

Proceedings of the Special Ogle County Board Meeting
October 5, 2017

State of Illinois)
County of Ogle) ss

Call to Order

Chairman Gouker calls the Special Ogle County Board Meeting to order at 6:00 p.m.

Roll Call

The roll call is taken and shows Bolin, Finfrock, Oltmanns, Smith, and Williams are absent.

County Board Review and Discussion: Proposed FY2018 Ogle County Budget and Appropriations

Chairman Gouker turns the meeting over to Sparrow. Sparrow made sure that all members of the board that were present reviewed the three handouts that were going to be discussed. (The Revenue Budget Worksheet Report, 2018 General Fund Expense Worksheet, and handout from John Coffman.)

Sparrow shared the direction that the Finance committee wants to look towards to get the budget to balance. In July the Finance committee compared projected revenues for the year with the actual budget requests from departments showing a \$2.5 million difference. The Committee met again a week prior and was able to bring the difference in revenue and expenses to just \$854,000.00. Taking into consideration the handouts that were given show the projected revenue at \$13,689,000.00 and the expenses that are projected to be \$14,065,000. That shows us a deficit based on these numbers of \$376,000.

Sparrow then continued to explain how the Committee was able to tweak the numbers in some sectors of the revenue field. Adjustments were made in the normal avenues such as income tax, sales taxes and came to a conclusion on a number that they felt was reasonable for next year. In addition to those changes they also looked at a couple of new revenue sources that would generate an additional \$50,000. Sparrow states that the Finance Committee voted to increase the Automation and Document Storage fees in the Circuit Clerk's office from \$10 to \$25. This change would be able to generate an additional \$30,000 for each fund. The Circuit Clerk has agreed to giving an additional \$25,000 from those funds to the General Fund. Sparrow also shared with everyone that our district is the only county that is not charging what the State suggested \$25 fee. The GIS Fee fund was also looked at; and also increase from \$15 to the full \$25; this would generate about \$60,000/\$65,000. The discussion was for part of that money to be used to offset part of the salary for the Chief Deputy Assessor; roughly \$25,000 would be transferred from the GIS fund to offset that salary. Sparrow stated that those are the best chances, right now, that the County has to increase our revenue. Sparrow stated that the best chance will really come in 2020 with the revenue from the Jail. The County is due to see revenue increases with the number of inmate in the jail but we will not see those numbers for at least two fiscal years.

Sparrow suggested that in correlation to the hiring freeze, allowing for more revenue is the best chance for a long term solution. The previous study showed an opportunity for 1/3 of the work force to be eligible for retirement in conjunction with the hiring freeze will provide extra funds as well.

One of the decisions that was made by the Finance Committee was Building & Grounds Disposal, Electricity, Gas, and Water (aggregate costs for all utilities in the County) be taken out of the General Fund and be paid out of the Solid Waste Fund. That would eliminate the \$288,000.00 expense from the General Fund. Personnel requests were also looked at; which were increases from 3%-4% for all staff. The Committee is asking that those are taken to zero because they are pushing for a wage freeze. By doing that the Committee was able to eliminate another \$190,000.00 from the expenses. Sparrow also made sure to note that even though the recommendations are coming from the Finance Committee that doesn't mean that is how it is going to be. Sparrow also shared that they are currently in negotiations with about 60% of the personnel force. The Finance Committee also asked the Circuit Clerk to write the Union Steward and ask that they reopen 2018/2019 and request a 0% wage increase in their previous contract. Sparrow informs the Board that they have yet to hear the Union response. Sparrow shares that if you take the \$376,000 difference, the \$288,000.00 and the up to \$190,000.00 that shows were the \$854,000.00 is short. The Committee is recommending that a source of revenue be found for a short term solution for next year, while the long term solution is worked into place with the hiring freeze and position elimination.

Sparrow also noted that they will be looking into the IT department which is holding roughly \$350,000 in various IT accounts. The Committee is suggesting that the IT/GIS Committee start looking at how to use dedicated funds out of the 31 dedicated fund accounts that get revenue from other sources. At the request of the Finance Committee the IT/GIS will look into expenses for certain items being taken out of those dedicated funds instead of pulling them from the General Fund.

Sparrow then shares that if the earlier options were not to be accepted by the Board then the other option for trying to come up with the \$854,000 is to provide immediate funds. This would involve eliminating positions. Sparrow shares that if you are going to start doing a reduction in force you are going to start at the lowest level of salaries; which means you are probably looking at 20-30 layoffs. Sparrow shared that the Finance Committee didn't feel they had the right to make the decision on how to approach coming up with the funds and asking the Board what direction they would like to proceed in.

