

Proceedings of the Ogle County Board Meeting
May 19, 2020

(Remote attendance due to COVID-19 crisis)

State of Illinois)
County of Ogle) ss

Call to Order

Chairman John Finfrock calls the meeting to order at 5:30 p.m.

Roll Call

The roll call shows Droege (5:40) and McLester are absent. The invocation is given by Oltmanns and followed by the Pledge of Allegiance.

Presentation – County Audit FY2019 - Brian LeFevre, CPA, MBA – Sikich, LLC

Brian LeFevre presented the FY2019 Sikich Audit summary to the Board by directing their attention to the 2019 Audit Report – Ogle County. LeFevre shared Sikich is pleased to present an unmodified opinion on the Independent Audit report (page 8 of 141). This is the highest level of opinion that you can receive on your financial statements. The County also received a clean unmodified opinion in accordance to Governmental Auditing Standards (pg 10). LeFevre suggested the Management Discussion Analysis (pg 12) provides the executive summary of the audit and is a good over-all summary of the Audit. LeFevre shared that Sikich was able to complete the audit in a timely manner due to the participation of the Treasurer’s office and all the County Departments and their level of professionalism.

Janes asks if there were there were any issues or practices that should be approved upon. LeFevre shared that Sikich has provided a report with all of their recommendations laid out for the County’s Review.

Presentation – Small Business Development Stabilization Program – Chris Manheim

Chris Manheim from Manheim Solutions shared that the resolution that is being provided and voted on this evening has all the details of what the *Small Business Development Stabilization Program* involves. Manheim shared that Don Griffin, Chairman Finfrock and himself worked on this Resolution together to bring it to the Board this evening. Manheim expressed that this program has been put together in a way that there will be very little burden on the County and Manheim Solutions would provide the majority services through the processing. Resolution R-2020-0522 provides a fee rate as well as lays out the responsibilities of the County and Manheim Solutions.

Consent Agenda Items – by Roll Call Vote

1. Approval of April 21, 2020 Ogle County Board Meeting Minutes
2. Accept Monthly Reports – Treasurer, County Clerk & Recorder and Circuit Clerk
3. Appointments -
 - o Ashton Fire Protection District - Clifford Jones - R-2020-0501
 - o Board of Review - Mitchell Montgomery - R-2020-0502
 - o Farmland Assessment Review Board - Craig Danekas - R-2020-0503
 - o Farmland Assessment Review Board - Dewayne Adams - R-2020-0504
 - o Farmland Assessment Review Board - Shirley Bartelt - R-2020-0505
 - o Forreston Fire Protection District - Derald DeVries - R-2020-0506
 - o German Valley Fire Protection District - Tim Coffman - R-2020-0507
 - o Leaf River Fire Protection District - Colleen Tryggestad - R-2020-0508
 - o Lost Lake River Conservancy District - Tyler VanKirk - R-2020-0509
 - o Oregon Fire Protection District - William Sigler - R-2020-0510
 - o Planning Commission - Dale Flanagan - R-2020-0511
 - o Planning Commission - Paul White - R-2020-0512
 - o Zoning Board of Appeals - Paul Soderholm - R-2020-0513
 - o Zoning Board of Appeals - Randall Bulthaus - R-2020-0514

4. Resignations -

- o County Board District #6 - Todd McLester - R-2020-0515

5. Vacancies -

- o Zoning Board of Appeals (Alternate 1) - 1 Vacancy
- o Board of Health - 1 Vacancy
- o Mental Health 708 Board - 1 Vacancy
- o Byron Museum District - 1 Vacancy
- o Housing Authority Board - 1 Vacancy
- o Franklin Grove Fire Protection District -1 Vacancy
- o Planning Commission - 1 Vacancy
- o 9-1-1 ETS Board - 4 Vacancies

Application and Resumé deadline – Friday, May 29, 2020, at 4:30 p.m. in the County Clerk’s Office located at 105 S. 5th St – Suite 104, Oregon, IL

6. Ogle County Claims –

- o Department Claims - \$83,437.03
- o County Board Payments - \$89,438.15
- o County Highway Fund - \$182,737.14

7. Communications -

- o Sales Tax for February 2019 \$46,554.24 and \$80,591.82
- o Sales Tax for February 2020 \$28,416.36 and \$63,490.33
- o Audit - 19 CYO Audit Report
- o Audit - 19 CYO County Board Member Report
- o Audit - 19 CYO Grant Accountability & Transparency Act - Year End Report
- o Audit - 19 CYO Circuit Clerk Audit

