Personnel & Salary / County Clerk & Recorder Committee Meeting

March 11, 2009

Tentative Minutes

1. Call to Order: Chairman Skip Kenney called the meeting to order at 10:02 a.m. Present: Bobbie Colbert, Marcia Heuer, Larry Boes, Dorothy Bowers and Pat Saunders. Others: County Clerk & Recorder Becky Huntley, Treasurer John Coffman, Director of Court Services Greg Martin, County Engineer Curtis Cook, Solid Waste Director Steve Rypkema, Rich Gronewold, Bob DeArvil and Ed Rice (arrived at 10:30 a.m.). Absent: Kim Gouker.

2. Approval of Minutes / February 11, 2009: Motion by Bowers, 2nd by Saunders to approve the minutes. Motion carried.

3. Monthly Invoices: Motion by Bowers, 2nd by Boes to approve the County Clerk & Recorder bills in the amount of $970.97. Motion carried.

4. Public Comment: None

5. County Clerk & Recorder Report: County Clerk Huntley reported that grace period voting started today; they are organized and ready for the election. She also mentioned briefly about the new death program the State of Illinois is implementing.

6. New Business:
    a. Circuit Clerk Union Contract: The Committee received a request for additional salary funding from the Circuit Clerk, Chairman Kenney stated no action will be taken at this time, Nick Sakellariou, labor attorney, will be reviewing the old and new contracts for clarification. Heuer requests that the October 2008 Committee Minutes be sent along for review also.

    b. Heuer Wage Comparison Data: Heuer stated after further review of the information along with Saunders, there is only one employee below mid range and several that have reached max. Solid Waste Director Rypkema questions about his one employee and wanting to bring that individual up to mid. Further discussion took place. Motion by Colbert, 2nd by Bowers to recommend approval for Solid Waste Director Rypkema to make an adjustment due to job responsibilities for one employee as long as it is within his current budget. Motion carried.

7. Old Business:
    a. EA Survey: Chairman Kenney stated it is still in the process and not looking to be implemented until FY2010 if County Board adopts the plan. Question was raised about increasing starting salary. Motion by Boes, 2nd by Bowers to take the motion from December 10, 2008 off the table (increase the starting salary for all non-represented new hires from $22,250). Roll call: Colbert – yes, Heuer – yes, Boes – yes, Bowers – yes, Saunders – yes, Kenney – yes. Motion carried. Further discussion took place. Motion by Boes, 2nd by Bowers to refer the review of Circuit Clerk contract to Nick Sakellariou, labor attorney. Motion carried.

    b. Courthouse Renovation Update: Rice informs the Committee in regards to the time frame and lease agreement signing issue. Issue will be discussed at the County Board Meeting on Tuesday, March 17th.

8. Adjournment: Since no further business was before the Committee, Chairman Kenney declared the meeting adjourned. Time: 11:27 a.m.

Respectfully submitted,
Tiffany O'Brien