Ogle County Executive & State's Attorney Committee Meeting
Tentative Minutes
Wednesday, January 13, 2010

1. Call to Order by Chairman Rice at 4:05
   - Members present: Rice, Stahl, Nye, Saunders, Horner, Huntley, Kenney, Hopkins, Bauer
   - Members absent: none
   - Others present: John Coffman, Meggon McKinley, Lynne Kilker, Marcia Heuer, Bob DeArvil, Jim Barnes, Ron Colson, Ben Roe, Sandy Beitel, Don Conn

2. Approval of Minutes: December 9, 2009 Meeting Minutes
   - Motion by Huntley
   - 2nd by Horner
   - Motion carried

3. Public Comment –
   - None

4. Sheriff & Coroner / Buildings & Grounds Committee Report -
   - Chairman Horner reports that the annual maintenance bill on Cicso routers due this month came forward and was approved at Finance. .

5. Road & Bridge Committee Report –
   - Chairman Huntley reports that there will be 2 resolutions to the County Board this month.

6. Personnel Salary & County Clerk Committee Report –
   - Chairman Kenney reports the Finance Committee will bring a plan to the County Board in March regarding how to implement parts of the EA study. Rice noted that Personnel and Finance will need to meet together for good communications on this- probably in March.

7. Executive Committee –
   - Adding Vendor Prequalification for Ogle County Construction Projects to Year Book Board Rules – McKinley will work with States Attorney and County Clerk offices for next steps
   - Tax Abatement Recommendations
     - Bocker – Ruff Grain, LLC, Polo. Rice said this operation had asked for a 3 year abatement, but he is recommending 2. Rice noted companies have to be in operation and apply for the abatement in order for it to take effect. He stated that we know the Polo project will happen and that we want to help them make this happen. They will have 7-10 employees, generate between $2-4mm in revenue, with a cost of $17,000 in construction. Motion by Kenney to recommend a 2 year tax abatement of 90% and 75% to Bocker-Ruff Grain, LLC. 2nd by Saunders. Motion carried.
     - Project North Pole, Rochelle. Rice reported this is an expansion of one of the existing food warehouse providers in Rochelle, which will triple the size from what they have in the current locale. Rice noted this is a good investment with revenues projected to be $20-25mm and 50 more jobs making good salaries in Dement Township. Rice stated Rochelle Schools have approved this 3 year abatement. Motion by Saunders to recommend the Project North Pole 3 year tax abatement as presented to the Board. 2nd by Nye. Motion carried.

8. Zoning Committee Report –
   - Chairman Hopkins reported that there is one zoning change coming to the Board.

9. HEW & Solid Waste Committee Report –
   - Chairman Bauer reports that we are preparing a resolution for changes to the pet population fund, adding three new program requirements: 1) no more than 3 pets in 8 years 2) must show proof of receiving more than $50 per month of aid 3) dogs must have rabies shot to qualify. Bauer also reported the committee is working to get more steps in place for effective 2010 hearings, such as consolidation of services where possible. Bauer reported the committee is collecting data to see if it's feasible and would be recommending any changes to the full County Board.

10. Finance & Insurance Committee Report –
    - Chairman Hopkins reported that the Finance Committee has begun looking into 2011 budgets and options to bring cost reductions to the county and support union negotiations through various budgetary tools. The committee is working on early retirement plans, staffing plans, and service level identification per department. The Personnel Committee is working on job levels and market data per department. Hopkins noted the Personnel and Finance Committees will be working jointly on these issues. McKinley will provide an update at this month's board meeting.

11. Judiciary Committee Report –
    - Nothing to report

12. Long Range Committee Report –
    - Presentation and Approval of LRP bills
        - Motion by Saunders to approve bills in the amount of $619,498.88
        - 2nd by Horner
        - Motion carried
    - Project Update – Chairman Stahl reported that Ringland Johnson indicated our completion date has moved back to mid-may, which will require a few more months of rent payment. Stahl noted the board packets will include the most current budget spreadsheet and a revised furniture bid resolution by Scott Robinson of the States Attorney's office. McKinley confirmed Holabird & Root will have the furniture bid vendor letters prior to the board meeting confirming their understanding of the prevailing wage and sales tax exemption requirements of working with a government body. Stahl noted the board agenda will include approval of the bills, the elevator change order, and the furniture bid recommendation. Stahl then recapped the smaller change orders approved in the Long Range Planning Committee meeting. She reported the committee eliminated a $24,000 change order for new copper downspouts, choosing to get 2-3 more years of life out of the existing downspouts before replacing them. She also reported the committee eliminated a $1,678 mop basin change order recommended to prevent water damage in the bathrooms when mopping the floors. McKinley updated the committee on the fee negotiations with Holabird & Root.

13. Appointments & Resignations –
    - Resignation of Bruce Nielsen, Forreston Fire Protection District – Rice noted this will be read at the County Board meeting

14. States Attorney Report -
    - Approval of Bills in the amount of $3,447.80 for grand jury and West Law.
    - Motion by Hopkins
    - 2nd by Horner
    - Motion carried

15. New Business –
    - 911 Board, Lon Feary Recommendation –The 911 Board interviewed 3 candidates and felt Lon Feary has the skills needed. Motion by Hopkins to recommend Lon Feary for appointment to the 911 Board. 2nd by Huntley. Motion carried.
    - McKinley's review process – Rice noted he will be asking the Executive Committee to assist him in putting a 6 month performance review together for Administrator McKinley. He will be sending out a performance evaluation form to all board members, asking them for feedback. The information will then be reviewed at the next Executive Committee meeting, and Rice will follow up with McKinley.
    - Committee meeting schedules – Rice asked the committee to consider changes to the committee meeting dates because the Wednesday meeting days are very long by end of day Wednesday for Finance and Executive. McKinley also noted concern about the amount of data being requested after committee meetings and prepared for board packets. Rice asked the Executive Committee to discuss options of moving committee meetings to a different schedule. Discussion followed with Don Huntley noting concerns we don't do anything that would cause more bills to be paid in vacation. Huntley suggested moving the board meetings back a week. Rice suggested moving one committee meeting off Wednesday to Tuesday and would like the board to discuss this next week. Bauer motioned

recommend to the Board moving the Board meeting to the fourth Tuesday of each month. Motion by Bauer. 2nd by Nye. Horner suggested looking at other days besides Tuesday. Motion carried.

16. Old Business –
    - Hearing Officer – Nothing new to report

17. Public comment – Con Conn reported he talked with Sheriff and confirmed there are no lay offs planned this month.

18. Adjournment by Chairman Rice at 5:00

Respectfully submitted,
Meggon McKinley, Ogle County Administrator

W. Ed Rice, Chairman

Sheriff's Department Training Room
103 Jefferson St in Oregon, Illinois
Public Entrance – gated entrance off Jefferson Street – use East door of building