

Resolution 2014-0501
And
Certificate of Appointment

WHEREAS, the appointment to the Board of Review
(Democratic Appointment) by the Ogle County Board, AND
WHEREAS, the name of

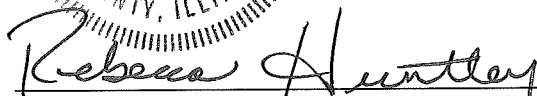
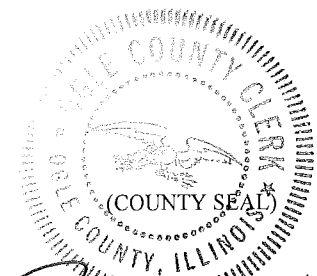
Thomas P. Lewandowski
1373 Mud Creek Rd
Oregon, IL 61061

who is an elector of said district, is presented to the Ogle County Board
for approval of appointment,
BE IT HEREBY RESOLVED, the appointment is for a term which
ends May 31, 2016.

Voted upon and passed by the Ogle County Board on May 20, 2014.



Kim P. Gouker, Chairman
Ogle County Board



Rebecca Huntley, Ogle County Clerk

RESOLUTION 2014-0502
and
CERTIFICATE OF APPOINTMENT

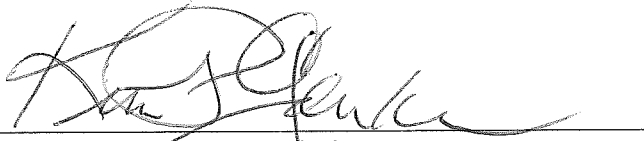
WHEREAS, the appointment to the Zoning Board of Appeals as the Alternate 1 Member by the Ogle County Board, AND WHEREAS, the name of

David R. Williams
10089 Rain Dance Dr
Rochelle, IL 61068

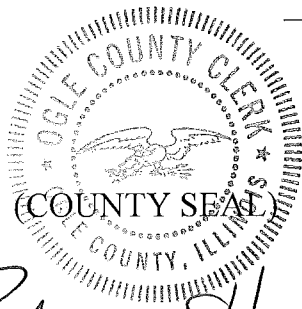
who is an elector of said district, is presented to the Ogle County Board for approval of appointment,

BE IT HEREBY RESOLVED, the appointment is for an unexpired term that will end April 30, 2017.

Voted upon and passed by the Ogle County Board on May 20, 2014.



Kim P. Gouker, Chairman
Ogle County Board





Rebecca Huntley, Ogle County Clerk

RESOLUTION 2014-0503
and
CERTIFICATE OF APPOINTMENT

WHEREAS, the appointment to the Ogle County Civic Center Authority Board by the Ogle County Board, AND WHEREAS, the name of

Douglas C. Kroupa
20947 E. Fairview Rd
Rochelle, IL 61068


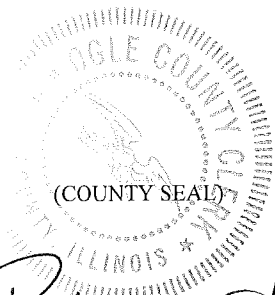
who is an elector of said district, is presented to the Ogle County Board for approval of appointment,

BE IT HEREBY RESOLVED, the appointment is for a term that ends May 31, 2019.

Voted upon and passed by the Ogle County Board on May 20, 2014.



Kim P. Gouker, Chairman
Ogle County Board



Rebecca Huntley, Ogle County Clerk

RESOLUTION

FOR COUNTY BRIDGE CONSTRUCTION

BE IT RESOLVED by the County Board of Ogle County, Illinois, that the following County Section for Bridges be constructed:

13-00294-00-BR

Meridian Rd Culvert Extensions

BE IT FURTHER RESOLVED that the County share be made from County Aid to Bridge Fund (CAB);

WHEREAS, bids were received at the office of the County Engineer of Ogle County on May 13, 2014 at 7:30 AM for the above project;

WHEREAS, the following low bid was submitted by:

M & M Concrete

\$129,972.80

WHEREAS, the Road & Bridge Committee of Ogle County reviewed the bids and recommends its approval;

BE IT FURTHER RESOLVED that there is hereby appropriated the sum of \$130,000.00 for the County portion of said project.

