

County Facilities Committee
Tentative Minutes
(Remote Attendance due to COVID-19 Crisis)
July 14, 2020

1. Call Meeting to Order: Chairman Typer called the meeting to order at 1:00 p.m. Present: Fox, Griffin, Kenney, Reising and Sulser. Present via audio: Billeter. Others: Finfrock, IT Manager Larry Callant and Sheriff Brian VanVickle.
2. Approval of Minutes – June 9, 2020: Motion by Kenney to approve the minutes as presented, 2nd by Sulser. Motion carried.
3. Project Status Report: Sheriff VanVickle reported the following:
 - Judicial Center Drinking Fountain: on hold due to budget
 - Water leak at EOC: still working on the issue
 - Iron Mike: Griffin gave a brief update; project should be starting soon
 - EOC Generator: fuel tank needs to be moved along with some electrical work
 - Focus House Sidewalk: Sulser will follow up
 - Communication Tower: new tower is fully functioning, waiting on quotes for removal of old tower
 - Weld Park Electrical: on hold due to budget
 - Treasurer's Light: completed
4. LRP/IT Update: Griffin stated the Judicial Center Annex project is ahead of schedule and under budget. The Street project is almost finished. Typer questioned the temporary parking lot on Jefferson Street and 6th Street. Griffin stated they do need to evaluate the property and determine a permanent use for it. Kenney asked if the East side Courthouse steps have been cleaned. VanVickle will have Maintenance look at both entrances.
5. Old Business
 - Budget Performance Report: VanVickle stated the salary line is not fully funded so the percent is not accurate.
 - Procedure for Maintenance Requests: The portal is on the Employee page of the website and VanVickle will email Dept. Heads about the program for submitting requests. Fox asked if it notifies the requestor when the task is complete. VanVickle will look into that, he does not think that option is available. Typer asked if it could generate reports; yes.
 - Storage Shed Repair: VanVickle has applied for some grants to help cover the replacement costs.
 - Other: None
6. New Business
 - New Problems/Projects: VanVickle informed the Committee that the current jail is having numerous issues and they are just patching things. AC quit in kitchen and washer machine quit working. Judicial Center landscaping has been an ongoing issue with weeds as well as Pines Road Annex. Maintenance is looking into other less

maintenance ideas. Typer stated the whole campus has issues with weeds and they need to find a similar way to deal with it. Fox supports the idea of changing out mulch for something else. Typer stated the Judicial Center North wall needs looked at as well; when it rains, the mud splatters onto the building.

- Other: Typer stated Eagle Scout Troop 315 would like permission to put in some walking trails at Weld Park; it would be just mowing some paths in. Consensus of Committee to allow them.

7. Approval of Bills

- Credit Card Billing: Motion by Fox that the credit card invoices have been reviewed, 2nd by Kenney. Motion carried. Total: \$3,676.80
- Department Billing: Motion by Kenney that the department billing has been reviewed, 2nd by Griffin. Motion carried. Total: \$59,755.13

8. Closed Session: None

9. Adjournment: With no further business, Chairman Typer adjourned the meeting.
Time: 1:43 p.m.

Respectfully submitted,
Tiffany O'Brien

PROJECT STATUS REPORT

12/19 The tree just west of the Courthouse parking lot is in bad shape and appears to be dead. Please check this tree and the other trees on the Courthouse lawn to be trimmed, pruned and/or removed. Action – 6/20 COMPLETE 2/20

10/19 Judicial center 1st floor drinking fountain (\$2100). Action – 1/20

9/19 Slip and Fall Training is offered through the safety committee. Action – 1/20

9/19 Water leaked in on the switch at the EOC – plan landscape repair 6/20

Iron mike move – start 10/18 plan complete 6/19 – work moved to 9/20

Tuck point courthouse – start 1/19 plan complete 6/19 the walls to be painted in the fall.

EOC Generator – 4/19 plan complete 6/19

Focus House sidewalks – 4/19 plan complete 5/19 Focus Foundation/Sulser

Communication tower extension – plan complete 6/19 – waiting FCC

Weld Park electric upgrade – 4/19 plan complete 6/19

12/19 update; the Safety committee has requested that the Park should remain closed until the Electric service is updated because it currently is a safety hazard. It is requested that this be repaired ASAP so the park is ready in the spring. WORK MUST BE COMPLETE APRIL 1, 2020. This project on hold for finance and budget consideration (6/20)

1/20 Judicial Center lighting to be replaced as we go. COMPLETE 6/20

1/20 Treasurer's Light repair

1/20 Skylight at EOC/Health Dept. COMPLETE 2/20

1/20 3rd floor Lobby light, Courthouse COMPLETE 6/20