****SPECIAL JOINT MEETING****

Ogle County Finance & Insurance Committee
AND
Ogle County Judiciary & Circuit Clerk & Juvenile & Probation Committee
Special Meeting Tentative Minutes
Wednesday February 3, 2010

1. Call to Order by Personnel Committee Chairman Skip Kenney at 3:03
    - Members present: DeArvil, Gronewold, Rice, Hopkins, Kenney, White, Messer, Stahl, Saunders , Gouker, Colbert
    - Members Absent: Nye, Diehl
    - Others Present: Eric Morrow, Don Kenn, Nancy Williams, Debbie Billman, Mike Dale, Greg Martin, Marcia Heuer, Lynn Kilker, John Coffman, Meggon McKinley, Vinde Wells

2. Public Comment - none

3. Focus House Foundation Land Purchase & Facility Needs Assessment
    - Meggon McKinley stated the purpose of the meeting is to open a new dialogue between the County Board and the Focus House Foundation regarding the Foundation's plans to purchase land and examine future facility needs. Due to the economic down turn, we want to revisit the long range plan set in motion years ago by the County Board with open lines of communication regarding needs, timing, and funding options to ensure we work towards common objectives and outcomes.
    - Eric Morrow distributed the 2003 objectives of the County's long term planning for Focus House, which included forming the 501c3, non-profit foundation and purchasing additional land for expansion. At the time, the hand shake agreement was for purchasing up to 10 acres adjacent to the current location. The Foundation would like to begin joint discussions on this topic again, exploring options for the Foundation to purchase land and the county to fund a new facility in the future. Other items to consider include things like applying proceeds from the sale of current dormitories to a building project and having the Foundation hold the property until building a new facility, then deeding it all to the county.
    - Greg Martin reported a recent appraisal of the current dormitories took out roughly $100k-200k in repairs, noting the value could be higher in the future. White asked what type of savings would be anticipated by moving to one location and Dale noted there would be some anticipated staffing, maintenance, and utilities reductions, although specific numbers have not been run yet. Messer noted there might be a zoning change away from the current special use upon the sale, which could impact the appraisal. Martin reported Probation & Focus House are still responsible for the current loan balance of $108,000, spread over another 5 years, and that he doesn't want any new debt added. The Foundation has $70,000 for land purchase at this time.
    - Rice asked if the drive for new space is due to any current space crises or operational needs, to which Dale responded no. The primary focus is to create a facility that allows for better supervising of the youth placed there. The current facilities require many extra steps and processes to properly supervise since everything is laid out in a home-type environment. A new facility would be constructed to create both a homey atmosphere for the year and better line of sight supervision, allowing fewer staff to supervise more kids. Dale also reported they could increase funding options to the program if they could

become licensed through the state, which would require a new facility. The current operation is grand fathered in, and does not require licensing like other programs of this magnitude. Martin also noted transporting kids back and forth on 251 would be eliminated, and that while there is no crisis today, the life span of these older homes and their maintenance costs will become an issue in the future. Martin's desire is to set a strategy for 5 or more years out that plan for crossing this bridge before it's a crisis. He confirmed the mission remains focused on serving Ogle County youth, however, housing out of county youth remains a successful model for covering many expenses that would fall to the county if there were no out of county revenues coming in.

- Martin reported that land purchase is likely within the year, but understands a building project would be years off. White stated that with revenues staying flat and current reserves depleted, the County Board would have to see a detailed business plan projecting all anticipated costs and savings of the project based on various scenarios of occupancy. Martin confirmed the size would be slightly bigger, but the population capacity of 40 would remain the same (current occupancy is low with 15 Ogle County kids and 7 out of county kids; the high has been 39; the average is 27-30 depending on juvenile crime rates, treatment philosophies, and out of county placement budgets.) Programs would remain the same, but the facility would be designed to better manage the current programs. A small wing would be added segregate the younger kids a little better than is possible now to help preserve their younger life style currently lost when blended with older Focus House kids. Separate space for the more troubled kids would also better support their unique needs.
- Morrow said the Foundation is confident they could fund the land purchase after talking with lenders, and while they don't expect a commitment from the County Board today, they request continued communication to ensure common goals. The Foundation confirmed the land would be bought at no cost to the County. Gouker agreed buying contiguous land is always good for future expansion, but stated there is no way to say whether the board would or wouldn't build a new facility. Colbert asks if there would be further expansion ideas on the land beyond just one facility. Martin says the one new main facility is the focus, although it would be a large enough spot for something like a recreational center also.
- Kenney asked what happens in the worst case scenario of revenues, e.g. what if Focus House folds? Martin reported that because the county will never get out of placing kids, the county would have to create a placement budget based on average program rates of $300-$400 per kid per day. With Focus House we can control costs (avg cost is $100 per kid per day) and generate revenues for the programs. Dale also noted with a pure placement budget, school districts get hit with fees too, which doesn't happen in Ogle County today with Focus House.
- Next Steps – Gronewold states he cannot support anything new that will cost the county more money, and needs more details. Saunders and White confirm they find it reasonable to assume the sale of the dormitories could be reallocated back to a Focus House capital project. White asked for a presentation answering detailed questions of costs and savings as the next steps. He would also like to see a detailed revenue projection from the Solid Waste department. McKinley suggested bringing the business plan to the County LRP committee and including this, as well as other building project considerations, in updating the County's current long range facilities plan. Rice states he'd like to see this happen under the County's new leadership structure that will take place December 2010.

