Ogle County Finance & Insurance Committee Meeting Agenda
Wednesday November 10, 2010

Tentative Minutes

1. Call to Order – at 2:31 by Chairman Hopkins
   - Members present: Hopkins, Rice, Diehl, Gronewold, Kenney, White, Saunders
   - Members absent: none
   - Others present: DeArvil, Welty, Kilker, Barnes McKinley, Robinson, Martin, Mallory, Rypkema, Harn, Bennett, Sheriff, Barnes, Sakellariou, Query, O'Brien

2. Approval of Minutes: October 13, 2010
   - Motion by Kenney
   - 2nd by Rice
   - Motion carried

3. Approval of Bills -
   - Treasurer-
     - Motion to approve $2,061.42 by Saunders
     - 2nd by Kenney
     - Motion carried
   - Finance & Administrator
     - Motion to approve $2,660.66 by Rice
     - 2nd by Diehl
     - Motion carried

4. Public Comment - Harn reported the jail's finger print machine crashed and while it has been repaired, they found there are no replacement parts available because the equipment is outdated using finger rolling and ink vs. imaging. Of the $250,000 jail budget improvement allocated to the Long Range Plan fund, they have only spent $140,000 and would like to request approval to replace this machine for about $50,000. This machine was purchased in 2004, and was purchased by a 25/75% split grant. There are no more grant funds available for this. The new technology scans the print and distributes the information to the national system. There are only two companies providing this technology and it would be put to bid.
   - Rice moved to approve spending up to $60,000 for the fingerprinting machine, to be paid from the 2010 LRP jail improvement fund
   - 2nd by White
   - Motion carried with one nay vote from Gronewold

5. New Business -
   - Workers Comp Bids – Mr. Query, Senior was present to discuss the workers compensation review of quotes. 3 different sources of quotes

have been received, and he summarized each of them per the hand out. The options are Illinois Counties Risk management Trust, the Illinois Public Risk Fund, and the Bituminous Insurance Company. One difference on these policies is how they each treat probation officers and police dispatch – same or different as a clerical officer. Other differences relate to how volunteers are treated, how claims are handled, how dividends are handled. The ICRMT and IPRF are stand alone and not regulated, so all you can do is look at the financial statements. IPRF is very strong financially, has a good track record. The ICRMT trust fund has been slipping with a bad year in 2008. Bituminous is regulated by the Department of Insurance fund with only $300,000 max claim payment, but if a company goes under, there is a pool to pull the claim from. The premium summary is based on last year's audited numbers – ICRMT is at $260,730, IPRF is at $255,183, and Bituminous is at $222,359, with another $22,000 to properly manage the law enforcement component with a total then for Bituminous at $244,359 and assuming they'd take the same classifications we've had under the current provider. White noted ICRMT has a $1 million comp limit, IPRF is at $850,000 and we are unsure of Bituminous. $1300 or $1400 to add an umbrella. ICRMT fees are set because there would be no classification changes. The other two could bring premium changes if reclassified. Query noted they are uncomfortable with the financial situation of the ICRMT. Query would not expect significant change in classifications if moving to other company and same high level of service. Discussion followed.

  - Motion by Rice to approve IPRF premium for $255,183.
  - 2nd by White. Rice said he would expect the same classifications likely by IPRF vs. if we went to Bituminous, managed by the state.
  - Motion carried

- Prescription Plan Changes – Coffman initiated a conference call with the Wisconsin RX to explain about extending the contract for 2 years. Mary was the rep on the line, and explained how the early renewal option came to be with new pricing on the table with Caremark. This better pricing would start January 1, 2011. She indicated if you opt out prior to 2013, the Caremark contract says they can pursue damages. Their legal advice is looking at the large clients and the financial impact if they pulled out. But even if you think this could happen, you're better signing up now for the 3 year deal based on savings in one year, which would more than offset any penalties of leaving early, which may or may not be enforced. They have the right, but may not do it because we are a small client. Mary can't imagine they would do anything other than keeping rebates earned, but not paid, which is what she has seen. The rate difference in years 1, 2, 3 is discounted by a quarter of a percent, then another quarter of a percent in each year 2 and 3. These are big numbers on drug spend. This price would be firm for three years. The percentage of discount is held, not the price of the drug. This plan is beating the market by 10%, and Mary indicated we'd be hard pressed to find another provider that could beat

this. They can work with any third party provider, if we were to switch this. Discussion followed.

