

**Judiciary & Circuit Clerk Committee**  
**Tentative Minutes**  
**February 13, 2019**

1. Call Meeting to Order: Chairman McKinney called the meeting to order at 9:04 a.m. Present: Bowers, Corbitt, Droege and Sulser. Others: Typer and Circuit Clerk Kim Stahl. Absent: Judge Robert Hanson.
2. Approval of Minutes: January 8, 2019: Motion by Bowers to approve the minutes as presented, 2<sup>nd</sup> by Sulser. Motion carried.
3. Closed Session: None
4. Public Comment: None
5. Judiciary
  - Monthly Bills: Motion by Bowers to approve the bills totaling \$7,752.79, 2<sup>nd</sup> by Corbitt. Motion carried.
  - Department Update: None
6. Circuit Clerk
  - Monthly Bills: Motion by Bowers to approve the bills totaling \$232.71, 2<sup>nd</sup> by Sulser. Motion carried.
  - Department Update: Circuit Clerk Kim Stahl stated she will email the audit out when it is available. She will have a Circuit-wide meeting today regarding the fee changes effective July 1<sup>st</sup>. She will present the information when it is available; some of the changes will have to go before the County Board.

Sulser stated he attended a seminar and they addressed a new law effective June 1<sup>st</sup> regarding a lactation room for the public. Discussion continued; Stahl has sent the room requirements on to Sheriff VanVickle.

Corbitt asked who sets the holiday schedule because she questions why we have 2 February holidays and only one day for Christmas. McKinney stated the Chief Judge sets it and it has always followed the Supreme Court schedule.
7. New Business: None
8. Adjournment: There being no additional business, Chairman McKinney adjourned the meeting at 9:04 a.m.

Respectfully submitted,  
Tiffany O'Brien