RESOLUTION R-2014-0601 and CERTIFICATE OF APPOINTMENT

WHEREAS, the appointment to the 9-1-1 ETSB - Law Enforcement position by the Ogle County Board, AND WHEREAS, the name of

Samuel J. Thomas 1258 W Indian Heights Dr Oregon, IL 61061

who is an elector of said district, is presented to the Ogle County Board for approval of appointment,

BE IT HEREBY RESOLVED, the appointment is for a term that ends June 30, 2018.

Voted upon and passed by the Ogle County Board on June 17, 2014.

Kim R. Gouker, Chairman

Ogle County Board

RESOLUTION R-2014-0602 and CERTIFICATE OF APPOINTMENT

WHEREAS, the appointment to the 9-1-1 ETSB - Fire/EMS position by the Ogle County Board, AND WHEREAS, the name of

Galen E. Bennett 334 E 3rd St Byron, IL 61010

who is an elector of said district, is presented to the Ogle County Board for approval of appointment,

BE IT HEREBY RESOLVED, the appointment is for a term that ends June 30, 2018.

Voted upon and passed by the Ogle County Board on June 17, 2014.

Kim P. Gouker, Chairman

Ogle County Board

RESOLUTION R-2014-0603 and CERTIFICATE OF APPOINTMENT

WHEREAS, the appointment to the 9-1-1 ETSB - Fire/EMS position by the Ogle County Board, AND WHEREAS, the name of

David W. Sawsville 1309 Crest Ln Rochelle, IL 61068

who is an elector of said district, is presented to the Ogle County Board for approval of appointment,

BE IT HEREBY RESOLVED, the appointment is for a term that ends June 30, 2018.

Voted upon and passed by the Ogle County Board on June 17, 2014.

Kim P. Gouker, Chairman

Ogle County Board

RESOLUTION R-2014-0604 and CERTIFICATE OF APPOINTMENT

WHEREAS, the appointment to the 9-1-1 ETSB - Rochelle PSAP Designee by the Ogle County Board, AND WHEREAS, the name of

Sandra J. Sullivan 312 N 12th St Rochelle, IL 61068

who is an elector of said district, is presented to the Ogle County Board for approval of appointment,

BE IT HEREBY RESOLVED, the appointment is for a term that ends June 30, 2018.

Voted upon and passed by the Ogle County Board on June 17, 2014.

Kim P. Gouker, Chairman

Ogle County Board



Rochelle Police Department

416 N. Sixth Street Rochelle, Illinois 61068-1540 www.police.rochelle.net

ERIC M. HIGBY Chief of Police Non-Emergency (815) 562-2131

Fax: Admin (815) 562-6736

Dispatch Center (815) 562-4869

043014

Ogle County Board Members,

Sandy Sullivan is a current 911 board member, but her term expires on June 30th, 2014. She has been employed at the Rochelle Police Department for the past 18 years. In her position as our Communications Supervisor, she has shown a passion for telecommunications customer service, fire and police dispatching, and technology. She does not hesitate to take on new tasks and she actively works to solve any problems that arise.

She has seen changes in procedures, personnel and even the physical location of our communications center. Throughout her career she has been a dependable and well-respected employee. In addition to this, Sandy and her family are lifelong Ogle County residents.

I urge you to retain Sandy Sullivan on the 911 board. If you have any questions regarding this matter, I can be reached at any time. Thank you in advance for your consideration.

Chief Eric M. Higby

RESOLUTION R-2014-0605 and CERTIFICATE OF APPOINTMENT

WHEREAS, the appointment to the 9-1-1 ETSB as County Board Designee by the Ogle County Board, AND WHEREAS, the name of

Martin W. Typer 126 S Maple St P.O. Box 455 Stillman Valley, IL 61084

who is an elector of said district, is presented to the Ogle County Board for approval of appointment,

BE IT HEREBY RESOLVED, the appointment is for a term that ends June 30, 2018.

Voted upon and passed by the Ogle County Board on June 17, 2014.

Kim P. Gouker, Chairman

Ogle County Board

RESOLUTION 2014-0606

Whereas, the Ogle Board Chairman has received a notice of resignation from David Williams from the Zoning Board of Appeals Alternate 2; rd;

NOW, THEREFORE, BE IT RESOLVED that the Ogle County Board does officially accept said resignation.

Accepted by the Ogle County Board on June 17, 2014.

Kim/P. Gouker

Ogle County Board Chairman

Rebecca Huntley

Ogle County Clerk



June 3 2014

Having been appointed to the ZBA alternate 1 position, I am resigning form the ZBA alternate 2 postion.

David Williams

Resolution 2014-0607

Personnel Policies and Benefits for Ogle County

WHEREAS, it is necessary to conduct County business in an orderly fashion and to comply with Federal and State law in the area of personnel practices, certain procedures should be adhered to:

THEREFORE, be it resolved by the County Board of Ogle County, Illinois, that the following personnel policies and benefits be adopted as guidelines for all County employees, unless specifically covered by a union contract.

Presented and Wdopted by the Ogle County Board on June 17, 2014.