- Motion by Rice to approve extending the contract 2 more years with our current drug carrier
- 2nd by Saunders
- Motion carried

6. Closed Sessions –
   - Collective Negotiating Matters (5 ILCS 120/2 (c) (2))
     - Motion to go into closed session by Saunders
     - 2nd by Diehl
     - Voice vote- Hopkins yes, Rice yes, Diehl yes, Gronewold yes, Kenney yes, White yes, Saunders yes. Motion carried.
   - Litigation Illinois FOP Labor Council & Chief Judge of 15th Judicial Circuit (5 ILCS 120/2 (c) (11))
     - Rice moved to go into closed session for litigation discussion.
     - 2nd by Kenney.
     - Voice vote- Hopkins yes, Rice yes, Diehl yes, Gronewold yes, Kenney yes, White yes, Saunders yes. Motion carried.
     - Upon open session Rice moved to approve the settlement out of the Finance contingency fund.
     - 2nd by Saunders
     - Motion carried

7. New Business Continued –
   - Health Insurance Fee Structure –
     - Motion to reverse previous 10% health insurance increase and keep it at 0% for everyone on the health plan
     - 2nd by White
     - Motion carried

8. Finance Report – Coffman met with Lyle Hopkins earlier in the day to review income. Last year's income projections were $11,533,850 which Coffman is now adjusting to be at $10,910,000 due to not receiving state payments. $450,000 of state payment should come and be added to this figure, but not likely before November 30. The $750,000 transfer is included in the $10,910,000 figure. A $1 million shortfall was projected at the end of last year, and a $1.3 million short fall was adjusted mid year. This lack of state funding puts us at a shortfall of $1.8 million, but with $450,000 expected to come soon. Next year, Coffman indicated we will have to borrow from inter funds to make cash flow. Coffman also noted at the end of the year we tend to have a lot of payments in vacation and wants to ensure payroll is fully funded and payments in vacation are minimized. Discussion followed.
   - White moved to request that all department heads get approval from the Administrator to make any November 2010 General Fund payments in vacation in order to ensure salaries are properly funded.
   - 2nd by Saunders

- Motion carried.

9. Administrator Report –
    - Long Range Planning Fund Reports- moved to Executive due to time constraints of the meeting

10. Health Insurance / Property – Nothing to report

11. Old Business –
    - FY 2011 County Budgets- McKinley distributed the revised budget pages per the last meeting instructions and will bring to the board meeting next Tuesday.
    - Rice said the first committee meetings should be attended by the new board members in Dec.

