H.E.W., Solid Waste & Veterans Committee
Tentative Minutes
(Remote Attendance due to COVID-19 Crisis)
May 12, 2020

1. Call Meeting to Order: Vice-Chairman Finfrock called the meeting to order at 10:32 a.m. Present via audio: Asp, Droege and Fox. Others via audio: IT Manager Larry Callant, ROE Superintendent Robert Sondgeroth, Animal Control Administrator Dr. Thomas Champley, Solid Waste Director Steve Rypkema and Kari Zimmerman with LOTS. Absent: Bowers, Health Dept. Administrator Kyle Auman and Ellen Katoll with Veterans Assistance Commission.

2. Approval of Minutes – April 14, 2020: Motion by Droege to approve the minutes as presented, 2nd by Asp. Motion carried.

3. Public Comment: None

4. Regional Office of Education
   - Monthly Bills: Motion by Fox to approve the bills totaling $2,344.03, 2nd by Droege. Motion carried.
   - Department Update: Report was emailed to Committee. ROE Superintendent Sondgeroth stated the Professional Development Dept. has been very busy and doing a great job. There has been some fundraising efforts for the Center for Change program for Chromebooks for the students. Droege asked about the outlook for the fall. Sondgeroth doesn’t foresee school returning to normal but they are working on procedures already. They have been having regular meetings with Administrators to prep for the fall.

5. Health Department: None

6. Solid Waste Department
   - Monthly Bills: Motion by Fox to approve the bills totaling $1,722.18, 2nd by Asp. Motion carried.
   - Grant Applications: Motion by Droege to approve the Clean Up Day grant not to exceed $370.00 for Village of Adeline, 2nd by Fox. Motion carried. The funds will be paid from the Waste Reduction grant line since there has been no applications this year.
   - Rypkema stated there has been no negotiations with Advanced Disposal Services so they sent out a non-compliance notice. All recycling events for May have been cancelled and they are working on plans to resume services and full staff.

7. Animal Control
   - Monthly Bills: Motion by Asp to approve the Animal Control bills in the amount of $3,343.69, 2nd by Finfrock. Motion carried. Motion by Droege to approve the Pet Population bills in the amount of $205.75, 2nd by Fox. Motion carried.
• Department Update: Dr. Champley stated they still remain busy and are making plans for when they can reopen to the public.

8. Veterans Assistance Commission: Report was emailed to Committee.

9. LOTS (Lee-Ogle Transportation System): Mrs. Zimmerman went through her report.

10. Old Business: None

11. New Business: None

12. Adjournment: With no further business, Vice-Chairman Finfrock adjourned the meeting. Time: 10:53 a.m.

Respectfully submitted,
Tiffany O’Brien
Regional Office of Education May Committee Report

County Health Department

Mr. Sondgeroth and Mr. Tennyson continue to attend all Emergency management meetings for the three counties. We are also in constant communication with our three county health administrators to make sure the school districts are helping out in any way they can through the stay at home order. We are working on some guidelines for school districts to safely return belongings to students now that they will not be returning this year. Daily communication will continue throughout the crisis.

Professional Development

The Office of Professional Learning has been working diligently to support teachers, administrators, and educational support staff as they transition their teaching and learning to a remote format. We have provided opportunities for teachers to network, collaborate, and connect through Zoom via one hour job-alike sessions. Sessions have been well received by educators, who appreciate the support and opportunity to come together.

During the month of April our Guest Facilitators were: Karla Belzer, Peggy Potthoff, Julia Cook, Denise Orlikowski, Ben Sondgeroth, Kali Livengood, Diana Merdian, Zully Vock, Meg Ormiston, Kristin Rademaker, Jill Kohlert, Kristin Brynteson, Cindy Frank, Carie Ramirez, Stacey Gates, Lisa Zacharski and Mary Ellen Daneels

April Participants – 1,516 (as of April 24)

Wednesday, April 1

6-12 Math @ 9 a.m.
K-12 Music & Art @ 9 a.m.
6-12 Social Studies @ 10:15 a.m.
K-12 PE @ 10:15 a.m.
Grade 3-5 @ 12 p.m.
Curriculum Directors & Instructional Coaches @ 1 p.m.

Thursday, April 2

Administrators @ 9 a.m.
9-12 Foreign Language @ 10:15 a.m.
K-12 Counselors & Social Workers @ 10:15 a.m.
**Friday, April 3**
Early Learning @ 9 a.m.
Resilience @ 10:15 a.m.

