Gregory A. Beitel
Sheriff

Clint D. Myers
Chief Deputy

"Dedicated to Service, Committed to Protection"

October 14, 2009

Ogle County Sheriff's/Coroner/Building & Grounds/IT Combined Committee:
The regular combined meeting of the above referenced Committees was held Wednesday, October 14, 2009 at 8:00 a.m. at the Ogle County Sheriff's Office, 103 Jefferson St., Oregon, IL. Those members attending were: Vice Chairperson Bobbie Colbert, Lyle Hopkins, Pat Saunders, Don Huntley, Bob DeArvil, Dan Janes, Sheriff Beitel, and Coroner Finch. Also attending was County Board Chairman Ed Rice, County Administrator Meggon McKinley, Don Conn, Richard Gronewold, and Larry Callant.

1. Call to Order:
Vice Chairperson Colbert called the meeting to order at 8:02 a.m.

2. Approval of Minutes:
At this time, Vice Chairperson Colbert asked for a motion to approve the minutes from the September 9, 2009 meeting. Saunders so moved, Huntley seconded, motion carried.

3. Presentation and Consideration of Payment:
Huntley made the motion to approve the Sheriff's bills - $22,213.95, Saunders seconded; Saunders made the motion to approve the Telecommunications bills - $1,881.00, Huntley seconded; Huntley made the motion to approve the Corrections bills - $30,228.77 - Hopkins seconded; Saunders made the motion to approve the OCEMA bills $787.64, Huntley seconded; for a total of $55,111.36, motion carried on all. Hopkins made the motion to approve the Building and Grounds bills - $11,787.15, Huntley seconded, motion carried. Hopkins stated that this budget should be at 84% and is currently at 87%. The Coroner's bills were then presented for approval. DeArvil made the motion to pay $9,519.48, Janes seconded, motion carried. An IT bill in the amount of $2,677.50 from Dynamic Horizons for service was presented by Sheriff Beitel. Sheriff has some questions and concerns with this bill and will address it with Dynamic, regarding one of the charges, therefore he was recommending for payment the amount of $2,607.50. He also stated that referencing the amount that was withheld last month - after research it was found a miscommunication - therefore Sheriff asked to include this amount with the payment - $4,167.50. DeArvil made the motion to approve and Janes seconded the motion.

Administration, Enforcement & Civil Process
103 Jefferson Street, Oregon, Illinois 61061
Telephone: 815-732-6666
Email: oglesheriff@oglecounty.org

Corrections & Warrants
105 S. 5th Street, P.O. Box 217, Oregon, Illinois 61061
Telephone: 815-732-2135
Website: www.oglecountysheriff.org

Discussion was held regarding an increase in Dynamic's hourly rate and the lack of notification to the County regarding this increase. The vote to approve was 4 yes and 2 opposed. Sheriff also presented two bills for technical service from the microwave system - $1,911.20 from Motorola and $195.00 from Global Enterprise Technologies. The amount to be paid from the Long Range Planning budget, $2,106.20, Hopkins voted to approve this payment, Huntley seconded, motion carried. Sheriff commented on a situation at the Judicial Center with a crack in the humidifier. The floor grade is not directing the water to drain properly, therefore allowing water to run down the wall into a courtroom. They are working on the repairs to this situation.

Sheriff also mentioned the cost of light bulbs at the Judicial Center. The cost is about $120.00 per bulb, one of the lights is now obsolete and bulbs are no longer made for that style. These are high voltage bulbs and approximately 15 have had to be replaced.

4. Coroners Discussion and Comments:

a. Coroner Finch provided the *Death Updates by Category, through October 20, 2009* sheet. Stating there had been 40 deaths. Coroner Finch stated that his autopsy line has taken quite a drop, however there is nothing that can be done about this. Coroner Finch was asked the status of his vehicles, one has over 100,000 miles, but both seem to be working properly for the time being.

b. Coroner Finch reported that his budget is on hold - waiting to hear what direction the total budget process is going.

5. Sheriff Discussion and Comments:

a. Activity Report:

Sheriff commented briefly on the August and September activities. He stated that the number of Sheriff Sales has increased dramatically during 2009.

b. Fire Marshal Inspection/Insurance Co. Recommendations:

Sheriff commented on the results/recommendations of the Fire Marshal's inspection of the County Jail. The County's Risk Management report was also discussed. There are a number of items that need to be addressed at the Jail - video monitoring in the jail and all cells was one recommendation. Also, the increase of walk thru time was discussed. They are recommending every 15 minutes, at the present time it is done every 20 minutes, State Jail Standards require every 30 minutes. Sheriff is in the process of getting quotes for the cost of video equipment for the Jail and cells, as well as installing fire/smoke detectors in the building. He also stated that the recommendation was made regarding enclosing the stairwell to the basement at the Jail and a hallway built in the pantry at the Jail. Co. Administrator McKinley stated $45,000.00 was figured into this years LRP budget for Jail Assessment. She suggested this amount be used to help defray some of the costs to comply with the recommendations. Sheriff commented that with the layout of the facility and the lay of the land, this project might be nearly impossible to accomplish - prompting

the necessity of installing an elevator. Which would be a very costly project. He will check into these issues further and report back to the Committee. With future plans of building a new jail, some of these expenses seem to be extreme, however the liability for this might outweigh that cost.

c. **NIC Assessment Report**:
Sheriff presented each Committee member with a copy of the report, all County Board members will receive a copy for their reference. Comment was made that early in 2010 a committee should be formed to begin research on this project. Sheriff stated that one of the first things is to determine the size of a jail and what the needs will be.

d. **2010 Budget Discussion**:
Co. Administrator McKinley referred to conversations that were held with the Judges and various other department heads regarding the collection of unpaid fees. The Committee submitted a few suggestions that will be taken into consideration.

6. **Building & Grounds Discussion and Comments:**

a. **Utilities Report for County Buildings**:
It had been requested that a research/comparison be done on the various County buildings. Sheriff distributed information regarding the Judicial Center/Old Courthouse/Watt's Building and the Sheriff's Admin Bldg. Sheriff also mentioned at the completion of the renovation of the Old Courthouse, it will be required that per the Building Codes, there be night lights on 24/7.

b. **Building Permit at Watts Building:**
Sheriff reported that another sign was built and erected at the Watts Building to assist the public in the location of various offices. The City of Mt. Morris was very cooperative and did not charge for the required building permit.

Sheriff referred to snow removal at the Watts Building. In the past a local individual did the snow removal at that location and the near by church. The cost of this was then shared between the two entities. With the Committees approval this procedure will continue.

At this time Sheriff Beitel and Co. Administrator McKinley gave an indepth explanation of the Network security system and the need for a more sophisticated and secure system with a great deal more expertise involved. Research and review has been done on the needs of the County owned servers and computers, giving them various information. There was no intent to invade the privacy of the employees using these computers. The information gathered will be beneficial in determining the needs of the future, giving them a more acute scope of the County's network. Costs and other information was discussed. Further input will be gathered and brought to the Committee for their approval. No further action was taken by the Committee at this time.

7. Public Comments:

8. November Meeting Date and Time:

TUESDAY, November 10, 2009 - 8:00 a.m. at the Sheriff's Office Training Room

9. Adjourn:

There being no further business, the meeting was adjourned at 9:56 a.m.

Respectfully submitted,

Ruth Shipman
Executive Secretary