

# Ogle County Planning & Zoning Department

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(815) 732-1190  
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## OGLE COUNTY ZONING INSPECTION PROCEDURES

It shall be the responsibility of the applicant to contact the Ogle County Zoning Department for compliance inspections at the following stages of construction:

- 1) Stakeout: After the Zoning Certificate has been issued and when the project has been staked out in the approved location, with corner stakes and property lines clearly indicated.
- 2) Footings: After the footings have been formed, but prior to placing of materials (or after holes are dug, if a pole structure).
- 3) Occupancy Certificate: Issued upon completion of the project. Except in the case of a building or structure to be used exclusively for agriculture, no building or structure, or addition thereto, shall be occupied until an Occupancy Certificate has been issued by the Ogle County Zoning Department. Every application for a Zoning Certificate shall be deemed an application for an Occupancy Certificate.

## CHECK LIST FOR YOUR OCCUPANCY CERTIFICATE

- Outside must be completed including all siding, trim, decks and porches.
- Proof of final septic inspection (issued by the Ogle County Health Department). The number of bedrooms must be the same as was issued on the septic permit.
- All utilities including running water, electricity and heat.
- Inside must be in a liveable condition; subject to the inspector's discretion if questionable.

Any further construction after an Occupancy Certificate has been issued, will require a separate Zoning Certificate. This includes but is not necessarily limited to, decks, porches, utility sheds and swimming pools.

To schedule an inspection, please contact the Ogle County Planning & Zoning Department at (815) 732-1190 at least one day in advance.