major equipment costs</b>			<b>\$ 500</b>

### Facilities Costs

	sqft	allocated	Annualized
Dedicated security space	40.00	\$ 4	\$ 160
<b>total major equipment costs</b>			<b>\$ 160</b>

### Minor Equipment and Personal Gear

	one replaced per year	Annualized
Wand	one replaced per year	\$ 100
Vest	one replaced per year	\$ 600
clothing		\$ 5,000
<b>total minor equipment costs</b>		<b>\$ 5,700</b>

### System Costs

	Add one/replace one per year	Annualized
Camera	replace one per year	\$ 500
DVR		\$ 500
<b>total major equipment costs</b>		<b>\$ 1,000</b>

- Existing major equipment is beyond the anticipated lifespan. The fee includes a portion to replace the equipment on a 10 year depreciation cycle.
- Minor equipment is replaced only as needed. Bellwether estimated one wand and vest replaced each year.

**Straight Line Distribution**

All core expenses divided among the estimated total volume of transactions would result in a single fee of \$149.00. According to (55 ILCS 5/5-1103) (from Ch. 34, par. 5-1103) the collected fee may not exceed the actual cost. This value has been rounded down to the next lower dollar.

The Ogle County Board, in consensus with the Chief Judge, may establish a new Court Security Fee at or below the actual cost. Many Counties requiring added labor costs due to facilities design or other circumstances often choose to share security costs between the fee revenue and county tax revenue. The chart to the right demonstrates the dollar value of incremental decisions. Each incremental decision has a corresponding impact on the amount subsidized by the general fund.

Fee	Count	Revenue	Subsidized by General Fund	New Revenue
\$ 25.00	3,415	\$ 85,385.00	\$ 423,509.60	\$ -
\$ 50.00	3,415	\$ 170,770.00	\$ 338,124.60	\$ 85,385.00
\$ 60.00	3,415	\$ 204,924.00	\$ 303,970.60	\$ 119,539.00
\$ 70.00	3,415	\$ 239,078.00	\$ 269,816.60	\$ 153,693.00
\$ 80.00	3,415	\$ 273,232.00	\$ 235,662.60	\$ 187,847.00
\$ 90.00	3,415	\$ 307,386.00	\$ 201,508.60	\$ 222,001.00
\$ 100.00	3,415	\$ 341,540.00	\$ 167,354.60	\$ 256,155.00
\$ 110.00	3,415	\$ 375,694.00	\$ 133,200.60	\$ 290,309.00
\$ 120.00	3,415	\$ 409,848.00	\$ 99,046.60	\$ 324,463.00
\$ 130.00	3,415	\$ 444,002.00	\$ 64,892.60	\$ 358,617.00
\$ 140.00	3,415	\$ 478,156.00	\$ 30,738.60	\$ 392,771.00
\$ 145.00	3,415	\$ 495,233.00	\$ 13,661.60	\$ 409,848.00
\$ 150.00	3,415	\$ 512,310.00	\$ (3,415.40)	\$ 426,925.00

Current Fee	\$ 25.00
Cost Per Unit	\$ 149.02
Rounded Value	\$ 149.00

Gap	\$ (124.00)
Annualized Value	\$ 508,895
Increased Value	\$ 483,319

## Conclusion

Our observations suggest an increase in the Court Security Fee may be warranted and acceptable under current state law (55 ILCS 5/5-1103) (from Ch. 34, par. 5-1103) effective January 1, 2016.

Ogle County, in consensus with the Chief Judge for the Judicial District, may choose to increase the Court Security Fee to any point at or below the actual costs. This actual cost is influenced by the decision to add an additional armed officer.

Recently the governor signed Public Act 100-0987 to realign the fee assessment schedules across the State. The Criminal and Traffic Assessment Act eliminates the Court Security fee beginning July 1, 2019. The change in assessed fees will mean a net loss to the County of Court Security funds.

Bellwether does not propose specific recommendations for establishing or changing fees. According to Illinois Statute fees may be established at or below the actual cost of providing the service. The decision to change or add fees is the sole responsibility of Lee County government and can be accomplished by amending the current Circuit Clerk Fee Resolution to reflect the changes in the Court Security Fee.

Potential fee revenue calculations assume of accurate reporting of expenses, collection rates and a consistent transaction volume.

Attachment A provides a draft resolution for county use.

**Attachment A – Sample County Board Action on Court Security Fees**

WHEREAS, 55 ILCS 5/5-1103 provides that the statutory Court Security fees may be increased by the County Board if an increase is “justified by an acceptable cost study” as described by Section (55 ILCS 5/4-5001); and

WHEREAS, both 55 ILCS 5/4-5001 require a statement of the costs of providing each service, program and activity be prepared and be part of the public record; and

WHEREAS, a statement of cost (attached hereto and made a part hereof) and cost analysis by Bellwether, LLC. has been prepared; and

WHEREAS, based on the Bellwether, LLC study and the recommendation of the County Sheriff in concurrence with the Chief Judge, and the County Board agrees that the County Code should be amended to change and establish the fees charged by the Ogle County Circuit Clerk for Court Security.

