Ogle County
Long Range Planning – Courthouse Renovation Committee
Special Meeting – Tentative Minutes
July 21, 2009

1. Call to order by Kim Stahl at approximately 3:10 pm. Members present: Stahl, Rice, Gronewold, Messer. Members absent: Nye. Gouker joined at 3:18, Hopkins joined at 4:10. Also present: Fred Horner, Don Huntley, Ron Colson, Skip Kenney, Pat Saunders, Bobbie Colbert, Jim Barnes, Bob DeArvil, Lynne Kilker, Paul White, R. Huntley, Sheriff Beitel, Meggon McKinley, Tom Lassin of Holabird & Root, Jim Dobyns and Mike Brown of Ringland-Johnson.

2. Courthouse Renovation Project – Review & Possible Action:

    a. Bid Alternates: Tom Lassin of Holabird & Root walked the audience through drawings and descriptions of each proposed alternate summarized as follows:
        i. Alternate #1: Rework asphalt parking lot at jail. Add site work as indicated on the drawings. Work includes removal of existing parking areas, drives, sidewalk ramps, trash enclosure, site lighting, landscaping. Cost $142,000. Questions and discussion followed regarding the best way to accomplish the objectives of this alternate.
        ii. Alternate #2: Remove and replace 4th street curved sidewalk around cannons. Add replacement of existing curved entry sidewalk at the east side of building as indicated on the drawings. Cost $12,625.
        iii. Alternate #3: Add snow melt system and canopy at new handicap ramp. Add snow melting system beneath new exterior ramp and stair as indicated on the drawings. Add exterior canopy including foundations, structural framing, skylight, drainage, and flashing and lighting as indicated on the drawings. Cost $91,400. Discussion followed focusing on the need to ensure handicap access is safe and comfortable, which will be accomplished in this alternate. Other discussion focused on the need to have all sidewalks moved out four feet from the courthouse to protect against falling snow from the roof. Holabird & Root indicated this could be accomplished by modifying the current base drawings. RJC indicated they thought the increase in cost would be minimal, if any, likely just for additional materials.
        iv. Alternate #4: Omitted by Contract Addendum
        v. Alternate #5: Add standby generator (small), automatic transfer switch and critical power panel board as indicated on drawings. Cost $31,000. Discussion followed clarifying the fact that the generator included in the drawings is very small (100 amp) and would only power the servers and PCs in the building for an extended period of time if there were a loss of power beyond the 1-hour battery back up units currently in place. It is not big enough to power the elevators, heat, etc. For this type of full scale back up, a much bigger generator would need to be installed, and would be much more expensive. General agreement was that we should modify the existing drawings to allow for the wiring to be completed now

so that we could rent and hook up a very large generator if needed in an emergency only. Holabird & Root agreed this modification could be made.

b. Historic Renovation Projects: Discussion followed regarding various ideas about how we could improve the looks and functionality of the courthouse lawn by properly preserving and possibly moving some of the existing murals during this renovation project. Marcia Heuer noted there will be a Gazebo placed on the north east lawn of the courthouse, per a Federal grant we received a few years ago in cooperation with the City of Oregon for placing such gazebos on sites along the historic Lincoln Highway. Discussion followed regarding whether or not that will be the best location given other ideas for improving the courthouse lawn. Meggon McKinley agreed to find out if it is possible to change the gazebo placement, and work with Becky Huntley, other interested LRP Committee members, and Holabird & Root to ensure a comprehensive plan and drawings for any such changes.

c. Vote on the Alternates: At this point, the committee moved the meeting from the Courthouse location to the Farm Bureau Building to vote on whether or not to pursue each alternate. Regarding Alternate #1, Rice motioned to accept alternate #1, Hopkins 2nd, motion carried. Regarding Alternate #2, Hopkins motioned to approve alternate #2, Messer 2nd, motion carried. Regarding Alternate #3, Messer motioned to approve alternate #3, Hopkins 2nd, motion carried. Regarding Alternate #5, Rice motioned to eliminate alternate #5, Hopkins 2nd, motion carried.

3. New Business – None

4. Public Comment – None

5. Next Meeting Date – August 4, 9:00 a.m., Sheriff's Training Room – Note: new regular meeting times first Tuesday of the month 9:00 a.m. to coincide with the architect visits and contractor meetings.

6. Adjournment – Stahl adjourned the meeting at approximately 4:30 p.m.

Respectfully submitted,
Meggon McKinley, Ogle County Administrator