12. Next Meeting – December 15, 2010

13. Adjournment at 5:00 by Chairman Rice

Respectfully submitted,
Meggon McKinley, Ogle County Administrator

Lyle Hopkins – Chairman

Ogle County
FY 2011 General Fund Expense Budget

Account Number	Description	2009 Actual Expense	YTD 9/30/10 Expense	2010 Adopted Budget	Proposed FY 2011
Fund: 100 - General Fund					
Department: 00 - Non-Departmental					
4899	Other expenses	0.00			
4900	Transfer Out - CoOp Extension & Senior	0.00	-	-	-
Department Total: County Clerk/Recorder		**$0.00**	**$0.00**	**$0.00**	**$0.00**
Department: 01 - County Clerk/Recorder					
4100	Salaries- Departmental	279,265.20	240,161.20	289,446.00	289,446.00
4120	Part Time/ Extra Time	5,162.59	1,452.50	8,500.00	8,500.00
4410	Microfilming & Indexing	1,062.10	0.00	2,000.00	2,000.00
4422	Travel Expenses, Dues & Seminars	3,364.51	1,817.75	4,000.00	4,000.00
4460	Registrar Births & Deaths	347.00	-	0.00	0.00
	Total Services	**$289,201.40**	**$243,431.45**	**$303,946.00**	**$303,946.00**
4510	Office Supplies	7,269.33	7,099.55	12,000.00	0.00
	Total Material	**$7,269.33**	**$7,099.55**	**$12,000.00**	**$0.00**
4714	Software Maintenance	13,818.00	9,187.50	17,500.00	17,500.00
4720	Office Equipment	1470.10	0.00	1,500.00	0.00
4724	Office Equipment Maintenance	1,467.64	-35.74	1,500.00	0.00
	Total Equipment	**16,755.74**	**9,151.76**	**20,500.00**	**17,500.00**
Sub-Department: 10 - Elections					
4100	Salaries- Departmental	28,609.75	28,002.20	76,265.00	40,000.00
4412	Official Publications	5,185.50	7,099.23	10,000.00	4,000.00
	Total Services	**$33,795.25**	**$35,101.43**	**$86,265.00**	**$44,000.00**
4525	Election Supplies	36,284.73	34,101.03	66,500.00	34,550.00
4528	Voter Registration Supplies	6,097.91	6,949.41	10,000.00	10,000.00
	Total Material	**$42,382.64**	**$41,050.44**	**$76,500.00**	**$44,550.00**
4714	Software Maintenance	16,414.74	28,060.87	26,880.00	29,772.00
4742	Election Equipment	0	0.00	0.00	0.00
	Total Equipment	**16,414.74**	**28,060.87**	**26,880.00**	**29,772.00**
Sub-Department Total: Elections		92,592.63	104,212.74	189,645.00	118,322.00
Department Total: County Clerk/Recorder		**405,819.10**	**363,895.50**	**526,091.00**	**439,768.00**

Ogle County
FY 2011 General Fund Expense Budget

Account Number	Description	2009 Actual Expense	YTD 9/30/10 Expense	2010 Adopted Budget	Proposed FY 2011
Department: 06 - Judiciary & Jury					
4100	Salaries- Departmental	36,136.08	32,195.07	36,136.00	36,136.00
4106	Salaries- Public Defenders	145,962.28	122,818.53	149,880.00	149,880.00
4112	Judges Reimbursement	2,331.24	2,332.42	2,320.00	2,320.00
4274	CASA	5,000.00	5,000.00	5,000.00	5,000.00
4324	Appointed Attorneys	49,689.65	44,932.33	35,000.00	35,000.00
4335	Expert Witnesses	8,665.08	3,176.00	6,000.00	6,000.00
4345	Interpreter	13,279.80	10,646.75	5,000.00	7,000.00
4422	Travel Expenses, Dues & Seminars	2,917.44	7,480.88	6,000.00	6,000.00
4442	Psychiatric Services	3,625.00	5,919.50	7,000.00	6,500.00
4465	Jurors - Circuit Court	12,730.03	7,966.50	29,173.00	23,092.00
	Total Services	**$280,336.60**	**$242,467.98**	**$281,509.00**	**$276,928.00**
4510	Office Supplies	5,888.82	2,121.55	6,500.00	6,000.00
4535	Law Library Materials	17,782.90	14,992.43	13,000.00	0.00
	Total Material	**$23,671.72**	**$17,113.98**	**$19,500.00**	**$6,000.00**
4720	Office Equipment	3,982.78	2,217.00	5,000.00	4,500.00
4724	Office Equipment Maintenance	3,224.02	3,142.61	3,500.00	3,500.00
	Total Equipment	**$7,206.80**	**$5,359.61**	**$8,500.00**	**$8,000.00**
Department Total: Judiciary & Jury		$311,215.12	$264,941.57	$309,509.00	$290,928.00