Saunders asks about the handout from Treasurer, John Coffman and why the Emergency Communications Hardware/Software, Computer Maintenance, and maintenance of the radios are coming out of the General Fund and not the 911 Fund? Sparrow was not certain but Tyler shared that the payment is based on a percentage. If the radio is used for 5% of the 911 calls they pay for 5% it not the totality of the radio. Chairman Gouker states that even though they are using it only for 5% it could still all come out of the 911 Fund do to the fact that the equipment that is being purchased is at a standard for 911 then they should have to pay for all of it. Saunders states that this may be an avenue to use and it wouldn't hurt to ask.

Colson shares that he is opposed to taking landfill money to pay off the general expenses as a way to bring the budget in line. Colson gives Lee County as an example of funneling their general expenses out of their general fund. Colson also explains that the use of Long Range money on things that were more of maintenance and not infrastructure was like a slippery slope and taking General Fund costs out of the landfill money wouldn't be financially responsible.

Heuer asks if the money is being taking out of Solid Waste or the interest. Sparrow states the he is only seeing one figure and there not being a separation in funds and interest. Gronewold shares that he spoke with the Solid Waste Director, Steve Rypkema who said last week that the interest was at \$16,445 but in 2015 they had over \$20,000. Sparrow shared the interest amounts would be included in the total line item on the report. Heuer wanted to suggest that the monies come out of the interest and not taken out of Long Range.

Saunders also suggested that taking the budget back to the Department Heads and giving them the option to cut their budgets or loose people. Looking through she knows that there are dedicated funds to pay those expenses. Saunders also reminds the board of when Marty was Circuit Clerk they took all of his office supplies and was able to subsidize his budget through the Document Storage Fund and Automation Fund. She also stated that former County Clerk, Rebecca Huntley also used a fund to buy office supplies and some other things. Saunders states that if you give them the choice she is certain they would rather keep their employees than their office supplies. (Nordman shares later that the total for all the supply line items come to \$131,550.00)

Gronewold expressed his lack of support because of the counting on revenue from Federal prisoners in two years; the Board has no control over this. Gronewold continues to thank Sparrow for all of his hard work on the budget and how tough finances are. Gronewold also expressed his disregard for the fact that the contracts for salaries isn't finished and closed up before the budget is being worked on. Gronewold states that if the majority of the Board thinks this is the way that things are done although he doesn't agree with it he will do the best he can to make it work. Gronewold openly admits that a lot of the issues we are having now are from things past boards have done and from members that haven't spoken up against things in the past. They have talked the talk but haven't always walked the walk when it has come to making tough decisions. Saunders agreed and suggested that the Board take their mileage back to a penny to show that they are also willing to make cuts too. Meyers agrees with Saunders.

Sparrow again stressed that if you are in Illinois this is what Counties are facing. We've got to find sources of revenue that we are not dependent on. Sparrow also shares his concern that the long term damage of cutting 20-30 people to balance this budget this year is going to be more devastating than going with a long range solution to borrow and work in earnest; by doing the freeze and following through. If we can get 4-5 positions this year we are talking about people at the high income and don't replace that position we have that money to and then don't add the insurance money for a new person and salary. Sparrow shares that he sees this as something that is doable and he would like to try it for a year. If it doesn't work then pink slips can be handed out. Sparrow also expressed that going back and talking to Department Heads isn't going to get them anywhere in the next two weeks because it has already been done a few times. Sparrow also stated that he agreed with Gronewold and that the next year the County needs to be in earnest on the hiring freeze.

Sparrow also commented that he is pushing to hire Sikich to come in and do a staffing study; which will be completed within 3 months and provide the County with recommendations as to where reductions can be made. Sparrow also stated that 25% (45-60 people) are eligible to retire but still work here because they like what they do. That would be the main reason why Sparrow thinks that letting 20-30 people go will change people forever.

Chairman Gouker commented like Gronewold stated earlier that the opportunity to implement a hiring freeze a couple of years ago and decided against it. Now though it seems like the County has its back up against the wall and the hiring freeze is the best opportunity. Chairman Gouker agreed with Sparrow that it saves on health insurance costs, salaries, and doesn't severely reducing the staff size. Chairman Gouker also agreed with the comments that the revenue from the coming Jail shouldn't be seen as a panacea, because the revenue has always been so erratic. Chairman Gouker again stresses the point that Gronewold made that the solving of the issue of the expenses is most important in the priorities.

Colson stated he is opposed to the \$288,000 costs coming out of Solid Waste but if there was an option to borrow the money with intentions of repaying he would be inclined to agree with that. Sparrow stated that the concept of using on a loan premise could definitely be considered. Sparrow also shared that they have done that with IMRF so he wouldn't be opposed to do that either. Sparrow stated it was safe to assume that if the appropriate funds do come in from the jail that there would be more than enough monies to pay that back and pay off the bonds ahead of schedule, too. Sparrow made it very clear that it was his intentions that the monies be used on a pay back basis and not just a taking and using of the funds. Sparrow shared that if they could get 4 to 5 employees this year and 4 to 5 employees next year by 2020 the budget should be close to where it needs to be on the expense side. By the time the new jail is operational and we start receiving revenue we would be able to pay back. Colson stated that if the \$288,000 is used then he would like the money to be paid back before 2020 and the jail is completed. Sparrow does also comment that there are a few areas that can be worked with still but he wants to know if it is okay with borrowing money to balance the budget.

