**Finance & Insurance Committee Meeting**

**May 13, 2009**

**Tentative Minutes**

1. Call to Order: Chairman Lyle Hopkins called the meeting to order at 2:37 p.m. Present: Ben Diehl, Skip Kenney, Ed Rice, Paul White, Rich Gronewold and Pat Saunders. Others: Treasurer John Coffman, Health Dept. Administrator Doreen O'Brien, Greg Query – Query Insurance, Larry Callant, Jim Barnes, Bob DeArvil, Lynne Kilker and Katie Kwarta.

2. Approval of Minutes: April 15, 2009: Motion by Rice, 2nd by Saunders to approve the minutes. Motion carried.

3. Approval of Monthly Invoices:
    a. Treasurer Invoices: Motion by Saunders, 2nd by Diehl to approve the Treasurer bills in the amount of $2,152.16. Motion carried.

    b. Finance & Administration Invoices: Motion by Rice, 2nd by Diehl to approve the Finance & Administration bills in the amount of $26,675.13. White questions if the Springsted invoice was looked over carefully and Rice states it has been. Motion carried. Coffman informs the Committee that the Administrator Salary line item will fall short at the end of the fiscal year because of the additional expenses being paid from that line item. White states he is surprised at how well the budget is holding up, however a few depts. (Building & Grounds, Judicial & Jury, Probation, Focus House and Sheriff) need to cautious of their budgets.

4. Public Comment: None

5. Insurance Report:
    a. Builders Risk: Mr. Query states his concern for the Builders Risk Insurance, deductible is the main concern and need to verify County's interest if contractor provides the policy.

    b. Property/Liability: Mr. Query distributes a worksheet showing 3 quotes from 3 different companies, some figures are not in yet. Discussion followed. A brief meeting will be held before the County Board Meeting on Tuesday and make a recommendation.

    c. Health Claims: Coffman distributes a worksheet with health claim totals year to date.

6. Finance Report:
    a. Tax Cycle Update: Coffman states he has received the roll-over from the County Clerk's office on Tuesday, he is hoping to print later this week with mail date of next week. He states it is roughly 2 weeks later than normal. He had been hoping to get them out before the postage increase and mentioned that because of the delay that the taxing districts will receive a lesser percentage on their first distribution. This is because they won't have time to process all the payments and still make a distribution in early July as many districts need.
7. New Business:
    a. Sam's Club Proposal: Coffman informs the Committee about the Sam's Club Membership discount that is available to County Employees. Saunders is opposed to the package; she feels they need to encourage shopping within the County versus out-of-county shopping. Discussion followed. Committee agrees they are not interested in offering the proposal to employees.

b. List of Depositories of Public Funds: Coffman distributes and explains a resolution to be presented to the County Board, updating the list of banks that handle deposits for the Ogle County Treasurer. Discussion followed.

c. Focus House Foundation: Saunders addresses the Committee in regards to the Focus House Foundation and their goal to purchase land and build one dormitory to house all residents versus 2 buildings they currently have in Rochelle. She was interested in the Committee's feedback and whether the County might be interested in helping with the project. Discussion followed.

8. Old Business:
   a. IMRF: Coffman states he participated in a web-based seminar about the Employer rates for 2010. He suggests at this time they follow the IMRF default increase of 10%, however they have a deadline of August 31st.

9. Adjournment: Since no further business was before the Committee, Chairman Hopkins declared the meeting adjourned. Time: 4:04 p.m.

Respectfully submitted,
Tiffany O'Brien