Attest:

Rebecca Huntley

Ogle County Clerk

Kim R. Gouker

Chairman, Ogle County Board

REVISIONS

June 15, 2005 – Leave of Absence

February 20, 2007 – Office Closing Policy

June 19, 2007 – Vacation - Sick Leave Accrual & Personal Days

November 20, 2007 – Sick Leave Accrual & Personal Days

February 19, 2008 – No Smoking Policy

September 16, 2008 – Retiree Health Contribution

September 20, 2011 – Accommodation of Disabilities (ADA)

September 20, 2011 – Family Medical Leave Act (FMLA)

September 20, 2011 – Employee Identification Policy

September 20, 2011 – IT Use Policy

September 20, 2011 – Appendices & Supplements

September 20, 2011 – Comp Time Revisions

October 15, 2013 - Travel Policy & Expense Reimbursement Form

November 19, 2013 – added verbiage to Cover Resolution

June 17, 2014 - Credit Card Policy (R-2013-0807)

June 17, 2014 - Replace Vehicle Use Policy (July 1, 1994) with Motor Vehicle Driving Policy (R-2012-1012)

June 17, 2014 - Employee Right to Privacy in the Workplace Act - R-2014-0608

June 17, 2014 - Employee Credit Privacy Act – R-2014-0609

June 17, 2014 - Illinois Firearm Concealed Carry Act – R-2014-0610

RESOLUTION 2014-0608

Resolution for Employee Right to Privacy in the Workplace Act Provision of the Ogle County Employee Personnel Policy

WHEREAS, the government of the County of Ogle, State of Illinois, has a responsibility of certain and specific duties for the good of the public welfare of its citizens, and such responsibility being vested with the County Board of the County of Ogle, and

WHEREAS, the County of Ogle, provides employment for many employees, and the County Board of the County of Ogle wants to ensure that Ogle County maintains a safe workplace for its employees, has established a personnel policy to provide such, and

WHEREAS, the Illinois legislature, from time to time, passes legislation which necessitates a need for the Ogle County Board to adjust its personnel policy, in particular has passed The Right to Privacy in the Workplace Act [820 ILCS 55/10(b)(1)].

THEREFORE BE IT RESOLVED, by the County Board of Ogle County, State of Illinois on this 17th day of June, 2014, that the Ogle County Personnel Policy be amended to include the Right to Privacy in the Workplace Act provisions, as follows with the attached policy provision.

Kim(P. Gouker

Chairman, Ogle County Board

Attest:

Rebecca Huntley

Ogle County Clerk

EMPLOYEE RIGHT TO PRIVACY IN THE WORKPLACE ACT

Purpose: The Right to Privacy in the Workplace Act was amended in 2012 (effective January 1, 2013) to include a new prohibition for an employer to request an employee's password or other related account information in order to gain access to the employee's account or social networking website. 820 ILCS 55/10(b)(1). This does not prohibit an employer from creating, maintaining, and enforcing workplace policies to govern the use of an employer's time or equipment to access the Internet, social networking sites, or electronic mail. 820 ILCS 55/10(b)(2)(A). An employer is also authorized to monitor the usage of employer's electronic equipment and employer's electronic mail, as long as employer does not require or request an employee to provide password or other account information to gain access to an account or social networking website of employee. 820 ILCS 55/10(b)(2)(B). This Act shall not be construed to limit employer's access to information about an employee or perspective employee that is in the public domain. 820 ILCS 55/10(b)(3).

<u>Eligibility:</u> All employees and all perspective employees are protected under this section and under the Right to Privacy in the Workplace Act.

Guidelines

- A. Employer shall not request, require, or demand any employee or perspective employee to provide a password or other account information in order for employer to gain access to an account or social networking website of employee or perspective employee. Social networking website shall mean an Internet-based service, not including electronic mail, which allows individuals to:
 - 1. Construct a public or semi-public profile within a bounded system, created by the service;
 - 2. Create a list of other users with whom they share a connection within the system, and:
 - 3. View and navigate their list of connections and those made by others within the system.
- B. Employer may develop, maintain, and enforce workplace policy regarding the use of employer's electronic devices in order to limit and/or monitor employee's access to the Internet, social networking websites, and electronic mail. The workplace policies shall not request or require an employee or perspective employee to provide a password or other account information that would allow employer to gain access to an account or a social networking website.
- C. Employer may obtain information available in the public domain about an employee or perspective employee.

RESOLUTION 2014-0609

Resolution for Employee Credit Privacy Act Provision in the Ogle County Employee Personnel Policy

WHEREAS, the government of the County of Ogle, State of Illinois, has a responsibility of certain and specific duties for the good of the public welfare of its citizens, and such responsibility being vested with the County Board of the County of Ogle, and

WHEREAS, the County of Ogle, provides employment for many employees, and the County Board of the County of Ogle wants to ensure that Ogle County maintains a safe workplace for its employees, has established a personnel policy to provide such, and

WHEREAS, the Illinois legislature, from time to time, passes legislation which necessitates a need for the Ogle County Board to adjust its personnel policy, in particular has passed the Employee Credit Privacy Act (820 ILCS 70).

THEREFORE BE IT RESOLVED, by the County Board of Ogle County, State of Illinois on this 17th day of June, 2014, that the Ogle County Personnel Policy be amended to include the Employee Credit Privacy Act provisions, as follows with the attached policy provision.

Kim P. Gouker

Chairman, Ogle County Board

Attest:

EMPLOYEE CREDIT PRIVACY ACT

<u>Purpose:</u> Ogle County seeks to comply with the Employee Credit Privacy Act (820 ILCS 70) in the protection of the privacy of employee credit history and to prevent discrimination based on such history. The Act became effective January 1, 2011.