Gronewold asks Treasurer Coffman, what the cash flow looks like? Coffman responds that we are not in a good cash flow position. He also shares that it is probably the least amount of cash flow the general fund since he has been Treasurer. We had to borrow a million dollars to cash flow us, states Coffman. Sparrow insists that using the Long Range Fund of \$5 million to cash flow is acceptable and can be used that way until 2019.

Chairman Gouker clarifies that Coffman is stating the using the cash flow system isn't solving any of the issues and doesn't provide a form of correcting the structural deficit. Chairman Gouker explains that if the money is to be borrowed from the Solid Waste Fund provided within the resolution is a requirement to repay it to the \$2 million. Chairman Gouker explains that unless the Board thinks differently that is the avenue they are going to travel to help bringing things together. Chairman Gouker urges the Board that if they have any suggestions please feel free to share them even after the meeting through an email to Sparrow.

Sparrow asks for input of the Board members as far as how they would like him to proceed. Janes comments that he is in agreement and that handing out pink slips isn't the way to go about it.

Gronewold asked Sparrow to explain the process they are thinking of doing with the Solid Waste Fund. Sparrow states the money will come out of the Solid Waste Fund; the \$2 million. Host Fees will go towards the Solid Waste budget, however much we borrow will replenish that fund and then the left over will go to Long Range Planning. So there is \$2.6 million coming in next year, \$400,000 goes to cover Solid Waste. Let's say we borrow \$600,000 the next 600,000 replenishes that to 2 million and the other 1.6 million goes into the \$4.9 million that is sitting in the Long Range and we will have \$6.5 million.

Hopkins is in favor of a hiring and wage freeze. He questions layoffs because then you are starting to mess with efficiency. Hopkins shares that as far as measuring if there is dead weight that is something he cannot do so he is also in favor of the staffing study as well.

Kenney spoke to the Department Heads helping out the Committee to come up with solutions. Sharing that handing out pink slips is not the way to go about doing that and he will do everything possible to avoid it. Kenney suggested that the way things need to be looked at now is in a public employee mentality to a private sector employee where you have tight budgets and real tough questions. Kenney stated that if the funds are not there then you cannot spend them. Kenney shared he has faith in the Department Heads and that given a chance he thinks things can be worked out. Reising also express his support of the plan that has been laid out and suggested by Sparrow.

Whalen shared as the Chairperson of the IT Committee what the Committees plan is for the next few months. The IT committee will take the next 12 months to meet with every Department Head reviewing software,

hardware, actual IT time that is required, and Larry Callant's time to see if there is a duplication of services or departments that are not being served. The committee has decided to take one department a month and try and streamline the funds that are going out from IT services for the next fiscal year.

Griffin shares that he is very complimentary to Sparrow and the Finance Committee and the time that has gone into the work for this plan and that there is a plan that is somewhat in place. Griffin said he doesn't to be on a board that just writes off issues and moves forward in the future without a plan to where they are going. From what Griffin is understanding there is a plan and that the Staffing Study will provide further investigation into the best direction to come up with monies. Griffin concludes that he would also support the plan that has been put in place.

Bowers asks Sparrow if there have been any changes to the Mental Health Board or any of the Senior Citizens funding. Sparrow states that the HEW committee's recommendations were used.

Public Comments:

Adjourn Meeting

At 7:04 p.m., Colson makes the motion to adjourn the meeting until Tuesday, October 17, 2017 at 5:30 p.m. at the Courthouse in Oregon, Bowers seconds and the motion carries.

Chairman, Kim P. Gouker
Ogle County Board

Attest: Laura J. Cook, Ogle County Clerk &
Ex-officio Clerk of the Ogle County Board

Not sure what to do with this sentence

**Proceedings of the Ogle County Board Meeting
October 17, 2017**

State of Illinois)
County of Ogle) ss

Call to Order

Chairman Gouker calls the Ogle County Board Meeting to order at 5:35 p.m.

Roll Call

The roll call shows Griffin (5:45 pm) is absent due to an emergency. The Invocation is given by McKinney and is followed by the Pledge of Allegiance.

Public Hearing: AN ORDINANCE authorizing the issuance of General Obligation Bonds (Alternate Revenue Source), in one or more series, of the County of Ogle, Illinois, in an aggregate principal amount not to exceed \$28,000,000 for the purpose of financing the costs of certain capital projects within the County and paying for costs related thereto.

Chairman Gouker calls the Public Hearing at 5:35 pm and expressed the plan to issue not to exceed \$28,000,000 in aggregate principal amount of the Issuer's General Obligation Bonds. (Alternate Revenue Source) Gouker also laid out what the monies will be used for.

