Ogle County Highway Department

Road & Bridge Committee

Meeting Minutes

December 8, 2009

I. Meeting called to order at 10:00 AM by Vice Chairman Diehl.
Members present: Jim Barnes, Mel Messer, Lynne Kilker, & Ben Diehl. Bob DeArvil was also in attendance.

II. Received Bids
- A. 2010 County Aggregate
  1. Motion to accept all bids – Lynne Kilker
  2. Motion seconded by – Mel Messer
  3. Vote - All in Favor

III. Reviewed November 10, 2009 Minutes.
- A. Motion to approve minutes by – Mel Messer
- B. Motion seconded by – Lynne Kilker
- C. Vote - All in Favor

IV. Reviewed Bills and Payroll.
- A. Motion to approve by – Mel Messer
- B. Motion seconded by – Jim Barnes
- C. Vote - All in Favor

V. Petitions and Resolutions
- A. Preliminary Engineering agreement with Willett, Hofmann, & Associates for the design of road improvements on German Church Road from IL Rt. 64 to Deer Path Road, not to exceed $166,500.
  1. Motion to approve by – Jim Barnes
  2. Motion seconded by – Mel Messer
  3. Vote - All in Favor
- B. Section 10-00000-00-CS, 2010 County Engineer Salary Resolution, payable from Motor Fuel Tax and Federal Highway funds.
  1. Motion to approve by – Lynne Kilker
  2. Motion seconded by – Mel Messer
  3. Vote - All in Favor

VI. Business & Communications
- A. Unfinished Business
  1. The Department's electric service has been revised from overhead to

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underground. The County Engineer would like to express his thanks to the County Maintenance staff for their assistance in this electric service conversion. The backup generator and new service panel box will be installed later this winter.

2. The County Engineer is moving forward with a Departmental policy for new employee physical requirements. In addition, a departmental policy will be created dealing with "distracted driving" and cell phone usage in light of the upcoming "texting while driving" state law.

B. New Business

1. I.A.C.E. Legislative Committee – Nothing new.
2. I.A.C.E. Revenue Fact Finding Committee – Nothing new.
3. Next Meeting – **Tuesday January 12, 2010, @ 10:00 AM**,

Lettings:	Sign Truck
	Motor Grader

4. **2009 Project Status Report:**

Flagg / 251 Intersection	-Complete.
Steward Road Overpass	-65% complete, shut down for winter
Oregon Fiber Optic job	-Complete
Guardrail spraying	-Complete
Weed & Brush Spraying	-Complete
Woodlawn Road paving	-Complete
Flagg Road paving	-Complete
Stillman Road paving	-Complete
Edson Rd bridge repairs	-Complete
Mud Creek Rd paving	-Complete
Dement Rd paving	-Complete
Bituminous patching	-Complete
Crackfilling	-Complete
Scott Road bridge	-Complete
Milledgeville Rd culvert	-Complete
Lowell Park Rd micro	-Complete
Striping contract	-Complete
County Sealcoat	-Complete
Township sealcoat	-Complete
ROW mowing	-Complete
Brookville Rd culvert	-Complete
Brick Church Rd culvert	-Complete
Quarry Rd culvert	-Complete
Devils Backbone paving	-Complete
Kishwaukee Rd Guardrail	-Complete
Rockvale paving	-Complete

Brooklyn Rd paving	-Complete
Milledgeville/Freeport micro	-Complete
Underground electric service	-Complete

5. The Committee and County Engineer reviewed the 2009 year end budget statement in depth. Overruns in line items such as equipment, repairs, ice control, etc were more than offset by cost cutting measures in other line items. The department budget was controlled very well to offset unexpected cost increases.
6. The Department will have the annual Retired Highway Department Employee Luncheon on December 17th.
7. The County Engineer and Committee reviewed the departmental hiring/pay schedule.
8. The County Engineer and Committee reviewed the 2009-10 snow removal procedures.
9.

VII. Public Comment
There was no public comment at this time.

VIII. Meeting adjourned at 11:20 A.M. by Vice Chairman Diehl.

Minutes submitted by Curtis D. Cook, PE