Eligibility: All employees and applicants regardless of employment status.

Guidelines

- A. The County shall be prohibited from inquiring about or requesting an employee's or applicant's credit history or credit report, unless such information is required for the position. A satisfactory credit history is not a valid occupational requirement unless at least one of the following is present.
 - 1. State or federal law requires bonding or other security covering an individual holding the position.
 - 2. The duties of the position include custody of or unsupervised access to cash or marketable assets valued at \$2,500 or more.
 - 3. The duties of the position include signatory power over business assets of \$100 or more per transaction.
 - 4. The position is a managerial position which involves setting the direction or control of the business.
 - 5. The position involves access to personal or confidential information, financial information, trade secrets, or state or national security information.
 - The position meets criteria in administrative rules, if any, that the U.S.
 Department of Labor or the Illinois Department of Labor has promulgated to establish the circumstances in which a credit history is a valid occupational requirement.
 - 7. The employee's or applicant's credit history is otherwise required by or exempt under federal or state law.
- B. The County shall also be prohibited from failing or refusing to hire, recruit, discharge, or otherwise discriminate against an individual with respect to employment, compensation, or a term, condition, or privilege of employment because of the individual's credit history.

- C. The County shall not retaliate or disc1iminate against an individual because the person has filed a complaint under the Employee Credit Privacy Act; testified, assisted, or participated in an investigation, proceeding or action concerning a violation of the Act, or oppose a violation of the Act.
- D. The County shall not require an applicant or employee to waive any lights under the Employee Credit Privacy Act and any such waiver will be invalid and unenforceable.
- E. Nothing in this section shall be construed to prohibit the County from conducting a thorough background investigation, which may include obtaining a report without information on credit history or an investigative report without information on credit history, or both as permitted under the Fair Credit Reporting Act. This information shall be used for employment purposes only.

RESOLUTION 2014-0610

Resolution for Illinois Firearm Concealed Carry Act Provision of the Ogle County Employee Personnel Policy

WHEREAS, the government of the County of Ogle, State of Illinois, has a responsibility of certain and specific duties for the good of the public welfare of its citizens, and such responsibility being vested with the County Board of the County of Ogle, and

WHEREAS, the County of Ogle, provides employment for many employees, and the County Board of the County of Ogle wants to ensure that Ogle County maintains a safe workplace for its employees, has established a personnel policy to provide such, and

WHEREAS, the Illinois legislature, from time to time, passes legislation which necessitates a need for the Ogle County Board to adjust its personnel policy, in particular has passed the Illinois Firearm Concealed Carry Act (430 ILCS 66).

THEREFORE BE IT RESOLVED, by the County Board of Ogle County, State of Illinois on this 17th day of June, 2014, that the Ogle County Personnel Policy be amended to include the Illinois Firearm Concealed Carry Act provisions, as follows with the attached policy provision.

Kim ₱. Gouker

Chairman, Ogle County Board

Rebecca Huntley
Ogle County Clerk

Attest

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ILLINOIS FIREARM CONCEALED CARRY ACT

<u>Purpose:</u> In the interest of protecting the safety of employees and citizens of Ogle County and in recognition of the Illinois Firearm Concealed Carry Act (430 ILCS 66), the Ogle County Board adopts the following policy:

<u>Definition:</u> The word "employee" in this policy shall mean classifications including but not limited to, classified employees, unclassified employees, contractual employees, members of any boards or commissions approved by county officials or functioning on county property, volunteers working on behalf of the county or any elected or appointed Ogle County Official. This definition shall not include law enforcement officials specifically authorized to carry a firearm or any other employee authorized by statute.

Prohibit To Bear

- A. Employees of Ogle County are prohibited from carrying firearms in any county owned or leased building on any county premise, at any county work location, in any county vehicle, at a county controlled site, or at any time or in an area that is associated with county employment while the employee is acting within the course and scope of his or her employment.
- B. Employees shall be aware of the following list of prohibited areas described in the statute. Employees who bring a weapon into one of these prohibited areas while acting within the course and scope of his or her employment will be subject to disciplinary action including, but not limited to, termination by the County.

Prohibited Areas

- 1. Any building, real property, and parking area under the control of a public or private elementary or secondary school.
- 2. Any building, real property, and parking area under the control of a pre-school or child care facility, including any room or portion of a building under the control of a pre-school or child care facility. Nothing in this paragraph shall prevent the operator of a child care facility in a family home from owning or possessing a firearm in the home or license under this Act, if no child under child care at the home is present in the home or the firearm in the home is stored in a locked container when a child under child care at the home is present in the home.
- 3. Any building, parking area, or portion of a building under the control of an officer of the executive or legislative branch of government, provided that nothing in this paragraph shall prohibit a licensee from carrying a concealed firearm onto the real property, bikeway, or trail in a park regulated by the Department of Natural Resources or any other designated public hunting area or building where firearm possession is permitted as established by the Department of Natural Resources under Section 1.8 of the Wildlife Code.

