Ogle County Executive & States Attorney Committee
July 15, 2009
Tentative Minutes

1. Call to order: Chairman Rice called the meeting to order at 4:00. Members present: Rice, Saunders, Nye, Horner, Hopkins, Huntley, Kenney, Stahl. Bauer joined at 4:27. Others present: Meggon McKinley, Don Con, Sheriff Beitel, Larry Boes, Jim Barnes, Bob DeArvil, Lynne Kilker, Maria Heuer, Dennis Williams.

2. Approval of minutes: Motion to approve the June 10, 2009 meeting minutes by Nye. 2nd by Hopkins. Motion carried.

3. Public comments – None

4. Sheriff & Coroner / Buildings & Grounds / IT Committee Report – Committee Chairman Horner motioned to approve IT bills in the amount of $3,605. 2nd by Huntley. This represents an IT bill missed in the morning committee meeting to Dynamic Horizons for network support. Motion carried. Horner then reported that they will be investigating bringing in rock in to Weld Park to keep the drive way from washing out in the rain. We will also be fixing the Focus House female housing roof in Rochelle for about $2575, approved to be paid out of long range funds. We also approved fixing the jail roof leak for $3850, approved to be paid out of long range.

5. Road & Bridge Committee Report – Committee Chairman Huntley noted there will be a resolution brought to the Board for Woosung road bridge preliminary engineering contract for $21,500. He also reported that rains in last week have cost the Highway Department $150,000. Not all work is completed yet and no federal assistance is planned at this time.

6. Personnel Salary & County Clerk Committee Report – Committee Chairman Kenney noted the committee reviewed Becky Huntley's 2010 budget, thanked Marcia Heuer, Pat Saunders, and Meggon McKinley for working further and doing a good job on the wage study, which was reviewed at the committee as well. He reported the results of the analysis will be shared at the next month's Finance Committee and next month's Board meeting. He noted that there was comparison work done but there is still a lack of data for the areas where departments didn't participate. McKinley will pursue market data for those areas prior to 2010 union negotiations. Kenney also reported that the committee reviewed Nick Sakallariou's response to the Board questions about the Me Too clause and its impact. It appears we have understood it correctly in terms of across the board wage increases triggering it, with the highest increases given also due to the Circuit Clerk and nothing new in the works to trigger this other than planned 2010 Sheriff union increases. Kenney also reported the committee is reviewing the Personnel Policy and will be making additions for review at the next round of meetings. No items will be brought to the County Board meeting from this committee next week.

7. Executive Committee – Mr. Rice noted the Ringland Johnson contract was signed last week and work is set to begin July 17. There will be a fence to edge of sidewalk while work begins. RJC will look to accommodate the Autumn on Parade festival and is contracting Deb Dickson to work with her on this. Rice reported they will build a holding area for drills to hold moisture and spill over for the geo thermal system.

8. Zoning Committee Report– Committee Chairman Hopkins noted there is a property west of Oregon is going from AG-1 to R-1 rural residence district. He noted Mike Reibel is anxious for the Executive Committee to move forward in filling the approved, open Hearing Officer position, noting it's important for Reibel to leave the hiring and interviewing responsibilities to the Executive Committee as outlined in the ordinance for this position. Rice noted we may want to find two people to serve and share the position in case one has a conflict. McKinley will set this position in motion. Hopkins also reported there has been a value of $598,050 in new home improvements issued. Hopkins noted that Doreen O'Brien, Steve Rypkema, and Mike Reibel are working on revising ordinances for unincorporated subdivisions that could possibly address the tall grass issues soon.

9. HEW & Solid Waste Committee Report– McKinley provided a brief update of the HEW committee meeting in Chairman Bauer's absence with no items moving forward to the Board this month. She noted that Lori Kmiecik did not appear for her interview appointment with the HEW Committee and will be contacted to see if she is still interested in the position, with interviewing planned for next month.

10. Finance & Insurance Committee Report – Committee Chairman Hopkins reported that there will be a 2.8% increase in health insurance but the County will not be passing this on to the employees. He noted the committee is recommending we continue in offering corporate memberships to the Nash Center for County employees and Board members, which will be brought to the Board for vote. 30 employees used this last year and it is a good program to take advantage of. He reported on the 2009 budget impact John Coffman highlighted in the committee meeting. 2009 revenue projections are down $500,000-$700,000 and 2010 could be down as much as $1,000,000. The Finance Committee has asked the departments to cut current 09 budgets by 3% and 2010 budgets by 7%. McKinley will be working on these cuts with the department heads this month, reporting budgets back to the Finance Committee next month

11. Judiciary Committee Report– Chairman Nye highlighted Mary Typer's IIJIS Event invitation for September 10. Stahl motioned to approve judiciary bills in the amount of $1,311.93. 2nd by Kenney. Motion carried.