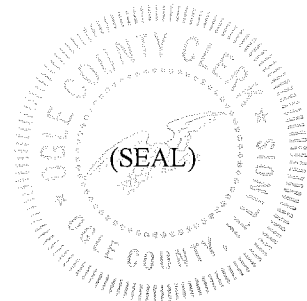
BE IT FURTHER RESOLVED that the above low bid be accepted and awarded subject to no protests being filed.

STATE OF ILLINOIS)
) SS
COUNTY OF OGLE)

I, Rebecca Huntley, County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by Statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Ogle County, at its regular meeting held at Oregon on May 20, 2014.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Oregon, in said County, this 20th day of May, A.D. 2014.

Rebecca Huntley
County Clerk



RESOLUTION 2014-0505

Resolution to Conduct an Examination of the Revenue and Expenses Derived from the Sheriff Administrative Tow Fee in the Ogle County Administrative Tow Fee Fund

WHEREAS, the government of the County of Ogle, State of Illinois, has a responsibility of certain and specific duties for the good of the public welfare of its citizens, and such responsibility being vested with the County Board of the County of Ogle, and

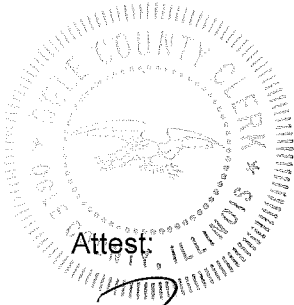
WHEREAS, at its October 19, 2011 regular meeting, the Ogle County Board recognized the need to offset the financial costs associated with the investigation of criminal offenses involving motor vehicles, and the towing, impounding, or seizing of motor vehicles used during the commission of criminal, traffic, or related offenses with the County of Ogle, and

WHEREAS, at that same meeting, the Ogle County Board adopted Ordinance 2011-1008, creating an Administrative Fee to offset those financial costs, and since such time has been collecting that fee, and expending funds from those collected fees, and

WHEREAS, the Administrative Towing Fee had, from its inception, been deposited to an account colloquially known as the "Tow Fund", and at its April 15, 2014 Regular Meeting, the Ogle County Board officially adopted Resolution 2014-0424 creating the Administrative Tow Fee Fund, to replace the account colloquially known as the "Tow Fund", and

WHEREAS, in its normal course of operation, it is customary for the County Board of Ogle, to engage auditing firms for its regular annual audits, and now wishes to engage a forensic auditing firm for the purpose of fully analyzing all deposits and expenditures, of the "Tow Fund", and the Administrative Tow Fee Fund, from its initial deposit on October 21, 2011, and continuously up through, and including April 15, 2014, the date this fund was transferred from the custody of the Ogle County Sheriff to the Ogle County Treasurer.

THEREFORE BE IT RESOLVED, by the County Board of Ogle County, State of Illinois on this 20th day of May, 2014, that the Ogle County Board authorizes its Chairman, to execute a contract with Sikich, LLP, for its forensic examination services, to fully analyze the deposits and expenses associated with the "Tow Fund", and Administrative Tow Fee Fund, from its inception, and initial deposit in 2011, continuing through, and including April 15, 2014.



Attest:

Rebecca Huntley
Ogle County Clerk

Kim P. Gouker
Chairman, Ogle County Board

April 16, 2014

Mr. Kim P. Gouker
Chairman, Ogle County Board
105 South Fifth Street, #321
Oregon, Illinois 61061

RE: Forensic investigation of Tow Funds

Dear Mr. Gouker:

Sikich LLP is pleased to propose professional forensic accounting and advisory services to you. With regard to this matter, we have completed our conflict of interest review and we have discovered nothing that would impair our impartiality in this matter. It is our understanding that the purpose of the engagement is to provide expert and independent opinion in the form of a forensic investigation to explore certain issues related to towing fund transactions since its inception as directed and identified by management.

We anticipate that our staff will be used in matters of planning, investigation and reporting related to recordkeeping and cash management of the towing funds to document current procedures, to identify any abuse and to assist you in improving the controls over this function ("initial investigation"). We are prepared to begin this assignment within three weeks of our authorization to proceed and will report our findings to you within four weeks of our site visit. We will report our progress to you on a weekly basis and will deliver a written report documenting our investigation, findings and recommendations for improvement.