ILLINOIS FIREARM CONCEALED CARRY ACT (R-2014-0610)

- Any building designated for matters before a circuit court, appellate court, or the Supreme Court, or any building or portion of a building under the control of the Supreme Court.
- 5. Any building or portion of a building under the control of a unit of local government.
- 6. Any building, real property, and parking area under the control of an adult or juvenile detention or correctional institution, prison, or jail.
- 7. Any building, real property, and parking area under the control of a public or private hospital or hospital affiliate, mental health facility, or nursing home.
- 8. Any bus, train, or form of transportation paid for in whole or in part with public funds, and any building, real property, and parking area under the control of a public transportation facility paid for in whole or in part with public funds.
- 9. Any building, real property, and parking area under the control of an establishment that serves alcohol on its premises, if more than 50% of the establishment's gross receipts within the prior 3 months are from the sale of alcohol. The owner of an establishment who knowingly fails to prohibit concealed firearms on its premises as provided in this paragraph or who knowingly makes a false statement or record to avoid the prohibition on concealed firearms under this paragraph is subject to the penalty under subsection (c-5) of Section 10-1 of the Liquor Control Act of 1934.
- 10. Any public gathering or special event conducted on property open to the public that requires the issuance of a permit from the unit of local government, provided this prohibition shall not apply to a licensee who must walk through a public gathering in order to access his or her residence, place of business, or vehicle.
- 11. Any building or real property that has been issued a Special Event Retailer's license as defined in Section 1-3.17.1 of the Liquor Control Act during the time designated for the sale of alcohol by the Special Event Retailer's license, or a Special use permit license as defined in subsection (q) of Section 5-1 of the Liquor Control Act during the time designated for the sale of alcohol by the Special use permit license.
- 12. Any public playground.
- 13. Any public park, athletic area, or athletic facility under the control of a municipality or park district, provided nothing in this Section shall prohibit a licensee from carrying a concealed firearm while on a trail or bikeway if only a portion of the trail or bikeway includes a public park.
- 14. Any real property under the control of the Cook County Forest Preserve District.

- 15. Any building, classroom, laboratory, medical clinic, hospital, artistic venue, athletic venue, entertainment venue, officially recognized university-related organization property, whether owned or leased, and any real property, including parking areas, sidewalks, and common areas under the control of a public or private community college, college, or university.
- 16. Any building, real property, or parking area under the control of a gaming facility licensed under the Riverboat Gambling Act or the Illinois Horse Racing Act of 1975, including an inter-track wagering location licensee.
- 17. Any stadium, arena, or the real property or parking area under the control of a stadium, arena, or any collegiate or professional sporting event.
- 18. Any building, real property, or parking area under the control of a public library.
- 19. Any building, real property, or parking area under the control of an airport.
- 20. Any building, real property, or parking area under the control of an amusement park.
- 21. Any building, real property, or parking area under the control of a zoo or museum.
- 22. Any street, driveway, parking area, property, building, or facility, owned, leased, controlled, or used by a nuclear energy, storage, weapons, or development site or facility regulated by the federal Nuclear Regulatory Commission. The licensee shall not under any circumstance store a firearm or ammunition in his or her vehicle or in a compartment or container within a vehicle located anywhere in or on the street, driveway, parking area, property, building, or facility described in this paragraph.
- 23. Any area where firearms are prohibited under federal law.

Safekeeping of Weapon

- A. Employees of Ogle County are prohibited from bringing a firearm onto a county owned or leased parking lot, even it is kept in his or her own vehicle, except for employees who possess a valid license to carry a concealed weapon.
- B. A county employee with a valid license to carry a concealed weapon who chooses to carry a concealed weapon while driving to and from work and park in a county owned or leased parking lot, must secure his or her weapon in his or her own locked vehicle, either in a locked compartment within the vehicle or in the trunk before he or she acts in the course and scope of his or her employment.

Violations

- A. Any county employee who violates this policy shall be considered as acting outside the course and scope of his or her duties and will be subject to disciplinary action up to and including termination by the county.
- B. Ogle County will not defend or indemnify an employee who carries or discharges personal weapons on the job.

<u>Mandatory Signage</u>: The Illinois State Police has approved the signage specification pursuant to the Firearm Concealed Carry Act. The County, as an owner of the above statutorily prohibited areas must clearly and conspicuously post the Illinois State Police approved sign, in accordance with 430 ILCS 66/1, at the entrance of the building, premises or real property. Signs must be the design approved by the Illinois State Police. The size shall be 4 inches by 6 inches. The County may post a larger sign if it feels it is necessary or required.

<u>Dissemination of Policy</u>: Each office or department of Ogle County shall be responsible for reviewing said policy with each employee. Each employee must sign an acknowledgement form indicating the employee has reviewed a copy of said policy. This acknowledgement form shall be kept in the employees' personnel file. All new hires will receive instruction on this policy as part of his orientation.

ILLINOIS FIREARM CONCEALED CARRY ACT

<u>Purpose:</u> In the interest of protecting the safety of employees and citizens of Ogle County and in recognition of the Illinois Firearm Concealed Carry Act (430 ILCS 66), the Ogle County Board adopts the following policy:

<u>Definition:</u> The word "employee" in this policy shall mean classifications including but not limited to, classified employees, unclassified employees, contractual employees, members of any boards or commissions approved by county officials or functioning on county property, volunteers working on behalf of the county or any elected or appointed Ogle County Official. This definition shall not include law enforcement officials specifically authorized to carry a firearm or any other employee authorized by statute.

