Executive & State's Attorney Committee Meeting

March 11, 2009

Tentative Minutes

1. Call to Order: Chairman Ed Rice called the meeting to order at 4:00 p.m. Present: Fred Horner, Skip Kenney, Lyle Hopkins, Jason Bauer, Maggie Nye, Kim Stahl, Pat Saunders and Ben Diehl. Others: State's Attorney Ben Roe, Sheriff Greg Beitel, County Engineer Curtis Cook, Zoning Administrator Mike Reibel, Jim Barnes, Lynne Kilker, Rich Gronewold, Ron Colson, Marcia Heuer and Bob Brill. Absent: Don Huntley.

2. Approval of Minutes / February 11 & February 20, 2009: Motion by Hopkins, 2nd by Horner to approve the minutes. Motion carried.

3. Public Comment: None

4. Sheriff & Coroner / Buildings & Grounds Committee Report: Committee Chairman Horner stated there was nothing to report on.

5. Road & Bridge Committee Report: Vice-Chairman Diehl reported there will be 8 items for the County Board.

6. Personnel Salary & County Clerk Committee Report: Committee Chairman Kenney stated they are contacting Nick Sakellariou, labor attorney, for clarification on the Circuit Clerk's union contract and he has also been in contact with Employers Association in regards to the survey.

7. Executive Committee:
    a. Administrator Search Update: Rice informed the Committee that there are 3 candidates for the interview process.

    b. IRS Mileage Reimbursement Rate: Rice informed the Committee that the mileage rate has been lowered to $0.55 per mile and the County is to follow IRS rates.

    c. Appointment of Public Aid Committee: Discussion took place; Rice stated the Committee has to be made up of 4 Townships supervisors and the County Board Chairman, he recommends Lyle Hopkins, Pine Creek Twp., Don Huntley, Pine Rock Twp., Phillip Fossler, Buffalo Twp., and Susan Plumley, Flagg Twp. Discussion followed. Motion by Kenney, 2nd by Nye to recommend approval of the mentioned supervisors. Motion carried.

8. Zoning Committee Report: Committee Chairman Hopkins stated they will have nothing before the Board. Zoning Administrator Reibel briefly informed the Committee about a Pre-Annexation with the City of Byron and 4 parcels, which one is outside the 1.5 mile radius of the city limits. Discussion followed. A letter will be prepared and sent to the City of Byron letting them know we have interest.

9. HEW & Solid Waste Committee Report: Committee Chairman Bauer stated he was not in attendance of his meeting, but all was quiet; they are still working on the interview process for board applicants.

10. Finance & Insurance Committee Report: Committee Chairman Hopkins briefed the Committee about the computer problem with Probation and Sheriff Depts. They will also be having a conference call with Nick Sakellariou, labor attorney, about the Circuit Clerk union contract.

11. Judiciary Committee Report: Committee Chairman Nye informed the Committee about the Juvenile Diversion Program fee set at $2 and they are requesting it to be increased to $4. Discussion followed. Motion by Kenney, 2nd by Stahl to recommend the Juvenile Diversion Program fee be raised to $4 per conviction opposed to $2. Motion carried.

12. Long Range Committee Report:
    a. Update on Project: Committee Chairman Stahl gave a brief update on the progress and that there will be 2 timelines with the Board packets and action will be taken on Tuesday as to which timeline to follow. Bob Brill informed the Committee that he has replaced the furnace system, elevator checked and other various items. Rice informed the Committee about the moving bids, 8 bids with Universal Relocation Systems coming in at $21,484 total, which is the lowest. Motion by Hopkins, 2nd by Nye to recommend approval of Universal Relocation Systems bid at $21,484. Motion carried.
    b. Fiber Optic Installation: County Engineer Cook explains the fiber optic installation and the low bid was submitted by All Purpose Erectors, Inc. in the amount of $47,833.60. Motion by Stahl, 2nd by Kenney to recommend the All Purpose Erectors, Inc. bid at $47,833.60 with an appropriation of $85,672 from the Long Range Capitol Improvement Fund for the County project. Motion carried.

13. Appointment – Resignation and/or Recommendations: None

14. State's Attorney Report:
    a. Monthly Invoices: Motion by Stahl, 2nd by Kenney to approve the bills in the amount of $4,473.02. Motion carried.

    b. Resolution regarding Authorship of Meeting Minutes: Discussion took place; no action needed due to it is already in Robert's Rules of Order which the County follows.

    c. Resolution to Destroy Recordings of Open Ogle County Board Meetings 1995-1999: Discussion took place. Motion by Bauer, 2nd by Kenney to approve the Resolution as presented. Motion carried. Further discussion in regards to what type of recordings. Motion by Bauer, 2nd by Kenney to amend the previous motion to state "Audio Recordings". Motion carried.

15. New Business: Horner requests that a workshop by set with the judges 3 times a year; discussion followed. Rice state that State's Attorney Roe and himself will get in contact with the judges.

16. Old Business: None

17. Adjournment: Since no further business was before the Committee, Chairman Rice declared the meeting adjourned. Time: 5:16 p.m.

Respectfully submitted,
Tiffany O'Brien

Executive Committee Session
Tentative Minutes

March 13, 2009

Executive Committee Chairman Rice called the meeting to order at 2:15 p.m.

Members Present: Ed Rice, Lyle Hopkins, Fred Horner, John "Skip" Kenney, Jason Bauer, Marguerite Nye, Kim Stahl and Pat Saunders

Members Absent: Don Huntley

Other Board Members present: Paul White, Kim Gouker, Larry Boes, Marcia Heuer, Lynn Kilker, Ron Colson, Richard Gronewold, Bob DeArvil, and Jim Barnes.

Also in attendance: Sharon Klumpp, representing Springsted Incorporated

Chairman Rice requested a motion closing the Executive Committee meeting pursuant to Illinois Compiled Statutes, Chapter 5, Act 120, Section 2 (c) (1). Motion made by John Kenney, seconded by Jason Bauer, adopted on a roll call vote of 8-0. The meeting was closed at 2:25 p.m.

Motion made by Jason Bauer, seconded by Vice Chairman Hopkins, to return to open session. The motion passed unanimously. The Executive Committee returned to open session at 4:05 p.m.

Motion made by Vice Chairman Hopkins, seconded by Jason Bauer, to authorize Springsted to extend an offer of employment to Meggon McKinley with an annual salary not to exceed $80,000. The motion passed unanimously.

Chairman Rice said that the approval of an employment agreement would be placed on the County Board's March 17, 2009, provided that an employment agreement was available for the Board's consideration at that time.

Motion to adjourn made by Maggie Nye, seconded by Kim Stahl. The motion passed unanimously. The Executive Committee adjourned at 4:15 p.m.

Respectfully Submitted,

Sharon Klumpp – Springsted, Inc
Laura J. Cook