Gregory A. Beitel
Sheriff

Clint D. Myers
Chief Deputy

"Dedicated to Service, Committed to Protection"

November 10, 2009

Ogle County Sheriff's/Coroner/Building & Grounds/IT Combined Committee:
The regular combined meeting of the above referenced Committees was held Tuesday, November 10, 2009 at 8:00 a.m. at the Ogle County Sheriff's Office, 103 Jefferson St., Oregon, IL. Those members attending were: Bobbie Colbert, Lyle Hopkins, Pat Saunders, Don Huntley, Bob DeArvil, Dan Janes, Chairman Fred Horner (arriving at 8:44 a.m.), Sheriff Beitel, and Coroner Finch. Also attending was County Board Chairman Ed Rice, County Administrator Meggon McKinley, Don Conn, Larry Callant, Lynn Kilker, Laura Cook, Doreen O'Brien and Martin Typer.

1. Call to Order:
Vice Chairperson Colbert called the meeting to order at 8:01 a.m.

2. Approval of Minutes:
At this time, Vice Chairperson Colbert asked for a motion to approve the minutes from the October 14, 2009 meeting. Saunders so moved, Huntley seconded, motion carried.

3. Presentation and Consideration of Payment:
Huntley made the motion to approve the **Sheriff's bills** - $14,190.09, Hopkins seconded; Huntley made the motion to approve the **Telecommunications bills** - $23,989.48, Saunders seconded; Huntley made the motion to approve the **Corrections bills** - $13,999.66 - Saunders seconded; Saunders made the motion to approve the **OCEMA bills** $513.26, Huntley seconded; for a total of $52,692.49, motion carried on all. Hopkins made the motion to approve the **Building and Grounds bills** - $11,409.89, Huntley seconded, motion carried. Hopkins stated that this budget is currently at 91%, right on target! The **Coroner's bills** were then presented for approval. Hopkins made the motion to pay $4,246.49, Huntley seconded, motion carried. Finch stated that $3,500.00 of that amount was for autopsies. An **IT bill** in the amount of $2,555.00 from Dynamic Horizons was presented, Huntley made the motion to approve, Janes seconded, motion carried. McKinley reported that the $70.00 per hour charge was an amount that was agreed upon by Jim Mielke and had not changed since that time. There are no plans for increases in 2010.

Administration, Enforcement & Civil Process
103 Jefferson Street, Oregon, Illinois 61061
Telephone: 815-732-6666
Email: oglesheriff@oglecounty.org

Corrections & Warrants
105 S. 5th Street, P.O. Box 217, Oregon, Illinois 61061
Telephone: 815-732-2135
Website: www.oglecountysheriff.org

4. **Coroners Discussion and Comments:**

   a. Coroner Finch provided the *Death Updates by Category, through November* 17, 2009 stating there had been 34 deaths. However, the month of November has been very busy already. Coroner Finch commented that he is finding there are more and more individuals that do not have insurance and haven't been to a doctor for years, then at the time of death more documentation and information must be gathered.

   b. Coroner Finch reported that his budget is ready to go, Finance Committee approved it. An increase was included for the autopsy line item. He will provide a monthly report on the status of this line.

5. **Sheriff Discussion and Comments:**

   a. **Activity Report:**
   Sheriff commented briefly on the October activities. Discussion was held regarding the increase in Calls For Service. Sheriff gave a brief explanation of what that meant and he commented that he did not forsee this to decrease in the future. He also mentioned the Crime stats for last month only show 6 burglaries.

   b. **HPL (Health Professionals, Ltd) Contract:**
   Sheriff described the medical care provided at the Correctional Center. This service has been provided by a doctor associated with HPL and the staff Correctional Nurse. We have had very good service from HPL and kept the cost down. Our staff nurse does an excellent job working well with the HPL doctor. In the past we have had a 3 year contract with HPL, however a five year contract is being considered. The first year of the new contract would not start until 12/01/09, therefore there would not be an increase in our current medical contract until 12/01/10. DeArvil made the motion to approve the HPL Contract, Janes seconded, motion carried.

   c. **IT Review:**
   Administrator McKinley distributed an informational sheet listing the Ogle County Network Needs Assessment. She explained the various resources that Ogle County has partnered effectively with for many years to build and maintain the county's technology infrastructure as is exists today. Due to the fact that upgrades will be needed in the very near future, they are seeking advise on how to enhance the network performance and security as well as lower total cost of ownership. It is requested that our technology needs be let out to bid in December, with upgrads planned in the first quarter of 2010. Both Sheriff and Meggan explained the technology portion of the county system and explained that some departments are supported by one supplier and others by yet another supplier. The money will need

to be spent one way or another in the very near future as the end of life of the current computer service is near. She stated that this would all be put out for bids and the information brought back to the Committee for discussion. A meeting will be held with all Department Heads on their needs. Hopkins made the motion to put this out for bids, Saunders seconded, motion carried, with DeArvil and Janes voting no. DeArvil stated that he felt this was not the time to be spending money, when we are asking for cuts and possible layoffs. Meggan commented that the County still has the obligation to function in an accountable and responsible fashion.

d. 2010 Budget Discussion:
Discussion was held regarding the current status of the budget. Sheriff explained the situation with the possible layoffs of part-time and full-time employees. He also commented on the impact that this would have on the Department and the County. He stated the situation with the FOP union compared to the decision of the other Unions in the County.

e. Comments:
Sheriff Beitel then announced that the Guardian Call system has been launched. He also commented about various new legislative requirements and the Premise Alert Program, stressing the extra work it will entail. The State has made some drastic changes to the FOIA requests, which will also generate more work and costs to the County and a decrease in income.

Sheriff stated that he spent the weekend in Washington DC attending training on Missing and Exploited Children, what this has to offer and what they can do to assist Ogle County if the situation would arise with an abducted or exploited child. This organization has the ability and resources to be of great assistance to law enforcement. This training was totally funded by the Missing and Exploited Children organization. Sheriff felt it very worthwhile and necessary training as it is extremely important that we have the resources to do what we can to protect our children.

6. Building & Grounds Discussion and Comments:

a. Snow Removal @ Watts Building:
Sheriff commented that the County Maintenance Department will handle the snow removal Monday - Friday and a local individual will continue to handle the snow removal during the weekend, as in the past.

b. 2010 Budget Discussion:
Saunders asked the situation with the utilities from Focus House being included in the Building and Grounds budget. With the situation in the budgets this was lost with the $655,000. It will be a hardship for Probation and Focus House, however this will be watched closely over the year.

7. Public Comments:

Both Typer and Cook then asked questions regarding the computer security and configuration situation with the current computer system, should each department head be responsible for their own or how should this be controlled. Discussion followed.

McKinley reported that on Monday she attended a meeting in DeKalb regarding creating a data base system that could be a beneficial tool for Ogle County. She will be reporting back to the Committee on this in the near future.

8. December Meeting Date and Time:

Wednesday, December 9, 2009 - 8:00 a.m. at the Sheriff's Office Training Room

9. Adjourn:

There being no further business, the meeting was adjourned at 9:35a.m.

Respectfully submitted,

Ruth Shipman
Executive Secretary