Prohibit To Bear

- A. Employees of Ogle County are prohibited from carrying firearms in any county owned or leased building on any county premise, at any county work location, in any county vehicle, at a county controlled site, or at any time or in an area that is associated with county employment while the employee is acting within the course and scope of his or her employment.
- B. Employees shall be aware of the following list of prohibited areas described in the statute. Employees who bring a weapon into one of these prohibited areas while acting within the course and scope of his or her employment will be subject to disciplinary action including, but not limited to, termination by the County.

Prohibited Areas

- 1. Any building, real property, and parking area under the control of a public or private elementary or secondary school.
- 2. Any building, real property, and parking area under the control of a pre-school or child care facility, including any room or portion of a building under the control of a pre-school or child care facility. Nothing in this paragraph shall prevent the operator of a child care facility in a family home from owning or possessing a firearm in the home or license under this Act, if no child under child care at the home is present in the home or the firearm in the home is stored in a locked container when a child under child care at the home is present in the home.
- 3. Any building, parking area, or portion of a building under the control of an officer of the executive or legislative branch of government, provided that nothing in this paragraph shall prohibit a licensee from carrying a concealed firearm onto the real property, bikeway, or trail in a park regulated by the Department of Natural Resources or any other designated public hunting area or building where firearm possession is permitted as established by the Department of Natural Resources under Section 1.8 of the Wildlife Code.

ILLINOIS FIREARM CONCEALED CARRY ACT (R-2014-0610)

- Any building designated for matters before a circuit court, appellate court, or the Supreme Court, or any building or portion of a building under the control of the Supreme Court.
- 5. Any building or portion of a building under the control of a unit of local government.
- 6. Any building, real property, and parking area under the control of an adult or juvenile detention or correctional institution, prison, or jail.
- 7. Any building, real property, and parking area under the control of a public or private hospital or hospital affiliate, mental health facility, or nursing home.
- 8. Any bus, train, or form of transportation paid for in whole or in part with public funds, and any building, real property, and parking area under the control of a public transportation facility paid for in whole or in part with public funds.
- 9. Any building, real property, and parking area under the control of an establishment that serves alcohol on its premises, if more than 50% of the establishment's gross receipts within the prior 3 months are from the sale of alcohol. The owner of an establishment who knowingly fails to prohibit concealed firearms on its premises as provided in this paragraph or who knowingly makes a false statement or record to avoid the prohibition on concealed firearms under this paragraph is subject to the penalty under subsection (c-5) of Section 10-1 of the Liquor Control Act of 1934.
- 10. Any public gathering or special event conducted on property open to the public that requires the issuance of a permit from the unit of local government, provided this prohibition shall not apply to a licensee who must walk through a public gathering in order to access his or her residence, place of business, or vehicle.
- 11. Any building or real property that has been issued a Special Event Retailer's license as defined in Section 1-3.17.1 of the Liquor Control Act during the time designated for the sale of alcohol by the Special Event Retailer's license, or a Special use permit license as defined in subsection (q) of Section 5-1 of the Liquor Control Act during the time designated for the sale of alcohol by the Special use permit license.
- 12. Any public playground.
- 13. Any public park, athletic area, or athletic facility under the control of a municipality or park district, provided nothing in this Section shall prohibit a licensee from carrying a concealed firearm while on a trail or bikeway if only a portion of the trail or bikeway includes a public park.
- 14. Any real property under the control of the Cook County Forest Preserve District.

- 15. Any building, classroom, laboratory, medical clinic, hospital, artistic venue, athletic venue, entertainment venue, officially recognized university-related organization property, whether owned or leased, and any real property, including parking areas, sidewalks, and common areas under the control of a public or private community college, college, or university.
- 16. Any building, real property, or parking area under the control of a gaming facility licensed under the Riverboat Gambling Act or the Illinois Horse Racing Act of 1975, including an inter-track wagering location licensee.
- 17. Any stadium, arena, or the real property or parking area under the control of a stadium, arena, or any collegiate or professional sporting event.
- 18. Any building, real property, or parking area under the control of a public library.
- 19. Any building, real property, or parking area under the control of an airport.
- 20. Any building, real property, or parking area under the control of an amusement park.
- 21. Any building, real property, or parking area under the control of a zoo or museum.
- 22. Any street, driveway, parking area, property, building, or facility, owned, leased, controlled, or used by a nuclear energy, storage, weapons, or development site or facility regulated by the federal Nuclear Regulatory Commission. The licensee shall not under any circumstance store a firearm or ammunition in his or her vehicle or in a compartment or container within a vehicle located anywhere in or on the street, driveway, parking area, property, building, or facility described in this paragraph.
- 23. Any area where firearms are prohibited under federal law.

Safekeeping of Weapon

- A. Employees of Ogle County are prohibited from bringing a firearm onto a county owned or leased parking lot, even it is kept in his or her own vehicle, except for employees who possess a valid license to carry a concealed weapon.
- B. A county employee with a valid license to carry a concealed weapon who chooses to carry a concealed weapon while driving to and from work and park in a county owned or leased parking lot, must secure his or her weapon in his or her own locked vehicle, either in a locked compartment within the vehicle or in the trunk before he or she acts in the course and scope of his or her employment.

Violations

- A. Any county employee who violates this policy shall be considered as acting outside the course and scope of his or her duties and will be subject to disciplinary action up to and including termination by the county.
- B. Ogle County will not defend or indemnify an employee who carries or discharges personal weapons on the job.