12. Long Range Committee Report –
    a. Bills to Approve: Stahl motions to approve bills in the amount of $153,575.36 for one month rent and current Holabird & Root fees. 2nd by Horner. Motion carried. There was then another motion by Stahl to approve an additional amount of $11,693.86 for

the previously approved 30' area platform lift for Judicial Center lighting. Kenny 2nd. Discussion followed. Motion carried.

b. Project Update: Stahl reported that on Friday July 10, we signed the contract with RJC. The fence will be up and work will start this Friday July 17. McKinley will be the point person, managing the construction issues with the architect and RJC, responsible for calling in those necessary to make decisions. Stahl then reported there will be a special meeting of the LRP committee 7/21 at 3:00 on the East Courthouse Lawn to review and decide on alternates. She also reported we are working with Tony, the paint specialist to pursue a mock up to show us what we will get for the approved stenciling amount. She also noted we'll be making a recommendation to the Board that the Eagle Scouts complete the cannon refurbishing project. Stahl reminded all board members it would be good for them to attend the Special LRP meeting to have all their questions answered. The Sheriff also noted he looked at the Loreto Taft Memorial and believes the names there are the same as in the 3rd floor memorial. Stahl also noted we'll talk about bumping up LRP meetings a week to coincide with the artchitect's site visits every other week. Stahl then reported that John Coffman and Meggon McKinley are working on an improved report format to track LRP project expenditures, which will start next month. Lastly, she noted that Ben Roe and McKinley will be meeting with the architect to address servicing concerns, extra fees we've incurred, and the validity of the additional $31,000 fee. McKinley will report back to the committee next month for possible action.

13. States Attorney Report – Motion by Kenney to approve the bills of $1,548.26 motion. 2nd by Huntley. Motion carried.

14. New business –
    a. Pork Producers Request for Board Presentation – McKinley explained that the national Pork Producers would like to give a brief presentation regarding the positive economic impact of Pork Production in the area. The committee agreed.
    b. Responsible Bidder Ordinance – Dennis Williams reported that Lee County did a courthouse remodel in early 2003 or 2004 and had a contractor from out of state that was the low bid. There was a $20,000 difference between them and the next bidder, and the result was that no one was happy with the lowest bidder at the end of the project. It was not completed on time, not finished, and some unions didn't get paid. So Lee County adopted an ordinance saying you have to comply with certain things. Whiteside county has experienced the same thing. Williams reviewed these counties' ordinances and drafted one for our review. It's divided into 6 sections. The purpose is to ensure bidders are truly qualified to bid. Williams requested that we consider pre-qualifying our contractors, so that as long as they abide by 9 out of 10 things, we can know they are a decent contractor. We could consider a dollar amount that would trigger this requirement (e.g., $1,000,000 or more). This allows us to see where the contractor is financially before allowing them to bid. Williams commented how hard it

was to really compare compare EVS and RJC and say both are financially sound when one had only $40,000 reserves and a $200,000, which makes it difficult to perform a project like ours. Williams also noted his desire to ensure that when the board positions change, we remember this is in place, perhaps by putting this in the "red book" done by the County Clerk's office. Discussion followed noting that this is critical because current contractor failure rates are high. This approach gives us a heads up on red flag issues 30 days before the issuance of the bids. Ben Roe commented this is an excellent idea, and his office will research and review the information for comment at next month's meeting. Horner noted this doesn't impact the Highway Department. Williams noted we don't want to jeopardize state or federal money, so we must include provisions to avoid that.

Williams closed by noting his desire for a good discussion on alternates at the special LRP meeting. He advises we are very clear on what we're getting and take a fresh look at what is needed. Discussion followed, with Stahl reminding people to email questions for the architect to McKinley by tomorrow.

15. Old business – Jim Barnes asked about the Probation employee issue the Dixon paper. He wondered if we get the salary payments back from the employee if he is found guilty since he's been on paid leave. Ben Roe says all termination/suspensions for Probation goes through the Chief Judge and we don't know what will happen in this pending criminal case.

16. Adjournment – Meeting was adjourned by Chairman Rice at 5:15.

W. Ed Rice, Chairman

Respectfully Submitted,
Meggon McKinley, Ogle County Administrator