Gregory A. Beitel
Sheriff

Clint D. Myers
Chief Deputy

"Dedicated to Service, Committed to Protection"

June 10, 2009

Ogle County Sheriff's/Coroner/Building & Grounds/IT Combined Committee:
The regular combined meeting of the above referenced Committees was held Wednesday, June 10, 2009 at 8:00 a.m. at the Ogle County Sheriff's Office, Training Room, 103 Jefferson St., Oregon, IL. Those members attending were: Chairman Fred Horner, Don Huntley, Lyle Hopkins, Pat Saunders, Bob DeArvil, Bobbie Colbert, Dan Janes, Sheriff Beitel and Coroner Finch. Also attending was County Board Chairman Ed Rice, County Administrator Meggon McKinley, Ron McDermott, Don Conn and Deb Dickson.

1. Call to Order:
Chairman Horner called the meeting to order at 8:00 a.m.

2. Approval of Minutes:
At this time, Chairman Horner asked for a motion to approve the minutes from the May 13, 2009 meeting. Huntley so moved, Hopkins seconded, motion carried.

3. Presentation and Consideration of Payment:
Hopkins made the motion to approve the Sheriff's bills - $3,637.53- Huntley seconded; Hunltey made the motion to approve the Telecommunications bills - $1,234.89 Huntley seconded; Hopkins made the motion to approve the Corrections bills - $18,179.27 - Janes seconded; there were no OCEMA bills; for a total of $23,051.69, motion carried on all. Huntley made the motion to approve the Building and Grounds bills - $8,119.82 Hopkins seconded, motion carried. The Coroner's bills were then presented for approval. DeArvil made the motion to pay $4,357.72 Hopkins seconded, motion carried. IT bills - Sheriff presented a bill from Dynamic Horizons in the amount of $2,800.00 for the monthly maintenance from 05/10 - 06/08/09. Huntley made the motion to approve and Saunders seconded. Motion carried. There were no Judicial Center bills.

4. Coroners Discussion and Comments:

a. Coroner Finch provided the *Death Updates by Category, through June 16, 2009* sheet. Stating there had been 23 deaths. The question was asked about Hospice

Administration, Enforcement & Civil Process
103 Jefferson Street, Oregon, Illinois 61061
Telephone: 815-732-6666
Email: oglesheriff@oglecounty.org

Corrections & Warrants
105 S. 5th Street, P.O. Box 217, Oregon, Illinois 61061
Telephone: 815-732-2135
Website: www.oglecountysheriff.org

deaths - there have been 5 deaths since the Hospice House opened. Hopkins commented that he had received all positive comments about the Hospice House, the care and staff.

b. Coroner gave an update on the roof at the morgue - with all the rain - it has not leaked. He also mentioned that they have solved the odor problem at the Morgue. By keeping all door closed during an autopsy has seemed to solve that problem. The condensation in the cooler has been taken care of.

5. Sheriff Discussion and Comments:

a. There was some discussion regarding the computer service and if there was a backup plan in case of an emergency. Sheriff reported that he and Administrator McKinley have discussed this and are working on a solution. Administrator McKinley stated that it is always practical and advisable to have internal and external resources when working with services of this importance. She is hoping to provide good cost analysis for this project. The question was asked if Dynamic Horizon has the County's plan documented on paper in case of an emergency. It has been requested they provide this information.

Sheriff provided the Committee, for their review, a number of handouts with a wealth of information regarding various topics and projects. Sheriff also provided the Monthly Activity report along with a copy of the Crime Index Stats from 1998 - 2008. Sheriff mentioned applications for various grants. Sheriff also complimented the dedicated work of his Detective staff on the recent drug arrests throughout Ogle County. The Ogle County Sheriff's Office is continuously working on the drug activity.

b. **OCEMA - Resolution:**
Sheriff Beitel and OCEMA Coordinator McDermott presented to the Committee a *Resolution for Pursuit of the Preparation of an All Hazard Mitigation Plan.* Information was provided the Committee and a detailed discussion followed. Hopkins made the motion to recommend to the County Board this resolution, Janes seconded, motion carried.

c. **ICIPI Project Grant:**
Sheriff commented that he will be working with Byron Fire Department and Byron Police Department to proceed with this grant project.

d. **Jail Inspection Report:**
Sheriff announced the Ogle County Jail was inspected in April, 2009. The facility passed the inspection with some recommendations required. A large concern about the jail is the physical structure. Sheriff commented that funds were built into the

budget to have a consultant firm do a Jail Study to determine the needs of a new facility. Sheriff stated this is not a "want" list, but a "need" in order to protect the County from law suits. It is important that future planning be done. Hopkins stated that if there is no cost to have this study completed, it should be done. National Institute of Corrections (NIC) can do a jail survey at little or no cost. However, they do not do jail design, etc. It was mentioned that the Health Department and the fire inspector should be checking on this facility, also.

6. Building & Grounds Discussion and Comments:

a. Autumn On Parade:

Chairman Horner recognized Deb Dickson. She was requested to return to attend the June meeting of this Committee to finalize the availability of Courthouse property for the AOP celebration. Sheriff commented that the use of 5th and 6th Streets were approved, as long as there was ample access to the Ogle County Jail. Chairman Rice stated that there would be construction activity on the West and North sides of the building. Sheriff will be in touch with the contractors to determine what areas they will need and will then contact Ms Dickson to confirm the situation.

b. Weld Park Road Improvement:

Sheriff commented that he has been in touch with County Engineer Cook regarding the repair of the roads at Weld Park. Funds had been budgeted in Capital Improvements for a 2 part repair process. Sheriff will meet with Cook and possibly this work can be put out for bids.

c. Watt Building Security:

Sheriff reported that at one point he was asked to check on the Security at the Watts Building. After speaking with the Department Heads at that location, they felt this expense was not needed.

d. Roof on Jail Addition:

In 1995 the addition to the jail kitchen was built. After 14 years there are problems with the roof membrane allowing leaks in the building. If this situation isn't properly taken care of more problems will develop. It was mentioned that the construction company should come back and inspect this problem. It was also mentioned that this budget line item was over, however Chairman Rice felt that the problem could not be ignored. Therefore Sheriff was authorized to do whatever was necessary to proceed with the repairs.

Sheriff reported that the lead paint and asbestos work had been completed. Sheriff also reported that he has been working on his 5 budgets and they are nearly completed. He stated that tentatively overall there will only be a 3.7% increase for all of them. $197,000.00 increase is generated because of Contractual Salary increases.

7. Public Comments:

Chairman Rice stressed to each Committee member to review their County Board packets prior to the meeting on Tuesday. Included in the packet will be some very important information that will be discussed at the Board meeting.

8. July Meeting Date and Time:

Wednesday, July 15, 2009 - **8:00 a.m. at Weld Park.**

9. Adjourn:

There being no further business, the meeting was adjourned at 9:30 a.m.

Respectfully Submitted,

Ruth Shipman
Executive Secretary