4. Adjournment by Chairman Kenney 4:20

Respectfully submitted,
Meggon McKinley, Ogle County Administrator

Lyle Hopkins – Finance Committee Chairman
Maggie Nye – Probation Committee Chairman
Kim Stahl – Probation Committee Vice Chairman

Sheriff's Department Training Room
103 Jefferson St in Oregon, Illinois
Public Entrance – gated entrance off Jefferson Street – use East door of building

Judiciary & Circuit Clerk & Juvenile & Probation
Committee Tentative Minutes
Tuesday, February 9, 2010 at 3:00 p.m.

1. Call to Order by Vice Chair Stahl at 3:02
    - Members present: Stahl, Kenney, DeArvil, Colbert
    - Members absent: Nye, Gouker, Messer
    - Others present: Mike Dale, Meggon McKinley, Lynne Kilker, Don Conn, Jason Bauer, members of the public

2. Approval of Minutes: January 12, 2010
    - Motion by Kenney
    - 2nd by Colbert
    - Motion carried

3. Public Comment - none

4. Consideration of Monthly Invoices:
    - Focus House
        - Motion to approve bills in the amount of $1,156.21 by DeArvil.
        - 2nd by Kenney
        - Motion carried
    - Probation
        - Motion to approve bills in the amount of $1,610.00 by DeArvil
        - 2nd by Colbert
        - Motion carried
    - Circuit Clerk
        - Motion to approve bills in the amount of $464.10 by Colbert
        - 2nd by Kenney
        - Motion carried
    - Judiciary
        - Motion by Kenney to approve bills in the amount of $9,593.31
        - 2nd by DeArvil
        - Motion carried

5. Department Reports:
    - Probation – none to report
    - Focus House – Distributed monthly report. Numbers have stayed the same. 2 more youth from Ogle County.
    - Ogle County Reporting Center – Dale read a thank you letter from Rich Harvey, Assist Principal in Rochelle giving them credit for an the outstanding job they do for the kids, noting one child had a break through based on the work provided at the Reporting Center.
    - Circuit Clerk – Martin reported they received their first FOIA under the new law, looking for a listing of all the judges, list of the cases, and the disposition of the cases. He referred them to the online database for them to do their own review and research. Typer reminded the committee the courts are under the Local Records Act and all their records are open unless a judge has sealed the information. This is consistent in all courts in Illinois. Typer also shared

the preliminary annual report reviewing each line item and stating a finalized report will be compiled and then distributed to the full county board soon. Discussion followed.

6. New Business – none

7. Old Business –
   - Focus House Facility Needs & Options – McKinley recapped the meeting between this committee, the Finance Committee, and the Focus House Foundation stating it was very productive. Next steps include asking Greg Martin to spearhead a business plan for the County Board presenting details of the expected costs and savings of various building scenarios.
   - Other - Typer reported he is glad the IT project is on hold. McKinley corrected him that the IT project is not on hold. Typer said at the last board meeting Rice said the project is on hold. McKinley said he did not say that, rather, he agreed no decisions are being made on the project until more department head meetings take place. Typer then said he is concerned things are happening behind his back, which McKinley said is not true reminding him that she had called him to arrange a meeting and instead of setting time with her, he screamed at her and hung up on her. Typer clarified he said he is waiting for the Sheriff to meet with him first. McKinley said she met with all department heads except Huntley and Typer and that the department heads are comfortable with proposed changes to email, internet security, and anti-virus software management. He asked what Martin said and McKinley clarified he is fine with any change. Stahl asked that this discussion be moved to another time as the public is coming in for the next meeting.

8. Adjournment by Vice Chair Stahl at 3:40

Maggie Nye - Chairman

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