NOW, THEREFORE, BE IT ORDAINED that the County Code is amended as follows:

**INSERT NEW FEE SCHEDULE HERE**



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## about our company



Joseph E. Meyer & Associates is a familiar name in managing delinquent taxes for Illinois counties and has been in business for over 36 years. The staff specializes in the fields of property management, real estate brokerage, auctioneering, title examination, collections, and computer programming.

One of Joseph E. Meyer & Associates' central functions is serving as the Delinquent Tax Agent for County Boards in 94 of 102 counties in Illinois. Properties not purchased by tax buyers at the County Tax Sales are enrolled in the trustee program and managed by Joseph E. Meyer & Associates. After the redemption period expires on delinquent properties, Joseph E. Meyer & Associates obtains tax deeds on behalf of the county and sells the properties at public auction. These auctions are conducted verbally or by sealed bid.

In addition to establishing venerable relationships with various counties, Joseph E. Meyer & Associates also specializes in governmental land acquisition and sales.

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## Illinois County Collections

### County Trustee Program



One of Joseph E. Meyer & Associates central functions is serving as the Delinquent Tax Agent for County Boards in 94 of 102 counties in Illinois. Properties not purchased by tax buyers at the County Tax Sales are enrolled in the trustee program and managed by Joseph E. Meyer & Associates. After the redemption period expires on delinquent properties, Joseph E. Meyer & Associates obtains tax deeds on behalf of the county and sells the properties at public auction. These auctions are conducted verbally or by sealed bid. For more information refer to our website: [ILTaxSale.com](http://ILTaxSale.com)

### Child Support Maintenance Fee Collection

Since 2002 Joseph E. Meyer & Associates has been collecting delinquent Child Support Maintenance Fees for St. Clair County, Illinois using proprietary software. The software handles payments, cases, statements, and many other useful features. To learn more about this service please contact our office and speak to one of our knowledgeable staff.

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**OGLE COUNTY AS TRUSTEE, AGENT**

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Telephone (618) 656-5744    141 St. Andrews Avenue  
Toll Free (800) 248-2850    P.O. BOX 96  
Fax (618) 656-5094        Edwardsville, IL 62025

January 29, 2019

Linda Beck  
Ogle County Treasurer  
PO Box 40  
Oregon, IL 61061

Re: Minimum Pricing for Auction Sales

Honorable Treasurer Beck,

For the past eleven years, the auction sale process has used a minimum bid of \$600.00. During this time, expenses related to the tax deed process have increased for both the county and our firm. Historically, over two thirds of sealed bid auction sales are for more than the minimum bid. However, those parcels selling for the minimum do not always generate sufficient funds to fully cover county and agent expenses.

We propose to increase the minimum auction sale bid from \$600.00 to \$750.00. We have used a \$750.00 minimum bid in several other counties for several years and have not observed any negative effect on sales. The proposed increase will raise the minimum amount of revenue received by the county to help cover the expenses involved.

I have taken the liberty to enclose a resolution and addendum to our "Service Agreement". In the event that you have no objections to the increase, please present these documents to the County Board at their next available meeting. If approved, we will increase the minimum bid amount to \$750.00 plus recording for future surplus property auctions.

Upon passage, please return one signed copy of each document. We hope to have this change in effect before this year's surplus auction sale. If you have any questions or concerns, please feel free to contact me at (800) 248-2850.

Sincerely,



Whitney Strohmeyer  
President  
Joseph E. Meyer & Associates, Inc  
Ogle County as Trustee, Agent

RESOLUTION NO. \_\_\_\_\_

WHEREAS, this County Board of Ogle County, Illinois, has heretofore entered into a certain written "PROFESSIONAL SERVICE AGREEMENT" with Joseph E. Meyer & Associates, Inc. (or its predecessor) originally dated September 17, 1996 and providing for the creation and administration of a Delinquent Tax Liquidation Program; and

WHEREAS, said Agreement, as extended and amended, remains in full force and effect as of the date hereof, but the costs of conducting said Delinquent Tax Liquidation Program, including costs of obtaining title to tax delinquent properties and conveying such properties through public auctions, have substantially increased; and

WHEREAS, increasing the minimum auction sale bid to \$750.00 per property will serve to defray such increased program costs;

NOW THEREFORE BE IT RESOLVED by the County Board of Ogle County, Illinois, that the minimum auction sale bid for properties first offered at public oral or sealed bid auction sales through the Delinquent Tax Liquidation Program shall be, and is hereby, increased to \$750.00 per parcel; and

