Ogle County Executive & State's Attorney Committee Meeting Agenda
Wednesday, December 9, 2009 at 4:00 p.m.

1. Call to Order – by Chairman Rice at 4:08. Members present: Rice, Horner, Kenney, Hopkins, Stahl, Saunders. Members absent: Huntley, Bauer, Nye. Also present: Lynne Kilker, Jim Barnes, Bob DeArvil, John Coffman, Sheriff Beitel, Meggon McKinley, Earl Peterson, Don Conn, members of the public.

2. Approval of Minutes: Motion by Hopkins to approve the November 10, 2009 Meeting Minutes. 2nd by Kenney. Motion carried.

3. Public Comment – none

4. Sheriff & Coroner / Buildings & Grounds Committee Report - none

5. Road & Bridge Committee Report –Kilker reported the committee awarded aggregate bids, which will move to the board 12/15/09

6. Personnel Salary & County Clerk Committee Report – Kenney asked McKinley to read the Personnel Committee motion brought forward today, which says "Boes moves to recommend a hiring freeze from this point forward, such that no new positions will be created, but if someone retires or leaves, the department head and administrator are to meet and determine if the position really needs to be filled. 2nd by Bowers. Motion carried with one nay vote by Kenney." Kenney moved to bring this motion forward to the board agenda, stating he'll be voting no because we have lots of department head cooperation and believes this motion won't change anything for those department heads that don't want to cooperate with the hiring freeze recommendation. 2nd by Saunders. Discussion followed with Saunders saying she doesn't think it's necessary but feels it should go to the full board. Role call vote: Saunders yes, Stahl yes, Horner yes, Kenney no, Hopkins no, Rice yes. Motion carried 4-2. Kenney also noted there was a lot of discussion on apparent pay inequities in the county and that the committee has asked McKinley to work through the EA study and bring recommendations and next steps forward to the January committee meetings. The committee asked McKinley to ensure the Finance Committee has copies of the pay summary sheet created by the County Clerk's office and distributed at the Personnel Committee meeting. Saunders later requested that it first be updated to ensure all stipends are accurately reflected because it appears that some are missing.

7. Executive Committee –
   - FOIA Training- McKinley reported that while Ben Roe will serve as the County's designated FOPIA officer, as will Marcia Heuer for the County Board, many of the department heads will be attending the FOIA training to also be certified since there are so many FOIA requests across departments. McKinley noted we have 6 months to complete the training once it is offered after January 1, 2010. She also noted we'll need to more clearly understand the different requirements for commercial vs. personal FOIA requests, because the Sheriff's Department receives many commercial requests.
   - NITT Update – McKinley reported there will be a NITT update at the Board meeting to ensure everyone is current on project progress. She noted she is now serving as NITT Treasurer and will provide the board with an updated revenue and expense sheet, and balance sheet. McKinley highlighted details of the current infrastructure purchase made to light up the fiber optics along interstate 39 and noted the marketing plan is being updated to secure Northern Trust and Allstate as clients and then take the services to the wider market. Rice reported it will assist us in securing the broadband grant being applied for towards the western side of the county to have this leg of the NITT triangle lit up and that NIU is serving as a critical partner in accomplishing both projects. Rice reported NITT's target live date for this part of the triangle is March. Kenney noted he was at the original NITT meeting and remembers that mayors and village presidents in the audience wanted to know how quickly NITT could provide this service. Rice noted then Lt. Governor Quinn was a big supporter originally and pushed hard for NITT's line, so with their end of the bargain being held up and the fiber optic leases in place, we need to get this last piece of the puzzle done.
   - UCCI Dues Reimbursement – McKinley reported we received the expected $2,200 UCCI membership dues reimbursement, which is a big benefit in this financial market.

- Census Update Women League of Voters- Rice indicated Diane McNeely will be giving an important 15 minute update regarding the US Census. It is critical for the public to be aware of this important information.
- Stillman Valley State Championship Recognition- Rice reported that the Stillman Valley High School superintendent will be present at the board meeting to receive recognition for their accomplishment in winning the football state championship. Other schools that made it to the play offs will also be recognized.
- Tax Abatement for Previously Approved Ogle County Companies – Rice reported Sara Lee and Bay Valley foods tax abatements, which have been previously approved, will start this year.

8. Zoning Committee Report – Committee Chairman Hopkins reported there will be one request brought to the Board to change an Ag 1 property to R1. He reported the unique situation the owner is in with this property and that the committee is recommending R1 on these 18 acres to make things right. He clarified there are 3 homes in the vicinity each on 40 acres.

9. HEW & Solid Waste Committee Report – Administrator McKinley reported there was a request to increase the 708 Board budget by $14,000 because they didn't understand the appropriation need even though they had $14,000 in funds left over from 2008. The HEW committee voted no to their budget amendment request. Hopkins said he'd like to see them appropriate this in 2010. Bauer had commented in the HEW committee meeting that if there were carry over funds, they should be decreasing the budget by that much.