Chairman Gouker asked if there was anyone who wished to submit written comments. There were no written comments submitted. Chairman Gouker asked all residents, tax payers or other interested person attending the hearing and desiring an opportunity to express their views for or against the proposed Bonds, to please stand so that they may have an opportunity to make these comments or statements. There were no comments from the public. Chairman Gouker concluded the public hearing regarding to plan to issue not to exceed \$28,000,000 in aggregate principal amount of the Issuer's General Obligation Bonds at 5:42 pm.

Amend County Board Minutes: Amend September 19, 2017 County Board minutes to reflect a correction on R-2017-0907 - Bruns Construction, Inc. - Concrete Foundation/Flatwork for new generator storage room - Focus House - the work was done at the EOC facility in Rochelle.

Chairman Gouker presents and Smith moves to amend the County Board minutes, Bolin seconds.

The motion carries. (Placed on file)

Consent Agenda Items – by Roll Call Vote

1. Approval of September 19, 2107, Ogle County Board Meeting Minutes as amended
2. Accept Monthly Reports – Treasurer, County Clerk & Recorder and Circuit Clerk
3. Appointments - None
4. Resignations - None
5. Vacancies -
 1. Board of Health - 3 vacancies
 2. Franklin Grove Fire Protection District - 1 vacancy
 3. Board of Health – 1 vacancy - Applicant must be a dentist
 4. Civic Center Authority Board - 4 vacancies
 5. Housing Authority Board
 - Application and Resumé deadline – Friday, November 3, 2017, at 4:30 p.m. in the County Clerk's Office located at 105 S. 5th St – Suite 104, Oregon, IL
6. Mental Health 708 Board - 2 vacancies
 - Application and Resumé deadline – Friday, December 1, 2017, at 4:30 p.m. in the County Clerk's Office located at 105 S. 5th St – Suite 104, Oregon, IL
6. Ogle County Claims –
 - o Department Claims - September 2017 - \$14,146.20
 - o County Board Payments – \$121,409.19
 - o County Highway Fund – \$44,248.29
7. Communications -
 - o Sales Tax for July 2016 was \$37,198.82 and \$73,759.77
 - o Sales Tax for July 2017 was \$27,632.26 and \$73,129.65
 - o 2017 ComEd Electric Line Trimming in Ogle County

McKinney moves to approve the Consent Agenda as presented and Kenney seconds. Roll call vote is called:

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YES: McKinney, Meyers, Nordman, Oltmanns, Reising, Saunders, Smith, Sparrow, Typer, Whalen, Williams, Bolin, Bowers, Colbert, Colson, Finfrock, Fritz, Gronewold, Heuer, Hopkins, Janes, Kenney, and Gouker
NO: None
ABSENT: Griffin

Motion carries on roll call vote.

Zoning - #3-17AMENDMENT - Freeman Family Limited Partnership by Dennis Freeman - 0-2017-1001

Janes presents #3-17AMENDMENT - Freeman Family Limited Partnership by Dennis Freeman, 1230 S. Villa Ave., Villa Park, IL and Dianne McDermott, 11325 SW Courtney Dr., Lake Suzy, FL for a Map Amendment to rezone from R-2 Single Family Residence District and B-1 Business District to R-4 Mobile Home Park District on property described as follows and owned by the petitioner: Part of the East Half (E 2) of the Southwest Quarter (SW 1/4) of Section 15 Flagg Township 40 North, Range 1 East of the Third P.M., 18.76 acres, more or less P.I.N.: 24-15-326-006 Common Location: 12221 E. Flagg Road
Janes moves to approve O-2017-1001 as presented, McKinney seconds.

The motion carries. (Placed on file)

Zoning – #4-17 AMENDMENT - A&H Land, LLC, c/o Deborah S. Maas - 0-2017-1002

Janes presents #4-17 AMENDMENT - A&H Land, LLC, c/o Deborah S. Maas, 2802 N. Meridian Rd., Chana, IL for an Amendment to the Zoning District to rezone from AG-1 Agricultural District to B-1 Business District on property described as follows and owned by the petitioner: Part of the Northwest Quarter (NW1/4) of the Northwest Quarter (NW1/4) of Section 2 White Rock Township 41N, R1E of the 3rd P.M., Ogle County, IL, 0.69 acre, more or less P.I.N.: 18-02-100-001 & 18-02-100-009 Common Location: Southeast corner of N. Junction Road and Division Street, Holcomb, IL
Bolin moves to approve O-2017-1002 as presented, Smith seconds and the motion carries. (Placed on file)

The motion carries. (Placed on file)

Public Comments – None

COMMITTEE REPORTS

The following committee minutes have been placed on exhibit: 911 ETSB, County Facilities, County IT/GIS, County Security, Executive, Finance and Insurance, HEW & Solid Waste and Veterans, Judiciary and Circuit Clerk, Long Range and Strategic Planning, 708 Mental Health Board Personnel and Salary, Regional Planning Commission, Road & Bridge, State's Attorney and Juvenile & Probation, and Supervisor of Assessments and Planning & Zoning.

