

PROGRAM HIGHLIGHTS

The Traffic Safety Program allows you to receive court supervision without a court appearance.

THIS TICKET WILL NOT APPEAR ON YOUR PUBLIC DRIVING RECORD IF YOU:

- Plead guilty but request court supervision and the Traffic Safety Program through the circuit clerk when you pay your ticket.
- Pay your fine plus \$30 for the program.
- Complete an approved traffic class within 160 days.
- Keep a clean driving record for 180 days.

LEGAL ADVICE

Legal advice will not be given by the Office of the Circuit Clerk, the police department issuing the ticket or Rock Valley College.

NOTICE OF NONDISCRIMINATION

Rock Valley College does not discriminate on the basis of race, color, creed, religion, national origin, handicap, age, sex, or marital status in admission to and participation in its educational programs, college activities and services, or in its employment policies. Inquiries regarding compliance with state or federal nondiscrimination requirements may be directed to the Director of Human Resources, Rock Valley College, 3301 N. Mulford Rd., Rockford, IL 61114-5699.

SPECIAL ASSISTANCE

Rock Valley College complies with applicable government regulations regarding the Americans With Disabilities Act. If you have questions or need to make arrangements for special services, please contact the Traffic Safety Program at 815-921-3940.

**TRAFFIC SAFETY PROGRAM
ROCK VALLEY COLLEGE
3301 N. MULFORD ROAD
ROCKFORD, IL 61114-5699
(815) 921-3940**

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KEEP THIS TICKET OFF YOUR RECORD

Choose the Traffic Safety Program at Rock Valley College

When you receive a traffic ticket, you have three choices:

1. **PLEAD GUILTY** and pay the fine, by mail or in person, without going to court.

A Conviction is reported to the Secretary of State.

2. **PLEAD NOT GUILTY** and request a trial.
Go to Court

(For options 1 and 2, follow the directions on the ticket.)

THE TRAFFIC SAFETY PROGRAM

3. **PLEAD GUILTY, BUT WITH SUPERVISION. ATTEND THE TRAFFIC SAFETY PROGRAM.**

Pay the fine and school fee.

Attend a one time class about defensive driving.

Receive no additional tickets during your supervision period.

Do not appear in court.

NO CONVICTION WILL BE ENTERED ON YOUR PUBLIC DRIVING RECORD.

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How does the program work?

When you participate in the Traffic Safety Program, you are granted court supervision without going to court.

Court supervision is an unsupervised probation that lasts 180 days from the date of your violation, unless otherwise determined by a judge. Your responsibility is to remain without additional traffic violations during this time.

What else do I have to do?

Attend a ONE time, four hour class on defensive driving, developed by the National Safety Council and offered by Rock Valley College. You must complete this class within 160 days of the date of the violation. The Traffic Safety Program will notify the court when you have completed the class.

It is your responsibility to maintain contact with the Traffic Safety Program and to successfully complete your class as part of your supervision. The Traffic Safety Program is NOT responsible for lost mail.

How do I apply?

Check the eligibility guidelines and the registration information carefully before you complete this application. You must apply for the program through the circuit clerk's office when you pay your ticket.

What happens after I apply?

Your school registration will be sent to Rock Valley College by the office of the Circuit Clerk. The college will notify you by mail of the time, date and location of your class. The Traffic Safety Program is not responsible for lost or undelivered mail. If you are unable to attend the class to which you are assigned, contact the Traffic Safety Program IMMEDIATELY at (815) 921-3940 to reschedule.

If you do not receive a letter of confirmation from the Traffic Safety Program, or a class assignment letter within 90 days from the date your ticket was issued, **PLEASE CALL OUR OFFICE.**

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ELIGIBILITY GUIDELINES

Read these Eligibility Guidelines carefully to see if you qualify. If you apply for the program and are found to be ineligible, **a conviction will be reported to the Secretary of State. Both your fine and school fee are non-refundable.**

1. You may participate in the Traffic Safety Program to receive mail-in court supervision for ONE ticket a year. (The year is figured from ticket date to ticket date.)
2. Anyone who has already received court supervision (either by order of a judge, or by attending a Traffic School Program) for another traffic ticket that was issued within 12 months of this ticket, is not eligible.
3. If your ticket is marked "MUST APPEAR IN COURT," you are required to appear in court, in person, on the date shown.
4. If you have a CDL (Commercial Driver License) call our office before making this application

To participate in the program, you must be willing to:

1. Plead guilty to the violation by signing your ticket and the enclosed "PLEA OF GUILTY" AND APPLICATION FOR COURT SUPERVISION FORM.
2. Pay the fine in full and the Traffic Safety Program fee.
3. Complete the traffic class within 160 days of the violation.
4. Keep a clean driving record during your 180 days of supervision.

OUT OF TOWN MOTORISTS

Rock Valley College administers a Traffic Safety Program for tickets issued in the following Illinois counties: Boone, Carroll, JoDaviess, Lee, Ogle, Stephenson and Winnebago.

