Ogle County Executive & State's Attorney Committee Meeting Minutes
Wednesday, August 12, 2009 4:00 p.m.

1. Call to Order at 4:13 by Chairman Rice. Members present: Rice, Huntley, Kenney, Horner, Saunders, Stahl, Bauer, Hopkins. Members absent: Nye. Also present: Colson, DeArvil, Heuer, Kilker, Boes, Barnes, Gronewold, Coffman, O'Brien, Cook, Peterson, Don Conn.

2. Approval of Minutes: Motion by Huntley to approve the July 15, 2009 Meeting Minutes. Horner 2nd. Motion carried.

3. Public Comment – none

4. Sheriff & Coroner / Buildings & Grounds Committee Report – Chairman Horner noted anyone who missed the jail tour should schedule that before the interviews at the end of the month. 10 went through the other week plus McKinley yesterday. He also noted that the committee discussed the Sheriff's and McKinley's concerns about the lack of security and control over our current IT configuration. McKinley and the Sheriff are working on further analysis and recommendations, which the committee is eager to adopt.

5. Road & Bridge Committee Report –Chairman Horner reported the Road & Bridge tour took place this week and it opened everyone's eyes to the work and activity of the Highway Dept. Huntley then asked Curtis Cook to explain why the Highway Dept flag was flying at half mast that day, and Curtis indicated they are on an email notification from the State that identifies when any Illinois soldier has been killed, requesting a half mast flag. Cook will forward that information to McKinley, who will ensure our Buildings & Grounds crew are also copied to properly fly our flags

6. Personnel Salary & County Clerk Committee Report – Chairman Kenney noted the cost containment ideas the committee brought to the finance committee and noted this will also be presented at the Board. No further discussion.

7. Executive Committee – Rice noted that Rockford Airport is asking Ogle County for support of changes to the existing Trade Zone #176. McKinley explained the changes are to make the process cheaper and faster for companies within the Trade Zone #176 to apply. McKinley is working with Jason Andersen of GREDCO to ensure the new system includes the Rochell Pro Logis Park, and will draft a letter of support once confirmed. Ed Rice and the committee agreed to this letter of support.

8. Zoning Committee Report – Chairman Hopkins noted the committee approved 3 zoning requests and denied 1, which was to move an Ag 1 zone to a R1 zone because there are several livestock facilities close by and a pasture right beside the property. Hopkins noted the committee concurred with the Planning Commission not to support this. Huntley then asked why this item was declined and the Hudson property was not, asking if there were any known changes to the zoning laws by Mike Reibel's office. Hopkins indicated there were no known changes, and Huntley expressed concern that most of Pine Rock Township is all Ag 1, and yet there is now approval for one house to move to R1. The township commission voted no on this, and our Zoning Committee voted yes, which is causing tension and concerns. The commission agrees there needs to be a house there, but not at R1 zoning. This is not a farming situation, although all agree Hudsons need a house there. Saunders agrees that R1 appears to be the wrong zoning designation for this. Huntley noted this family has been in the township for 45 years and it's the 2nd new house they've built. They bought 40acres. Huntley pointed out their township was the 3rd in the county with the highest number of homes built last year, so this community is in favor of building homes. But the zoning classification is critical. The Zoning Committee noted there needs to be a ¾ vote required to pass this at the board meeting next week. Rice suggested Hopkins talk with Mike Reibel to identify the best solution prior to the vote because if the vote is a no, it will be a dead issue for one year, which would not be helpful to the Hudsons.

9. HEW & Solid Waste Committee Report – Chairman Bauer noted that all applications are in for funding hearing and the schedule is set for August 28, 2009 starting at 8:00 am in the Oregon Farm Bureau Building on 421 West Pines Road. Meggon McKinley will send notice to all agencies of the schedule. He reported there is a 3% increase being requested over all.

10. Finance & Insurance Committee Report – Hopkins noted we're facing a deficit and asked McKinley to recap the financial summary given at the Finance Committee meeting. She reported that basically, we're about $800,000 short of our 10% reduction goal between 2009 and 2010 revenues. The Finance Committee asked the department heads to clearly articulate the impact of reductions that would identify a 15% reduction between 2009 and 2010. Once all the financial analysis is run for all possible scenarios, and department heads have clearly articulated the negative impact of cuts to their people, programs, services, and the community, the board will begin to make decisions on the best way to balance the budget. A special Finance Committee meeting has been called to review all the budget data again in two weeks – August 26 at 5:30 in the Sheriff's Training room.

11. Judiciary Committee Report – Chairman Stahl updated the group that they reviewed the Probation and Focus House Financial Report noting Greg Martin and Mike Dale provided various scenarios they would have to move through depending on revenues. No further reports.