**Monday, April 6**
K-12 Interventionists @ 9 a.m.
K-12 Spec Ed and Spec Ed Services @ 10:15 a.m.

**Tuesday, April 7**
6-12 Grade ELA @ 9 a.m.
Paraprofessionals @ 9 a.m.
6-12 Grade Science @ 10:15 a.m.
Librarians @ 10:15 a.m.
PreK & Kindergarten @ 12:00 p.m.
1st & 2nd Grade @ 1:00 p.m.

**Wednesday, April 8**
6-12 Grade Math @ 9 a.m.
Music Teachers @ 9:00 a.m.
6-12 Grade Social Science @ 10:15 a.m.
Art Teachers @ 10:15 a.m.
3rd – 5th Grade @ 12:00 p.m.

**Thursday, April 9**
Administrators @ 9 a.m.
PE Teachers @ 9:00 a.m.
Counselors & Social Workers @ 10:15 a.m.
Maintaining Normalcy & Relationships with COVID 19 with Julia Cook @ 1:00 p.m.

**Monday, April 13**
Introduction to Seesaw (Day 1) @ 9 a.m.

**Tuesday, April 14**
6-12 Grade ELA @ 9 a.m.
K-5 Grade Paraprofessionals @ 9 a.m.
6-12 Grade Science @ 10:15 a.m.
K-12 Librarians @ 10:15 a.m.
6-12 Grade Paraprofessionals @ 10:15 a.m.
Introduction to Seesaw (Day 2) @ 1:00 p.m.
Google Classroom Basics @ 1:00 p.m.
**Wednesday, April 15**
6-12 Grade Math @ 9 a.m.
School Secretaries, Nurses and Support Staff @ 9:00 a.m.
6-12 Grade Social Science @ 10:15 a.m.
K-12 Art Teachers @ 10:15 a.m.
9-12 Grade Foreign Language @ 11:30 a.m.
Introduction to Seesaw (Day 3) @ 1:00 p.m.

**Thursday, April 16**
Administrators @ 9 a.m.
Advanced Google Classroom @ 1:00 p.m.
Leveraging Learning & Feedback with Seesaw (Day 4) @ 1:00 p.m.
Parenting Networking @ 3:00 p.m.

**Friday, April 17**
Family Challenges & Community Resources with COVID 19 @ 9 a.m.
Trauma Informed Approach to Education During Challenging Times @ 10:15 a.m.
How do I?? Google Classroom Question & Answer @ 11:15 a.m.

**Monday, April 20**
Screencasting with Screencastify @ 11:00 a.m.
Reframing & Rejuvenating our Focus to Engage Students in Remote Learning @ 1:00 p.m.

**Tuesday, April 21**
6-12 Grade ELA @ 9 a.m.
K-5 Grade Paraprofessionals @ 9 a.m.
K-12 Grade Science @ 10:15 a.m.
6-12 Grade Paraprofessionals @ 10:15 a.m.
Engaging Students Remotely with Flipgrid @ 1:00 p.m.

**Wednesday, April 22**
6-12 Grade Math @ 9 a.m.
K-12 Grade Music Teachers @ 9:00 a.m.
6-12 Grade Social Science @ 10:15 a.m.
K-12 PE Teachers @ 10:15 a.m.
Math Games @ 12:00 p.m
Problem Based Learning @ 1:00 p.m.

**Thursday, April 23**
Administrators @ 9 a.m.
K-12 Librarians @ 10:15 a.m.
Creative Technology Tools to Engage Your Students During Remote Learning @ 10:15 a.m.
Choice Boards @ 1:00 p.m.
Parenting Networking @ 3:00 p.m.

**Friday, April 24**
Child Abuse Awareness @ 9 a.m.
Monday, April 27
PreK-12 Special Education & Interventionists @ 9:00 a.m.
Universal Design for Learning: Promoting Access to Remote Learning for All Learners @ 10:15 a.m.

Tuesday, April 28
6-12 Grade ELA @ 9 a.m.
6-12 Grade Science @ 10:15 a.m.
K-12 Librarians @ 10:15 a.m.
PreK – 2nd Grade @ 12:00 p.m.
Curriculum Directors & Instructional Coaches @ 1:00 p.m.

