

H.E.W., Solid Waste & Veterans Committee
Tentative Minutes
January 8, 2019

1. Call Meeting to Order: Chairwoman Bowers called the meeting to order at 11:00 a.m. Present: Asp, Droege, Finfrock and Fox. Others: Solid Waste Director Steve Rypkema, Animal Control Administrator Dr. Thomas Champley (arrived at 11:18), Kari Wolfe with LOTS, Ellen Katoll with Veterans Assistance Commission, ROE Superintendent Robert Sondgeroth, Health Dept. Administrator Kyle Auman, Corbitt, McKinney and Sulser.
2. Approval of Minutes – December 11, 2018: Motion by Finfrock to approve the minutes as presented, 2nd by Asp. Motion carried.
3. Public Comment: None
4. Nominations of Vice-Chairperson: Bowers nominated Finfrock for Vice-Chairperson, 2nd by Asp. Bowers closed nominations, 2nd by Fox. Motion carried.
5. Regional Office of Education
 - Monthly Bills: Motion by Finfrock to approve the bills totaling \$1,255.51, 2nd by Fox. Motion carried.
 - Department Update: ROE Superintendent Sondgeroth reviewed the monthly ROE report that was emailed to the committee; school inspections are continuing. The local fire departments are getting more involved in the inspection process. 17 new laws took effect January 1st; many do not have a large effect.
6. Health Department: Health Dept. Administrator Auman stated the FDA code changes will hopefully come before the full County Board in March. Flu numbers are low; 11 reports in Ogle County. They are expecting to see an increase due to past statistics. The flu season is typically August through April.
7. Solid Waste Department
 - Monthly Bills: Motion by Finfrock to approve the bills totaling \$6,502.11, 2nd by Asp. Motion carried.
 - Department Update: Solid Waste Director Rypkema extended an invite to all board members to his office for a tour. The recycling contract ends in May and the program will cease due to high increase in contract bid. Rypkema has sent out a survey to the waste haulers regarding their services offered outside of municipalities. 2019 Electronic Recycling flyer was distributed and they are looking into collaborating with City of Rochelle to help with their recycling event they hold quarterly. Rypkema stated he hopes to resume discussion on the Advanced Disposal contract.
 - Grant Applications: None

8. Animal Control

- Monthly Bills: Motion by Finfrock to approve the Animal Control bills in the amount of \$2,056.41, 2nd by Fox. Motion carried. Motion by Finfrock to approve the Pet Population bills in the amount of \$1,403.50, 2nd by Asp. Motion carried.
- Department Update: Dr. Champley extended an invite to all board members to his office for a tour. He gave a brief overview of his office and their budget. Finfrock questioned the past due fines; Champley stated they have a decent amount of past due fines. They try to work with everyone to collect the money.

9. Veterans Administration: Ms. Katoll emailed her report prior to the meeting.

10. LOTS (Lee-Ogle Transportation System): Ms. Wolfe distributed her report and reviewed the highlights.

11. Old Business: None

12. New Business: None

13. Closed Session: None

14. Adjournment: With no further business, Chairwoman Bowers adjourned the meeting.
Time: 11:52 a.m.

Respectfully submitted,
Tiffany O'Brien

January, 2019 Committee meeting notes from ROE

School inspections are continuing. We had to reschedule Byron Schools due to a scheduling conflict with the fire department. We have to inspect Creston, Kings, Steward and Eswood schools in Ogle and Lee Counties and River Bend, Prophetstown Lyndon Tampico, and Morrison in Whiteside County. We are working hard to get local fire departments involved in these inspections.

January 1 brings 17 new laws that have some effect on schools. Most do not have a large effect such as having a new concussion brochure, developed by the Department of Public Health, available to parents and students, defining who can be called a school counselor, adding to the oath of office for a school board member, changing the definition of an Epinephrine injector, and allowing some official notifications to be done electronically. There are some changes to dual credit courses for our high schools and community colleges, licensure for early childhood teachers, and how asthma medication can be administered in schools

Another mandated training for teachers and staff in schools was added to bring the total of mandated trainings for teachers to over 20. This one is for student mental health awareness. Most of these trainings are very worthwhile but they are usually done by the teachers before or after school with no additional compensation. The school board will not allow these trainings to count for the 24 professional development hours each teacher has to do every year.