FURTHER, that the increase in minimum bid hereby effected shall be applied so as to increase by \$100.00, to a total of \$450.00, the minimum fee paid to the said Joseph E. Meyer & Associates, Inc., for its services on account of the sale of any property pursuant to said Agreement, and to increase the proceeds accruing to the Taxing Districts by an additional \$50.00 per property; and

FURTHER, that any properties that are not sold upon first offering may be re-offered at a reduced selling price as may be deemed appropriate by the Treasurer and this County Board; and

FURTHER, that the Chairman of this County Board is hereby authorized to enter into and to subscribe, on behalf of this County Board, the written "ADDENDUM TO PROFESSIONAL SERVICE AGREEMENT" presented to this meeting and providing for the increase in minimum auction sale bid hereby approved and effected, and that all other terms and provisions of the said "PROFESSIONAL SERVICE AGREEMENT", as heretofore amended, shall remain in full force and effect.

APPROVED AND ADOPTED at a regular meeting of the County Board of Ogle County, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2019.

\_\_\_\_\_  
County Board Chairman

ATTEST:

\_\_\_\_\_  
County Clerk

ADDENDUM TO PROFESSIONAL SERVICE AGREEMENT

THIS AGREEMENT, entered into by and between the County of Ogle, Illinois, hereinafter referred to as "County", and Joseph E. Meyer & Associates, Inc., hereinafter referred to as "Contractor";

WITNESSETH:

WHEREAS, the County and Contractor (or its predecessor) entered into a written instrument entitled "PROFESSIONAL SERVICE AGREEMENT" bearing date of September 17, 1996 (hereinafter referred to as "the Agreement") establishing a Delinquent Tax Liquidation Program, and said Agreement, as heretofore extended and amended, remains in full force and effect between the County and Contractor as of the date hereof; and

WHEREAS, the County and Contractor desire to further amend the Agreement as hereinafter set forth;

NOW THEREFORE, for and in consideration of the sum of TEN DOLLARS (\$10.00), and for other good and valuable consideration, the parties agree as follows, to-wit:

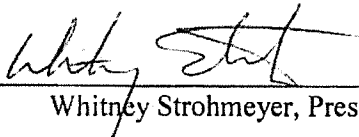
1. That the relevant provisions of the Agreement are hereby amended such that:
  - a. The minimum auction sale bid for properties first offered at public oral or sealed bid auction sales through the Delinquent Tax Liquidation Program shall be \$750.00 per parcel; and
  - b. Whenever title to any tax-delinquent property shall be conveyed to a new owner through the Delinquent Tax Liquidation Program Agent shall receive a minimum compensation of FOUR HUNDRED FIFTY DOLLARS (\$450.00) or TWENTY-FIVE PERCENT (25%) of the purchase price, whichever is greater. In event the sale price of any such property is FOUR HUNDRED FIFTY DOLLARS (\$450.00) or less, the Agent shall receive the full sale price as compensation and no additional fee shall be paid on account of the sale of such property:
  
2. All of the terms and provisions of the Agreement, as heretofore amended and extended, and as amended hereby shall remain in full force and effect between the parties hereto.

Agreed, entered and signed this \_\_\_\_ day of \_\_\_\_\_, A.D., 2019.

The County of Ogle, Illinois  
A Body Corporate and Politic

By \_\_\_\_\_  
County Board Chairman

Joseph E. Meyer & Associates, Inc.

By   
Whitney Strohmeyer, President

ATTEST:

\_\_\_\_\_  
County Clerk

Revenue	2017 Adopted	2017 Actual	2018 Adopted	2018 YTD 07/27	2019 Proposed	MH addition	June-Nov.	Aug-Nov
DJJ contract	150,000	89,985	75,000	34,140.00	60,000	100,000	50,000	33,400
Dependent Children's Fund	450,000	450,000			38,198.51			
Out of County Room and Board			450,000	278,946.65	300,000	300,000	150,000	100,000
In County Room and Board	10,000							
3215 -Probation Salary Reimb					179,548.63			
Other Revenue			1,000	116.91	18,400.00			
Total Revenue	610,000	540,073.31	526,000	313,203.56	596,147.14	400,000.00	200,000	133,400
Sale of the Annex						\$75,000??		
Potential w/sale of the Annex						475,000	275,000	208,400
<b>Expenses</b>								
4100 - Salaries -Departmental	830,000	837,035.84	800,110	513,450.84	750,000	160,160	80,080	53,400
4120 - Part Time/Extra Time	310,000	260,002.87	310,000	191,696.57	200,000	81,120	40,560	27,000
4130 - Overtime	15,000	13,864.20	15,000	8,461.03	10,000	5,000	2,500	1,700
4140 - Holiday	16,500	15,417.96	16,500	12,677.78	16,500			
4143 - Tuition Reimbursement	1,000	0.00	1,000	0.00	2,000			
4180 - Medical Exams/Drug Te	4,000	2,569.07	2,500	3,326.53	2,500			
4212 - Electricity	38,000	33,191.39	38,000	22,634.70	30,000	5,000	2,500	1,700
4214 - Gas (Heating)	5,000	5,959.11	5,000	2,812.05	5,000	0		
4216 - Telephone	3,000	4,819.52	5,000	2,919.69	3,500	1,500	750	500
4219 - Cable TV	2,500	2,669.54	2,500	1,708.65	1,500	1,000	750	350
4220 - Rent (Reporting Center)	8,500	9,681	0	0.00	0			
4274 - CASA	12,500	12,500	12,500	12,500.00	12,500			
4275 - DJJ Expense	2,000	25.00	2,000	300.00	0			
4326 - Medical Contract	6,000	5,500	6,000	4,500.00	6,000			
4420 - Training Expenses	5,000	4,700.83	5,000	3,166.00	7,500	2500	1250	850
4426 - Mileage			500	95.38	0			
4435 - Transportation/Gas Cos	10,000	8,993.40	10,000	4,545.38	7,500	2,500.00	1,250	850.00
4439 - Electronic Monitoring/C	5,000	3,009.50	500	126.00	500			
4440 - Personal Care/Hygeine	500	0.00	500	0.00	0			
4441 - SO contr/Poly Services	28,500	28,436.06	28,500	15,357.50	27,500			
4442 - Counseling/Psych Servic	5,000	650.00	5,000	0.00	0			
4444 - Medical Expenses	7,500	3,452.13	5,000	3,264.39	3,000	2,000	1,000	700
4507 - Residential Home Suppl	1,500	1,364.32	1,500	698.11	500	1000	500	350
4508 - Kitchen Supplies	1,000	2,640	1,500.00	503.74	1,000	500	250	200
4510 - Office Supplies	4,000	3,607.18	4,000	3,419.99	4,000			
4520 - Janitorial Supplies	4,500	3,460.11	4,500	1,723.23	3,500	1,000	500	350
4540 - Repairs & Maint Faciliti	12,500	22,400.14	15,000	12,073.70	15,000			
4550 - Food Expenses	60,000	48,507.04	60,000	21,850.50	25,000	25,000	12,500	8,500
4570 - Uniforms	1,000	383.00	1,000	0.00	0			
4710 - Computer hardw/softw			1,000	231.89	0			
4724 - Office Equiq Maint	11,000	3,768.84	0	0.00	0			
4743 - Safety Equipment	1,000	1,565.33	3,000	401.77	2,000			
4312 - PREA Auditor					10,000			
Total Expense	1,412,000	1,340,114	1,362,610	844,446.02	1,146,500	288,280	144,390	96,450
cameras						23,000	23,000	23,000
2 vans						40,000	40,000	40,000
						351,280	207,390	159,450

# Miller House

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
Staff 1	2-12	2-12	2-12	2-12				40 FT
Staff 2			6-12	6-12	2-12	2-12	8-4/4-12	40 FT
Staff 3	4-12					2-12	8-4/4-12	26 PT
Staff 4		12-8a	12-8a	12-8a	12-8a	12-8a	off	40 FT
Staff 5	12-8a					12-8a	12-8a	24 PT
Staff 6	12-8a	12-8a	12-8a	12-8a	12-8a			40 FT
Staff 7		2-12	2-10	11-5	2-12	11-5		40 FT
Staff 8	8-4						8-4/4-12	16 PT
Staff 9	6a-4p						8-4/4-12	18 PT

Staff 1 = FT ATS approximately 40 hours a week – \$15.00 an hour = 31,200

Staff 2= FT ATS approximately 40 hours a week - \$15.00 an hour = 31,200

Staff 3 = PT ATS approximately 26 hours a week - \$15.00 an hour = 20,280

Staff 4 = FT ATS 40 hour work week 3<sup>rd</sup> shift - \$15.00 an hour = 31,200

Staff 5 = PT ATS under 30 hour work week/part time 3<sup>rd</sup> shift - \$15.00 an hour =20,280

Staff 6 = FT ATS 40 hour work week 3<sup>rd</sup> shift - \$15.00 an hour = 31,200

Staff 7 = FT House manager 40 hour work week 2<sup>nd</sup> shift with House manager duties such as treatment team meetings etc. \$17.00 an hour \$35,360

Staff 8 = PT ATS staff under 30 hours a week. They have an extra hours to float elsewhere for coverage of vacations, holidays, etc. \$15.00 an hour = 20,280

Staff 9 = PT ATS staff under 30 hours a week. They have an extra hours to float elsewhere for coverage of vacations, holidays, etc. \$15.00 an hour = 20,280

5 full time staff - \$160,160

4 part-time staff – \$81,120