12. Long Range Committee Report –
    - Presentation and Approval of LRP bills – Bauer moved to approve bills in the amount of $136,508.68. 2nd by Horner. Motion carried.
    - Project Update – The Owner Architect Contractor (OAC) meetings are set to coincide with the LRP meeting the first Tuesday of each month and the County Board meetings. The next OAC meeting is set for Tuesday, August 18 at 2:00. McKinley then updated the group regarding where we stand with the overage fees from Holabird & root. She reported that there was a meeting with Holabird & Root, Ed Rice, Dennis Williams, Ben Roe, Meggon McKinley, and Dennis Vovos on July 23, 2009 to review the additional $31,000 fees and discuss frustrations surrounding the EVS lawsuit. Specifically, a Holabird & Root letter dated July 7 outlined the fees incurred above the project scope due to the 14 month project delay, which Dennis Vovos explained in detail, and that meeting group discussed at length. Holabird & Root held firm to the legitimacy of these fees and noted that if the County disagrees with any of the requested overages, it should put its response to Holabird & Root in writing outlining what we disagree with and why so he can present it to senior management at Holabird & Root. Meggon agreed to provide that written response, and sent that recently noting we find the future fees of roughly $9,800 to be reasonable since the work is being done at their overhead multiplier rate of 1.45 instead of 1.35 from the previous year. However, the other $21,200 in fees do not appear to be reasonable because they were assessed after the fact, and per our contract, Holabird & Root is required to notify us of out of scope items ahead of time and in writing, which they did not do. We are waiting for a response and final bill from Holabird & Root on this issue. Lastly, McKinley passed out the LRP fund reporting format for monthly use and the committee agreed the format was very helpful.

13. Appointment –
    - Interviews - Resignations and/or Recommendations –
        - Lost Nation / New Landing – Timothy J. Spelde - Chairman Rice noted he spoke with Mr. Spelde by phone. He is the only applicant, is very interested in the job and will be presented to the Board for approval Tuesday night
    - Mr. Rice also noted there will be a Liquor License meeting 5:00 Tuesday at the Farm Bureau building to discuss a 1 day license application. McKinley will ensure this meeting is posted.

14. States Attorney Report -
    - Approval of Bills- Hopkins motioned to approve August bills in the amount of $3,009.59. 2nd by Huntley second. Motion carried.
    - Responsible bidder – Ben Roe's 1st Assistant Earl Peterson updated the group in Ben's absence stating he is waiting for response from Whiteside County, which is further along in evaluating the pros and cons of adopting such an ordinance. To avoid recreating the wheel unnecessarily, Ben Roe will be getting the information Whiteside County States Attorney has collected and be evaluating it for benefit to Ogle County. Curtis Cook commented that he thought it didn't apply to most of the Highway Department projects, but it would apply to about 10% of their projects that are local and not state or federally funded. Cook shared his view that the vast majority items are already required by state law and the ordinance would likely be redundant. The other items that could be in there are not required by state law, but are items that will require us as a county to put

into the specifications and carefully/responsibly review the applicants against the specifications. He noted that we as a county need to be actively engaged and responsible for what goes into the bid specs on any projects we're bidding. Prequalification of bidders is a very lengthy issue. IDOT has a very lengthy process and so the Highway Department piggy backs on their process. If the County wants this at the building level, perhaps it could piggy back on the Capital Development Board, which already has a prequalification process for this. Rice noted he'd like to include Cook in discussions with Ben Roe's office. Cook did provide feedback to the States Attorney's office and will continue providing support as needed on this issue.

15. New Business –
    - Mileage Reduction- Jason Bauer presented his recommendation for having the County Board contribute with budget reductions. He noted that if we're asking cuts of the dept heads, we need to do this too. He is recommending that instead of 48.5 per mile reimbursement, we drop it to a penny. He reported we've spent $9,688.11 on mileage this year, and if it had been at .01, it would have only been $4,200. Annually would save $16,000 per year. He is recommending this be put into effect September 1. Jason Bauer motioned to adopt a new mileage rate for County Board members of 1 penny. Kenny 2nd. Discussion followed with Horner asking why Board members can't drop their pay rate. Bauer says it can't be done between elections, but if it's voluntary, would that be a problem? How about dropping it for 2012? Elected officials fall into the same category of not being able to make pay changes in between elections. Can the state change that, asked Saunders. Rice said we could also size of the board to help reduce fees, but this would have to be a later resolution. Motion carried. McKinley then noted that thins are going very well with Ringland Johnson on the courthouse renovation. They are a very responsive, professional partner.

16. Old Business –
    - Responsible Bidder Ordinance – see above discussion.
    - Hearing Officer – McKinley reported she has begun creating the hearing office position description and will be working with Ed Rice to bring the next steps to next month's committee meetings. Rice noted DeKalb has used this model for years and will help line up the right conversations to effectively implement.

17. Adjournment - by Chairman Rice at approximately 5:30 pm.

Respectfully submitted,
Meggon McKinley, Ogle County Administrator

W. Ed Rice, Chairman

Sheriff's Department Training Room
103 Jefferson St in Oregon, Illinois
Public Entrance – gated entrance off Jefferson Street – use East door of building