Ogle County
FY 2011 General Fund Expense Budget

Account Number	Description	2009 Actual Expense	YTD 9/30/10 Expense	2010 Adopted Budget	Proposed FY 2011
Department: 22 - Corrections					
4100	Salaries- Departmental	1,077,064.21	996,492.70	1,089,914.00	1,069,618.00
4120	Part Time/ Extra Time	23,862.59	1,483.31	0.00	0.00
4130	Overtime	120,460.65	94,574.15	140,000.00	115,500.00
4140	Holiday Pay	42,604.52	25,659.19	36,794.00	36,794.00
4420	Training Expenses	9,979.90	898.21	850.00	1,000.00
4424	Out-of-State Travel	10,185.56	7,648.20	7,500.00	7,500.00
4444	Medical Expense	90,948.15	71,765.49	79,275.00	79,275.00
4446	Prisoner Mental Health	15,000.00	15,000.00	16,125.00	15,000.00
	Total Services	**$1,390,105.58**	**$1,213,521.25**	**$1,370,458.00**	**$1,324,687.00**
4510	Office Supplies	38,461.63	32,207.91	32,500.00	32,500.00
4545.10	Petroleum Products - Gasoline	1,759.41	735.48	2,335.00	2,335.00
4550	Food for County Prisoners	160,643.51	111,771.45	139,475.00	139,475.00
4570	Uniforms	8,444.96	1,144.75	2,700.00	2,700.00
4575	Weapons & Ammunition	2,453.79	-	1,313.00	1,200.00
4585	Vehicle Maintenance	622.27	1,058.10	2,872.00	2,800.00
	Total Material	**$212,385.57**	**$146,917.69**	**$181,195.00**	**$181,010.00**
4710	Computer Hardware & Software	1,077.29	742.30	-	1,000.00
4715	Computer Maintenance	20,437.46	11,235.85	27,467.00	20,449.00
4720	Office Equipment	-	-	500.00	500.00
4724	Office Equipment Maintenance	3,604.03	3,305.50	2,750.00	2,750.00
4726	Furniture	-	-	350.00	350.00
4730.30	Equipment - New & Used - Radio Equipment	1,050.95	-	1,200.00	1,200.00
4737	Maintenance of Radios	-	-	475.00	475.00
	Total Equipment	**$26,169.73**	**$15,283.65**	**$32,742.00**	**$26,724.00**
Department Total: Corrections		**$1,628,660.88**	**$1,375,722.59**	**$1,584,395.00**	**$1,532,421.00**
	General Fund Expense Total:	$13,044,603.69	$10,068,624.89	$12,534,842.00	$11,904,687.00

Appropriation:	**$11,904,687.00**
Levy:	**$4,050,000.00**

Ogle County

2011 Long Range Planning Budget

Account Number	Description	2009 Actual Balance	YTD 9/30/10 Balance	2010 Adopted Budget	Proposed FY 2011 Budget
	Long Range Revenues & Expenses Fund 180				
Revenues					
	Estimated Beginning Balance			9,000,000.00	5,762,751.00
	Earned Interest	228,400.77	188,856.02	45,000.00	50,000.00
	Interfund Transfer In - Solid Waste Fund	3,086,139.99	2,153,967.66	3,043,143.00	3,150,000.00
	Other Revenues	600.00	5000.00		
	Total Revenues:	3,315,140.76	2,347,823.68	12,088,143.00	8,962,751.00
Expenses					
	Salaries- Committee Meetings & Mileage	5,500.00	3,550.00	7,000.00	7,000.00
	Travel	1,028.39	84.55	1,000.00	1,000.00
	Supplies	-	-	-	-
	Total Meeting Expense	**$6,528.39**	**$3,634.55**	**$8,000.00**	**$8,000.00**
	Purchased Services	4,574.52	500.00	-	-
	Professional Services - ICE Project			-	250,000.00
	Professional Services - Holabird & Root	313,776.54	84,253.32	154,706.00	-
	Capital Outlay	65,507.38	-	-	-
	Courthouse Remodeling	1,815,674.70	4,651,531.91	6,534,851.00	-
	Courthouse Tuckpointing & Sealing				125,000.00
	Rent	57,200.00	34,800.00	-	-
	CAD/ Records Management System	95,666.00	111,858.00	119,234.00	-
	Oregon Police Dept CIS Access		22,599.00	22,500.00	-
	Narrow Banded Radio Base Stations				25,000.00
	NITT Commission	152,000.00	2,000.00	175,000.00	175,000.00
	Network Upgrades, Switches, Routers	54,577.03	36,803.27	75,000.00	35,000.00
	Jail Code Requirement Improvements			250,000.00	100,000.00
	Judicial Center Shelving	91,398.84			
	Judicial Center Man Lift	11,693.86			
	New World Payroll Automation			-	50,000.00
	Contingencies			-	200,000.00
				-	
	Total Capital & Construction Expense	**2,662,068.87**	**4,944,345.50**	**7,331,291.00**	**960,000.00**