• **Finance**

○ Resolution – Ogle County Trustee – 05-32-133-006 – R-2017-1001

Sparrow moves to approve R-2017-1001 as presented and Smith seconds. Roll call vote is called:

YES: Meyers, Nordman, Oltmanns, Reising, Saunders, Smith, Sparrow, Typer, Whalen, Williams, Bolin, Bowers, Colbert, Colson, Finfrock, Fritz, Griffin, Gronewold, Heuer, Hopkins, Janes, Kenney, McKinney, and Gouker

NO: None

Motion carries on roll call vote.

○ Resolution - Ogle County Trustee - 07-21-401-006 - R-2017-1002

Sparrow moves to approve R-2017-1002 as presented to the Board, Janes seconds. Roll call vote is called:

YES: Nordman, Oltmanns, Reising, Saunders, Smith, Sparrow, Typer, Whalen, Williams, Bolin, Bowers, Colbert, Colson, Finfrock, Fritz, Griffin, Gronewold, Heuer, Hopkins, Janes, Kenney, McKinney, Meyers, and Gouker

NO: None

Motion carries on roll call vote.

○ Resolution - Ogle County Trustee -22-08-256-002 - R-2017-1003

Sparrow moves to approve R-2017-1003 as presented to the Board, Kenney seconds. Roll call vote is called:

YES: Nordman, Oltmanns, Reising, Saunders, Smith, Sparrow, Typer, Whalen, Williams, Bolin, Bowers, Colbert, Colson, Finfrock, Fritz, Griffin, Gronewold, Heuer, Hopkins, Janes, Kenney, McKinney, Meyers, and Gouker

NO: None

Motion carries on roll call vote.

○ Resolution - Ogle County Trustee -22-09-103-012 - R-2017-1004

Sparrow moves to approve R-2017-1004 as presented to the Board, Bolin seconds. Roll call vote is called:

YES: Oltmanns, Reising, Saunders, Smith, Sparrow, Typer, Whalen, Williams, Bolin, Bowers, Colbert, Colson, Finfrock, Fritz, Griffin, Gronewold, Heuer, Hopkins, Janes, Kenney, McKinney, Meyers, Nordman, and Gouker

NO: None

Motion carries on roll call vote.

○ Resolution - Ogle County Trustee -22-09-352-0013 / 014 / 015 - R-2017-1005

Sparrow moves to approve R-2017-1005 as presented to the Board, Fritz seconds. Roll call vote is called:

YES: Reising, Saunders, Smith, Sparrow, Typer, Whalen, Williams, Bolin, Bowers, Colbert, Colson, Finfrock, Fritz, Griffin, Gronewold, Heuer, Hopkins, Janes, Kenney, McKinney, Meyers, Nordman, Oltmanns, and Gouker

NO: None

Motion carries on roll call vote.

○ Resolution - List of Banks as Depositories - R-2017-1006

Sparrow moves to approve R-2017-1006 as presented to the Board, Oltmanns seconds.

The motion carries. (Placed on file.)

○ Ordinance - Sale In Error Fee - O-2017-1003

Sparrow moves to approve O-2017-1003 which establish a Treasurer's Sale and Error fee for \$60 per parcel, as presented to the Board, Nordman seconds.

The motion carries. (Placed on file.)

○ Resolution - Circuit Clerk Document Storage Fee R-2017-1007

Sparrow presents and moves to approve R-2017-1007 to increase the Document Storage Fee from \$10 to \$25 as presented to the Board, Typer seconds.

Bowers asks why the resolution wasn't brought before the Circuit Clerk committee. Sparrow commented it didn't cross his mind to check since the Circuit clerk agreed with it so he just ran with it.

Saunders stated that it was discussed in the committee but never voted on. She also spoke of the increasing of the charges and that the committee agreed they would follow the recommendations of the Judges (who were against it.) but the committee never voted on it because it wasn't brought back to them.

Sparrow stated that the Chairman, Vice-Chairman, and himself went and spoke with both of the judges and they gave their reasoning as to why they didn't think the fees should be increased. Sparrow stated he pushed back with the State of Illinois is suggesting that the funds be set at this higher rate in order to pay the court services based on the use of the court system. Sparrow didn't understand how we are the only county that isn't charging what the State is saying the fees needed to be to cover those court services. Sparrow also stated that the Circuit Clerk endorsed this decision. Chairman Gouker clarified that the Circuit Clerk didn't endorse the decision but is agreeing with it.

The motion carries. (Placed on file.)

○ Resolution - Circuit Clerk Automation Fee - R-2017-1008

Sparrow presents and moves to approve R-2017-1008 allowing an increase in Circuit Clerk Automation Fee from \$10 to \$25, as presented to the Board, Typer seconds.

The motion carries. (Placed on file.)

○ Resolution - Sikich Staffing Needs Study Proposal - R-2017-1009

Sparrow moves to approve R-2017-1009 as presented to the Board, Colson seconds.