Wednesday, April 29
6-12 Grade Math @ 9 a.m.
K-12 Grade Art Teachers @ 9:00 a.m.
K-12 Grade Social Science @ 10:15 a.m.
School Secretaries, Nurses and Support Staff @ 10:15 a.m.
3rd – 5th Grade @ 12:00 p.m
Tech Tools for Accessibility @ 1:00 p.m.

Thursday, April 30
Administrators @ 9 a.m.
Preschool Family Support Specialists @ 10:15 a.m.
STEAM Up Your Remote Learning @ 12:00 p.m.
9-12 Grade Foreign Language @ 1:00 p.m.
Parenting Networking @ 3:00 p.m.

The Office of Professional Learning has cancelled or postponed face-to-face sessions for the month of April and are working to migrate as much training and support as possible to a digital distance format. School improvement meetings and teacher coaching also continue on a virtual basis.

Family Educators in the department maintain close contact with their at-risk preschool families in Rock Falls & Amboy. Family Educators have identified and communicated community resources during this uncertain time. They are also working to develop family engagement opportunities for families and young children using platforms such as facebook and zoom.

Director of Professional Learning Anji Garza has been working to keep the ROE Facebook page updated with news, information, and resources for teachers, administrators, and families during this time of crisis. The office is using #strongertogether47 to highlight the incredible things school and districts in Lee, Ogle & Whiteside counties are doing for their students, families & communities.
Students and staff have continued with remote learning and our end of year date has been changed to May 15th. Students are working hard to finish credit requirements for middle and high school. We continue to see the resiliency of our students and staff on a daily basis. The following story highlights how resourceful our students are.

Ms. Messina was troubled that a student was not logging in to complete work the last few days and reached out to her. The student indicated that her internet service was cancelled and she was trying to complete coursework on her phone using data. Our curriculum is not designed for a cell phone and was not working out for the student. The student was having such a difficult time that she could have given up...but she didn't. She reached out to a friend and asked her to log in for the student from her home computer. The friend then used Facetime to connect with the student and allowed her to complete her test and quiz via Facetime using the friends home computer. The fact this student, who mind you is facing many challenges we can only imagine a 13 year old would face, took the initiative to find a solution to her internet issues and continue her coursework is inspiring to say the least!

Actually, it helped inspire our mission statement that the staff came up with last week...

**Mission Statement**

*At C4C we are dedicated to student achievement in school and life, instilling HOPE for a future, self-confidence NOW, and RESILIENCE forever!*
<table>
<thead>
<tr>
<th>Month of April</th>
<th>Monthly Total</th>
<th>Misc. Notes</th>
<th>2020 Year to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Miles Driven</td>
<td>1532</td>
<td>Regular duties - Check complaints Stray pick up - Tag Doors for Non-Vac</td>
<td>15220 7393</td>
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<tr>
<td>Bites Reported</td>
<td>13</td>
<td>13 Dogs Cats</td>
<td>37</td>
</tr>
<tr>
<td>Strays</td>
<td>8</td>
<td>8 Ogle Co.</td>
<td>18</td>
</tr>
<tr>
<td>Notices To Comply Given</td>
<td>6</td>
<td>4 No Current Vac / Registration 2 Dogs Running At Large</td>
<td>101</td>
</tr>
<tr>
<td>Citations Issued</td>
<td></td>
<td>Dogs Running @ Large No Rabies Shot and Tag</td>
<td></td>
</tr>
<tr>
<td>Welfare Calls</td>
<td>2</td>
<td>1 Dogs - No proper shelter - No water 1 Horse’s</td>
<td>11</td>
</tr>
<tr>
<td>Animal Bites on Animals</td>
<td>4</td>
<td>4 Dog on Dog Dog on Cat</td>
<td></td>
</tr>
<tr>
<td>Assist Other Agencies</td>
<td>4</td>
<td>2 Mt Morris P.D. 1 Byron P.D. 1 Oregon P.D.</td>
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</tr>
<tr>
<td>Dogs Deemed Dangerous</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dogs Deemed Vicious</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Other Complaints</td>
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<td></td>
<td>1</td>
</tr>
</tbody>
</table>

Submitted by:
Kevin G. Christensen - Warden
Ogle County Animal Control
Veterans Assistance Commission of Ogle County
Statistical & Financial Report
May 12, 2020 Meeting of Ogle County H.E.W. Committee

Superintendent Comments:

- Unfortunately, the Illinois Association of County Officials Meeting was cancelled last month. At this point, I do not know if it will be rescheduled. It is an excellent opportunity to network and collaborate with other VACs to find out how to best serve our state’s veterans.
- The arrival of the novel coronavirus has meant a reduction in transportation expenses as VA appointments have been drastically reduced. However, it has meant an increase in expenses for cleaning and disinfecting. It has also increased postage costs as forms are sent to clients with a stamped envelope for them to return their forms. This has slowed things down a bit as we wait on snail mail. There has also been a slowdown in the processing of claims as veterans Compensation & Pension exams are rescheduled for later dates. Frequently these exams are mandatory to receive disability compensation.
- Covid-19 has also meant a moratorium on rent evictions. Training was attended for clarification on the topic so that rent subsidies only pay out when needed. Contact with other VAC’s has increased as we discussed how best to serve our veterans during the pandemic.
- I spent half a day troubleshooting scanning issues in the office. Many hours have also been spent trying to coordinate the new calendar system through mailfence. It would be simpler to use Microsoft Outlook and have a county email address like similar-sized county’s do.
- The category “Veteran Visits” was renamed “Client Office Visits” as the veteran is not always the one being represented.
- Going forward, it is hard to predict when transportation will fully return to normal as we take veterans to three different states and 6 different counties. Not all jurisdictions are opening back up at the same rate.

<table>
<thead>
<tr>
<th>VACOC Activity</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Communication</strong></td>
<td></td>
</tr>
<tr>
<td>Emails</td>
<td>81</td>
</tr>
<tr>
<td>Calls</td>
<td>110</td>
</tr>
<tr>
<td>U.S. Mail Sent</td>
<td>7</td>
</tr>
<tr>
<td>Client Office Visits</td>
<td>-</td>
</tr>
<tr>
<td><strong>Financial Aid</strong></td>
<td></td>
</tr>
<tr>
<td>Number of Approved</td>
<td>-</td>
</tr>
<tr>
<td>Number of Declined</td>
<td>-</td>
</tr>
<tr>
<td>Rent Assistance</td>
<td>-</td>
</tr>
<tr>
<td>Gas Assistance</td>
<td>-</td>
</tr>
<tr>
<td>Electric Assistance</td>
<td>-</td>
</tr>
<tr>
<td>Water Assistance</td>
<td>-</td>
</tr>
<tr>
<td>Food/Hygiene</td>
<td>-</td>
</tr>
<tr>
<td>Veteran Funeral Expense</td>
<td>-</td>
</tr>
<tr>
<td>Total Veteran Financial Aid</td>
<td>-</td>
</tr>
<tr>
<td><strong>Transportation</strong></td>
<td></td>
</tr>
<tr>
<td>Number of Requests Fulfilled</td>
<td>15</td>
</tr>
<tr>
<td>Number of VA Facilities</td>
<td>1</td>
</tr>
<tr>
<td>Number of Veterans</td>
<td>3</td>
</tr>
<tr>
<td>Miles Driven</td>
<td>1,905</td>
</tr>
<tr>
<td>Volunteer Drivers’ Hours</td>
<td>87.3</td>
</tr>
</tbody>
</table>
Balance Sheet  
As of April 30, 2020

**ASSETS**

**Current Assets**
- Checking/Savings
  - VAC Discretionary Fund 193.64
  - VAC Operating Fund 9,543.87
- Total Checking/Savings 9,737.51

Total Current Assets 9,737.51

**TOTAL ASSETS** 9,737.51

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**Profit & Loss**
April 2020

**Ordinary Income/Expense**

**Expense**
- Category 200 - Veteran Support
  - 201 - Driver Mileage Reimbursement 391.50
  - 202 - Driver Toll Fees 16.00
- Total Category 200 - Veteran Support 409.50