The fee for the initial investigation as outlined is \$7,500. In addition, you will be billed for reasonable out-of-pocket expenses for travel, data and delivery. Invoices will be presented on a monthly basis. Payment is due within sixty days of invoice date. You acknowledge the obligation to pay Sikich for services rendered regardless of the concluded opinions. We request that you review the invoices we submit to you and notify us of any disputed items within 30 days. Unless you object in writing to any matters set forth in each invoice within 60 days after receipt, it shall be presumed that our Services were satisfactorily performed and the fees charged for those Services are fair and reasonable. We reserve the right to suspend further work if invoices are not paid in timely fashion. Attached to this letter is the Contractual Conditions upon which this engagement is accepted.

Should evidence be uncovered that point to possible unethical or criminal behavior, we will immediately expand the investigation, based upon your knowledge and authority, to a fraud examination. We will ask County management to cooperate with us to implement the Fraud Incident Management Protocol (specifically the IMP), an outline of which is attached. In this case, the items related to a Whistleblower System and Prevention Plan are included for informational purposes only. As outlined in the attachment, should we find verifiable evidence of fraud or misconduct, we will implement procedures to continue the investigation applying

fraud examination techniques. Depending on the situation, these procedures will include the securing of evidence with attention to chain of custody and maintenance of originals, electronic imaging of digital devices and servers, conduct of interviews within the County, coordination with legal counsel and enforcement officials, further investigation, and preparation of an insurance claim. Once we believe we have a situation requiring fraud examination, we will notify you of this immediately to receive guidance as to scope and authorization to proceed. Fees for this phase of the investigation, should it be required, will be discussed at that time and will be quoted appropriately based upon the circumstances at the Partner rate of \$300 per hour and staff rate of \$225 per hour. Additional charges for the imaging of electronic evidence will be quoted at that time.

Should the County cancel this engagement after the start date, the County agrees to compensate Sikich LLP for the professional time expended until the receipt of a written cancellation at the Partner and staff rates quoted in the preceding paragraph.

The County's management acknowledges its responsibility, in fact and appearance, to make informed judgments on the results of the services described in this engagement letter. The County will make any decisions involving management or policy functions related to the performance of services referenced, and it accepts full responsibility for all such decisions.

The County is responsible for management decisions and functions; for designating a management-level individual with suitable skill, knowledge and experience to oversee the services Sikich is providing and for evaluating the adequacy and results of those services and accepting responsibility for them. These services will not satisfy any requirements for an audit in accordance with auditing standards generally accepted in the United States of America. We are accepting this engagement as consultants rather than auditors. Therefore, we request that you do not record this as an audit engagement in your minutes and other memoranda.

We appreciate the opportunity to assist you. If you agree with the terms of our proposal and wish us to proceed, please acknowledge your acceptance by signing the confirmation below and returning a copy of the signed letter to my attention.

Very truly yours,



Sikich LLP

By: Mary O'Connor, ASA, CFE

Partner, Valuation and Dispute Advisory Services

Confirmation of the Terms of Engagement

This letter correctly sets forth the understanding of the Ogle County Board.

Mr. Kim Gouker, Chairman

Date

Resolution 2014-0507

Resolution to Authorize Long Range Planning Invoices

WHEREAS, on May 13, 014, the Ogle County Board reviewed a summary of proposed Long Range Planning expenses;

NOW THEREFORE, BE IT RESOLVED, that the Ogle County Board authorizes payment of Long Range invoices totaling \$129,754.28 for the following:


SUPPLIER NAME	DESCRIPTION	AMOUNT
Ogle County Coroner – Petty Cash	Reimbursement for postage – certified letters (temporary morgue)	\$26.53
Cord Construction Co	Application #3 – Highway Equipment Storage Building	\$118,190.00
Midwest Scale	Charge of relocation of Coroner scale	\$272.00
Ticomix	Cisco switches – iFiber Connection – to replace routers	\$11,111.00
ISPFCU	RTR- Rockford – Ryder rental van – move items from morgue	\$154.75
	TOTAL:	\$129,754.28

Presented and Approved at the May 20, 2014, Ogle County Board Meeting.

