

**County IT Committee
Tentative Minutes
February 11, 2020**

1. Call Meeting to Order: Vice-Chairwoman Nordman called the meeting to order at 10:00 a.m. Present: Heuer and Sparrow. Others: IT Manager Larry. Absent: Youman and Whalen.
2. Approval of Minutes – January 14, 2020: Motion by Sparrow to approve the minutes as presented, 2nd by Heuer. Motion carried.
3. Approval of Bills: Callant went through the bills. Motion by Sparrow to approve the bills totaling \$32,346.45, 2nd by Heuer. Motion carried.
4. Public Comment: None
5. Department Report: Callant stated Kozovic is working out well; he has not touched any servers yet but that will come. Callant stated so far they have not had to pay for any Windows 10 upgrade, they found a link thought Microsoft that allowed it at no charge.
6. New Business: None
7. Old Business
 - Cybersecurity Online Training: Callant was signed up for a certificate program and IT Assistant Kozovic is also going through a training. Discussion was held regarding email password changes effective March 1st.
8. Closed Session: None
9. Adjournment: Motion by Sparrow to adjourn, 2nd by Heuer. Motion carried. Time: 10:08 a.m.

Respectfully submitted,
Tiffany O'Brien