Ogle County

2011 Long Range Planning Budget

Account Number	Description	2009 Actual Balance	YTD 9/30/10 Balance	2010 Adopted Budget	Proposed FY 2011 Budget
	Interfund Transfer Out - Bond Fund	1,087,000.00	-	1,151,200.00	1,140,000.00
	Other Expenses			-	-
	Total Transfer & Other Expense	**1,087,000.00**	**-**	**1,151,200.00**	**1,140,000.00**
	Total Expenses	$3,755,597.26	$4,947,980.05	$8,490,491.00	$2,108,000.00
	Revenue Total:	3,315,140.76	2,347,823.68	12,088,143.00	8,962,751.00
	Expense Total:	3,755,597.26	4,947,980.05	8,490,491.00	2,108,000.00
Fund Totals: 180 Long Range Planning		(440,456.50)	(2,600,156.37)	3,597,652.00	6,854,751.00

Appropriation:	**$2,108,000.00**
Levy:	**$0.00**

Ogle County

2011 Budget Summary & Approvals

Fund	Appropriation	Levy
Animal Control Fund	$140,295.00	$0.00
Bond Fund	$1,130,000.00	$0.00
Co-Operative Extension	$150,000.00	$150,000.00
County Bridge Fund	$1,718,620.00	$765,000.00
County General Fund	$11,904,687.00	$4,050,000.00
County Highway Fund	$2,522,858.00	$1,530,000.00
Federal Aid Matching Fund	$1,489,861.00	$765,000.00
GIS Committee Fund	$113,225.00	$0.00
IMRF Fund	$1,575,000.00	$1,465,000.00
Insurance Premium Levy Fund	$765,000.00	$502,000.00
Long Range Planning	$2,108,000.00	$0.00
Mental Health Fund	$807,298.00	$807,298.00
Motor Fuel Tax Fund	$1,151,607.00	$0.00
Senior Social Services	$229,417.00	$229,417.00
Social Security Fund	$850,000.00	$800,000.00
Solid Waste Fund	$3,206,314.00	$0.00
TB Care & Treatment Fund	$32,450.00	$34,080.00
War Veterans Fund	$96,000.00	$96,000.00
SUBTOTAL:	**$29,990,632.00**	**$11,193,795.00**
Additional Fund Appropriations	$3,698,530.00	$0.00
TOTAL:	**$33,689,162.00**	**$11,193,795.00**

THEREFORE BE IT RESOLVED, that the foregoing amounts are hereby appropriated for the purpose named to meet the county obligations for the fiscal year beginning December 1, 2010 and ending November 30, 2011.

Approved this 16th day of November, 2010

OGLE COUNTY FINANCE & REVENUE COMMITTEE

Lyle Hopkins, Chairman

John Kenney

Ben Deihl

W. Ed Rice

Richard Gronewold

Paul White

Pat Saunders

Ogle County

2011 Budget Summary & Approvals

Fund	Appropriation	Levy
Animal Control Fund	$140,295.00	$0.00
Bond Fund	$1,130,000.00	$0.00
Co-Operative Extension	$150,000.00	$150,000.00
County Bridge Fund	$1,718,620.00	$765,000.00
County General Fund	$11,904,687.00	$4,050,000.00
County Highway Fund	$2,522,858.00	$1,530,000.00
Federal Aid Matching Fund	$1,489,861.00	$765,000.00
GIS Committee Fund	$113,225.00	$0.00
IMRF Fund	$1,575,000.00	$1,465,000.00
Insurance Premium Levy Fund	$765,000.00	$502,000.00
Long Range Planning	$2,108,000.00	$0.00
Mental Health Fund	$807,298.00	$807,298.00
Motor Fuel Tax Fund	$1,151,607.00	$0.00
Senior Social Services	$229,417.00	$229,417.00
Social Security Fund	$850,000.00	$800,000.00
Solid Waste Fund	$3,206,314.00	$0.00
TB Care & Treatment Fund	$32,450.00	$34,080.00
War Veterans Fund	$96,000.00	$96,000.00
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Comparison of Budgeted Appropriations & Levies
2008 - 2011