<u>Mandatory Signage:</u> The Illinois State Police has approved the signage specification pursuant to the Firearm Concealed Carry Act. The County, as an owner of the above statutorily prohibited areas must clearly and conspicuously post the Illinois State Police approved sign, in accordance with 430 ILCS 66/1, at the entrance of the building, premises or real property. Signs must be the design approved by the Illinois State Police. The size shall be 4 inches by 6 inches. The County may post a larger sign if it feels it is necessary or required.

<u>Dissemination of Policy</u>: Each office or department of Ogle County shall be responsible for reviewing said policy with each employee. Each employee must sign an acknowledgement form indicating the employee has reviewed a copy of said policy. This acknowledgement form shall be kept in the employees' personnel file. All new hires will receive instruction on this policy as part of his orientation.

RESOLUTION 2014-0611 RESOLUTION TO OFFER AN IACMBC SERVICE PROGRAM, THE **BOSTON MUTUAL EMPLOYEE LIFE OPTION PLUS PROGRAM**

WHEREAS, the government of the County of Ogle, State of Illinois, has a responsibility of certain and specific duties for the good of the public welfare of its citizens, and such responsibility being vested with the County Board of the County of Ogle, and

WHEREAS, the Ogle County Board has, in the past, offered to the employees, at the expense of the employee, the opportunity to participate in certain personal and family insurance and benefit programs, paid directly or through employee payroll deduction, and

WHEREAS, Ogle County has, for many years, been a member in good standing of the Illinois Association of County Board Members and Commissioners (IACBMC), which from, time to time, endorses certain suppliers and benefit programs that may be beneficial to its member Counties, such as the Boston Mutual Employee Life Options Plus program, and

WHEREAS, Boston Mutual offers the Employee Life Option Plus (ELOP) program as guaranteed issue without medical questions regardless of health to each Ogle County employee at initial enrollment and to each newly benefit eligible employee hired at each annual re-enrollment, and

WHEREAS, Boston Mutual has offered to extend the Employee Life Option Plus (ELOP) guaranteed issue at every enrollment to ALL Ogle County benefit eligible employees without medical questions regardless of health and regardless if they declined coverage at a prior enrollment. This offer - called an "Always Open Enrollment" - is available if all of the benefit eligible employees are seen at the initial enrollment and new hires are seen each year during the re-enrollment period.

THEREFORE BE IT RESOLVED, by the County Board of Ogle County, State of Illinois on this 17th day of June, 2014, that the Ogle County Board agrees to offer to all employees of all Ogle County offices and agencies, an "Always Open Enrollment" to purchase guaranteed issue life insurance for all benefit eligible employees at the initial enrollment and also at each scheduled re-enrollment thereafter.

AND, BE IT FURTHER RESOLVED, to allow a County-wide Boston Mutual enrollment that includes the Boston Mutual Employee Life Option Plus (ELOP) with the option to include the complete suite of Boston Mutual employee-paid benefits (Life, Accident, Critical Illness) which require no cost to the county (in conjunction with personalized total compensation statements if desired)

Kim P. Gouker

Chairman, Ogle County Board

Attest:

R-2014-0612

WHEREAS, the Ogle County Treasurer has come before the Finance Committee seeking

County Board approval of an updated list of banks as depositories of public funds, and

WHEREAS, the institutions listed below were recommended for approval by the Finance Committee:

BANK	HOME OFFICE	OGLE OFFICES
Byron Bank First National Bank of Rochelle First State Bank Shannon – Polo First State Bank Forreston State Bank	Byron, IL Rochelle, IL Shannon, IL Mendota, IL Forreston, IL	Byron, Davis Junction Oregon, Rochelle Polo Rochelle Forreston
Harvard State Bank	Harvard, IL	Oregon
Holcomb State Bank	Holcomb, IL	Creston, Holcomb, Rochelle
German American State Bank	German Valley, IL	
Midland State Bank	Effingham, IL	Oregon
Stillman Bank	Stillman Valley, IL	Byron, Oregon, Rochelle, Stillman Valley
Sterling Federal Bank	Sterling, IL	Byron, Mt. Morris
Union Bank	Freeport, IL	Mt. Morris
U.S. Bank –Illinois Funds	Springfield, IL	

Kim P. Gouker

Chairman, Ogle County Board

NOW, THEREFORE, BE IT RESOLVED, that the Ogle County Board does approve the

banks listed above as depositories of public funds in the custody of the Ogle County

Treasurer.

PASSED AT OREGON, ILLINOIS, THIS 17TH DAY OF JUNE, 2014 A.D.

