H.E.W. and Solid Waste Committee Meeting
Tentative Minutes
Tuesday, August 11, 2009 at 4:00 p.m.

1. Call to Order by Chairman Bauer at 4:30. Members present: Bauer, Bowers, Horner, Barnes, Kilker. Janes joined at 4:19. Members absent: Williams. Also present: Bob DeArvil, Doreen O'Brien, Steve Rypkema, Amy Jo Clemens, Dr. Champley, members of the public.

2. Approve Committee Minutes: Steve Rypkema requested an amendment to the July 14, 2009 minutes to insert the words "of the Orchard Hills landfill" after the statement "we haven't received feedback from EPA on their audit" to correct reference to the wrong landfill. Bowers motioned to amend the minutes as described. 2nd by Horner. Motion carried. Motion to approve amended minutes by Bowers. 2nd by Horner. Motion carried.

3. Public Comment- none

4. Regional Office of Education
   - Bills for Approval – Motion to approve bills in the amount of $1716.73 by Bowers, 2nd by Horner. Clemens noted supplies won't go over budget. Motion carried.
   - Monthly Update- Clemens noted she was appointed Co-chair of the Illinois Professional Development Region, which means she is now sitting with the State Board of Education when they decide how to roll out grants. She is co-chairing with a colleague in Kankakee County. There will be a few extra trips for this, although it won't bring extra mileage because the meetings are scheduled around other regularly scheduled meetings. It may add a hotel bill here or there. Clemens reported the exciting opportunity to influence the state level noting suburban offices have a lot of pull and we usually don't in the rural areas. Being able to influence the State level for our county is very good.
   - 2009 Budget Status- Clemens reported the only place she can hold back in 2009 is on travel, and that line item has stayed the same for. There is no rent increase this year. She explained that expenses are split between Lee and Ogle County and we are getting a good deal here. She also reminded the committee that truancy is also a county responsibility, but it is again to be funded by a grant this year (at 95%).
   - 2010 Projected Budget- McKinley reported that Clemens can't make 10% cuts. She left in a 2% salary request for her one county employee because we don't know what will happen at the Finance Committee level. Bowers asked if her travel budget is high enough since she left it the same. Clemens says she continues to use the grant money to help fund things. Bauer asked if they are using Go To Meeting.com online meeting sessions instead of traveling. Clemens said yes, as much as possible, however Springfield hasn't yet adopted this technology, and they set the every other month meetings. She also reported that dues to her office have come out of other revenues instead of the county. It is $1,300 / year to be part of the Illinois Regional Offices of Education. Curriculum instruction dues come out of other grants. Bauer said we need to watch dues in the county and noted in the private sector Bauer is paying personally for his own associations, noting the county may need to do this as well. Horner asked what grants are coming in. Clemens reported there will be more money coming into the system from the federal level, they are difficult to administrate and actually get it.

5. Health Department
   - Monthly Report(s)
   - 2009 Budget Status- Doreen O'Brien reported she will be able to come about $22,000 under from a combination of fees, (vital records from funeral homes all online – don't do this anymore so $8,000 gone.) She reported state grants are slow in coming in but that all are expected in 2009. Expenses will be $40,000 under with about half coming to the General Fund. She will be 10% under budgeted in general fund this year noting the vehicles the Health Dept bought have been a life saver on mileage expenses. There are 3 employees designated to use them, and when not in use, employees sign them out and saves immense amount of money. Bowers said rent for Rochelle will go back down in 2011.
   - 2010 Projected Budget- O'Brien noted there is full funding set for the LHPG grant, which is great and surprising news. Regarding the TB levy, O'Brien talked with the States Attorney's office to see if there is an opportunity to increase this amount, which hasn't been changed since 1989. He believes there may be opportunity to do this by looking at whether we choose to abide by the actual expense or the tax rate. FY2010 budget shows grants. We don't know what bioterrorism or tobacco grants will be, but the others are set. She reported that fees are hard to know for sure, but these estimates are based on where we are this year, and we're fairly on track. Well and septic has been off because of the downturn in new homes. Expenses: salaries are set at 3% by union contract, which is $21,000. Insurance going down because the County is absorbing the increase. In order to decrease the amount requested of the County through the general fund, O'Brien is asking the Board to take back on IMRF and FICA because we are the only dept not receiving levies for this and paying our own. Our costs are increasing, and we can levy for this. Cost of vaccines and medical supplies are up, and are covered under fees for revenues. Contractual services, phones, rent, repairs, down 6%. Equip is at bare bones $1,000. Didn't get any new equipment or new furniture. Total request = $132,000. From general fund, it's a 66% decrease from last year. Looking at the summary of what was done for funding in the past, in 1999, the County board provided 40% of all expenses. Last year, county covered 18% of our expenses (none of benefits or insurance.) O'Brien is not asking for health insurance benefits, but for IMRF, FICA, workers comp. McKinley thanked Doreen for evaluating the expenses and revenues the way she does because the reporting format is very easy to understand. Janes asked if Swine flu hits, how will this impact us? Doreen says this is a federal issue – there will likely be extra funding for this. We have a list of people who qualify for the vaccine – 2 shots. Different than regular flu. H1 N1 = little ones and pregnant ones, kids to 18 with health concerns, then to care givers of the little ones. Maybe .60 per resident. Don't know if that's likely or not.