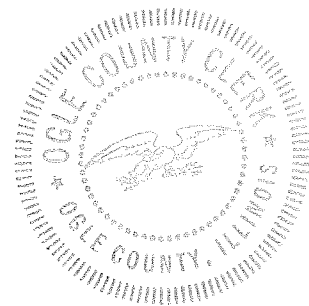
Attest:



Rebecca Huntley, County Clerk



Kim P. Gouker, Chairman



RESOLUTION 2014-0508

Resolution to Designate the Procedures for the Execution of Change Orders During Construction of the Coroner and Sheriff Building

WHEREAS, the government of the County of Ogle, State of Illinois, has a responsibility of certain and specific duties for the good of the public welfare of its citizens, and such responsibility being vested with the County Board of the County of Ogle, "Owner", and part of that responsibility is to provide a safe and productive workplace for all departments, and

WHEREAS, the Ogle County Board's Long Range Planning Committee, has reviewed the space needs for the Offices of the Ogle County Coroner and the Ogle County Sheriff, and with the professional services of Saavedra Gelhausen Architects, "Architect", has developed and recommended the design of a new facility to contain the Offices for the Ogle County Coroner and the Ogle County Sheriff, and

WHEREAS, the Long Range Planning Committee has recommended, and the Ogle County Board has approved Resolution 2014-0425, at its April 15, 2014 regular County Board meeting, accepting and authorizing a contract for the construction of a new Coroner and Sheriff Offices Building, with Rockford Structures, of Rockford, Illinois, "Contractor", and

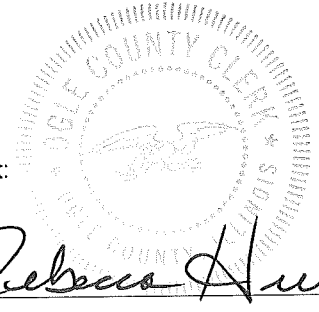
WHEREAS, from time to time, during the construction of a new facility, there will arise such need for adjustments to the design of said new facility, and the requirement of a Change Order to facilitate such change to the adopted design, and it is the desire of the Ogle County Board to adopt a procedure for the execution of such Change Orders during the construction of the Ogle County Coroner and Sheriff Office Building, in a manner that provides responsible oversight of the project, which does not unduly delay the completion of the project.

THEREFORE, BE IT RESOLVED, that the Ogle County Board, on this 20th day of May, 2014, adopts the following procedure for the execution of Construction Project Change Orders:

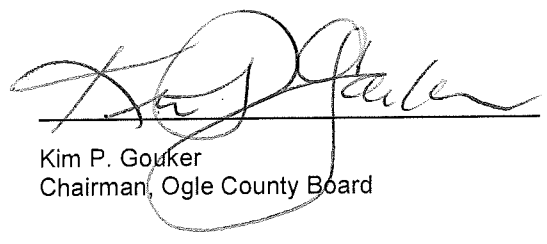
1. A Proposed Change Order (PCO) is initiated by either the Contractor, Owner or Architect, which is then reviewed by the Owner, Architect, and Architect's Engineer for tentative approval.
2. If said PCO cost will not cause the total project cost to exceed the total project budget of \$4,256,516 and the PCO cost is less than \$10,000, the Ogle County Board authorizes approval by the Chairman of the Long Range Planning Committee, and if the PCO cost is \$10,000 or more, up to and including \$30,000, the Ogle County Board authorizes approval by the consensus opinion of the Chairman of the Long Range Planning Committee, the Chairman of the County Infrastructure Committee, and the Ogle County Engineer, and if the PCO cost exceeds \$30,000, the Ogle County Board authorizes approval by Long Range Planning Committee, at its regular monthly, or a special committee meeting. The total project budget may be increased only by action of the Ogle County Board.

3. After approval of the PCO, as described in Step #2 above, the Architect will prepare a Change Order (CO), and deduct the cost of the CO from the project contingency line item of \$100,000, until such line is exhausted, at which time the total construction contract sum will increase accordingly, as long as the total construction contract sum does not cause the total cost of the project to exceed the total project budget, as approved by the Ogle County Board.
4. All Change Orders will go to the Ogle County Board for disclosure of action, and final approval.

Attest:



Rebecca Huntley
Rebecca Huntley
Ogle County Clerk



Kim P. Gouker
Chairman, Ogle County Board

RESOLUTION 2014-0509

WHEREAS, the Illinois Open Meetings Act, 5 ILCS 120/1 et. seq., requires every public body review minutes of closed meetings and report whether as to each set of minutes the need for confidentiality still exists or whether such minutes no longer require confidential treatment and are available for public inspection; and

WHEREAS, the State's Attorney and Circuit Clerk Committee with the assistance of the State's Attorney has reviewed minutes of closed meetings of the County Board and committees; and

WHEREAS, the Executive Committee recommends that certain minutes of closed meetings be made available for public inspection, and that certain minutes remain closed.

