Personnel & Salary – County Clerk & Recorder Committee
April 9, 2012
Tentative Minutes

1. Call to Order: Chairman Boes called the meeting to order at 1:40p.m. Present: Finfrock, Bauer, Bowers and Heuer. Others: Kathy Seidenburg, Barnes, Kilker, Treasurer John Coffman, Assessor Jim Harrison, Engineer Curtis Cook, Health Dept. Administrator Doreen O'Brien, Circuit Clerk Ron McDermott, Solid Waste Director Steve Rypkema, Laura Cook and Marty Typer (arrived at 1:50). Absent: Hopkins and Kenney.

2. Approval of Minutes: March 12, 2012: Motion by Heuer to approve the minutes as presented, 2nd by Bowers. Motion carried.

3. Approval of Bills: Motion by Bowers to approve the bills in the amount of $18,609.61, 2nd by Bauer. Boes stated the bulk of the invoices were for the election. Motion carried.

4. Public Comment: None

5. County Clerk & Recorder Report: Monthly Recorder report and budget performance report were distributed.

6. New Business
   - AAIM Employers Associates Presentation: Kathy Seidenburg distributed a portfolio and went over what AAIM EA offers to its members. Ogle County has been a member since 2005. AAIM and EA merged in September 2009. She also mentioned that quarterly roundtable meetings are held in Dixon and Rockford; anyone is welcome to attend. Boes questioned how often AAIM EA researches wages; Ms. Seidenburg stated they review them annually. Harrison questioned access availability to the online resources; she deferred the question to the committee. Heuer asked the cost of our membership; $618 annually. Heuer questioned access to survey results; free if you participate otherwise the results are available for non-participators for a minimal fee. Rypkema questioned the number of government participants; not on hand. Heuer questioned if national surveys are available and job descriptions as well; yes they are. Heuer questioned the cost of a customized survey; based on number of job descriptions. Bauer asked if the satisfaction survey is from employees or members; it is a survey of employees. Heuer questioned who conducts the exit interviews; either way, however most prefer to use a 3rd party so that they get more candid results. Boes stated he feels that AAIM EA has a lot of useful information and tools since we do not have a HR dept. Ms. Seidenburg thanked the Committee and guests for their time and opportunity to speak. Boes thanked Ms. Seidenburg for speaking to the Committee.

7. Old Business
   - Labor Attorney Update: Boes stated he met with Mr. Spizzo with Vedder Price, along with Sheriff Harn and Chairman Barnes. They received a price quote and it included one-way travel expense. Discussion continued; Boes stated he will also be contacting Mr. Pirages with Hinshaw & Culbertson and Mr. Balogh with WilliamsMcCarthy for interviews; both out of Rockford.

     Boes stated they need everyone involved to get a full scope of the survey; why do the survey if not all will participate. Rypkema questioned if elected officials can require their employees to participate; Boes stated they could not. Heuer questioned if they have enough information for the next budget cycle; Boes stated they will need outside help to get the full picture of salaries.

8. Chairman Comments: None

9. Adjournment: Chairman Boes declared the meeting adjourned. Time: 2:51 p.m.

Respectfully submitted,
Tiffany O'Brien

DISTRIBUTION TOTALS

REBECCA HUNTLEY

OGLE COUNTY CLERK/RECORDER

RECORDER'S OFFICE

YEAR (2012) MARCH	RECORDING FEE	AUTOMATION FUND	G.I.S FUND	RECORDER'S G.I.S	COPIES	RHSPS STATE	RHSPS RECORDER	STATE REVENUE	COUNTY REVENUE	TOTAL
TOTALS	$14,201.00	$3,314.50	$12,726.00	$940.00	$1,911.71	$7,416.00	$412.00	$18,722.50	$9,361.25	$69,004.96
REVENUE STAMPS RECEIVED										
REVENUE STAMPS SOLD	$18,722.50									
STAMPS on HAND (3/31)	$15,332.00									
SIX MONTH TOTAL										
TOTAL for YEAR										
AVERAGE NUMBER RECORDED per DAY: AVERAGE NUMBER per DAY: SIX MONTH YEAR	2012/945(22)42.95 2011/660(23)28.70 2010/892(23)38.78		NUMBER G.I.S per MONTH (909)			NUMBER RHSPS per MONTH (824)				