L. COUNTY

Resolution 2014-0613

Resolution to Authorize Long Range Planning Invoices

WHEREAS, on June 17, 2014, the Ogle County Board reviewed a summary of proposed Long Range Planning expenses;

NOW THEREFORE, BE IT RESOLVED, that the Ogle County Board authorizes payment of Long Range invoices totaling \$258,572.73 for the following:

SUPPLIER NAME	DESCRIPTION	AMOUNT
Saavedra Gehlhausen Architects	Bidding and Negotiation	\$1,913.40
	Construction Phase	\$1,726.05
	Reimbursable Expenses – April 2014 – Sheriff Admin Bldg	\$202.41
Saavedra Gehlhausen Architects	Construction Phase	\$1,726.05
	Reimbursable Expenses - May 2014 — Sheriff Admin Bldg	\$87.99
Rockford Structures Construction	Sheriff's Admin Building - Appl #1	\$131,652.58
Cord Construction Co.	Application #4 for Highway Bldg.	\$103,559.00
Ehmen Industries Inc.	Labor to disconnect electric at Morgue	\$170.00
Freeport Recycling Center	Shredding of secure documents	\$2,875.00
Holian Asbestos Removal & Encapsulation	Asbestos abatement work at Coroner/Morgue bldg	\$12,650.00
Moring Disposal Inc.	Extra dumpster pickups @ Morgue	\$700.00
Ogle County Life	Bid Publications	\$373.80
	Property Tax for Parcel #16-03-163-008 - 102 S 5 th St, Oregon	Paid by Kenzley Title Group
Ogle County Collector Nicor Gas	Disconnect charge for Morgue	\$936.45
Tribor das	TOTAL:	\$258,572.73

Presented and Approved at the June 17, 2014, Ogle County Board Meeting.

Attest:

Rebecca Huntley, County Clerk

Kim P. Gouker, Chairman

SUMMARY OF MONTHLY BILLS OGLE COUNTY LONG RANGE PLANNING COMMITTEE

Month of: June 2014

SUPPLIER NAME	DESCRIPTION	BREAKDOWN		AMOUNT	COMP.
Saavedra Gehlhausen Architects	Bidding and Negotiation		\$	1,913.40	
	Construction Phase			1,726.05	
	SGA & Consultant Reimb. Expenses t	for		202.41	
	Sheriff's Admin. Center - April 2014				
Saavedra Gehlhausen Architects	Construction Phase & SGA Reimb.		\$	1,726.05	
	for Sheriff's Admin. Center - May 201	14 I	\$	87.99	
Rockford Structures Constructn	Sheriff's Admin Building - Appl #1		\$	131,652.58	
Cord Construction Co.	Application #4 for Highway Bldg.		\$	103,559.00	
Ehmen Industries Inc.	Labor to disconnect electric at Morgue	E	\$	170.00	
Freeport Recycling Center	Shredding of secure documents		\$	2,875.00	
Holian Asbestos Removal &	Asbestos abatement work at		\$	12,650.00	
Encapsulation	Coroner/Morgue building				
Moring Disposal Inc.	Extra dumpster pickups @ Morgue		\$	700.00	
Ogle County Life	Bid Publications		\$	373.80	
Ogle County Collector	Property Tax for Parcel #16-03-163-008		\$	-	
	102 S. 5th Street, Oregon	PAID BY	KENZ	ZLEY TITLE GRO	OUP
Nicor Gas	Disconnect charge for Morgue		\$	936.45	
	TOTAL:		\$	258,572.73	

PAIA Document G701™ – 2001

Change Order

PROJECT (Name and address):	CHANGE ORDER NUMBER:	001	OWNER: 🖂	
Ogle County Sheriff and Coroner	DATE: 06/10/2014		ARCHITECT: ⊠	
Administration Center 103 Jefferson St				
Oregon, IL 61061			CONTRACTOR:	
TO CONTRACTOR (Name and address): ARCHITECT'S PROJECT NUMBER: 12022.00			FIELD:	
Rockford Structures Construction				
Company	CONTRACT FOR: General O	Construction		
10540 N Second St Machesney Park, IL 61115				
Wacheshey Park, IE 01113				
THE CONTRACT IS CHANGED AS FOLL	OWS:			
(Include, where applicable, any undispute		iously executed Cor	nstruction Change Directives)	
See attached Change Request 4C				
Testing and Inspecting Allowance	\$ 10	.000.00		
Permit Allowance	070 17 IT #	,000.00		
Submittal Exchang Allowance		500.00		
Contingency Allowance		,000.00		
Signage Allowance Hydraulic Coroner Table Allowance		00.00		
911 Backup ductwork from RTU-3 Allow		00.00		
Total Allowances prior to this Change Ord Total Allowances will be decreased in the		1,700.00 9,700.00		
The new Total Allowance Balance is		2,000.00		
	Some in a contract	* COURT AND TO SOLVE		
			2 006 704 00	
The original Contract Sum was The net change by previously authorized C	Thange Orders		\$ 3,996,794.00 0.00	
The Contract Sum prior to this Change Or			\$ 3,996,794.00	
The Contract Sum will be increased by thi		t of	\$ 0.00	
The new Contract Sum including this Char	nge Order will be		\$ 3,996,794.00	
The Contract Time will be increased by Ze	ero (0) days.			
The date of Substantial Completion as of t	he date of this Change Order	therefore is		
NOTE: This Change Order does not include	changes in the Contract Sum	Contract Time or G	Guaranteed Maximum Price which have	
been authorized by Construction Change I				
Contractor, in which case a Change Order	is executed to supersede the C	Construction Change	ge Directive.	
NOT VALID UNTIL SIGNED BY THE	APCUITECT CONTRACTO	P AND OWNER		
NOT VALID ONTIL SIGNED BY THE	ARCHITECT, CONTRACTO	K AND OWNER.		
Saavedra Gehlhausen Architects	Rockford Structures Cons	truction Co.	Ogle County	
ARCHITECT (Firm name)	CONTRACTOR (Firm nam	e)	OWNER (Firm name)	
504 N Churgh St, Rockford, IL 61103	10540 N Second St, Mach	nesney Park, IL	105 S 5th St, Oregon, IL 61061	
	61115			1
ADDRES#//	ADDRESS		ADDRESS	X
- War /			Cfel	00
BY (Signature)	BY (Signature)		BY (Signature)	
Michael J. Olson, LEED AP BD+C			Van Mush.	
(Typed name) (Typed name)			(Typed name)	