10. Finance & Insurance Committee Report – Committee Chairman Hopkins noted there will be a 2009 budget amendment fund resolution and two bond abatement resolutions brought to the board. Saunders suggested reporting that our workman's comp is increasing by about 6%. Which is a $15,000 increase. We will also be responding to the unions that we'd like to continue discussion.

11. Judiciary Committee Report – Committee member Stahl noted that Mike Dale and Greg Martin distributed the newly created Focus House budget reporting and will provide this to the board quarterly to help show non-general fund expenses for Focus House.

12. Long Range Committee Report –
    - Presentation and Approval of LRP bills – McKinley noted she did allow two changes to the LRP bills since the LRP meeting; one because of our need to hold back the $14,000 from RJC due to the Big Joe the Plumber lien, and one for paying MDES, the vendor that conducted the courthouse storm sewer engineering study. McKinley noted she had filed this bill in the wrong place so it didn't go to LRP as it should have, but this vendor needs to be paid in this cycle despite her error. Saunders asked about the water meter, and it was clarified we're getting a bigger water line which requires a new meter that we have to fund. Motion to recommend payment of $758,197.71 by Stahl. 2nd by Hopkins. Motion carried.
    - Project Update – Committee Chairman Stahl reviewed change orders approved at the committee noting that $38,320 will come to the board for approval for historic work on the conference room, which is within budget of the historic renovation budget. She also noted the furniture bid recommendation we be made this month, and that the $26,000 elevator change request will come to the board in the future when we have specific bids to approve. She reported the historic stencil mock up was finalized and committee chose the pattern that most closely resembled the original stencil because the simplified version looked to bare on that big ceiling. There is a $7,500 difference, which is also within the project budget. Rice noted that Tony Kartsonas commented on how accommodating and cooperative RJC is to work with, which has made his job very enjoyable there.

13. Appointment –
    - Resignation – Ogle County Emergency Telephone Board, Brian Kunce. Horner recommends bringing the 911 board recommendations to the Executive committee for interview and recommendation. Rice said this would be fine.
    - Recommendation – Ogle County Housing Authority, Kimberly Suslek will be recommended to the Board.

14. States Attorney Report -
    - Approval of Bills – motion to approve bills in the amount of $3,032 by Hopkins. 2nd by Kenney. Motion carried.

- Other - McKinley noted that we will be recognizing Ben Roe for his National Champion for Change award presented to him in Washington DC this week.

15. Old Business –
    - Responsible Bidder Ordinance – McKinley reported that she, Ed Rice, Ben Roe, and Dennis Williams met to discuss objectives of passing a responsible bidder ordinance and review what Whiteside County has done in this area. The intent of such an ordinance is to ensure vendors are held to standards that keep financially poor performing, or otherwise unqualified vendors from getting a large construction job just because they submit the lowest bid. Ben Roe had reported that Whiteside County did pass a responsible bidder ordinance, but by the time it had gone through so many revisions and incorporated everyone's input to cover all sorts of scenarios, it actually lost a lot of the "teeth" they had originally desired. McKinley reported the group had discussed Curtis Cook's input that the best way to ensure the most qualified vendor gets a job is to carefully prequalify the vendors prior to sending out the bid notice. McKinley reported that Rice, Roe, Williams and she believe it would better serve Ogle County to pass a resolution requiring vendor prequalification on construction jobs $1,000,000 or larger for all these reasons. Saunders moved to bring a resolution to board to require prequalification of bidders of major construction projects in the county of $1 million or more, excluding the Highway dept. 2nd by Hopkins. Motion carried.
    - Hearing Officer Position to be Filled- McKinley noted she is drafting a job description and proceeding with the solicitation and interview process with Chairman Rice for this appointed position.

16. New Business –
    - Thompson Prison Resolution – Chairman Rice noted Ogle County has been asked to support the federal government's plans to purchase the Thompson Prison. Discussion followed. Hopkins moved to put this resolution to the board stating we support the purchase of the Thompson by the Federal government. 2nd by Horner. Motion carried.
    - Bill pending for prevailing wage – Chairman Rice reported Jim Sacia's office has asked for a recommendation against this bill passing. Discussion followed. Hopkins moved to respond in opposition of this bill. 2nd by Kenney. Motion carried.

17. Adjournment - 5:17 by Chairman Rice. 2nd by Kenney.

Respectfully submitted,
Meggon McKinley, Ogle County Administrator

W. Ed Rice, Chairman

Sheriff's Department Training Room
103 Jefferson St in Oregon, Illinois
Public Entrance – gated entrance off Jefferson Street – use East door of building