Oltmanns moves to approve the Consent Agenda and McKinney seconds and Roll Call was taken:

YES: Oltmanns, Reising, Smith, Sparrow, Sulser, Typer, Whalen, Youman, Asp, Boes, Bowers, Corbitt, Droege, Fox, Fritz, Griffin, Heuer, Hopkins, Janes, Kenney, McKinney, Nordman, and Finfrock

NO: None

ABSENT: McLester

Motion carries on roll call vote. (Placed on file)

Zoning - None

Public Comment –

- Laura Cook, Ogle County Clerk thanked Patricia Nordman for dropping off thermometer to the Clerk & Recorder, Treasurers and Assessment offices for monitoring. Cook stated it was really appreciated.

COMMITTEE REPORTS

The following committee minutes have been placed on exhibit: 911 ETS, County Facilities, County IT, County Security, Executive, Finance and Insurance, HEW & Solid Waste and Veterans, Judiciary and Circuit Clerk, Liquor Commission, Long Range and Strategic Planning, Personnel and Salary, Road & Bridge, and State’s Attorney – Court Services – FOCUS House.

• **Finance & Insurance:**

- Ogle County Elected Official’s Salary – Circuit Clerk & Coroner – O-2020-0501

Sparrow presents and moves to approve O-2020-0501 as presented and Bowers seconds.

The Salaries of Elected Officials need to be set six months before the Elected Official takes office.

		FY2021	FY2022	FY2023	FY2024
		+ 2%	+ 2.5%	+ 2%	+ 2%
		(Coroner only)			
Circuit Clerk	Base	\$84,871	\$86,993	\$88,733	\$90,508
Coroner		\$71,048	\$72,824	\$74,280	\$75,766

Motion carries. (Placed on file)

- FY2020 Budget Amendment – O-2020-0502

Sparrow presents and moves to approve O-2020-0502 as presented and Sulser seconds.

Sparrow comments on the adjustments that are being made to the FY2020 Ogle County Appropriations which shows a reduction of \$556,927 and new the expenses will be \$14,836,000 which is under about \$349,000 to the good. Sparrow did mention that these figures were looked at before the COVID-19 pandemic and we are not sure how the County will be impacted. Sparrow states we will probably need to review the budget again at a later date once we receive the Income Tax and Sales Tax figures form July, August, and September.

Motion carries (Placed on file)

• **Long Range Planning:**

- Long Range Invoices – R-2020-0516

Griffin presents and moves to approve R-2020-0516 for \$35,847.45 and Corbitt seconds.

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Advanced Disposal	Tonage removed from the demolition of 507 Jefferson St., Oregon	\$ 33,715.49
Steve Benesh & Sons	Expenses from the demolition of 507 Jefferson St., Oregon	\$ 2,086.54
Spahn & Rose Lumber Company	Wood to replace fence at 507 Jefferson St., Oregon	\$ 45.42

TOTAL: \$35,847.45

Motion carries (Placed on file)

- Judicial Center Annex Capital Expense Bills March - R-2020-0517

Griffin presents R-2020-0517 for the following bills:

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
City of Oregon	Water Bill Service Dates 3/2/20-4/1/20 -601 W Washington St., Meter #9692 = 248.82 & Meter #9693 = 88.74	\$ 337.56
CloudTek IT	Xprotect Professional+ Device License / Two Year Care Plus for XProtect	\$ 25,300.00
Gilbane	Construction Management Services-Invoice #22 April 2020	\$ 1,566,592.19

Hellmuck, Obata & Kassabaum, Inc	Invoice #23 Professional Services through April 24, 2020 - Construction Administration & Reimbursable Expenses	\$ 21,262.50
LeJar Building Fund	Lease Payment - 313 W. Washington St., Oregon, June 2020	\$ 1,200.00
NiCor	Service Dates 3/11/20-4/6/20 - 601 W Washington St., Oregon Meter# 5031497	\$ 284.20
Syndeo	Invoice #11809 - Ubnt Access point / Ubnt Security Gateway / Hardware Support	\$ 12,409.82
Testing Service Corporation	April 2020 Engineering Services	\$1,317.50

TOTAL: \$ 1,628,703.77

Griffin moves to approve R-2020-0517 for a total of \$1,628,703.77 and Janes seconds.

