Ogle County Executive & State's Attorney Committee Meeting Agenda
Wednesday, February 10, 2010
Tentative Minutes

1. Call to Order by Chairman Rice at 4:03
   - Members present: Rice, Huntley, Stahl, Hopkins, Kenney, Saunders, Bauer
   - Members absent: Nye, Horner
   - Also present: Barnes, Kilker, Heuer, Welty, Coffman, McKinley, Roe, O'Brien, Rypkema, Typer, Don Conn, Kevin Unziger

2. Approval of Minutes: January 13, 2010 Meeting Minutes
   - Motion by Huntley
   - 2nd by Kenney
   - Motion carried

3. Public Comment – none

4. Sheriff & Coroner / Buildings & Grounds Committee Report – Hopkins reported there is nothing for the Board agenda from this committee. He noted the committee spent time reviewing progress of the IT project and moved to rebid the project with a more narrow scope, giving 30 days for respondents to reply.

5. Road & Bridge Committee Report – Committee Chairman Huntley reported there will be two resolutions for the Board agenda. He also thanked Nathan Schwartz for identifying a potential $11,000 in savings if workers comp classifications changes are approved for certain Highway employees.

6. Personnel Salary & County Clerk Committee Report – Committee Chairman Kenney reported there is nothing for the Board agenda from this committee. He noted the committee continues working on the EA wages study, and that recent FMLA training was held, which will drive changes in the County Personnel Policy Manual.

7. Executive Committee – Chairman Rice noted that Bob Prusator, Football Coach of the Meridian School District, asked Mr. Rice to present the County's recent resolution at the school board meeting this Thursday night recognizing the district for their championship and accomplishments. Rice has asked Dan Janes to join.

8. Zoning Committee Report – Committee Chairman Hopkins reported there will be a resolution for the Board agenda recommending approval of a heliport in Lost Nation. He also reported an amendment will be sent to the planning commission for review regarding who has jurisdiction of land over Rte 39, which is not contiguous. The committee will also be reviewing set backs for wind farms. Rice provided an update regarding the Hearing Officer, which will hear zoning and other violations. A job description has been written, and the job will be advertised through the Bar Association. See McKinley for a copy of the job requirements.

9. HEW & Solid Waste Committee Report – Committee Chairman Bauer reported there will be a resolution for the Board regarding restrictions to the Pet Population fund and a recommendation to appoint Dr. Thomas Cline, DDS to the Board of Health. The committee had a lively discussion regarding opportunities to share services between senior services and that representatives from most centers were present. The committee invited agency heads to a half day meeting in the spring to inventory services and discuss opportunities to share any possible administrative costs.

10. Finance & Insurance Committee Report – Committee Chairman Hopkins reported there is nothing for the Board agenda. The committee reviewed an inmate claim settlement, current financials, and the IT project. Rice said we're starting to look at new programs for group health.

11. Judiciary Committee Report – Committee Vice Chair Stahl reported there is nothing for the Board agenda.

12. Long Range Committee Report –

- Presentation and Approval of LRP bills in the amount of $947,232.91, which includes a reduction to the RJC payment approved at the last LRP meeting due to a 2/9/10 lien filed by Big Joe the Plumber.
    - Motion to approve bills in the amount of $947,232.91 by Stahl
    - 2nd by Hopkins
    - Motion carried
- Project Update – Rice reported Tony Kartsonas has started on the 3rd floor conference room walls and will be contacting Becky Huntley to get the book containing the original listing of names for comparison purposes. He reported the windows are going in nicely and that RJC is leaving windows covered until everything is done to protect them. The building has been primed, the air handling system will be installed next week, the heating system should be operational by the 1st week of March, they are patching floors, bathrooms are done, wiring is in progress, and elevator upgrades will begin in March. Stahl reported the LRP committee worked with Jim Barnes and Dennis Williams to reduce the furniture purchase order to an amount not to exceed $231,797.20. The Historical group gave ideas on how to reuse existing chairs. The Board agenda will include resolutions with two options for selecting the A/V equipment (one with audio and visual for $89,582 and one with just with audio for $63,601), the storm sewer change order for $70,250, and a change order for T&M not to exceed $38,794 for adding window jams and 11 missing window sills. Other change orders approved at the LRP committee include $787 for an open site drain in the break room, $1,321 for plugged exhaust fan and grill refinishing in attic, and $2,388 for a gas regulator. The committee denied a change order for $535 to install freeze less wall hydrants, and asked for more documentation from RJC to support their $4,000 per week delay fee due to the 4 week furniture and A/V schedule delay, which will be reviewed and voted on at the next LRP committee meeting. Stahl reported Carol Ubben was also present to provide options and quotes for her to replicate the cannon mural that was covered by the electrical closet on the 3rd floor. McKinley will arrange time for her to tour the building to recommend placement and sizing. RJC also escalated the issue of crumbling sandstone decorative pieces on the outside of the courthouse, which are likely to have contributed to the 3rd floor water damage RJC found upon demolition. The committee is concerned about the danger these pose should they fall to the ground below. RJC will present options to address this problem at the next LRP committee meeting.

13. Appointments & Resignations – Board of Health Applicant (Dentist) – Dr. Tom Cline, DDS

14. States Attorney Report -
    - Approval of Bills
        - Motion to approve $1,020.79 by Stahl.
        - 2nd by Kenney
        - Motion carried
    - Home of Hope Raffle License – Roe reported on a recommended resolution to authorize certain raffles to benefit the Home of Hope Cancer Wellness Center. By statute, the County Board must approve raffles within the county. Next month, Roe will present suggestions for passing a raffle ordinance for the County. Motion to approve the Home of Hope Cancer Wellness Center raffle request by Bauer. 2nd by Hopkins. Motion carried. Rice mentioned that maybe the Liquor Commission could adopt the role of approving the raffle requests.

15. New Business – none

16. Old Business –
    - Hearing Officer – Bauer wants to ensure that for zoning, there is a property owner's bill of rights because he believes the current process is broken in terms of investigating a complaint. He recommends 1) no unsigned complaint allowed any more 2) 10 day notice prior to investigation telling them you'll be on the property on a specific day and possible time 3) limit investigation to what they are actually looking for. Bauer would like to develop this process and put it in place with the hearing officer appointment. O'Brien confirms the hearing officer will cover Animal Control, Solid Waste, and the Health Department and would want to see this as an ordinance to change the operational processes, not something tied to the hearing officer. Rypkema said the current process allows judgment to be applied in determining whether or not there is a violation, which is usually done by observing conditions from the road or knocking on the owner's door. Rypkema is concerned Bauer's recommended changes would be too cumbersome for the departments and that any violations observed from the road are required to be addressed, whether

they were the specific complaint item or not. Bauer says he wants this limited just to Zoning, and asked Zoning chairman Hopkins to put this on the Zoning Committee agenda to be discussed next month.

- Administrator Review- Hopkins and Rice are working together to create the evaluation form, based on samples provided by Springstead and Dawn Peters of NIU. Every county board member will fill the form out and the Executive Committee will assemble the feedback for presentation to McKinley.

17. Adjournment -
    - Motion by Huntley
    - 2nd by Saunders
    - Motion carried at 5:10

Respectfully submitted,
Meggon McKinley, Ogle County Administrator

W. Ed Rice, Chairman

Sheriff's Department Training Room
103 Jefferson St in Oregon, Illinois
Public Entrance – gated entrance off Jefferson Street – use East door of building