H.E.W., Solid Waste & Veterans Committee
Tentative Minutes
December 10, 2019


2. Approval of Minutes – November 12, 2019: Motion by Finfrock to approve the minutes as presented, 2nd by Droge. Motion carried.

3. Public Comment: None

4. Regional Office of Education
   - Monthly Bills: Motion by Finfrock to approve the bills totaling $685.99, 2nd by Droge. Motion carried.
   - Department Update: Report was emailed to Committee.

5. Health Department: Auman stated they are working on the Pertussis outbreak, 42 cases in Ogle County. They are mainly high school kids from Rochelle, Oregon and Polo. CDC recommends a booster every 10 years. Auman stated the schools and doctors have been great. Auman would like to give a report at the January County Board meeting.

6. Solid Waste Department
   - Monthly Bills: Motion by Droge to approve the FY2019 bills totaling $11,200.00, 2nd by Finfrock. Motion carried. Motion by Finfrock to approve the FY2020 bills totaling $914.88, 2nd by Droge. Motion carried.
   - Department Update: Rypkema went through his Budget Performance Report. Advanced Disposal has received a draft agreement; he hopes things move quickly now. Rypkema distributed the Christmas tree recycling schedule. They are still working on the landfill odor complaints. It is challenging to determine which or both landfills the complaints belong to. They are working closely with EPA.
   - Grant Applications: None

7. Animal Control
   - Monthly Bills: Motion by Finfrock to approve the Animal Control bills in the amount of $1,530.07, 2nd by Droge. Motion carried. Motion by Asp to approve the Pet Population bills in the amount of $1,369.00, 2nd by Droge. Motion carried.
   - Department Update: Dr. Champley informed the Committee they have been receiving calls about the rabies vaccine requirement for cats starting January 1st. He will send a press release out soon. He is aware that the City of Rochelle is no longer picking up stray dogs. Dr. Champley has a call into City of Rochelle Mayor Bearrows for clarification.

H.E.W., Solid Waste & Veterans Committee
December 10, 2019
8. Veterans Administration: Ms. Katoll went through her report.

9. LOTS (Lee-Ogle Transportation System): Mrs. Zimmerman went through her report.

10. Old Business: None

11. New Business: None

12. Closed Session: None

13. Open Session: Motion by Bowers to recommend Amy Henkel for the Mental Health 708 Board vacancy, 2nd by Asp. Motion carried.

14. Adjournment: With no further business, Chairwoman Bowers adjourned the meeting. Time: 11:43 a.m.

Respectfully submitted,
Tiffany O’Brien
Regional Office of Education November Committee Report

Compliance Assistance

Mr. Tennyson is working with five of our school district on their compliance work. Every one of our districts has to complete their compliance work and update it in the state system every five years. Mr. Tennyson is helping the superintendents upload their board policies into the system to show that they are in compliance with all Illinois School Code rules and regulations.

National Threat Assessment Center Training

Mr. Tennyson was invited to Soldier Field on 12-12-19 to attend a Secret Service Presentation of their recent targeted school violence study. They studied all incidents of targeted school violence from 2008 and 2017 and came out with some basic recommendations:

- Districts should establish threat assessment procedures.
- Districts should establish a multidisciplinary threat assessment team.
- Districts should establish a district wide reporting system and train all students and staff on the system.
- Districts should develop individualized assessment plans for students that have been identified as needing assistance.
- Districts should create and promote a safe school climate where they empower students to share their concerns.

Alternative Schools

Mr. Morris and Mr. Tennyson attended the Directors meeting for Alternative Schools in Springfield on 11-19-19. They were able to speak with principals of other alternative schools about what has been going well at the Center For Change and collaborate on things that are working well in other buildings.

School Inspections

We are continuing with our school safety inspections to help ensure that all of our schools are safe for the students and faculty members. In November we inspected Sterling, Byron, Rock Falls Elementary, Rock Falls High School, and Meridian with Morrison, Eswood and River Bend School Districts scheduled for the first two weeks in December. We have also inspected St. Mary’s and St. Anne’s schools in Dixon and St. Mary’s and Newman in Sterling as well as St. Andrew’s in Rock Falls. We are waiting on some work to be finished before we inspect Amboy schools. We have a final walk through on the work that has been done at Amboy Central scheduled for December 12th. In as many districts as possible we walk through with the local fire departments.