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User Notes:

Rockford Structures Construction

10540 N. Second Street Machesney Park, IL 61115-1405 Ph : (815)633-6161

Change Request

To: Guy Gehlhausen

Saavedra Gehlhausen Architects

504 North Church Street

Rockford, IL 61103

Ph: (815) 963-9392 Fax: (815) 963-9021

Number: 4C

Date: 6/10/14

Job: 20140405 Ogle Co. Sheriff-Coroner Admin

Phone:

Description: Remove and dispose of unforeseen concrete rubble, existing concrete foundations & existing concrete

We are pleased to	offer the following specifications and pricing to make the following o	hanges:	
Remove and dispo unforeseen debris	ose of unforeseen concrete rubble, existing concrete foundations & e such as rotting timbers and buried junk.)	xisting concrete slab. (This does not include	
The to	tal amount to provide this work is		29,700.00
Please	e note that Rockford Structures Construction will require an extra 7 d	ays.	
If you have any qu	nestions, please contact me at (815)633-6161.		
	Gary Daub Approx Rockford Structures	Date:	

Cc: Greg Suthers (Rockford Structures), Lisa Gregory (Rockford Structures), Larry Radke (Rockford Structures)

Ogle County Sheriff Dept. Concrete Removal & Replace -



REVISED - 60514

Fischer Excavating, Inc.

1567 Heine Rd.

Freeport, IL 61032

Contact: Wayne Fischer

Phone: 815-233-3232

Fax: 815-235-7557

Ouote To:

Rockford Structures Const. Co.

Job Name:

Date of Plans:

Phone:

Fax:

Revision Date:

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	remove buried concrete at South end of prop build				~
9					
10	remove stone / earth over concrete	507.00	CY	4.00	2,028.00
19					
20	remove buried concrete slab	20,250.00	SF	0.50	10,125.00
26	Remove foundation	150.00	LF	17.08	2,562.00
28	repace foundation & buried conc slab with CA6	647.00	TON	17.93	11,600.71
29					
30	place & compact removed stone / earth	507.00	CY	4.00	2,028.00
39					

NOTES:

there is 6000 sf of conc removal West of the building - it equals 2 layers concrete x 4"+ x 3000 sf

This quote excludes the removal of any unforseen materials beneath the concrete slab and the apparent footing. Work by OTHERS:

Permits, Bonds, Fees of any kind Construction surveying, Layout Geotechnical services Scheduling of geotechnical services Dewatering with > than FEI 2" diameter pump Environmental surveys and/or remediation Removal and replacement of unsuitable soils Rock excavation and replacement Erosion control after disturbance by others of our work Utility location or relocations Traffic control

NOTES:

RESPECTFULLY SUBMITTED:

ACCEPTED:

R-2014-0614

FISCHER EXCAVATING, INC.

BY:

DATE:	who were the first than the second se	DATE:	TOTAL TO A MANAGEMENT OF THE STREET OF THE S	na sejmmani, eti saanaja ja osi maaamin ara eel Pittiistii Pittiistiistiistii K	
Presented and	approved at th	e June 17,		County Boar	rd meeting.
Polar A	Lean Alors		K	De la	Ke
Rebecca Huntle	ey		Kim P	Gouker	
Ogle, County C			Chairma	$n \longrightarrow$	

RESOLUTION 2014-0615 RESOLUTION FOR MEMBERSHIP OF RAEDC – ROCKFORD AREA ECONOMIC DEVELOPMENT COUNCIL

WHEREAS, the government of the County of Ogle, State of Illinois, has a responsibility of certain and specific duties for the good of the public welfare of its citizens, and such responsibility being vested with the County Board of the County of Ogle, and

WHEREAS, according to the U.S. Census Bureau statistics, 42.8% of Ogle County residents work outside of Ogle County, with the average drive time to their place of employment, being 22.8 minutes, and

WHEREAS, it is in the best interest of the residents and taxpayers of Ogle County, that healthy and positive economic development for Ogle County, since more than two-fifths of all residents work outside Ogle County, is best pursued cooperatively in a regional, rather than a local area, and

WHEREAS, the Rockford Area Economic Development Council (RAEDC) is an organization of nearly 200 area stakeholders, that markets the Northern Illinois area and helps employers retain and create quality jobs, serving as a one-stop resource to improve the competitiveness and grow the economic development of the region, and

WHEREAS, the Finance Committee of the Ogle County Board, by a majority vote, has recommended the Ogle County Board to become a member of the RAEDC, and,

WHEREAS, the Ogle County Board desires to assist in the improvement of the economic development and opportunity for quality jobs for all residents of Ogle County.

THEREFORE BE IT RESOLVED, by the County Board of Ogle County, State of Illinois on this 17th day of June, 2014, that Ogle County become a member of the Rockford Area Economic Development Council, with such membership renewal to be reviewed by the Finance Committee on an annual basis.

Kim/P. Gouker

Chairman, Ogle County Board

Attest: