

H.E.W., Solid Waste & Veterans Committee
Tentative Minutes
December 11, 2018

1. Call Meeting to Order: Chairwoman Bowers called the meeting to order at 11:00 a.m. Present: Corbitt, Finfrock and McLester. Others: Solid Waste Director Steve Rypkema, Animal Control Registration Officer Karla Christensen (arrived at 11:16), Kari Wolfe and Greg Gates with LOTS, Rich Sheldon and Ellen Katoll with Veterans Assistance Commission, ROE Superintendent Robert Sondgeroth, Typer, Gouker (arrived at 11:22), Fritz (arrived at 11:25) and Mike O'Malley with Northern Illinois Disposal. Absent: Droege and Health Dept. Administrator Kyle Auman.
2. Approval of Minutes – November 13, 2018: Motion by Bowers to approve the minutes as presented, 2nd by Finfrock. Motion carried.
3. Public Comment: None
4. Welcome New Board Members: Bowers welcomed the new members; Corbitt and McLester briefly introduced themselves.
5. Regional Office of Education
 - Monthly Bills: None
 - Department Update: ROE Superintendent Sondgeroth reviewed the monthly ROE document that was distributed to the committee; everything is going good.
6. Health Department: None
7. Solid Waste Department
 - Monthly Bills: Motion by Corbitt to approve the bills totaling \$1,253.12 for FY2018, 2nd by Finfrock. Motion carried. Motion by Finfrock to approve the bills totaling \$6,469.51 for FY2019, 2nd by Corbitt. Motion carried.
 - Department Update: Solid Waste Director Rypkema reviews department reports presented to the committee. Rypkema informed the Committee on a new law effective January 1st that will cause changes in their electronics recycling.
 - Recommendation for Recycling: Rypkema distributed a comparison worksheet of current rates to bid rate received; it is a 135% increase. Discussion was held regarding the program and the current budget. Motion by Finfrock to accept the submitted bid from Northern Illinois Disposal, 2nd by Corbitt. Motion failed. Rypkema stated he is still looking for other options. Mike O'Malley from Northern IL Disposal informed the Committee that they have been taking a loss for years; there is no room for lower rates.
 - Grant Applications: None

8. Animal Control

- Monthly Bills: Motion by Corbitt to approve the Animal Control bills in the amount of \$1,723.70, 2nd by McLester. Motion carried. Motion by Corbitt to approve the Pet Population bills in the amount of \$1,147.00, 2nd by McLester. Motion carried.
- Department Update: Animal Control Registration Officer Karla Christensen informed the Committee that Dr. Champley and Warden Christensen will be meeting with the State's Attorney's office tomorrow regarding the Hoffman bite case. The dog is in Indiana now.

9. Veterans Administration: Mr. Sheldon emailed his report prior to the meeting; he introduced his replacement. Ellen Katoll gave a brief introduction of herself.

10. LOTS (Lee-Ogle Transportation System): Ms. Wolfe distributed her report and reviewed the highlights.

11. Old Business: None

12. New Business: None

13. Closed Session: None

14. Adjournment: With no further business, Chairwoman Bowers adjourned the meeting.
Time: 11:51 a.m.

Respectfully submitted,
Tiffany O'Brien

NIDS 11/13/2018 Bid for Drop Off Recycling Program Service

Location	2017 Rates	2018	NIDS Bid		New MRF Processing Fee	New Monthly Refuse Container Collection Fee	NIDS Bid			
	Per Pick Up	Rates per Pick Up*	Year 1 Pick-up Cost Per Site	Year 1 Pick-up Cost Per Site			Year 2 Rate per Pick Up + 3%	Year 3, + 3%	Year 4 (Renewal 1), + 3%	Year 5 (Renewal 2), + 3%
Byron	\$ 148.00	\$ 173.00	\$ 300.00	\$ 127.00	\$50/ton	\$ 10.00	\$ 309.00	\$ 318.27	\$ 327.82	\$ 337.65
Forreston	\$ 169.00	\$ 198.00	\$ 300.00	\$ 102.00	\$50/ton	\$ 10.00	\$ 309.00	\$ 318.27	\$ 327.82	\$ 337.65
Monroe Center	\$ 125.00	\$ 125.00	\$ 300.00	\$ 175.00	\$50/ton	\$ 10.00	\$ 309.00	\$ 318.27	\$ 327.82	\$ 337.65
Oregon	\$ 138.00	\$ 161.00	\$ 300.00	\$ 139.00	\$50/ton	\$ 10.00	\$ 309.00	\$ 318.27	\$ 327.82	\$ 337.65
Rochelle	\$ 125.00	\$ 146.00	\$ 300.00	\$ 154.00	\$50/ton	\$ 10.00	\$ 309.00	\$ 318.27	\$ 327.82	\$ 337.65

*2018 Prior increase in rates: 17%

Current and Future Estimated Costs Based on NIDS Bid, Using 2017 Data

Location	2017 Number of Pick Ups Per Site	2017 Tons Collected by Site	2018 Rates	Current Annual Cost w/ 2017 # of Pick Ups	NIDS Bid Year 1 Pick-Up Cost per Site	Year 1 Pick-Up Estimate per Site	\$50 min./ton MRF Processing Fee	Year 1 Monthly Refuse Container Cost	Total Estimated Year 1 Cost per Site based on 2017 #'s	Year 1 \$ Increase Over Current Cost	Year 1 % Increase Over Current Cost
Forreston	74	119.64	\$ 198	\$ 14,652	\$ 300.00	\$ 22,200	\$ 5,982	\$ 120	\$ 28,302	\$ 13,650	93%
Monroe Center	49	66.71	\$ 125	\$ 6,125	\$ 300.00	\$ 14,700	\$ 3,336	\$ 120	\$ 18,156	\$ 12,031	196%
Oregon	97	172.08	\$ 161	\$ 15,617	\$ 300.00	\$ 29,100	\$ 8,604	\$ 120	\$ 37,824	\$ 22,207	142%
Rochelle	107	155.61	\$ 146	\$ 15,622	\$ 300.00	\$ 32,100	\$ 7,781	\$ 120	\$ 40,001	\$ 24,379	156%
Totals per year	429			\$ 69,662		\$ 128,700	\$ 34,325	\$ 600	\$ 163,625	\$ 93,963	135%

**Ogle County Animal Control
Warden Activity Record
November 2018**

<i>Month of November</i>	<i>Monthly Total</i>	<i>Misc. Notes</i>	<i>2018 Year to Date</i>
Miles Driven	2247	Regular duties - Check complaints Stray pick up - Tag Doors for Non-Vac	156362 130784
Bites Reported	12	9 Dogs 2 Cats 1 Bat	116
Strays	7	7 Ogle Co..	72
Notices To Comply Given	26	25 No Current Vac/Registration 1 Dogs Running At Large	251
Citations Issued		Dogs Running @ Large No Rabies Shot and Tag	4
Welfare Calls	6	6 Dogs - No proper shelter -No water	46
Animal Bites on Animals	4	3 Dog on Dog 1 Dog on Cat	34
Assist Other Agencies	1	1 Ogle County Sheriff	13
Dogs Deemed Dangerous			1
Dogs Deemed Vicious			
Other Complaints	2	2 Cattle on the road	4

Submitted by:

**Kevin G. Christensen - Warden
Ogle County Animal Control**

Veteran's Assistance Commission Of Ogle County
Statistical & Financial Report
December 11, 2018 Meeting Of The Ogle County H.E.W. Committee

Superintendent Comments:

- The VACOC has hired a veteran to replace me and our transportation coordinator who also resigned effective the end of this year. Our new Superintendent is Ellen Katoll, a U.S. Navy veteran, who is job shadowing me the month of December. Ellen is a resident of Rochelle and has furthered her education and was an instructor at Kishwaukee College.

Balance Sheet – Nov, 2018	
ASSETS	
Current Assets	
Checking/Savings	
VAC Discretionary Fund	\$17,167.33
VAC Operating Fund	\$ 50,912.39
Total Checking/Savings	\$68,079.72
Total Current Assets	\$68,079.72
TOTAL ASSETS	\$68,079.72

Transportation	Nov.
Number Of Requests Fulfilled	46
Number Of VA Facilities	6
Number Of Individual Veterans	24
Miles Driven	8065.2
Cost For Mileage	\$4,465.25
Cost For Tolls	\$81.20
Number Of Drivers Hours	287.6

Veterans Assistance Commission
Profit & Loss
November 2018

VAC Activity – Nov, 2018	Nov.
Communications	
Incoming/Outgoing Phone Calls	55
Incoming/Outgoing Email's	66
U.S. Mail Sent	11
Walk-In Veteran Visits	13
Financial Aid	
Number Of Approved	1
Number Of Declined	0
Rent Assistance	\$0.00
Gas Assistance	\$0.00
Electric Assistance	\$316.30
Water Assistance	\$0.00
Food/Hygiene	\$0.00
Veteran Funeral Expense	\$0.00
Total Veteran Financial Aid	\$0.00

	◊ <u>Nov 18</u> ◊
Ordinary Income/Expense	
Expense	
Category 100 - Administration	
102 - Superintendent/Admin.	900.00
103 - Trans. Coordinator Salary	350.00
104 - VAC Office Rent	50.00
105 - VAC Cell Phones	115.92
107 - VAC Dues	150.00
Total Category 100 - Administration	<u>1,565.92</u>
Category 200 - Veteran Support	
201 - Driver Mileage Pay	4,466.25
202 - Driver Toll Fees	81.20
204 - Veteran Electric Assist.	316.30
Total Category 200 - Veteran Support	<u>4,863.75</u>
Total Expense	<u>6,429.67</u>
Net Ordinary Income	<u>-6,429.67</u>
Net Income	<u><u>-6,429.67</u></u>

Month To Budget	96.5%
YTD To Budget	103.3%

- c. Requisitions:
 - i. 5311/DOAP 1st QTR **\$366,275.45**
 - 1. Provider: \$271,156.40
 - 2. Lee County: \$95,119.05
 - ii. InterCity Bus / I-88 Route **\$282,972.54**
 - 1. Greyhound: \$244,354.07
 - 2. Morningstar Media Group (Marketing): \$27,100
 - 3. Lee County: \$11,518.47 | Local Match: \$9,580.19
 - iii. InterCity Bus / I-39 Route **\$7,387.70**
 - 1. Greyhound: \$0.00
 - 2. Morningstar Media Group (Marketing): \$5,000
 - 3. Lee County: \$2,387.70 | Local Match: \$1,832.04
 - iv. Capital Reimbursement
 - 1. ProCom reimbursement (\$9,900)
 - 2. Tablet purchase reimbursement (\$6,000)
 - 3. A&E Design (Maintenance/Wash Bay) \$12,194.68

7.) Meetings scheduled and/or held with...

- a. Meetings/Presentations in November
 - i. Meeting with Architect/Engineering Firms (11/13); Master Gardeners (U of I Extension) Training, once a week (ended 11/13/2018); Dixon Chamber Business After Business (11/15/2018) at LOTS; WIXN Radio Talk Show (11/28/2018 / 8:15 AM); HSTP Meeting (11/30/2018) at LOTS.
- b. Upcoming Meetings/Presentations in December
 - Ogle County Coalition (12/3/2018); Ogle County United Way Grant Seekers Meeting (12/5/2018); Christmas Shopping Trip/Rochelle CAN (12/6/18); Phone Conference with Rockford Mass Transit District Personnel RE: New Greyhound Connect Route (12/7/2018); Working meeting with Wipfli Auditors (12/10); Meeting with Brooke Plachno of Ogle County Probation, RE: Punch Cards (12/11/2018); Rochelle Focus Group 1 (12/11/2018); LOTS Christmas Party, Basil Tree (12/12/2018); Meeting with Architect/Engineering Firms (12/13); Rochelle Focus Group 2 (12/14/2018); Rochelle Focus Group 3 (12/17/2018); WIXN Radio Talk show (12/26/2018); Rochelle Focus Group 4 (12/27/2018); Grant Proposal due in to Dixon Chamber/Main Street (12/28/2018)

