1. Call Meeting to Order: Chairman Finfrock called the meeting to order at 3:04 p.m. Present: Corbitt, Fox and Oltmanns. Others: Director of Court Services Cindy Bergstrom, State’s Attorney Eric Morrow, Focus House Director Brenda Mason, Droege and Typer. Absent: Whalen.

2. Approval of Minutes – November 12, 2019: Motion by Fox to approve the minutes as presented, 2nd by Corbitt. Motion carried.

3. Public Comment: None

4. Monthly Invoices
   - State’s Attorney: Motion by Fox to approve the bills totaling $2,298.71, 2nd by Oltmanns. Motion carried.
   - Probation: None
   - Focus House: Motion by Oltmanns to approve the bills totaling $7,649.86, 2nd by Corbitt. Finfrock questioned the Williams invoice for $150. Mason stated that is for a placement physical. Finfrock would like Mason to look into using the Health Dept. if it would be cost effective. Motion carried.

5. Department Reports
   - State’s Attorney
     - Budget Update: Everything is fine.
     - Drug Court Training: Morrow stated the DUI Court Team attended a training session in Georgia; it was very beneficial. The cost was funded through a grant with the Department of Transportation.
     - Other: Oltmanns asked if Morrow foresees any major items for his budget. Morrow stated they do have a big case right now but everything depends on timing.
   - Probation
     - Budget Update: Everything is good.
     - New Officers Hired: Bergstrom stated one started this week and the other will start next week. She had a good pool to choose from and both have experience.
     - Union Negotiations: It has been signed; it is a 3-year contract. Year 1 & 2 will receive 2.5% increase plus performance increase and Year 3 will receive 2.75% plus performance increase.
     - New State Assessment Training: Bergstrom stated herself and 2 others attended a training session; this process will be done in phases. It is a positive change and will affect the way they interact with their clients.
     - Other: None
• Focus House
  ▪ Budget Update: Everything is good.
  ▪ Miller House Update: 2 Ogle County and 4 Out-of-County kids with 1 open spot.
  ▪ Other: None

6. Closed Session: None

7. New Business – Sheriff Merit Commission: Finfrock presented the letters of appointment. Motion by Oltmanns to recommend the 5 applicants for the Sheriff Merit Commission, 2nd by Corbitt. Oltmanns asked why the County does not have a representative on the Board. Finfrock stated they could look into that. Oltmanns mentioned the terms have not expired per the list on the website. Discussion was held regarding the terms. Oltmanns and Corbitt withdrew their motion. Finfrock tabled the item until next month for clarification on the term lengths.

8. Old Business: None

9. Adjournment: With no further business, Chairman Finfrock adjourned. Time 3:37 p.m.

Respectfully submitted,
Tiffany O’Brien