Gregory A. Beitel
Sheriff

Clint D. Myers
Chief Deputy

"Dedicated to Service, Committed to Protection"

July 15, 2009

Ogle County Sheriff's/Coroner/Building & Grounds/IT Combined Committee:
The regular combined meeting of the above referenced Committees was held Wednesday, July 15, 2009 at 8:00 a.m. at the Weld Park, Ogle County, Illinois. Those members attending were: Chairman Fred Horner, Don Huntley, Lyle Hopkins, Pat Saunders, Bob DeArvil, Bobbie Colbert, Dan Janes, Sheriff Beitel, and Coroner Finch. Also attending was County Board Chairman Ed Rice, County Administrator Meggon McKinley, Don Conn and Greg Martin. Larry Callant arrived at 8:40 a.m.

1. Call to Order:
Chairman Horner called the meeting to order at 8:07 a.m. Chairman Horner and Co. Board Chairman Rice both expressed appreciation to Mr. and Mrs. Kunce for their hospitality.

2. Approval of Minutes:
At this time, Chairman Horner asked for a motion to approve the minutes from the June 10, 2009 meeting. Saunders so moved, Huntley seconded, motion carried.

3. Presentation and Consideration of Payment:
Huntley made the motion to approve the Sheriff's bills - $22,373.63, DeArvil seconded; Saunders made the motion to approve the Telecommunications bills - $3,426.15. Huntley seconded; Colbert made the motion to approve the Corrections bills - $24,796.31 - Janes seconded; Huntley made the motion to approve the OCEMA bills $3,586.05, Hopkins seconded; for a total of $54,182.14, motion carried on all. Huntley made the motion to approve the Building and Grounds bills - $20,056.21 Colbert seconded, motion carried. The Coroner's bills were then presented for approval. Janes made the motion to pay $3,115.94 Hopkins seconded, motion carried. There were no Judicial Center bills.

A question was asked on the OCEMA bills regarding Motorola's bills - this is a maintenance 24/7 coverage for the base station.

Also asked if a pattern has been set for the utilities at the Watt Building and about the maintenance agreement on the elevator at the Old Courthouse. This agreement must be kept as the elevator will need to be used during construction.

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At the time the Judicial Center was opened equipment (Nomads) was ordered by the Circuit Clerk and installed at the podiums in each of the courtrooms. This equipment is used by many of the attorneys and Judges while in the courtroom. In November, 2008, the Circuit Clerk transferred $25,000 from the automation fund to the county general revenue fund to help cover the costs of the Network items. The Nomads, switches, cables, cameras, etc could be considered all parts of the network. Discussion followed regarding the repairs. Per a letter dated 05/28/2009 the Circuit Clerk stated that his department has no involvement in the repairs or the payments of this equipment. There is now an outstanding bill of $1,312.50 for repairs. The discussion was held as to where this payment should be taken. Administrator McKinley stated that she would speak with the Judges and would take care of this situation.

4. Coroners Discussion and Comments:

a. Coroner Finch provided the *Death Updates by Category, through July 21, 2009* sheet. Stating there had been 20 deaths.

b. Coroner gave an update on his current budget and the 2010 budget. He projected no increase for 2010.

5. Sheriff Discussion and Comments:

a. Sheriff Beitel stated the crime index rate for Ogle County was down almost 30%. However there are a number of situations that are not factored into these totals. He felt the increase in patrol presence has been a positive factor. During the last few weeks there have been calls spanning from domestic terrorists, illegal skate board riding, head-on crashes, to a semi truck accident that destroyed trees and hit a house.

Sheriff also mentioned to the Committee his research on the possible opportunity to acquire an armored vehicle from the Federal Government Law Enforcement Surplus at no cost, except it needs 3 new tires. This vehicle could be shared with surrounding counties, as the nearest armored vehicle is located in the Quad Cities. Sheriff stated that we could possibly reach out to other organizations and businesses to help with the expenses.

f. Jail Inspection Update:

Sheriff reported that a request was made to the State Fire Marshal's Office and the Ogle County Health Department for inspections of this facility. The OCHD does not conduct such inspections. Arrangements for the NIC inspection are being completed. After the inspection report has been completed the NIC Assessment will meet with the County Board members and this Committee and then a public presentation will be given on the findings. Sheriff stated there had been $45,000 built into this years budget for an architectural study of the jail, but due to the budget restraints that will be forgone for this year.

