

**Personnel and Salary Committee
Tentative Minutes
December 11, 2018**

1. Call Meeting to Order: Chairman Kenney called the meeting to order at 10:00 a.m.
Present: Heuer, Finfrock (arrived at 10:04), McLester, Typer, County Engineer Jeremy Ciesiel, Director of Court Services Cindy Bergstrom and Sheriff Brian VanVickle.
Absent: County Clerk & Recorder Laura Cook and Youman.
2. Approval of Minutes – November 13, 2018 - Motion by Heuer to approve the minutes as presented, 2nd by Typer. Motion carried.
3. New Business
 - Substance Abuse Contact for Employees: Kenney stated he is still working on this. Bergstrom asked if Sinnissippi is the only provider we are looking at; yes. Bergstrom is concerned with that since her staff works directly with Sinnissippi for their clients.
4. Old Business
 - Sikich Staff Study Draft Report: Kenney stated he has received an updated version.
5. Closed Session: None
6. Public Comment
 - Kenney thanked the Committee for all their work.
 - Sheriff VanVickle gave a brief update regarding the State's status on legalizing recreational marijuana. VanVickle stated they are currently down 3 deputies; training will be held in January.
 - Ciesiel questioned what will happen with the Supervisor of Assessment position; Kenney stated it is being discussed and they are looking at all options.
 - Heuer stated they have not received the electronic training session for the Sexual Harassment Training.
 - Heuer stated she met with Mark Bell from ICRMT; he has several trainings that are available through their portal.
7. Adjournment: With no further business, Chairman Kenney adjourned the meeting.
Time: 10:36 a.m.

Respectfully submitted,
Tiffany O'Brien