Motion carries. (Placed on file)

- Project Update: Gilbane

Roling stated safety wise just short of 4,000-man hours with an average of 25 workers a day due to the project being more in the finishing stages with no safety issues. Roling shared the internal cosmetic pieces are starting to come together as far as drywall and painting is being done. Security cabling is being pulled through and waiting for final installation and some of the interior glass is being installed. Looking forward there will be completion of a lot of little projects such as, drywall & ceiling and interior door installation. New projects to begin in May are exterior window installation.

- Changes Orders – R-2020-0518

Griffin presents and moves to approve R-2020-0518 not to exceed \$20,855 and Boes seconds.

19	BT-00031	3/23/20	Security Mesh, Rec Yard Door Hardware & Laundry Ceiling Paint Revisions	Bulletin #19		\$20,000.00
20	BT-00032	4/13/20	Officer Toilet Room Finish & Mechanical Revisions in Dorm	Bulletin #20	4/28/20	\$855.00

Motion carries. (Placed on file)

- Demolition & Removal of 507 Jefferson House – R-2020-0519

Griffin presents and moves to approve R-2020-0519 as presented for \$39,547.45 and Bowers seconds.

Kenney asked if the Board was to the point of being done with buying real estate in Ogle County. Griffin shared that as of this point Long Range is not looking to continue or move forward with any new projects.

Motion carries (Placed on File)

- Installation of Cameras at Ogle County Courthouse – R-2020-0520

Griffin presents and moves to approve R-2020-0520 as presented not to exceed \$1,700 and Reising seconds.

Motion carries. (Placed on file)

- **Executive:**

- Lee/Ogle Enterprise Zone – Duke Solar – O-2020-0503

Finrock presents and moves to approve O-2020-0503 as presented and Kenney seconds.

Finrock shared this Ordinance is an adjustment of the Enterprise Zone to accommodate a solar project being done outside of Dixon.

Motion carries (Placed on file)

- County & City of Oregon Iron Mike Maintenance Procedure - R-2020-0521

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Finfrock presents and moves to approve R-2020-0521 as presented and Heuer seconds.

Finfrock shared this is a resolution that lays out the responsibilities of the County and the City of Oregon regarding the maintenance of Iron Mike. Finfrock asked when Griffin thought they would start this project. Griffin shared that they are ready to start that project as soon as things get back to “normal” from this pandemic.

Motion carries (Placed on file)

- o Downstate Small Business Stabilization Program – R-2020-0522

Finfrock presents and moves to approve R-2020-0522 as presented and Youman seconds.

Hopkins asks how someone would apply for this assistance. Finfrock stated that once all of the information is put together and made available to the public everything will be processed through Manheim Solutions and Associates.

Reising expressed he would be abstaining from the vote due to the potential that one or more of his clients would possibly apply for the grant.

Motion carries (Placed on file)

Unfinished Business: None

New Business: None

Chairman Comments:

Chairman Finfrock expressed the loss of a good Board member in Todd McLester due to him moving outside of District #6. Chairman Finfrock wished the best for McLester.

As far as a road to recovery it looks like we are starting the process for a soft opening of our County. He shared an executive group has drafted up a plan and submitted it to the Governor’s office. This plan has not yet been approved but Chairman Finfrock shared he will be sending out a press release from the group regarding the plan to the Board Members. The press release includes the plan that has been derived from the Officials of Lee and Ogle Counties with the help of Representative Demmer’s for getting the business and stores reopened.

Chairman Finfrock stated with McLester’s resignation there is now a vacancy in County Board District #6 and applications can now be submitted with a deadline of Friday, June 5th, to the County Clerk’s Office. Chairman Finfrock shared that representatives from District #6 and a few other people will be reviewing the applications and conducting interviews.

Vice-Chairwoman Comments:

Everyone stay healthy and stay safe.

County Board Member Comments:

Sulser asked if June’s Committee Meetings were going to be audio or will the meetings return to in person. Chairman Finfrock shared the final decision hasn’t been made yet, but will be decided with all the necessary considerations to the precautions and safety of board members. Chairman Finfrock asked that all board members please be open with their concerns with him through.

Hopkins informed all that at last evening’s County Fair meeting they decided to cancel the Ogle County Fair for this year due to the level of uncertainty of multiple factors.

Adjourn Meeting

At 6:19 p.m., with no further business Chairman Finfrock adjourns the meeting until Tuesday, June 16, 2020 at 5:30 p.m. at the Courthouse in Oregon.

Chairman, John Finfrock
Ogle County Board

Attest: Laura J. Cook, Ogle County Clerk &
Ex-officio Clerk of the Ogle County Board