Family Educator Program
ROE 47 has family parent educators working with the preschool programs in Amboy and Rock Falls. These educators are paid through the school district’s Preschool For All grant. Michelle Potthoff works part time in the Amboy program and Diana Meredian is full time in the Rock Falls program. The Family Educator coordinates family involvement in the schools. So far they have had a Touch a Truck Family night, Grandparents Day with 350 grandparents and students in attendance. (30% increase from last year), NIU Blockfest Day with 96 people in attendance over two days increasing gross motor skills in their children, and a University of Illinois Extension Fall Daytime workshop (43 attended the morning session and 48 attended the afternoon session).

Our educators have also set vision and hearing screenings in November with 82% of the students screened (an increase of 46% from last year).

We have had an influx of McKinney Vinto (homeless or displaced) Families this year. Diana has been working extensively with each family to help with transportation, food, housing, Thanksgiving assistance, and Christmas assistance. The Regional Office of Education provided assistance to six separate families by providing gas cards, snow pants, snow boots, and food.

This year we are excited to announce we will host the Sauk Valley Food Bank at Riverdale Preschool. Families will be able to sign up to receive food through the food bank at our location. If the family does not have transportation the Family Educator and volunteers will deliver the food to the families.

The work that we are providing to families is simple. We are helping families with their basic needs. When we help the parents provide for their families we are able to support families through stressful transitions. They are able to spend their time with their children which then bears the fruit in the classroom.

**Professional Development**

**November – 260 Participants**

11/5 Mentor Training (Day 3) @ ROE #47
11/5 Amboy ESSA @ Amboy
11/6 National Board Certified Cohort @ SVCC
11/7 Counselor/Social Worker Networking Session @ SVCC
11/8 Paw Paw SIP Day @ Paw Paw
11/10  PLCs @ Tampico Elementary
11/11  Rochelle ESSA @ Rochelle
11/12  Polo Grade Level Meeting @ Polo
11/13  Polo Math @ Aplington School; Polo
11/13  New Teacher Cadre @ SVCC
11/13  National Board Certified Cohort @ ROE #47
11/14  Paw Paw Math Observation & Planning Meeting @ Paw Paw
11/15  Principal Evaluator Competency Skill Building (Admin. Acad) @ ROE #47
11/15  PASS Networking Sessions (Math & ELA) @ SVCC
11/18  Science @ Rochelle Middle School
11/20  Deanery Institute Day @ Newman High School
11/21  Principal Meeting @ SVCC
11/22  RtI Networking Session @ SVCC
11/25  Engaging in Continuous School Improvement @ SVCC
11/26  Paw Paw ESSA @ Paw Paw
OGLE COUNTY HEALTH DEPARTMENT
INTRODUCTION

Holly Sievers is a recent graduate of the University of Minnesota with a major in environmental engineering and a minor in chemistry. At the end of March, she will be going to Peru through the Peace Corps to work on bringing clean drinking water to rural communities. During her time at the health department so far, she has worked with well and septic. She has gone on various inspections, has been familiarizing herself with the county code to assist in future improvements to the well and septic sections, and has been working on gathering information on wells in the around the landfill.

ESSENTIAL SERVICE 1

Monitor Health

KSB Vaping Committee

Kyle and Cherie have been attending meetings with KSB and area school leaders with some of their students present as well. Right now, this coalition is working on a united message for area schools that the students are actively contributing to and creating. At the last meeting on November 20, 2019, the group decided the theme would be “Don’t Wait Till It’s Too Late” focusing on the physical consequences of vaping, nicotine addiction and consequences in terms of punishment. A group of students are working on a social media page that everyone would use to share the same social media messages. The group will review at next meeting for potential launching of this page publicly. Another group of students will be putting a box at school where students can anonymously submit questions they have about vaping. There was also discussion of the group coming up with a skit to record and play at all schools, a day where students can turn in their devices with no consequences, and having high school students presenting to middle school students at assemblies regarding the dangers and consequences of vaping. We meet again on December 3rd to start pulling it all together.
Influenza

Ogle County has not seen a large increase in cases of Influenza. The CDC and IDPH are reporting localized activity in Illinois. OCHD will continue monitoring for influenza cases. The department still has vaccine available.

Well Mapping Project

Ashly and Holly have been working with the GIS Department to start the process of mapping wells. This will include using the GIS system, a tablet or hand-held device and a GPS stick to determine location of these wells. Currently, they are just located by address. Properties come in all shapes and sizes and does not allow us to look them up exactly where they are at. This will be beneficial in situations such as a chemical spill or other accident and allow us to look up within a certain radius if we need to notify and sample a well for potential contamination.
ESSENTIAL SERVICE 2

Investigate

Communicable Disease Investigation

The health department has investigated a total of 87 communicable disease cases since October 1st, 2019 to November 26th, 2019.

<table>
<thead>
<tr>
<th>Disease Type</th>
<th>Number of Cases Investigated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Campylobacteriosis</td>
<td>#</td>
</tr>
<tr>
<td>Chlamydia</td>
<td>32</td>
</tr>
<tr>
<td>Gonorrhea</td>
<td>7</td>
</tr>
<tr>
<td>Hepatitis C Virus Acute Infection</td>
<td>#</td>
</tr>
<tr>
<td>Histoplasmosis</td>
<td>#</td>
</tr>
<tr>
<td>Legionellosis - Legionnaires Disease</td>
<td>#</td>
</tr>
<tr>
<td>Lyme Disease</td>
<td>#</td>
</tr>
<tr>
<td>Pertussis</td>
<td>35</td>
</tr>
<tr>
<td>Q Fever - Unspecified</td>
<td>#</td>
</tr>
<tr>
<td>Rabies, Potential Human Exposure</td>
<td>#</td>
</tr>
<tr>
<td>Salmonellosis</td>
<td>3</td>
</tr>
<tr>
<td>Shiga toxin-producing E. coli (STEC) - Shiga toxin pos, not cultured or serotyped</td>
<td>#</td>
</tr>
<tr>
<td>Grand Total</td>
<td>87</td>
</tr>
</tbody>
</table>

Pertussis Outbreak

The Department has been investigating pertussis since Friday November 8th. We had one confirmed case and anticipated records on a second case. A health Alert was sent on November 8th to notify health care providers of pertussis cases presenting in Ogle County and that patients presenting with symptoms should be tested for pertussis. On Monday we learned of additional cases and by Tuesday we declared an outbreak based on IDPH and CDC guidance. It was understood that there were several cases in Oregon High School. Suzi Diehl began case investigation on all cases and communicating with Oregon H.S. nurse. On Wednesday we received confirmation of additional cases. Suzi notified the state of the outbreak and opened a case in the state’s outbreak reporting system. Kyle contacted the Regional Office of Education #47 and Oregon School Superintendent Tom Mahoney to make them aware of the situation. The department made recommendations to the schools to:
• Exclude kids from school that are symptomatic, should receive PCR testing. Once they receive negative results they can return to school. Students with a positive PCR should be treated with antibiotic and withheld from school for 5 days.
• Students should be encouraged to wash hands, cover sneeze and cough.
• The department encourages 3 feet social distancing.
• The department recommended additional cleaning efforts at schools.
• Letters were sent home to parents of close contacts
• Household contact of positive cases should be treated with antibiotics.

OCHD continues to work with schools, healthcare providers, health departments in the region, and IDPH to respond to the pertussis outbreak. The department has sent out 3 health alerts, 2 press releases, shared information on social media, fielded hundreds of phone calls and conducted several regional meetings.

Below you will find a break down Pertussis:

The department is seeing the highest infection rate in 15 year olds (8 cases) and 16 year olds (6 cases) year olds. The attack rates seem to be highest in high school age children.

<table>
<thead>
<tr>
<th>Ogle County Number of Pertussis Cases from October 1st to November 26th 2019 by sex</th>
</tr>
</thead>
<tbody>
<tr>
<td>Female</td>
</tr>
<tr>
<td>15</td>
</tr>
</tbody>
</table>

Source: INEDDS

Above is a breakdown of cases by gender. There are 16 females, 15 males and 4 unknowns currently in our case count. On the following page is a breakdown on cases by onset date. We are missing data on 10 cases. The second document shown on the following page is one of the health alerts sent out to food establishments.
Ogle County Number of Pertussis Cases from October 1st to November 26th 2019 by Suspected Onset Date

Source: INEDDS * Missing data on 10 cases

Health Alert:
Attention Food Establishment Owners/Operators:

November 20, 2019

The Ogle County Health Department is investigating an Outbreak of Pertussis (Whooping Cough) in the Ogle County area. The Ogle County Health Department is recommending the following for food establishments:

Pertussis Symptoms:
Early symptoms of the disease usually start with cold-like symptoms that can include a mild cough or fever. This can include a runny nose, low-grade fever, and a mild occasional cough. After 1-2 weeks, the characteristic symptoms may appear and include fits of coughing followed by a high-pitched “whoop” sound, vomiting before or after coughing fits, and exhaustion after coughing.

Please enforce the following requirements:

- Monitor staff who are at work and presenting with pertussis symptoms. They should be sent home to seek medical care and be tested for pertussis before returning to work. Staff should stay home until the negative results are cleared, but staff with a positive test result need to stay home until 5 days of antibiotics have been taken.
- Cover your nose and mouth with a tissue when you cough or sneeze. Throw the tissue in the trash after you use it.
- Avoid touching your eyes, nose or mouth.
- Do not touch ready to eat food with bare hands. Use gloves or clean utensils.
- Wash hands frequently with soap and warm water and for at least 20 seconds. Be sure to wash hands after changing diapers, eating or drinking, entering the kitchen, touching sin hair, coughing or sneezing.
- Clean and sanitize all food contact surfaces, utensils and preparation equipment. This should be done after every 4 hours of continuous use, changing food type, or when there may be possible contamination.

Please contact Ogle County Health Department if you have any concerns 815-562-4076.

Chuck Carrell
Foods Program Coordinator

Ashley Glenn
LEBP

507 West 6th St. DeKalb, IL 60115-3835 (800) 313-4377
F: (815) 562-4757 • F: (815) 562-7434 • health@oglecounty.org
www.oglecounty.org
Vector-Borne Disease

Mosquito surveillance and testing continued this year until mosquitos were no longer prevalence in the county due to the changes in weather. All tests from August and onwards produced negative results. Data collected from this year’s tests will be used to determine the cites for mosquito surveillance for starting the season next year. Also the inclusion of new types of traps from this last season has allowed us to see which types of traps work best in different types of environments. Also, CDC light traps and BG sentinel traps can attract a wider variety of species. We hope to take advantage of this for next year and use these traps for analysis beyond West Nile Virus testing by identifying what other types of species are present in Ogle County and identify possible future threats.

Department staff have also been in touch with the Illinois Department of Public Health to establish a site for tick surveillance in Ogle County and receive additional training.

Bed Bug Housing Investigation

Kyle and Ashly have investigated and confirmed a bed bug nuisance at an apartment complex. There have been multiple calls on bed bugs in the past with no guidance besides from the state and CDC. They are working with the tenants and landlord to come up with a solution to fight the problem. Exterminators already come in twice a month, but without all control measures, they will not completely go away. Kyle and Ashly plan to educate on what bed bugs are, where they like to hide, their habits, information on bed bug bites, and how to control them. Controlling them will take furniture not being brought in from outside, inspecting items before removing them from the building, decluttering apartments, clothes and bedding being washed and dried on high heat for at least 20 minutes, making the bed an island with nothing underneath it, encasements, vacuuming, steaming and extermination. With this education and controlling measures, the department hopes to have this system in place for future bed bug calls.
ESSENTIAL SERVICE 3

Inform and Educate

Illinois Tobacco Free Communities

Cherie has been working with the regional ITFC group on creating and implementing a communication campaign against vaping with target audience being youth. The current message/graphics was submitted to the state for review. Upon approval the group will work towards distribution methods to get the message out in a multi county area.

Cherie has begun STARS assessments at local establishments who sell tobacco products which help indicate if there are trends among stores selling that could potentially be contributing to youth tobacco use.
ESSENTIAL SERVICE 4

Community Engagement

I-PLAN letters sent out

The department has been working on sending out letters to get community involvement for the Local Public Health System Assessment. This assessment has been split into two groups based upon the ten essential services. This local public health system assessment will be aggregated with the 3 other assessment to give a clear view on health status and health outcomes in Ogle County.

ESSENTIAL SERVICE 5

Policy and Plans

Nuclear Graded Drill held on October 29th, 2019

Kyle and Cherie attended the nuclear disaster drill held at the county’s emergency operation center in October. The health department’s main role is making sure all mobility impaired residents are evacuated should they live in an area being evacuated within Ogle county at the time of a nuclear disaster. We maintain a list of anyone needing transportation, medical needs, or difficulty evacuating of any kind. Cherie worked with police and fire/EMS on keeping the list as current as possible prior to the drill since they work first hand with residents in the community. The health department coordinates with the Regional Office of Education and EMS on transporting those in need to a shelter. The health department also coordinates with Red Cross on needs of these individuals and proper shelter placement. We were able to quickly answer any questions that were asked by the evaluators present.

ESSENTIAL SERVICE 6

Public Health Laws

Foods Program

Ogle county currently has 359 annual food permits in operation. In an effort to improve compliance for establishments who have a history repeat violations we continue it educate the operators at the time of inspection. With the added ability to levy a repeat violation fee along with education of the person in charge, the goal is to have fewer violations moving forward. The resulting benefit would to protect the business owner and public by reducing the risk of a foodborne illness outbreak. The addition of NIU student Codi to the staff has improved our weekend coverage of inspecting temporary events, as well as lowered the violations cited due to more frequent inspections. To support continuous workforce development, the Foods Program has received a $3000.00 grant from the FDA for Chuck to attended 3 days of training in December for conducting Plan Reviews for food establishments. OCHD has also has been awarded $3000.00 from the FDA for additional training of staff in 2020. The Department has also applied for a grant offered by the CDC for training in conducting environmental risk assessment and foodborne illness outbreak response. The Foods Program has also offered handwashing training for the schools and basic food safety to the schools. Two schools have requested this training to date and it is anticipated that the number will increase after the holidays.
<table>
<thead>
<tr>
<th>Priority Foundation Violations since 10/1/19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description</td>
</tr>
<tr>
<td>Proper date marking and disposition</td>
</tr>
<tr>
<td>Food-contact surfaces; cleaned and sanitized</td>
</tr>
<tr>
<td>Adequate handwashing sinks properly supplied &amp; accessible</td>
</tr>
<tr>
<td>Toxic substances properly identified, stored and used</td>
</tr>
<tr>
<td>Food separated and protected</td>
</tr>
<tr>
<td>Proper cold holding temperatures</td>
</tr>
<tr>
<td>Certified Food Protection Manager CFPM</td>
</tr>
<tr>
<td>Food in good Condition, safe, and unadulterated</td>
</tr>
<tr>
<td>Proper eating, testing, drinking or tobacco use</td>
</tr>
<tr>
<td>Proper cooling time and temperature</td>
</tr>
<tr>
<td>Hands clean properly washed</td>
</tr>
<tr>
<td>No bare hand contact w/RTE food or a pre-approved alternative procedure properly allowed</td>
</tr>
<tr>
<td>Consumer advisory provided for raw/undercooked food</td>
</tr>
<tr>
<td>Food obtained from approved source</td>
</tr>
<tr>
<td>Person charge present, demonstrates knowledge &amp; performs duties</td>
</tr>
<tr>
<td>Procedures for responding to vomiting &amp; diarrheal events</td>
</tr>
<tr>
<td>Proper hot holding temperatures</td>
</tr>
<tr>
<td>Proper reheating procedures for hot holding</td>
</tr>
<tr>
<td>Time as a Public Health Control; procedures and records</td>
</tr>
</tbody>
</table>

Number of Routine Food Inspections Since 10/01/2019

| #of completed routine inspections | 62 |

Number of Temporary Food Inspections Since 10/01/2019

| #of completed routine inspections | 28 |

Number of Follow-up Inspections Since 10/01/2019

| #of completed Follow-up inspections | 19 |

Number of Food Facilities Opened Since 10/01/2019

| #of completed Follow-up inspections | 8  |
Annual Food Letter 2020

The Ogle County Health Department's goal is to educate and inform to mitigate foodborne illness risk factors.

5 Risk Factors that Cause Most Foodborne Illnesses

According to the FDA and CDC, every year 48 million Americans become sick from foodborne illness, 126,000 hospitalized and 3,000 deaths. 17% of Americans will get a foodborne illness this year.

Holding Time/Temperature Control for Safety Food (TCS)

In 27% of foodborne illness outbreaks where the root cause is identified, improper temperature holding played a role. Meat, dairy, cooked vegetables, and sliced fruits are just a few foods that are considered to be TCS. Hot food must be held at 135°F or hotter, and cold food must be held at 41°F or colder. Food should be monitored for proper temperature frequently throughout the day.

Cooking Foods to the Wrong Temperature

Internal temperatures and cooking times vary depending on the food and pathogen typically associated with that food. Please refer to the attached document for appropriate temperatures.

Using Contaminated Utensils and Equipment

CDC has determined contaminated equipment was observed in 66% of food establishment inspections. Dirty or contaminated utensils or equipment can transfer to food and cause foodborne illness. Be sure to clean and sanitize your equipment and utensils anytime you're switching tasks, after working on a task for 4 hours, or anytime you think your workplace could be contaminated.

Failing to Follow Personal Hygiene Rules

Food workers must stay home from work when sick with vomiting, diarrhea, sore throat with a fever, and infected lesions, cuts or wounds. 20% of food workers say they have worked with vomiting and/or diarrhea, according to CDC. Workers with these symptoms must not report to work for 24 hours after symptoms subside.

HANDWASHING

Improper handwashing procedures is one of the biggest causes of foodborne illness outbreaks in the US. Food workers practice proper handwashing 25% of the time that they should. Workers had bare hand contact with ready to eat food in 33% of food establishments. The potential barriers to handwashing are:

- Lack of training / Too busy
- Hand sink obstructed or out of sight
- Soap and Paper towels not available
- Wearing gloves creating a false sense of security
- Hand hygiene and foodborne illness connection not understood
ESSENTIAL SERVICE 7
Access to Care

Flu Clinics

OCHD provide influenza vaccine to 614 Ogle County Residents. OCHD staff conducted 16 flu clinics in the community, with 8 of those being at schools. The department is looking to expand out flu outreach next year to provide more vaccine to school age kids and lessen the burden on parents that want to have their children vaccinated. The department is looking to use a new vaccine vendor for next year to improve the ordering process and to hopefully have the vaccine sooner.
ESSENTIAL SERVICE 8

Workforce Development

Communicable Disease Training on October 30th

Suzi, Chuck, Cherie and Kyle Attended Communicable Disease Investigation Training that was offered by the Illinois Department of Public Health Communicable Disease Staff. The full day training educated the participates on steps in a disease investigation and the nuances of various disease types during those investigations. OCHD staff found the training informative and opened departmental conversation about disease investigation across disciplines.

ESSENTIAL SERVICE 9

Quality Improvement

No Report

ESSENTIAL SERVICE 10

Evidence-based Practice

No Report

ESSENTIAL SERVICE 11

Administration and Management

See Financial Reports

ESSENTIAL SERVICE 12

Governance
RECYCLE YOUR CHRISTMAS TREE

PICK UP SERVICE:
Saturday, January 11th
trees will be picked up by
local high school FFA groups
in these areas:

VILLAGE OF MT. MORRIS
CITY OF OREGON
BYRON AREA
CITY OF POLO
VILLAGE OF ADELINE
VILLAGE OF FORRESTON
BAILEYVILLE
GERMAN VALLEY

TREES MUST BE AT THE CURB BY 8 A.M.
ON JANUARY 11, 2020

Rochelle Residents: The City Street Department
will chip trees at the curb, January 6-17, 2020

REMOVE ALL DECORATIONS.
NO WREATHS, GARLAND,
OR PLASTIC BAGS.

Any questions call
Ogle County Solid Waste Management Department
815-732-4020

DROP OFF SITES:

STARTING
DECEMBER 26TH

Oregon:
Park District
Maintenance Dept.,
507 Hill St.

Byron:
Byron boat launch lot,
E. Blackhawk Dr. (Rt. 2)

Forreston:
407 N. Locust St.

Leaf River:
605 Main St.

Rochelle:
Atwood Park, 10th Ave.
& 20th St.

Monroe Center:
Lichty’s Landscaping
309 Pacific St.

Polo:
Southwest corner of E.
Colden St. & S. Green Ave.

DROP OFF ENDS,
JANUARY 20, 2020
# Ogle County Animal Control
## Warden Activity Record
### November 2019

<table>
<thead>
<tr>
<th>Month of November</th>
<th>Monthly Total</th>
<th>Misc. Notes</th>
<th>2019 Year to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Miles Driven</td>
<td>1834</td>
<td>Regular duties - Check complaints</td>
<td>5509</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Stray pick up - Tag Doors for Non-Vac</td>
<td>1202</td>
</tr>
<tr>
<td>Bites Reported</td>
<td>7</td>
<td>6 Dogs 1 Cats</td>
<td>110</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Strays</td>
<td>6</td>
<td>6 Ogle Co.</td>
<td>56</td>
</tr>
<tr>
<td>Notices To Comply Given</td>
<td>23</td>
<td>22 No Current Vac/Registration 1 Dogs Running At Large</td>
<td>300</td>
</tr>
<tr>
<td>Citations Issued</td>
<td></td>
<td>Dogs Running @ Large No Rabies Shot and Tag</td>
<td>3</td>
</tr>
<tr>
<td>Welfare Calls</td>
<td>2</td>
<td>2 Dogs - No proper shelter -No water</td>
<td>20</td>
</tr>
<tr>
<td>Animal Bites on Animals</td>
<td>4</td>
<td>3 Dog on Dog 1 Dog on Cat</td>
<td>43</td>
</tr>
<tr>
<td>Assist Other Agencies</td>
<td>1</td>
<td>1 Ogle County Sheriff</td>
<td>8</td>
</tr>
<tr>
<td>Dogs Deemed Dangerous</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dogs Deemed Vicious</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Complaints</td>
<td>1</td>
<td>1 Dog Hit By Car</td>
<td>10</td>
</tr>
</tbody>
</table>

Submitted by: **Kevin G. Christensen - Warden**
**Ogle County Animal Control**
Superintendent Comments:
- Accreditation will be coming through very shortly.
- A tax exempt number from the state has been requested so that the VACOC will no longer pay sales tax.
- The County Clerk’s office is providing a locked file cabinet, which will save VACOC funds. We are very grateful.

### VAC Activity–November 2019

#### Communications

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Incoming/Outgoing Phone Calls</td>
<td>83</td>
</tr>
<tr>
<td>Incoming/Outgoing Emails</td>
<td>71</td>
</tr>
<tr>
<td>U.S. Mail Sent</td>
<td>5</td>
</tr>
<tr>
<td>Walk-In Veteran Visits</td>
<td>10</td>
</tr>
</tbody>
</table>

#### Financial Aid

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Number Of Approved</td>
<td>0</td>
</tr>
<tr>
<td>Number Of Declined</td>
<td>1</td>
</tr>
<tr>
<td>Rent Assistance</td>
<td>$0</td>
</tr>
<tr>
<td>Gas Assistance</td>
<td>$0</td>
</tr>
<tr>
<td>Electric Assistance</td>
<td>$0</td>
</tr>
<tr>
<td>Water Assistance</td>
<td>$0</td>
</tr>
<tr>
<td>Food/Hygiene</td>
<td>$0</td>
</tr>
<tr>
<td>Veteran Funeral Expense</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Total Veteran Financial Aid</strong></td>
<td><strong>$0</strong></td>
</tr>
</tbody>
</table>

#### Transportation

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Requests Fulfilled</td>
<td>45</td>
</tr>
<tr>
<td>Number of VA Facilities</td>
<td>7</td>
</tr>
<tr>
<td>Number of Individual Veterans</td>
<td>19</td>
</tr>
<tr>
<td>Miles Driven</td>
<td>6,935.2</td>
</tr>
<tr>
<td>Number Of Drivers’ Hours</td>
<td>252.3</td>
</tr>
</tbody>
</table>

### Balance Sheet

As of November 30, 2019

<table>
<thead>
<tr>
<th></th>
<th>Nov 30, 19</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
</tr>
<tr>
<td>Current Assets</td>
<td></td>
</tr>
<tr>
<td>Checking/Savings</td>
<td></td>
</tr>
<tr>
<td>VAC Discretionary Fund</td>
<td>$20,184.89</td>
</tr>
<tr>
<td>VAC Operating Fund</td>
<td>$27,228.45</td>
</tr>
<tr>
<td>Total Checking/Savings</td>
<td>$47,413.34</td>
</tr>
<tr>
<td>Total Current Assets</td>
<td>$47,413.34</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td>$47,413.34</td>
</tr>
</tbody>
</table>

