**H.E.W. & Solid Waste Committee Meeting**

**May 12, 2009**

**Tentative Minutes**

1. Call to Order: Chairman Jason Bauer called the meeting to order at 4:06 p.m. Present: Fred Horner, Jim Barnes, Dorothy Bowers and Dan Janes. Others: Health Dept. Administrator Doreen O'Brien, Solid Waste Director Steve Rypkema, Hank Coy – Animal Control, Paul McMahon – Asst. Regional Superintendent and Scott Perian. Absent: Lynne Kilker and Dennis Williams.

2. Approval of Minutes: April 14, 2009: Motion by Bowers, 2nd by Horner to approve the minutes. Motion carried.

3. Public Comment: None

4. Regional Office of Education:
    a. Monthly Invoices: Motion by Horner, 2nd by Bowers to approve the monthly bills in the amount of $5,002.03. Motion carried.

    b. Monthly Report: Mr. McMahon distributed a hand-out on fire prevention and safety in our local schools; there are 42 buildings in both counties that he has to inspect. Mr. McMahon gave a brief overview of the process.

5. Health Department:
    a. Monthly Report: Administrator O'Brien distributed various hand-outs; Ronald McDonald Care Mobile will be in Ogle County June 12, 15, 16 & 17 for dental and medical exams. She also distributed a list of interview questions for Board of Health applicants along with a pamphlet from National Assoc. of Local Boards of Health. Brief discussion about the swine influenza took place and she stated Ogle County has 2 confirmed cases; a hand-out was distributed. She also distributed her monthly totals; expenses are at 40.33% with income at 42.05%.

    b. Kings Sewer Update: Nothing to report.

6. Solid Waste Department:
    a. Monthly Invoices: Motion by Janes, 2nd by Bowers to approve the monthly transfers and expenditures in the amount of $712,546.54. Motion carried.

    b. Financial Report: The monthly totals show expenses at 35% and income at 56.51%.

    c. Clean Up Day Grant Applications: Motion by Bowers, 2nd by Horner to approve the Village of Adeline application not to exceed $775 for two collection events. Motion carried.

    Motion by Bowers, 2nd by Horner to approve the Village of Stillman Valley application not to exceed $2000 for Jun 13-20 collection event. Motion carried.

    Motion by Bowers, 2nd by Janes to approve Village of Leaf River application not to exceed $1099 for May 15-16 collection event. Motion carried.

d. Waste Reduction/Recycling Grant Application: Motion by Bowers, 2nd by Janes to approve the Stone Quarry Rec. Park application to purchase 7 recycling containers and lids, not to exceed $560. Motion carried.

e. Host Fee Reports: Director Rypkema distributed 2 reports, Rochelle Landfill Host Fees Summary for 2008 & 2009 and Veolia Orchard Hills Landfill for 1998 to present. Discussion followed.

f. Recycling Contest Letter: Director Rypkema briefly talked about a letter received from Harold Neave in regards to an idea for a recycling contest and he stated his staff will be looking further into the subject.

g. SFY 2010 IEPA Enforcement Grant Approval: Motion by Bowers, 2nd by Horner to recommend to County Board the approval of SW Enforcement Grant Agreement with IEPA in the amount of $56,313.82. Motion carried.

7. Animal Control: Mr. Coy distributed the monthly and year to date totals. Motion by Bowers, 2nd by Horner to approve the Animal Control bills in the amount of $10,481.18. Motion carried. Motion by Bowers, 2nd by Janes to approve the Pet Population bills in the amount of $1,927.29. Motion carried.

8. New Business:
   a. Board of Health Applicant: Motion by Bowers, 2nd by Janes to recommend reappointment of Daniel Watson to the Board of Health. Motion carried.

9. Old Business:
   a. Interview Process:
      i. Application Forms: Bauer stated the application currently used has already been approved by the State's Attorney Office and suggests we leave the application as is. Bowers suggests a standard list of questions be drafted to use during the interview process. Consensus of Committee agrees.

      ii. Process for Pre & Post Interview: Bauer states they will call applicant with date and time of interview, convene into closed session for interviews and discussion, then convene into open session for vote. Committee agrees to the process.

10. Adjournment: Since no further business was before the Committee, Chairman Bauer declared the meeting adjourned. Time: 5:28 p.m.

Respectfully submitted,
Tiffany O'Brien