Total Expense 409.50

**Net Ordinary Income** 409.50

**Net Income** 409.50
1.) COVID-19/Coronavirus Pandemic / Impact on Public Transportation
   a. Ridership has dropped by 75% when compared to normal capacity
      i. People are choosing to stay home
      ii. Ridership drop similar to other transit agencies in Illinois.
   b. Reduced services as of March 23, 2020
      i. Maintain the following trips within Lee and Ogle Counties to...
         1. Kidney dialysis appointments
         2. Chemotherapy appointments
         3. Older Adult meal delivery
         4. Delivery of groceries to older adults, others who are shut-in
         5. Limited trips to Walmart (Tu/Th)
         6. Rides to workplace
   c. Following changes have been made to operation
      i. Riders are NOT being charged fares.
      ii. Riders must wear face masks (unless unable to because of medical condition)
      iii. Riders are being asked to social distance themselves to the farthest seat.
      iv. Sanitizing protocols are enacted before/after trips.
      v. Daily sanitizing protocols in place at Reagan Transit Center
      vi. Drivers and staff take temperature taken before/after shift.
   d. Reduction in drivers and dispatchers needed for operation
   e. Reduced marketing efforts until this week (May 11th) (TV, Radio and Print)
   f. IDOT coordinating reimbursement of COVID-19 activities with Cares Act funding
      i. 100% reimbursement / no local match required
      ii. Activities being summarized by staff
      iii. Cares Act funding will likely absorb most of the expenses in 4th QTR
      iv. Cares Act funding available for LOTS and Greyhound routes
   g. IDOT/FTA has waived certain funding requirements in lieu of pandemic.
      i. Unearned pay is now a reimbursable activity and acknowledged by IDOT.
      ii. FTA allows transport of meals/groceries through July 20
   h. Greyhound corporate has distributed a couple of messages regarding COVID-19
      i. Experienced a similar reduction in ridership.
      ii. I-88 and I-39 routes, have maintained their regular schedules
      iii. Similar sanitizing protocols have been implemented on their buses

2.) New Capital Funding of Projects Nearing
   a. $200 million has been allocated for rural public transportation in Illinois.
      i. Funding is being allocated through the REBUILD ILLINOIS Program
      ii. Application due into to IDOT by May 28
   b. LOTS request will be approximately $2.46 million and include...
      i. Three (3) new Ford Transit Vans
         1. One vehicle will be for expansion
         2. Two vehicles will be replacement of current vehicles
      ii. Secondary location in Ogle County (rehab or new construction)
      iii. Architectural and engineering fees will be included in cost
3.) Developments
      i. Applications including the following fund amounts...
         1. 5311: $245,411
         2. 5311F (I-88): $1,084,542
         3. 5311F (I-39): $899,606
         4. DOAP funding: $1,414,400
   b. National Center on Mobility Management Grant
      i. 8-Month Project period ending. Final report due May 15, 2020
      ii. Implementation funding will likely be made available to LOTS.
   c. IDOT awarded funding to complete a Feasibility Study – Rochelle/Dixon
      i. No contract approved yet

4.) Update on Capital Projects
   a. Maintenance Garage/Wash Bay construction project.
      i. Awaiting IDOT final walk through
      ii. Sidewalk construction completed
      iii. Landscaping remains to be completed
   b. Canopy Project – front of Reagan Transit Center
      i. Sjostrom and Sons awarded as “lowest bidder”
      ii. IDOT approved additional funding to complete project
      iii. Awaiting IDOT approval for contract with Sjostrom and Sons

5.) Claims vs. Revenue
   a. REVENUE / 5311: $ 27,489.64 (for this month)
   b. EXPENSES / 5311: $ 14,096.77 (for this month)
   c. REVENUE / CAPITAL: $ 102,709.91 (Gary Anderson / Maintenance Garage)
   d. EXPENSES / 5311F: $ 7,500.00 (Marketing of I-39/Greyhound route)
   e. EXPENSES / 5311F: $ 3,750.00 (Marketing of I-88/Greyhound route)

6.) Requisitions

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Quarter</th>
<th>Amount</th>
<th>Received Y/N</th>
</tr>
</thead>
<tbody>
<tr>
<td>5311</td>
<td>3rd Quarter</td>
<td>$ 0.00</td>
<td>Expended in 1st QTR</td>
</tr>
<tr>
<td>DOAP</td>
<td>3rd Quarter</td>
<td>$436,866.08</td>
<td>Requisition submitted</td>
</tr>
<tr>
<td>5311F (I-88)</td>
<td>3rd Quarter</td>
<td>$276,958.49</td>
<td>Requisition submitted</td>
</tr>
<tr>
<td>5311F (I-39)</td>
<td>3rd Quarter</td>
<td>$269,404.16</td>
<td>Requisition submitted</td>
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