NOW, THEREFORE BE IT RESOLVED that the Ogle County Board finds that as to the following minutes of closed meetings there no longer exists the need for confidentiality and the minutes shall be made available for public inspection:

<u>Date of Meeting</u>	<u>Body</u>
October 11, 2011	Circuit Clerk and SA Committee
October 13, 2011	District 1 Interview Committee
December 20, 2011	County Board
January 10, 2012	Circuit Clerk and SA Committee
April 10, 2012	Assessment and Planning & Zoning
April 10, 2012	Circuit Clerk and SA Committee
May 8, 2012	Assessment and Planning & Zoning
May 8, 2012	Circuit Clerk & SA
June 12, 2012	Assessment and Planning & Zoning
June 12, 2012	Circuit Clerk & SA
July 10, 2012	Circuit Clerk & SA
October 9, 2012	Circuit Clerk & SA
December 18, 2012	County Board

BE IT FURTHER RESOLVED that the County Board finds that the need for confidentiality still exists for the minutes of the following closed meetings of the Ogle County Board and its committees and as such shall remain closed:

<u>Date of Meeting</u>	<u>Body</u>	<u>Reason</u>
May 21, 1996	County Board	Personnel-discipline
June 18, 1996	County Board	Personnel-discipline
April 17, 1999	County Board	Personnel
December 18, 2001	County Board	Labor Negotiations
May 12, 2003	Solid Waste Committee	Personnel
February 13, 2002	Personnel Committee	Personnel
February 14, 2003	Finance Committee	Personnel
December 16, 2003	County Board	Personnel
February 14, 2006	Executive	Land Acquisition/ Pending Litigation
February 17, 2006	Finance Committee	Pending litigation/ Personnel

November 16, 2006	Personnel Committee	Personnel
February 20, 2007	County Board	Pending Litigation
March 20, 2007	County Board	Pending Litigation
September 4, 2007	Long Range	Land Acquisition
September 14, 2007	Long Range Planning	Land acquisition
September 14, 2007	Long Range	Land Acquisition
October 10, 2007	Executive Committee	Land acquisition
December 12, 2007	Executive Committee	Land Acquisition
October 14, 2008	Solid Waste/HEW	Personnel
October 26, 2009	Finance	Labor Negotiations
November 10, 2009	Finance	Labor Negotiations
December 9, 2009	Finance	Labor Negotiations
March 10, 2010	Finance	Labor Negotiations/ Litigation
April 14, 2010	Finance	Labor Negotiations
May 25, 2010	Finance	Labor Negotiations/ Litigation
June 15, 2010	County Board	Labor Negotiations/ Litigation
July 20, 2010	County Board	Litigation
September 29, 2010	Finance	Labor Negotiations
November 9, 2010	Probation & Judiciary	Personnel
November 10, 2010	Personnel & Salary	Labor Negotiations/ Personnel
November 10, 2010	County Board	Labor Negotiations
November 16, 2010	County Board	Labor Negotiations
November 14, 2010	Finance	Labor Negotiations
December 6, 2010	County Board	Labor Negotiations
February 8, 2011	SA & Circuit Clerk	Labor Negotiations
March 15, 2011	SA & Circuit Clerk	Labor Negotiations
May 10, 2011	Finance Committee	Personnel
May 17, 2011	County Board	Litigation
June 13, 2011	HEW Committee	Appointment
July 11, 2011	Probation/Judiciary	Labor Negotiations
July 11, 2011	HEW Committee	Appointment
July 19, 2011	Finance Committee	Personnel
September 13, 2011	SA/Circuit Clerk	Labor Negotiations
November 7, 2011	HEW Committee	Compensation/ Interviews
November 8, 2011	Assessment and Planning & Zoning	Personnel
November 8, 2011	Circuit Clerk & SA	Union
December 12, 2011	Personnel	Personnel
December 13, 2011	Finance	Labor Negotiations
December 13, 2011	Long Range	Property Sale – 6 th St
January 17, 2012	County Board	Real Estate Purchase
February 21, 2012	County Board	Land Acquisition
May 15, 2012	County Board	Walgreens Health Initiative
August 14, 2012	Circuit Clerk & SA	Leaf River FPD Interview

October 10, 2012
November 14, 2012

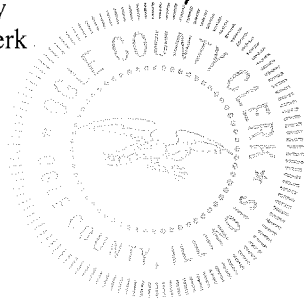
County Clerk
HEW

Personnel
Compensation

BE IT FURTHER RESOLVED that this resolution shall be effective upon passage.