Appropriations

Fund	2008	2009	2010	Proposed 2011	Variance 2010 - 2011
Animal Control Fund	$139,642	$134,315	$139,670	$140,295.00	$625
Bond Fund	$1,126,800	$1,131,200	$1,130,000	$1,130,000.00	$0
Co-Operative Extension	$132,000	$150,000	$150,000	$150,000.00	$0
County Bridge Fund	$2,795,355	$6,305,804	$2,594,000	$1,718,620.00	($875,380)
County General Fund	$13,005,828	$13,443,119	$12,534,842	$11,904,687.00	($630,155)
County Highway Fund	$2,274,861	$2,389,911	$2,461,390	$2,522,858.00	$61,468
Federal Aid Matching Fund	$1,137,773	$4,294,051	$966,956	$1,489,861.00	$522,905
GIS Committee Fund	$264,304	$298,600	$140,006	$113,225.00	($26,781)
IMRF Fund	$1,500,000	$1,500,000	$1,575,000	$1,575,000.00	$0
Insurance Premium Levy Fund	$635,000	$635,000	$876,500	$765,000.00	($111,500)
Long Range Planning	$7,064,383	$8,205,860	$8,490,491	$2,108,000.00	($6,382,491)
Mental Health Fund	$800,459	$773,589	$807,298	$807,298.00	$0
Motor Fuel Tax Fund	$1,419,441	$1,299,776	$1,142,739	$1,151,607.00	$8,868
Senior Social Services	$201,830	$223,023	$226,417	$229,417.00	$3,000
Social Security Fund	$750,000	$800,000	$850,000	$850,000.00	$0
Solid Waste Fund***	$3,056,310	$3,256,312	$3,411,716	$3,206,314.00	($205,402)
TB Care & Treatment Fund	$36,250	$39,446	$33,071	$32,450.00	($621)
War Veterans Fund	$75,000	$75,000	$75,000	$96,000.00	$21,000
TOTAL:	**$36,415,236**	**$44,955,006**	**$37,605,096**	**$29,990,632**	**($7,614,464)**

Levies

Fund	2008	2009	2010	Proposed 2011	Variance 2010 - 2011
Animal Control Fund	$0	$0	$0	$0.00	$0
Bond Fund	$0	$0	$0	$0.00	$0
Co-Operative Extension**	$0	$150,000	$150,000	$150,000.00	$0
County Bridge Fund	$693,100	$750,000	$755,000	$765,000.00	$10,000
County General Fund**	$3,972,830	$4,035,500	$4,037,500	$4,050,000.00	$12,500
County Highway Fund	$1,386,200	$1,450,000	$1,510,000	$1,530,000.00	$20,000
Federal Aid Matching Fund	$693,100	$750,000	$755,000	$765,000.00	$10,000
GIS Committee Fund	$0	$0	$0	$0.00	$0
IMRF Fund	$1,350,000	$1,400,000	$1,465,000	$1,465,000.00	$0
Insurance Premium Levy Fund	$510,000	$502,000	$502,000	$502,000.00	$0
Long Range Planning	$0	$0	$0	$0.00	$0
Mental Health Fund	$800,459	$773,589	$807,298	$807,298.00	$0
Motor Fuel Tax Fund	$0	$0	$0	$0.00	$0
Senior Social Services**	$0	$223,023	$226,417	$229,417.00	$3,000
Social Security Fund	$700,000	$750,000	$800,000	$800,000.00	$0
Solid Waste Fund	$0	$0	$0	$0.00	$0
TB Care & Treatment Fund	$34,080	$34,080	$34,080	$34,080.00	$0
War Veterans Fund	$75,000	$75,000	$67,425	$96,000.00	$28,575
TOTAL:	**$10,214,769**	**$10,893,192**	**$11,109,720**	**$11,193,795**	**$84,075**

** 2008 General Fund Levy includes Co-Operative Extension and Senior Services Funding.

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