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Meyers asks if this was the item that was brought to the Personnel and Salary committee and turned down. Sparrow stated it was brought to the Personnel and Salary committee but he was told it was sent back to Finance Committee with no recommendation due to the cost. Meyers shared he was against passing this because we have Department Heads that know what their departments need as far as staffing. He believes there is no need to go out and spend \$25,000 to \$27,500 to have someone tell us what our Department Heads should be able to do. If our Department Heads cannot do it then they shouldn't be a Department Head.

Colson asked if Sikich is coming to do this study on the General Fund wouldn't it be appropriate for them to do it on a recommendation basis for the elected offices, too. Colson stated he understands that the elected offices cannot be controlled by us but the same expertise should be offered for determining what they do in their offices. Clarification is made that the study will include only those being paid out of the General Fund.

Kenney stated that the quote that was given at the \$25,000 to \$27,500 was a very specific quote to deal exclusively with the General Fund employees. He shared if we are to go back and expand the study that we would be looking a figure that will be considerably higher than that.

Chairman Gouker clarifies that the motion is not to exceed \$27,500. Sparrow states that those figures are included in the resolution being presented. Sparrow also stated that this will go back to Personnel committee and they will decide how to move ahead.

Meyers requests a roll call vote. Gronewold asks where the money is coming from. Sparrow proposes that the money come from Long Range Planning a one-time fee for a one time study.

Sparrow moves to approve R-2017-1009 as presented and Colson seconds. Roll call vote is called:

YES: Smith, Sparrow, Typer, Whalen, Williams, Bolin, Colbert, Colson, Finfrock, Fritz, Griffin, Gronewold, Janes, Nordman, Oltmanns, Reising, and Gouker

NO: Saunders, Bowers, Heuer, Hopkins, Kenney, McKinney, Meyers,

Motion carries on roll call vote. (Placed on file)

- **Long Range Planning:**

- Long Range Planning Invoices – R-2017-1010

Griffin presents R-2017-1010 for the following bills:

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Kelso-Burnett Co.	Installation of Fiber Cable - Tower in Oregon	\$ 2,664.50
Anderson Plumbing & Heating	Water Heater & Installation for Focus House - 920 4th Avenue	\$ 910.62
Simplex Grinnell	Fire Alarm System - Rochelle EOC	\$ 25,842.31
Cable Organizer.com	2 Port Multimedia Faceplate - Rochelle EOC	\$ 18.15
Cable Organizer.com	Supplies - Camera Project	\$ 559.99
GovConnection, Inc.	Equipment - Camera Project	\$ 5,255.40
Card Service Center - IT	Equipment - Camera Project	\$ 195.48
Card Service Center - IT	IT - (3) Battery Cartridges for APC UPS	\$ 166.29
Card Service Center - IT	IT Supplies - Ethernet Cable	\$ 28.99
O'Brien Civil Works, Inc.	Parking Lot - 501 Washington St., Oregon	\$ 95,009.30
Schmeling Construction Co.	Pay Request #6 - Rochelle EOC	\$ 143,591.15
Chastain & Associates LLC	Professional Services 5/28/17 to 6/24/17 Parking Lot Improvements - Oregon	\$ 546.00
Chastain & Associates LLC	Professional Services 6/25/17 to 7/29/17 Parking Lot Improvements - Oregon	\$ 225.30
TOTAL:		\$ 275,013.48

Griffin moves to approve R-2017-1010 as presented, Oltmanns seconds and the motion carries. (Placed on file)

- AIA - Change Order #006 – R-2017-1011

Griffin moves to approve R-2017-1011 AIA Change Order #006 as presented. Janes seconds and motion carries. (Placed on file)

- Project Update

Griffin shared the Washington Street parking lot is finished and shared his compliments County Engineer, Jeremy Ceisiel and the Highway Department, for getting that done before the Autumn of Parade festivities. The EOC building has one final walk through with Greg Rewerts. The building is secure and operational. Hope to have the permanent occupancy yet this week. The jail project next Wednesday, a Long Range meeting, to interview the Bond Consultants and move ahead with that part of the project.

Meyers requests that the final costs for the parking lot and the EOC be given to the Board to review. Chairman Gouker asked that instead of waiting until next month it be emailed to the Board for their review. Griffin said he will but there will be one more change order on the Rochelle building and then there are retainage fees.

Unfinished and New Business: None

Chairman Comments:

Chairman Gouker welcomed Bob Sondergroth, the Regional Office of Education Superintendent. Thanked him for coming all the way up from Whiteside County.

Chairman Gouker asked the members that would be interested in touring the Byron Nuclear Plant and the Rockford Airport to please contact him with days and times that work for them.