Classes are held in: (Rockford, IL, Belvidere, IL, Freeport, IL, Dixon, IL, Elizabeth, IL). Motorists who want to attend class at a non-Rock Valley location must:

1. Complete and submit this application as directed. **You must include the \$30 fee** for the school supervision program. (Even if you elect to attend classes somewhere else.)
2. Call the Rock Valley College Traffic Safety Program to be referred to an approved traffic school. **(You are responsible for your own registration and additional fees to this school.)**
3. When you complete the class you must send your **original** certificate of completion to:
Rock Valley College-Traffic Safety Program
3301 N. Mulford Rd.-Rockford, IL 61114-5699

If you have any questions about your eligibility, contact the Traffic Safety Program at (815) 921-3940

REGISTRATION INFORMATION

1. Sign the copy of your ticket marked "court communication's copy" in the "Appearance Plea of Guilty and Waiver" section on the back, at the bottom. (Defendant's signature)
 2. Complete and sign the "PLEA OF GUILTY" AND APPLICATION FOR COURT SUPERVISION FORM in this packet. (page 6)
 3. Complete the ROCK VALLEY COLLEGE TRAFFIC SAFETY PROGRAM REGISTRATION FORM in this packet. (page 7)
 4. Return all of the above to the **Circuit Clerk's office**, in the envelope provided, no later than 10 days before the date written on the front of the ticket, in the appearance section.
 5. Include a bank order, certified check, or a personal check (for Boone, Lee & Winnebago County only) in the amount of your fine plus a \$30 school fee, made payable to the **Circuit Clerk**. (See the chart below.)
 6. If you have paid cash to the officer as your bond, pay only the school fee. If you have submitted a bond card, pay both the fine and the school fee. (Your bond card will be returned to you.)
 7. Enclose a stamped, self-addressed envelope for return of your driver's license or bond card.
- Payment may be made in person or by mail. **PERSONAL CHECKS WILL BE ACCEPTED by Boone, Lee, and Winnebago Counties ONLY.** In-person payments may be made in cash. **DO NOT MAIL CASH.**

If you have a CDL (Commercial Driver License) call our office before submitting this application.

OFFENSE	FINE	PROGRAM/ SCHOOL FEE	TOTAL
Minor traffic offense	\$75	\$30	\$105
Speeding 21-30 miles over the legal limit.	\$95	\$30	\$125

"PLEA OF GUILTY" AND APPLICATION FOR COURT SUPERVISION

Read this form carefully. Make sure you understand your responsibilities. Fill it out COMPLETELY. (Please use ink.) Make sure the information is accurate. **Return this form with your payment, ticket and school registration.**

I _____ (print your name) certify **under penalty of perjury**, pursuant to Chapter 110 Section 1-109, Ill Rev. Stat. that the following statements are true:

- I am requesting that the court place me on supervision for the enclosed traffic violation. It does not require me to appear in court.
- I understand that my supervision will last 180 days from the date of the violation and it requires me to remain without additional traffic violations during this time.
- I have not been placed on court supervision (either by court appointment or by participating in this or any other Traffic Safety Program) for any other traffic ticket that was issued within 12 months of the enclosed ticket.
- I agree to pay the fine for this ticket and the school fee (**both are non - refundable**) with this application.
- I understand that I am PLEADING GUILTY to the charge on this ticket, I WAIVE my right to a hearing by the court or jury and request court supervision.
- I agree to complete the Traffic Safety Program within 160 days of the violation.
- I understand my supervision will be revoked and my guilty plea will be used to enter a conviction if:
 1. I am found to be ineligible.
 2. I don't complete the class within 160 days of my violation.
 3. I receive another traffic violation within my supervision period.

Sign here: _____ Date _____

Driver License Number _____ State _____

Address _____
Street Apt.# City State Zip

Return this form to the circuit clerk with your ticket, guilty plea and payment.

If you have a CDL, call our office before submitting this application form.

ROCK VALLEY COLLEGE TRAFFIC SAFETY PROGRAM REGISTRATION FORM

3301 N. MULFORD RD., ROCKFORD, IL 61114-5699 (815) 921-3940.

Name _____ Male Female
Last First Initial

Address _____
Street Apt.# City State Zip

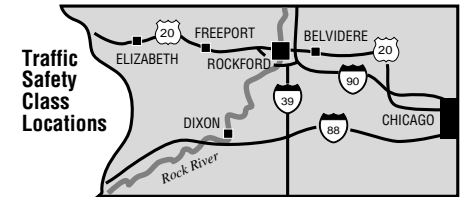
Date of Birth _____ Social Security No. _____ Daytime phone _____
Mo. Day Yr.

CLASS OPTIONS Select your choice in order of preference (1, 2, 3)

- ____ Saturday 8:00 a.m.-12:00 noon
- ____ Saturday 1:00 p.m.-5:00 p.m.
- ____ Weekday Evening 6:00 p.m.-10:00 p.m.

(circle choice) **M T W TH**

Day of the week CANNOT be guaranteed



CLASS LOCATION Select the most convenient location for you. (see map)

Rockford, IL Belvidere, IL Dixon, IL Elizabeth, IL Freeport, IL

Other I will attend a class (that has been approved by Rock Valley College) at another location and mail the original certificate of completion to the Rock Valley College Traffic Safety Program.

See "Out Of Town Motorists" under Eligibility Guidelines. (page 3)

Rock Valley College will notify you when this application is received from the clerk. Your class assignment will follow later. Require sign language interpreter. Require wheelchair accessible

Date of Violation _____

Driver's License # _____ State _____

Show the outcome(s) of any **OTHER** traffic tickets within the past 12 months. ____ # of tickets.

- Went to court ____ Ticket was dismissed. ____ Found guilty, or paid fine and received conviction.
- Court Supervision **Stop. Supervision for another ticket within 12 months makes you ineligible.**

Comments: _____

Ethnic Origin:

- Prefer not to Respond
- Asian or Pacific Islander
- American Indian or Alaska Native
- Black Non Hispanic
- Hispanic
- White Non Hispanic
- Non-Resident Alien
- Other _____

Highest Degree Earned: (please check one)

- Prefer not to Respond
- PHD
- 1st Professional Degree
- Master
- Bachelor
- Associate
- Certificate
- Some College
- High School Diploma
- None
- Other _____

Case Number _____

Agency _____

Load Date _____

Supervision end date _____

Violation code _____

Date	Action	Course	Initial	Completed