1. Call Meeting to Order: Chairwoman Whalen called the meeting to order at 10:00 a.m. Present: Heuer, Nordman, Sparrow and Youman. Others: IT Manager Larry.

2. Approval of Minutes – October 8, 2019: Motion by Nordman to approve the minutes as presented, 2nd by Youman. Motion carried.

3. Approval of Bills: Callant went through the bills. Motion by Nordman to approve the bills totaling $26,778.78, 2nd by Heuer. Motion carried.

4. Public Comment: None

5. Department Report: Callant stated they have a lot to do right now; he has to work on all the County Board computers because of an update from Microsoft. Whalen asked about the IT Assistant position. Callant needs to speak with the hiring Committee about a possible candidate that has schooling but no training. They did have a great candidate but the salary was an issue, another was schedule conflicts. Discussion continued; Committee consensus was to let Callant make the decision of the possible hire.

6. New Business: Nordman asked about the Verizon building at the new tower. Callant does not know anything about the building.

7. Old Business
   • Cybersecurity Online Training: Discussion was held regarding the ability to block some social media websites.

8. Closed Session: None

9. Adjournment: Motion by Nordman to adjourn, 2nd by Sparrow. Motion carried. Time: 10:29 a.m.