Vice-Chairman Comments: None

Closed Session: At 6:14 pm, Finfrock makes a motion to adjourn to a closed session for Pending or Probable Litigation per 5 ILCS 120/2 (c) (11) and Heuer seconds then roll call was taken:

YES: Smith, Sparrow, Typer, Whalen, Williams, Bolin, Bowers, Colbert, Colson, Finfrock, Fritz, Griffin, Gronewold, Heuer, Hopkins, Janes, Kenney, McKinney, Meyers, Nordman, Oltmanns, Reising, Saunders, and Gouker

NO: None

Motion carries on roll call.

Open Session: At 6:37 pm, the County Board returned to an open session.

Motion from Bowers for the Approval of Closed Minutes: November 15, 2016, July 18, 2017, August 15, 2017, and September 19, 2017. (content only – subject to State’s Attorney review of Closed Minutes) and second by Kenney; with the following abstentions:

- ◆ November 15, 2017: None
- ◆ July 18, 2017: Gronewold, Meyers, Saunders and Williams
- ◆ August 15, 2017: Reising and Williams
- ◆ September 19, 2017: Bolin, Oltmanns and Williams

The motion carries.

Adjourn Meeting

At 6:39 p.m., Sparrow makes the motion to adjourn the meeting until Monday, October 30, 2017 at 5:30 p.m. at the Courthouse in Oregon, McKinney seconds and the motion carries.

Chairman, Kim P. Gouker
Ogle County Board

Attest: Laura J. Cook, Ogle County Clerk &
Ex-officio Clerk of the Ogle County Board

Ogle County Board Meeting

October 17, 2017

**Proceedings of the Ogle County Budget Hearing Meeting
October 30, 2017**

State of Illinois)
County of Ogle) ss

Call to Order

Chairman Gouker calls the Ogle County Board Meeting to order at 5:30 p.m.

Roll Call

The roll call shows Bolin, Griffin, Nordman, Whalen (5:41 pm) and Williams were absent. The Pledge of Allegiance was stated.

Presentation – FY2018 Ogle County Budget and Appropriations

Chairman Gouker presents the draft of the FY2018 Ogle County Budget and Appropriations and has Sparrow give a brief overview of the proposed budget.

Sparrow reviews:

- Page 1: Due to the recommendation of moving \$288,000 out of the Building and Grounds and adding it to the Solid Waste budget. This covered the four utilities of electric, water, gas, and waste. In addition we had removed in certain salary line items that hadn't been accounted for was \$190,000.00 and about \$262,000.00. Making Solid Waste total revenue "Interfund Transfer In" to the \$740,000.00. In doing that, we brought back to Building and Grounds budget the \$288,000.00 and then put a reduction in the salary line items of \$190,000.00.
- If you look at Total Revenue of \$14,475,050.00 from page 3 and from page 20 the expense of \$14,232,824.00 that extra \$240,000.00 encompasses that \$190,000.00 that is yet to be determined due to the process of negotiations. What was suggested as a means to address this and balance over the years to come was to impose a hiring freeze; which we did – and last month discussed hiring a Staff Study to find areas where we can achieve a means of reduction.

Sparrow again points out there two things that are the driving force behind the decisions on the budget. First, to impose a freeze to pursue a reduction in staff and wage freeze to the extent possible in those areas where a contractual commitment hasn't been made yet. Then secondly, IT/GIS Committee has been asked to look at IT operations, hardware & software and look for other funds through dedicated funds and find a place to come up with a half a million dollars. Identifying half a million dollars outside of the General Fund would go a long way to reduce that structural deficit we have.

- Page 21: These are the other Non- General Fund funds that are funded in some part, are funded by property tax, others are self-funded (Solid Waste, Animal Control, & Health Department)
- Page 51: This page gives the summary and approvals of the appropriation level for all funds and the levy, which is that amount that would be taken off of property tax. Of all the funds we have to appropriate (some 80 funds) the total is \$39,068,994 of which the property tax levy is \$12,662,330. We have some 13 funds that attach directly to the property tax. This however needs to be looked at in that on page 59 the amount of total appropriations is \$34,031,299 is \$694,357 less than 2017 but the property tax of \$12,662,330 is about \$242,250 more than last year. In increase in EAV overall of property was slightly higher than the actual levy was.
- Sparrow asks Board to look at page 18 briefly to note the contingencies –salaries. Usually the contingency is \$125,000, which is in line with what is normally done. The contingency – which are salaries of \$850,000, is what will be explained on page 58.

Sparrow then explains how the number of \$850,000 was arrived at. In order to try and take an honest stab at truly trying to get some savings through attrition because our only opportunity to affect the budget and have some way of containing, is through the appropriations process. Once the budget is passed in November, those funds that are appropriated within those line items within those departments can be spent. We looked at an idea of taking all of the department's salaries in each department and divided it by the total number of employees. This allowed for an average salary and looked at departments with four or less employees and didn't think that there would be savings there. Looking at departments with five to fourteen employees could potentially eliminate one employee but up to two or three could be possible. Looking at those factors the list of departments from page 58 are the departments that are initially having their salary amounts

decreased. These departments total about \$850,000. If throughout the year there is a reduction we have a process in place that there has to be three months before someone can be replaced. Then they have to go through Personnel Committee and then to Finance for approval. Unless, it is an emergency and it can be fast tracked. In order to bring in the savings there has to be a mechanism to allow for it to be done. In the past, if the money is appropriated there is nothing to prevent staff from just going out and hiring because the money is there. Now the money is in the budget but the \$850,000 isn't in the hands of the Department.

