1. Call Meeting to Order: Chairman Typer called the meeting to order at 1:01 p.m. Present: Fox, Griffin, Kenney, Reising and Sulser. Present via audio: Billeter. Others: Sheriff Brian VanVickle, Janes and Nordman.

2. Approval of Minutes – August 11, 2020: Motion by Kenney to approve the minutes as presented, 2nd by Sulser. Roll call: Yes – Reising, Fox, Griffin, Kenney, Sulser, Billeter and Typer. Motion carried.

3. Project Status Report: Sheriff VanVickle reported the following:
   - Hanging of Old County Board Photos: this will be a winter project
   - Campus Landscape Vendor Contract: 1 of 2 bids have been received
   - Slip & Fall Training: completed
   - Water leak at EOC: working with City of Rochelle on the issue
   - Iron Mike: Griffin gave a brief update
   - Tuck Point Courthouse: completed
   - EOC Generator: switch has been ordered
   - Focus House Sidewalk: Sulser gave a brief update
   - Communication Tower: 911 Board accepted the demolition bid and they are waiting on Verizon to remove their equipment.
   - Memorial Hall Water Leak: they reinspected the tuck point around Courthouse and noticed an issue in Memorial Hall. They think it is related to the gutter. They will work on it next week.
   - Weld Park: Typer stated the Boy Scouts have laid out the trails and trees have been cleaned up after the recent storms.
   - Judicial Center and Sheriff’s Administration Building Plaques: Griffin pointed out that this still needs to be addressed.
   - Property Review: Griffin worked with Treasurer Beck on reviewing the buildings/sizes for insurance purposes.

4. LRP/IT Update: Griffin stated the fence has been removed and is looking nice. They are having an issue with Sterling Roofing on obtaining some roof panels. The budget is good. Reising noticed that the drainage is good on the site, there is little standing water.

5. Old Business
   - Budget Performance Report: VanVickle went through the report; they likely will not carry over any utility bills like they have in the past.
   - Procedure for Maintenance Requests: The report was distributed; Typer would like to see the report monthly for a few months.
   - Storage Shed Repair: None
• Campus Landscape & Grounds Maintenance Projects: VanVickle has received a quote for the Judicial Center. He would like to use the Judicial Center as a test to see if the plan helps contain the weeds, then the Pines Road Annex will be done next year. Committee agreed.
• Other: None

6. New Business
• New Problems/Projects: VanVickle stated the Pines Road Annex fire alarm system needs some upgrades. He is looking into a system that has self-monitoring capabilities.
• Other: None

7. Approval of Bills
• Credit Card Billing: None
• Department Billing: Motion by Kenney that the department billing has been reviewed, 2nd by Griffin. Sulser questioned the Stock & Field invoice for $23.54. VanVickle stated that should be submitted for COVID reimbursement. Roll call: Yes – Kenney, Sulser, Billeter, Reising, Fox, Griffin and Typer. Motion carried. Total: $53,815.36

8. Closed Session: None

9. Adjournment: With no further business, Chairman Typer adjourned the meeting. Time: 1:52 p.m.

Respectfully submitted,
Tiffany O’Brien
PROJECT STATUS REPORT

8/20 Hang the Photos of the old county board(s) in the courthouse 3rd floor

8/20 Campus landscape vendor contract(s)

12/19 The tree just west of the Courthouse parking lot is in bad shape and appears to be dead. Please check this tree and the other trees on the Courthouse lawn to be trimmed, pruned and/or removed. Action – 6/20 COMPLETE 2/20

10/19 Judicial center 1st floor drinking fountain ($2100). Action – 1/20 Work delayed until FY21 due to covid budget considerations

9/19 Slip and Fall Training is offered through the safety committee. Action – 1/20

9/19 Water leaked in on the switch at the EOC – plan landscape repair 6/20

Iron mike move – start 10/18 plan complete 6/19 – work moved to 9/20- Griffin

Tuck point courthouse – start 1/19 plan complete 6/19 the walls to be painted in the fall.

EOC Generator – 4/19 plan complete 6/19—CURES GRANT?

Focus House sidewalks – 4/19 plan complete 5/19 Focus Foundation/ Sulser

Communication tower extension – plan complete 6/19 – waiting FCC— vendor to disassemble 6/20—Quote for Demo to ETSB

Weld Park electric upgrade – 4/19 plan complete 6/19

12/19 update; the Safety committee has requested that the Park should remain closed until the Electric service is updated because it currently is a safety hazard. It is requested that this be repaired ASAP so the park is ready in the spring. WORK MUST BE COMPLETE APRIL 1, 2020. This project oh hold for finance and budget consideration due to covid budget considerations (6/20)

1/20 Judicial Center lighting to be replaced as we go. COMPLETE 6/20

1/20 Treasurer’s Light repair COMPLETE 2/20

1/20 Skylight at EOC/Health Dept. COMPLETE 2/20

1/20 3rd floor Lobby light, Courthouse COMPLETE 6/20