6. Solid Waste Department –
   - Bills for Approval- Rypkema reported that the receipts show we received two host fee payments from Rochele and one from Violia. Bowers motioned to approve the bills in the amount of $87,678.79 including the transfer of funds to the County's Long Range Planning fund. 2nd by Kilker. Motion carried.
   - Host Fees – Status
     Champley and Rypkema ask if they can pay bills for the treasurer more efficiently instead of printing them. They thought New World was supposed to allow departments to review on line, but it hasn't been implemented that way yet. Right now, the New World system keeps them, departments have them in Excel, and also in Quick Books, and then we print them all. Champley asks why he can't pay the utilities and regular payments in vacation instead of going to the committee. The

expense are approved, and the department head reviews and approves- why go to the committee? McKinley noted her desire to help streamline this after budget planning is completed. Bauer suggested having the HEW committee pilot this efficiency. In the short term, these departments will email the bills one day prior to the meeting and bring only one copy of the bills for committee review. Rypkema then noted host fees are down from last two years. Barnes asks if there will be any impact of the landfill getting fill from Chicago? Rypkema says many landfills accept competitive bids to solicit more fill, even if at a lower rate. This allows more fill in, for higher revenues. Winnebego did this and even by bringing more fill in at a lower rate, it added $700k to the county receipts. Steve hasn't heard if the contract was executed. We don't know the price that was negotiated. Violia was probably trying to bid to get that fill. Second host fee report showing what was received from Rochelle. Steve still looking to meet with the states Attorney regarding outstanding billing issues. Bauer asked if there have been any recent complaints from land fills on how things are going. Rypkema indicted no.

- Grant Applications & Updates – Rypkema reported he received one grant application from the Byron Forest Preserve District, for educational materials on recycling and reusable bags they will be giving out. Scores were 33 and 36, which is low due to waste stream diversion being low. Future continuity was low because it's mostly distribute dto the kids at the camp and then they are gone. Before this grant, we had $7565 committed and had budgeted $10,000. Rykema suggests we go along with this because they've been a good partner to us. They house our container, they pick up the litter, they have been doing some of the same work we do for kids. Asking for $1,512. Motion to approve the $1,512 grant request for Byron forest Preserve District. Janes 2nd. Motion carried.
- Bid Opening – Rypkema reported he received two bids to purchase a Toyota Tacoma truck; on from Ken Nelson and one from Brian Bemis in Sycamore. To make the bids same, Rypkema requested more information from Ken Nelson, which assumed our trade in would qualify for "cash for clunkers" with $3,500 payback. Both have $1500 rebates. Bemis bid is $23,976.48. Nelson is $23,114. Toyota Tacoma was selected because it was one of two vehicles that qualified for the cash for clunkers, has better safety ratings, repair history. Last vehicle we bought was in 1998 and has 106,000 miles, rusting through, needs tires, coolant leaking, gas gauge doesn't work. Bowers motion to approve the $23,114 Nelson bid for new Tacoma. 2nd by Horner. Discussion noting the county is exempt from sales tax on this. Tacoma is built in US (California.) Kilker wants to support the US. Motion carried.
- 2009 Budget Status- overall through July at 55%, and continue cutting anything that can be. Estimating finishing about 94% of budgeted or $19,980 under budget. IEPA collection events have been canceled this year b/c of their budget problems. We'll have the October electronic recycling event. Will go over on rent and pick up costs of the recycling containers. Increasing use of our drop off stations, and we pay for that to be hauled to the recycling facility. Revenues expecting as budgeted, although we still haven't heard from the state on the enforcement grant regarding timing of distribution between this year and next year.
- 2010 Projected Budget – Salaries for staff noted as 2% with $0 requested for Rypkema. One salary increase last year actually shows in 2009 as does the current, proposed increase. Rypkema has taken out workers comp calculation out because there isn't any way to allocate back to each individual and he has never had to pay it. This brings a 8.6% reduction total. He also noted he has added a legal and technical services line item to prepare for the litigation services we may need if we have to hire outside help to represent us. McKinley reminded the committee that these revenues and expenses do not flow through the general budget, and she appreciates Steve's

efforts to go through the same cost cutting measures as all general fund departments. Rypkema also noted he added a line item to show pass through to the Rochelle and Creston payments. Income is expected to drop in 09 then increase in 2010.

7. Animal Control –
   - Bills for Approval- motion by Horner to approve bills in the amount of $10,764.02. 2nd by Bowers. Motion carried. Motion to approve Pet Population fund bills in the amount of $3,727.45 by Bowers. 2nd by Horner. Motion carried. Dr. Champley noted that expenses are exceeding revenues and he will continue to watch and cut as necessary to stay in budget.
   - 2009 Budget Status- revenues are on track. 64% for the total budget so far. No place to really cut the budget and he plans to stay on budget. He would like to purchase a new computer at the end of the year, because we're operating on Windows 98.
   - 2010 Projected Budget- He inserted a 2 % increase in salaries. The budget is up $5,000 to allow purchase of microchips. Now because of discount in rabies tag offer, we're seeing lots more microchipping, and we're making money on these too. Expense is offset by more revenue.

8. New Business – none

9. Old Business –
   - Senior Tax Levy Requests & HEW Funding for FY2010 – 708 has requested to come first at 8:00 am. Bauer will work with McKinley to set and communicate the remaining schedule for the August 28 hearings. McKinley and Bowers to coordinate coffee and donuts.

10. Interview & Recommendation – Board of Health –Lori A. Kmiecik- Motion by Bowers to approve this recommendation. 2nd by Horner. None in favor; all opposed. Motion defeated.

11. Adjournment – by Chairman Bauer at approximately 5:30 p.m.

Respectfully submitted,
Meggon McKinley, Ogle County Administrator

Jason Bauer – Chairman

Sheriff's Department Training Room
103 Jefferson St in Oregon, Illinois
Public Entrance – gated entrance off Jefferson Street – use East door of building