### Profit & Loss

November 2019

<table>
<thead>
<tr>
<th></th>
<th>Nov 19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ordinary Income/Expense</td>
<td></td>
</tr>
<tr>
<td>Category 100 - Administration</td>
<td>$3,022.20</td>
</tr>
<tr>
<td>103. - Trans. Coordinator Salary</td>
<td>$350.00</td>
</tr>
<tr>
<td>104. - VAC Office Rent</td>
<td>$75.00</td>
</tr>
<tr>
<td>111 - VAC Bond Insurance</td>
<td>$324.00</td>
</tr>
<tr>
<td>120 - Miscellaneous</td>
<td>$150.00</td>
</tr>
<tr>
<td>121 - Superintendent/Trans</td>
<td>$2,100.00</td>
</tr>
<tr>
<td>122 - VAC Training and Meetings</td>
<td>$23.20</td>
</tr>
<tr>
<td><strong>Total Category 100 - Administration</strong></td>
<td><strong>$3,022.20</strong></td>
</tr>
<tr>
<td>Category 200 - Veteran Support</td>
<td></td>
</tr>
<tr>
<td>201 - Driver Mileage Reimbursement</td>
<td>$5,893.24</td>
</tr>
<tr>
<td>202 - Driver Toll Fees</td>
<td>$53.70</td>
</tr>
<tr>
<td><strong>Total Category 200 - Veteran Support</strong></td>
<td><strong>$5,946.94</strong></td>
</tr>
<tr>
<td>Supplies and Materials</td>
<td>$122.69</td>
</tr>
<tr>
<td><strong>Total Expense</strong></td>
<td><strong>8,291.83</strong></td>
</tr>
<tr>
<td>Net Ordinary Income</td>
<td>$8,291.83</td>
</tr>
<tr>
<td>Net Income</td>
<td>$8,291.83</td>
</tr>
</tbody>
</table>
1.) Developments

   a. IDOT awarded funding to complete a Feasibility Study – Rochelle/Dixon
      i. Study will look at viability of developing fixed routes
      ii. Two years of funding – total of $79,000
   b. National Center on Mobility Management Grant
      i. LOTS and Partnering Organizations meet this Friday, 12/13
      ii. Implementation funding (undetermined $ amount) will likely be provided by NCMM to the five (5) project sites including Lee County
      iii. Presentation/Meeting in Washington D.C. in February
   c. Compliance Review by RLS & Associates completed on November 12/13
      i. Three (3) Findings
      ii. Nine (9) Advisories
   d. New commercial beginning conceptual phase with Comcast
      i. Commercial will focus on engaging “isolated” older adults
   e. Bus advertising program continues to draw interest

2.) Update on Capital Projects

   a. Maintenance Garage/Wash Bay construction project
      i. Project continues to be ahead of schedule.
      ii. Metal rafters installed on Maintenance Garage / Wash Bay.
      iii. Parking lot extension completed.
      iv. 1st funding request paid out by IDOT.
   b. Architectural & Engineering for Canopy Project
      i. Meeting with Willett Hofmann on Friday, December 20
      ii. Design phase nearing completion with Tom Houck
      iii. Bidding for general contractor will likely take place mid-January
      iv. Construction is expected to take place in May, 2020
   c. Greyhound procuring seven (7) new buses for GH Connect routes along I-39/I-88
      i. 35-foot buses (3) have been delivered to GH in Chicago
         1. Inspection of the buses occurred on Thursday, December 5th
      ii. 45-foot buses (4) should be out of production by February 2020

3.) New Capital Funding of Projects Nearing

   a. According to IDOT, $200 million has been allocated for public transportation programs in downstate Illinois.
   b. Application process will be open soon.
4.) Claims vs. Revenue

a. REVENUE / 5311: $6,586.20 (for this month)

b. REVENUE / CAPITAL: $227,833.27 (reimbursement for construction)

$234,401.47

c. EXPENSES / 5311: $41,478.44 (for this month)

d. EXPENSES / CAPITAL: $3,052.38 (A&E Expenses)

e. EXPENSES / 5311F: $7,500.00 (Marketing of I-39/Greyhound route)

f. EXPENSES / 5311F: $3,750.00 (Marketing of I-88/Greyhound route)

5.) Requisitions

1st Quarter requisition for FY 2020 has been submitted to IDOT/Springfield.

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Quarter</th>
<th>Amount</th>
<th>Received Y/N</th>
</tr>
</thead>
<tbody>
<tr>
<td>5311*</td>
<td>1st Quarter</td>
<td>$245,411.00</td>
<td>Check pending from IDOT</td>
</tr>
<tr>
<td>DOAP</td>
<td>1st Quarter</td>
<td>$233,734.86</td>
<td>Check processed by IDOT</td>
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<tr>
<td>5311F (I-88)</td>
<td>1st Quarter</td>
<td>$277,762.99</td>
<td>Check pending from IDOT</td>
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<tr>
<td>5311F (I-39)</td>
<td>1st Quarter</td>
<td>$246,676.39</td>
<td>Check pending from IDOT</td>
</tr>
<tr>
<td>Capital funding</td>
<td>N/A</td>
<td>$227,833.27</td>
<td>Check received.</td>
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