

**State's Attorney – Court Services – Focus House Committee
Tentative Minutes
February 13, 2019**

1. Call Meeting to Order: Chairman Finfrock called the meeting to order at 3:02 p.m. Present: Corbitt, Fox, Oltmanns and Whalen. Others: Director of Court Services Cindy Bergstrom, Focus House Director Brenda Mason, State's Attorney Eric Morrow (arrived at 3:06), Sulser, Smith, Typer, Nordman, Youman, Ron Colson and Toni Busser.
2. Approval of Minutes – January 8, 2019: Motion by Corbitt to approve the minutes as presented, 2nd by Whalen. Motion carried.
3. Public Comment: None
4. Monthly Invoices
 - State's Attorney: Motion by Fox to approve the bills totaling \$3,433.20, 2nd by Corbitt. Motion carried.
 - Probation: Motion by Oltmanns to approve the bills totaling \$240.00, 2nd by Whalen. Motion carried.
 - Focus House: Motion by Corbitt to approve the bills totaling \$7,156.78, 2nd by Fox. Motion carried.
5. Department Reports
 - State's Attorney
 - Budget Update: Morrow stated the budget looks fine.
 - Civil Litigation: Morrow stated the McCann case has been dismissed; it has been going on for a few years.
 - Karpel Software Training: Morrow stated the vendor will be onsite February 20-21 for training.
 - New Legislation: House Bill 4594 – effective July 1st, will be a restructure of the fines/court costs.
 - Probation
 - Budget Update: Bergstrom stated it looks good.
 - Ongoing Office Reorganization Update: They have implemented a Committee system within the office and all are participating. It is going very well. They are fully staffed and the 2 new officers are doing great.
 - Review Policies: Bergstrom stated she is working to streamline the 4 policies they have to follow; Ogle County Personnel Manual, State of Illinois, FOP contract and the Dept. Policies.
 - Drug & DUI Court: 9 participants in Drug Court, 5 in DUI. Graduation set for May.
 - Bergstrom mentioned that the Annual Plan was approved and she invited any Board Member to her office for a tour.

- Focus House
 - Budget Update: Mason stated it is good.
 - Status of Strategic Plan: Mason stated it is going well; they will have a Stakeholders meeting next week.
 - Miller House: Mason stated the empty house had a pipe burst during the extreme cold; damage was not as bad as expected.
 - JRA Training: Juvenile Risk Assessment, all have been trained.
 - New Mission Statement: Mason was excited to distribute the revised mission statement.

- 6. Closed Session – Interviews 5 ILCS120/2(c)(3): Motion by Oltmanns to go into closed session, 2nd by Corbitt. Roll call: Yes – Fox, Oltmanns, Corbitt, Whalen, Finfrock. Motion carried. Time: 3:26.m.

- 7. Open Session – Committee came into open session at 3:59 p.m.
 - Motion by Corbitt to recommend Toni Busser for the Regional Planning Commission vacancy, 2nd by Fox. Motion carried.

- 8. New Business: None

- 9. Old Business – Reduction of the Number of County Board Members Update: None

- 10. Adjournment: With no further business, Chairman Finfrock adjourned. Time 4:01 p.m.

Respectfully submitted,
Tiffany O'Brien

focus house

Friends of Children Under Supervision

Vision

To promote positive social change in our greater community.

Mission

The mission of Focus House is to foster safer and healthier communities by providing a continuum of quality services that includes education, counseling, alternative programming, and residential treatment to at-risk youth and their families.

Value Statement and Values

Our work will be guided and informed by our beliefs and commitments to:

Respect – Treating our clients, their families, employees, donors, volunteers, and anyone we may come in contact with in the capacity of our work to serve the community, with the highest regard.

Integrity – Conducting our business in a way that is honest, transparent, and ethical.

Collaboration – Working together with all stakeholders, we challenge each other to achieve the highest levels of professional excellence.

Empowerment- Striving to fix larger systemic problems and empower our client base to live a better life.