Smith asked if taking monies out was a legal. Sparrow stated as far as he was concerned yes it was. State's Attorney, Eric Morrow, replied that they were looking into it. Sparrow stated that Morrow has been asked to present the case at the Finance Committee meeting in November 14th. There may be some tweaking of the document at that committee before if final comes before the Board on the 21st. For instance the wages; right now there is about \$190,000 out of there if the wages get settled. If there is a 0% increase then there is \$190,000 to \$200,000 in savings. Sparrow stated that he thought there was going to be good news on the insurance. In the last meeting with healthcare it appears that there may need to be a 3% increase might be called for at the \$750 deductible plan to a 2% decrease in the \$1500 deductible plan. The Finance Committee put in an extra \$100,000 anticipating it was going to be as high as 5%. So, it is looking like it is only going to be about half of that. So there will be a little bit of savings in that account and could be in other accounts as well. Sparrow also stressed that if there are other ideas or avenues for savings in the next two weeks please feel free to share those. The final vote will be taken in the November 14th Committee meeting to bring to the Board on the 21st.

2018 Budget Summary & Approvals

Fund	Appropriation	Levy
Animal Control Fund	\$216,600	\$0
Co-Operative Extension	\$142,500	\$142,500
County Bridge Fund	\$1,930,925	\$814,000
County General Fund	\$14,232,824	\$4,400,000
County Highway Fund	\$2,960,145	\$1,628,000
Federal Aid Matching Fund	\$824,795	\$814,000
GIS Committee Fund	\$159,816	\$0
IMRF Fund	\$2,450,000	\$2,225,000
Insurance Premium Levy Fund	\$800,000	\$550,000
Long Range Planning	\$3,729,649	\$0
Mental Health Fund	\$840,000	\$845,000
Motor Fuel Tax Fund	\$1,107,000	\$0
Revolving Vehicle Purchase	\$40,000	\$0
Senior Social Services	\$227,900	\$230,000
Social Security Fund	\$925,000	\$900,000
Solid Waste Fund	\$3,334,098	\$0
TB Care & Treatment Fund	\$30,297	\$34,080
War Veterans Fund	\$79,750	\$79,750
SUBTOTAL:	\$34,031,299	\$12,662,330
Additional Fund Appropriations	\$5,037,695	\$0
TOTAL:	\$39,068,994	\$12,662,330

Public Comments –

County Clerk & Recorder, Laura Cook asked for clarification on the Salary Contingency Plan. If nothing is being done with departments with 3 or fewer people but in the County Clerk's office she did reduce one employee in the Records office but the Department is listed as a contingency. Is that correct?

Sparrow responded that is correct based on the number of employees, but it is 4 or less. Cook shared she did reduce her staff by one and her Department is still in there. Sparrow stated he was aware of the reduction in her Department. Cook stated that she wanted to make sure that her Department wasn't overlooked since the Treasurer's Office or other Departments with 4 or less weren't on the list. Chairman Gouker stated that offices that small would even have someone but it is possible and they would have to deal with it at that point. Sparrow stated that he has spoken many times about it and appreciates Cook stepping up and giving

up one person. Sparrow feels that the study would show that Cook's office is running where it should be without that position. Again that doesn't mean that the money is going to be transferred. If nobody retires then all of that money will be transferred back over to those funds to meet the final annual appropriation.

Chairman Gouker thought it important to note that this was talked about two or three years ago and in that time except for the reduction of the one person in the County Clerk's Office there has been a net increase of three staff members. So, it really brought this situation to a critical point that we had to do something so the hiring freeze and this contingency is all a part of it.

Bowers asked that everyone keep Pat Nordman in their prayers. She had lost her father in the last part of last week.

Colson shared that our Department Heads are our experts on what our people do and how they do it. And everybody is doing a good job. By going to outside experts, if there is something to be identified and they do it that's wonderful. If they come back and say they took a look at it and couldn't find a thing then that would be money well spent just to know that we have truly done an efficient job. It is expenditure but even if it doesn't result in a savings it will clarify was we stood. There is an advantage either way.

Adjourn Meeting

At 5:51 p.m., Smith makes the motion to adjourn the meeting until Tuesday, November 21, 2017 at 5:30 p.m. at the Courthouse in Oregon, Fritz seconds and the motion carries.

Chairman, Kim P. Gouker
Ogle County Board

Attest: Laura J. Cook, Ogle County Clerk &
Ex-officio Clerk of the Ogle County Board