e. **IT Project:**
Sheriff explained the County computer network system, the security of this system and new ways that security can be put in to place on all the systems. There are some areas of this system that lack complete security and this needs to be addressed. Sheriff has been working with Administrator McKinley on this situation trying to find ways to make this completely secure. The cost of an update of this system could be near $100,000.00. If and when this could be done, it would be of benefit to all the County offices and information.

b. **FY 2009 Budget:**
Sheriff commented that he has already cut a significant amount of this years budget to make sure it is at or under budget, but is not sure where he can find another 1 ½% more. A possible area would be to cut back on some of the County Holidays, and will be discussing some other possibilities with the Union representatives to ask for their support and cooperation in this difficult financial situation.

c. **FY 2010 Budget prep.:**
In preparing the 5 budgets that fall under the Sheriff's responsibility - he has shown a $43,617 decrease over the total year, however, a given figure of $197,000 consist of Union salary increases. One area to cut back would be to eliminate the purchase of any squad cars for 2010, which might not be the right thing to do, but it is a possibility. Cutting back on training, except for local required training is being planned. Sheriff stated that he has personally paid for some of his required training this year and next year. Other areas would be the food at the jail, reducing the number of paid holidays, however this is just in the talking stages and other avenues will be explored prior to laying people off.
Discussion was also held regarding insurance for employees.

6. Building & Grounds Discussion and Comments:

c. **Focus House - Roof Problems:**
Greg Martin explained a leakage problem at one of the Focus House buildings in Rochelle. There has already been water damage in the kitchen and he is concerned that there will be more, due to all the rain. He stated that he does not have the funds in his budget to pay for the repairs. He submitted a proposal for the repair work from Kaecker Construction, a small business, but they are bonded and have sufficient insurance. Discussion was held regarding the authorized county limit for bids approved by the Committee ($3,000.00). Huntley made the motion to proceed with this repair using Kaecker Construction at $2,525.00, funds to be taken out of the LRP line item. Hopkins seconded, motion carried. Martin stated that the work could be done right away, he will contact Administrator McKinley on the distribution of the payment.

Martin also offered the assistance of Probations Public Service Workers. They do an excellent job and are well supervised.

a. Autumn On Parade:

Sheriff reported that the construction fencing will be going up on Monday, as he and McBride have been in contact with Ring and Johnson on this project. Sheriff will be in contact with AOP representative Dickson with this information.

d. Jail Roof:

Sheriff presented a proposal from Sterling Commercial Roofing, Inc. for the repair of the addition roof. This repair amount would be $3,850.00. They also submitted a proposal for the replacement of the roof at $18,500.00. Due to the fact that a new facility is in the future - Hopkins made the motion to proceed with the repair of the roof as we need to maintain the building. Huntley seconded, motion carried.

e. Judicial Center Access Control System:

b. Weld Park Road Improvement Proposals:

Sheriff has been in touch with County Highway Engineer Curtis Cook, but are still working on this. Cook presented a two year project, but in light of the current financial situations we will just do patching and maintaining as best we can. Mr. Kunce state that he could make some contacts and possibly get some rock brought in, which would help control the water situation for a while longer. Mrs. Kunce announced that the Friends of Weld Park organization is no longer in existence. Mrs. Kunce also gave Sheriff a quote for the removal of the heavy brush, which Sheriff will build into the 2010 budget for Maintenance at Weld Park. Mrs. Kunce complimented the excellent job that the Boy Scouts, Mr. Seaworth and Mr. Champlain do at the Park to keep it looking very nice.

7. Public Comments:

Administrator McKinley complimented and thanked Sheriff Beitel and Coroner Finch for their cooperation and diligent efforts in helping on the budget situation. She felt their efforts should be complimented.

Don Conn stated that while working on the budgets it must be kept in mind all the services the Sheriff's Office provides and it would not be a positive move to have to see any of these decreased. He felt that we must stand behind our officials and support them as best we can.

8. August Meeting Date and Time:

Wednesday, August 12, 2009 - 8:00 a.m. at the Sheriff's Office Training Room

9. Adjourn:

There being no further business, Saunders made the motion to adjourn, Huntley seconded, the meeting was adjourned at 9:35 a.m.

Respectfully Submitted,

Ruth Shipman
Executive Secretary