Presented and Adopted at the May 20, 2014, Ogle County Board Meeting.

Attest: Rebecca Huntley
Rebecca Huntley
Ogle County Clerk



Kim P. Gouker
Kim P. Gouker
Ogle County Board Chairman

RESOLUTION 2014-0510
RESOLUTION TO PURCHASE VEHICLES FROM THE COUNTY
VEHICLE REVOLVING PURCHASE FUND

WHEREAS, the government of the County of Ogle, State of Illinois, has a responsibility of certain and specific duties for the good of the public welfare of its citizens, and such responsibility being vested with the County Board of the County of Ogle, and

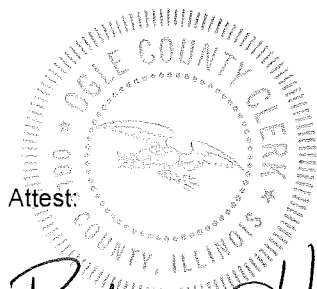
WHEREAS, it is in the interest of the efficient and financially responsible operation of the various departments within the government of Ogle County, that vehicles be purchased to conduct the operation of those departments, and

WHEREAS, on November 19, 2013, the Ogle County Board adopted Ordinance 2013-1101, the Combined Annual Budget and Appropriation Ordinance for Ogle County, Illinois for Fiscal Year 2014, and Compared to Fiscal Year 2013, in which the FY2014 Budget authorized the funding of \$170,000 for the soon to be created County Vehicle Revolving Purchase Fund, and

WHEREAS, on January 21, 2014, the Ogle County Board adopted Ordinance 2014-0101, establishing the County Vehicle Revolving Purchase Fund, for the purchase of county vehicles for various County departments, and authorized the initial transfer of funds, as directed by the FY2014 budget, and

WHEREAS, the Executive Committee of the Ogle County Board, has reviewed, and recommends to the County Board, the purchase of six Police Package Dodge Chargers, for the use as Deputy Sheriff patrol vehicles, from Veto Enterprises, Sycamore, Illinois, in the amount not to exceed \$145,800, and


THEREFORE BE IT RESOLVED, by the County Board of Ogle County, State of Illinois on this 20th day of May, 2014, that the Ogle County Board authorizes the purchase of six Police Package Dodge Chargers, for the use as Deputy Sheriff patrol vehicles, from Veto Enterprises, Sycamore, Illinois, in the amount not to exceed \$145,800.



Attest:



Rebecca Huntley
Ogle County Clerk



Kim P. Gouker
Chairman, Ogle County Board

RESOLUTION 2014-0511

Resolution to Show Support for Ogle County CASA Program

WHEREAS, the government of the County of Ogle, State of Illinois, has a responsibility to ensure the safety and adequate care for and provide assistance to Ogle County children who are abused and neglected, and

WHEREAS, the CASA program in Ogle County began in October 2006 and provides quality advocacy in Juvenile Abuse and Neglect cases using well trained volunteer advocates that provide reports to the Court, and

WHEREAS, the involvement of CASA in Juvenile Abuse and Neglect cases is crucial because the Court relies on the case information provided by the CASA advocates, and

WHEREAS, the County of Ogle departments including the Circuit Clerk, Judiciary and Probation, have contributed financially to support the Ogle County CASA program each year, and

WHEREAS, this program has proven to be an invaluable addition to the Juvenile Abuse and Neglect Court in Ogle County, as the safety of our children should be one of the highest priorities to all citizens in Ogle County.

THEREFORE BE IT RESOLVED, by the County Board of Ogle County, State of Illinois on this 20th day of May, 2014, that the Ogle County CASA program and all its volunteer services are supported by the County Board, and

BE IT FURTHER RESOLVED that the County of Ogle Departments, including the Circuit Clerk, Judiciary and Probation shall continue to contribute to the Ogle County CASA program on an annual basis, as appropriated by the Ogle County Board, in its annual budget.

Attest:



Rebecca Huntley

Rebecca Huntley
Ogle County Clerk



Kim P. Gouker
Chairman, Ogle County Board