2 new laws were passed dealing with school safety. Beginning with next school year, each school has to have an active shooter drill within the first 90 days of school with law enforcement present. There is also a new law outlining training for school resource officers.

We do our best to keep the districts up to date as new laws take effect. With that in mind our first superintendent's meeting for 2019 will be a legislative meeting to talk about these changes and other educational issues. Senators Neil Anderson and Brian Stewart will be there with an aide from Senator Chuck Weaver's office. Also in attendance will be: Representatives Tony McCombie, Tom Demmer, Dan Swanson and Andrew Chesney.

Next month I will have professional development for December and January as well as an update on our alternative schools.

Drop-off Instructions

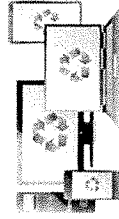
- ◆ Only Ogle County residentially generated electronic items are accepted. (No business electronics taken. Businesses may contact OCSWMD at 815-732-4020 for other options.)
- ◆ **2019 Friday Dates:** Please note, the collection days will not necessarily be on the last Friday of the month.
- ◆ **Hours: 9:00 am – 4:00 pm on designated Fridays.**
January 25th, February 22nd, March 29th,
April 26th, May 31st, June 28th, July 26th,
August 23rd, September 27th, October 25th,
November 22nd, **No December collection.**
- ◆ **Saturdays 2019:** April 13th & September 14th
Hours 8:00 am—12:00 noon
- ◆ Subject to weather cancellation, see Facebook page, or website.
- ◆ Proof of Ogle County residency required (drivers license, voters ID card, recent utility bill).
- ◆ **\$5 fee per microwave oven.** Cash or check payable to Ogle County Solid Waste Management Dept. (OCSWMD).
- ◆ Limit of 7 larger CEDs or items.
- ◆ Large volumes of dismantled or de-manufactured listed items will not be accepted, per OCSWMD discretion.
- ◆ Remove any personal information on hard drives to protect your privacy.
- ◆ **DO NOT LEAVE ITEMS OUTSIDE OF THE BUILDING.**

Thank you!

Protect your personal data when recycling a computer or memory device

Computers often contain highly personal information. Before donating or recycling your computer or memory device, we recommend erasing the hard drive. Go to our website for instructions, www.oglecounty.org.

In any case, the Ogle County Solid Waste Management Department and Dynamic have procedures in place for the protection of data remaining in electronic devices recycled through this program.



24 Hour Surveillance

Violators who illegally dump electronics (or other items) will be prosecuted to the fullest extent of the law.

2019

Ogle County Residential Electronics Recycling Program



Drop-off Location:

County Annex Building
Ogle County Solid Waste Management Department
Attached garage
909 Pines Road, Oregon, IL
Ph: 815-732-4020
www.oglecounty.org

Facebook:

Ogle County Solid Waste Management Dept.

Hours on designated Fridays:

9:00 am—4:00 pm

Two Saturdays:

8:00 am—12:00 noon

See dates in brochure.

As of January 1, 2012, the State of Illinois banned many electronics from landfills so that these valuable materials may be recycled.

The Ogle County Solid Waste

Management Department (OCSWMD) is working with Dynamic Lifecycle

Innovations (Dynamic) to provide convenient electronics recycling for our residents. Dynamic is recognized by the Illinois EPA as an authorized collector, recycler, and re-furbisher of electronic waste (E-waste) in Illinois and is R2 and ISO 14001 certified.

OCSWMD will be hosting eleven Friday collection events and two Saturday events at our location on the dates and times listed in this brochure. These events are for Ogle County residential electronics only (no business e-waste).

Visit: www.oglecounty.org for other options.

No dumping of unlisted items or other waste

Items Accepted

Adding machines

Answering machines

Cameras

Camcorders

*CD players

*CD ROM drives

Calculators

Cellphones

Compact fluorescent bulbs (CFL's)

*Computer cables

*Computers desktops

*Computers laptops

*Computer monitors

Copy machines

Digital clocks

*Disk players

*DVD players

Electric typewriters

*Electronic Mice

*Fax machines (stand alone)

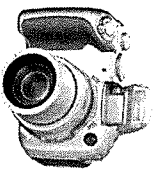
*Floppy disk drives

Ink cartridges

*Joysticks

*Keyboards

Microwave ovens (\$5 fee)



Items Accepted

Modems

*MP3 players

Pagers

*PDAs

*Printers

Projectors

Radios

Rechargeable

batteries

*Remote controls

*Scanners

Servers

Shredders (no

tubs)

Stereo equipment (no wood speakers)

*Tablets

Tape drives

Telephones

*Televisions

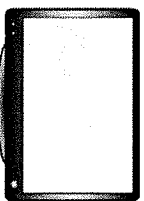
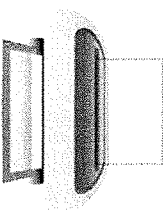
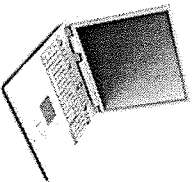
Toner cartridges

*Video cassette Recorders

*Video cassette players

*Video game consoles

*Zip Drives



*Covered Electronic Devices (CEDs) under Illinois law.

Please only bring items on this list!

**Ogle County Animal Control
Warden Activity Record
December 2018**

<i>Month of December</i>	<i>Monthly Total</i>	<i>Misc. Notes</i>	<i>2018 Year to Date</i>
Miles Driven	2258	Regular duties - Check complaints Stray pick up - Tag Doors for Non-Vac	158620 130784
Bites Reported	9	7 Dogs 1 Cats 1 Bat	125
Strays	6	6 Ogle Co.	78
Notices To Comply Given	37	27 No Current Vac/Registration 10 Dogs Running At Large	288
Citations Issued		Dogs Running @ Large No Rabies Shot and Tag	4
Welfare Calls	4	4 Dogs - No proper shelter -No water	50
Animal Bites on Animals	2	2 Dog on Dog Dog on Cat	36
Assist Other Agencies	2	1 Byron P.D. 1 Ogle County Sheriff	15
Dogs Deemed Dangerous			1
Dogs Deemed Vicious			
Other Complaints			4

Submitted by:

**Kevin G. Christensen - Warden
Ogle County Animal Control**

Veteran's Assistance Commission Of Ogle County
 Statistical & Financial Report
 January 8, 2019 Meeting Of The Ogle County H.E.W. Committee

Superintendent Comments:

- The mileage rate that we pay our drivers is going up to \$.58 per mile. In 2018, the rate was \$.545 per mile.

Balance Sheet – Dec, 2018	
ASSETS	
Current Assets	
Checking/Savings	
VAC Discretionary Fund	\$17,167.33
VAC Operating Fund	\$ 44,713.23
Total Checking/Savings	\$61,880.56
Total Current Assets	\$61,880.56
TOTAL ASSETS	\$61,880.56

Transportation	Dec.
Number Of Requests Fulfilled	36
Number Of VA Facilities	4
Number Of Individual Veterans	17
Miles Driven	5563.6
Cost For Mileage	\$3786.40
Cost For Tolls	\$70.85
Number Of Drivers' Hours	218.5

VAC Activity – Dec, 2018

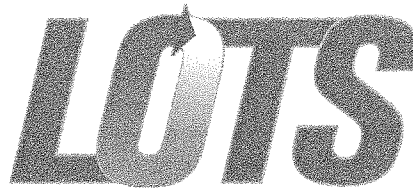
Communications	Dec.
Incoming/Outgoing Phone Calls	95
Incoming/Outgoing Email's	106
U.S. Mail Sent	8
Walk-In Veteran Visits	7
Financial Aid	
	Dec.
Number Of Approved	1
Number Of Declined	0
Rent Assistance	\$1,428.00
Gas Assistance	\$0.00
Electric Assistance	\$0.00
Water Assistance	\$0.00
Food/Hygiene	\$0.00
Veteran Funeral Expense	\$0.00
Total Veteran Financial Aid	\$1,428.00

**Veterans Assistance Commission
 Profit & Loss
 December 2018**

	◊ Dec 18 ◊
Ordinary Income/Expense	
Expense	
Category 100 - Administration	
102 - Superintendent/Admin.	900.00
103 - Trans. Coordinator Salary	350.00
104 - VAC Office Rent	50.00
105 - VAC Cell Phones	38.64
106 - VAC P.O. Box Fees	90.00
109 - VAC Office Supplies	214.99
Total Category 100 - Administration	1,643.63
Category 200 - Veteran Support	
201 - Driver Mileage Pay	3,786.40
202 - Driver Toll Fees	70.85
209 - Veterans Rent Assist.	1,428.00
Total Category 200 - Veteran Support	5,285.25
Total Expense	6,928.88
Net Ordinary Income	-6,928.88
Net Income	<u>-6,928.88</u>

Veterans Assistance Commission
Profit & Loss
January through December 2018

	◊ Jan - Dec 18 ◊	◊ Jan - Dec 17 ◊
Ordinary Income/Expense		
Income		
Levy funds transfer	79,721.49	80,927.30
Total Income	▶ 79,721.49 ◀	80,927.30
Gross Profit	79,721.49	80,927.30
Expense		
Category 100 - Administration		
101 - Superintendent Salary	0.00	1,333.32
102 - Superintendent/Admin.	10,800.00	10,080.00
103 - Trans. Coordinator Salary	4,200.00	4,000.00
104 - VAC Office Rent	600.00	600.00
105 - VAC Cell Phones	850.08	915.84
106 - VAC P.O. Box Fees	90.00	88.00
107 - VAC Dues	150.00	150.00
109 - VAC Office Supplies	464.66	364.79
110 - VAC Postage Fees	152.52	194.00
111 - VAC Bond Insurance	324.00	324.00
114 - VAC Credit Card Fees	25.00	25.00
118 - VSO Salary	9,725.00	8,155.80
119 - VSO Training	0.00	0.00
120 - Miscellaneous	64.35	0.00
Total Category 100 - Administration	27,445.61	26,230.75
Category 200 - Veteran Support		
201 - Driver Mileage Pay	47,382.25	44,538.14
202 - Driver Toll Fees	755.80	297.20
204 - Veteran Electric Assist.	2,360.62	1,184.42
206 - Veterans Water Assist.	0.00	163.95
207 - Veterans Food Assist.	272.16	381.65
209 - Veterans Rent Assist.	3,625.50	12,522.50
210 - Veteran Funeral Expenses	600.00	0.00
Total Category 200 - Veteran Support	54,996.33	59,087.86
Total Expense	82,441.94	85,318.61
Net Ordinary Income	-2,720.45	-4,391.31
Other Income/Expense		
Other Income		
Interest Income	19.29	16.84
Total Other Income	19.29	16.84
Net Other Income	19.29	16.84
Net Income	<u>-2,701.16</u>	<u>-4,374.47</u>



LEE-OGLE TRANSPORTATION SYSTEM

Update to Ogle County Properties' Committee
January 8, 2019 | 11:00 AM

1.) Latest Updates

- a. Submitted Micro Grant application to Dixon Chamber/Main Street
- b. Ogle County Probation purchased single round trip cards for clients
- c. Lee County Probation purchased new rider cards for clients
- d. Wipfli has completed the "single audit" on transportation
 - i. Sent along to IDOT for their records
 - ii. LOTS is preparing information for full Lee County audit
- e. Final Report going into Rochelle Area Community Foundation
 - i. Report focuses on assessment of public transit needs in Rochelle

2.) Other Developments in the System

- a. WEX Card being implemented by LOTS for County Owned Vehicles
 - i. Another \$900 in savings in second month of implementation (December)
- b. Construction project – Maintenance and Wash Bay / Stand-alone building
 - i. 12/13 meeting with Architect/Engineers to go over final design
 - 1. Final bids above initial estimated costs
 - 2. Requested additional funding from IDOT/Capital
 - ii. Going out for General Contractor bids in mid-January
 - iii. Construction scheduled to start first week of March
- c. Intercity Bus Route (I-39)
 - i. Route scheduled to start on January 23, 2019
 - ii. Ticket agent agreements established in Chicago, Elgin, Rockford, Rochelle, Oglesby, Normal, Champaign and Danville
 - iii. Construction of canopy on front of building: no update; waiting on IDOT

3.) Changes at LOTS

- a. Operational changes
 - i. Looking for increased operational efficiency
- b. Marketing efforts for CY 2019
 - i. New information added to web site – www.leeogletransportation.com
 - ii. Direct marketing project – February through May, 2019
- c. New destinations for routes

4.) Awaiting Word

- a. Applied for Technical Assistance/Planning Grant from IDOT (\$79,000)
 - i. Feasibility study of Rochelle for a future "fixed route"
 - ii. Announcement delayed because of change in Governor/Administration
- b. Applied for FTA Human Services Coordination Grant | Announcement: Spring
 - i. Focus: improve the efficiency of public transportation coordination with Human Service organizations in Ogle County.

5.) Expansion of Hours

- a. January 1, 2019: 6:00AM – 6:00PM
 - i. Added Drivers and hired new Dispatcher

6.) Staffing

- a. Realized savings of mechanical work NOT sent out by completed in house

	<u>DECEMBER</u>	<u>Year to Date</u>
i. <u>LOTS Costs:</u>	\$1,809.23	\$23,714.08
ii. <u>Dealer Projected:</u>	\$4,296.00	\$64,847.07
iii. <u>Savings:</u>	\$2,486.77	\$41,132.99

7.) Claims vs. Revenue

- a. REVENUE: \$13,577.00 (for this month)
 \$99,971.51 (year to date)

- b. EXPENSES: \$17,840.70 (for this month)
 \$ 4,396.00 (Outstanding Comcast Bills)

8.) Requisitions

- i. 5311/DOAP 1st QTR: **\$366,275.45**
 - 1. 5311: \$206,035.06 (being held up due to federal shutdown)
 - 2. DOAP: \$139,963.92 (check cut and in transit)
 - 3. FARES: \$10,276.47
 - 4. LOCAL MATCH: \$10,000
 - a. Provider reimbursement: \$271,156.40
 - b. Lee County reimbursement: \$95,119.05

- ii. 5311/DOAP 2nd QTR: **\$361,000.19**
 - 1. 5311: \$39,375.94
 - 2. DOAP: \$321,624.25 (advance estimate)

- iii. InterCity Bus / I-88 Route 1ST QTR: **\$282,972.54**
 - 1. Greyhound: \$244,354.07
 - 2. Morningstar Media Group (Marketing): \$27,100
 - 3. Lee County: \$11,518.47 | Local Match: \$9,580.19

- iv. InterCity Bus / I-39 Route 1ST QTR: **\$7,387.70**
 - 1. Greyhound: \$0.00
 - 2. Morningstar Media Group (Marketing): \$5,000
 - 3. Lee County: \$2,387.70 | Local Match: \$1,832.04

- v. Capital Reimbursement
 - 1. ProCom reimbursement (\$9,900) awaiting word from IDOT
 - 2. Tablet purchase reimbursement (\$6,000) awaiting IDOT

9.) Meetings scheduled and/or held with...

- a. Meetings/Presentations in December
Ogle County Coalition (12/3/2018); Ogle County United Way Grant Seekers Meeting (12/5/2018); Christmas Shopping Trip/Rochelle CAN (12/6/18); Phone Conference with Rockford Mass Transit District Personnel RE: New Greyhound Connect Route (12/7/2018); Working meeting with Wipfli Auditors (12/10); Meeting with Ogle County Probation (12/11/2018); Rochelle Focus Group 1 (12/11/2018); LOTS Christmas Party (12/12/2018); Meeting with Architect/ Engineering Firms (12/13); Grant submitted to Dixon Chamber (12/28/2018) WIXN Radio Talk show (12/31/2018);

- b. Upcoming Meetings/Presentations in January
Ogle County Coalition (1/7/2019); TV Commercial Shoot with Comcast (1/8/2019); Meeting with Jeff Waxman of IDOT (1/14/2019); Informational meeting with Paula Meyer (1/16/2019); Greyhound Connect Route Opening (1/23/2019); WIXN Radio Talk Show (1/30/2019); Drug and Alcohol Suspicion Training (2/1/2019).

