

**State's Attorney – Court Services – Focus House Committee**  
**Tentative Minutes**  
(Remote Attendance due to COVID-19 Crisis)  
**December 8, 2020**

1. Call Meeting to Order: Chairman Finfrock called the meeting to order at 3:00 p.m. Present via audio: Corbitt, Fox, Oltmanns and Williams. Others via audio: Director of Court Services Cindy Bergstrom, Focus House Director Brenda Mason and State's Attorney Mike Rock.
2. Approval of Minutes – November 10, 2020: Motion by Williams to approve the minutes as presented, 2<sup>nd</sup> by Corbitt. Roll call: Yes – Oltmanns, Williams, Fox, Corbitt, Finfrock. Motion carried.
3. Public Comment: Oltmanns wanted to take a moment and recognize William Sigler who recently passed away. Oltmanns stated they have lost a valued member of several Boards and a Village of Progress asset. He has come through the Committee for several of his interviews for the volunteered positions that he held. Finfrock recognized the late Jack Roe and his contributions to Ogle County and the Community.

Rock stated he is excited to be back in Ogle County. He has 3 assistants and will be looking for a 4<sup>th</sup>. They are off to a good start.

4. Monthly Invoices
  - State's Attorney: Motion by Oltmanns to approve the bills totaling \$24,468.46, 2<sup>nd</sup> by Corbitt. Rock explained the Appellate Prosecutor Program. Roll call: Yes – Oltmanns, Williams, Fox, Corbitt, Finfrock. Motion carried.
  - Probation: Motion by Corbitt to approve the bills totaling \$360.00, 2<sup>nd</sup> by Fox. Roll call: Yes – Oltmanns, Williams, Fox, Corbitt, Finfrock. Motion carried.
  - Focus House: Motion by Oltmanns to approve the bills totaling \$5,398.72, 2<sup>nd</sup> by Williams. Roll call: Yes – Oltmanns, Williams, Fox, Corbitt, Finfrock. Motion carried.
5. Department Reports
  - State's Attorney
    - Budget Update: None
    - Department Update: Rock stated he has posted for 1 Assistant position that will be a starter position with 0-2 years' experience. He has had meetings with Probation Dept. that went very well. His staff is making progress on going through files, etc.
  - Probation
    - Budget Update: None
    - Department Update: Bergstrom stated the Detention Contract has been signed for 2 years, \$135 per day. She approached the Personnel & Salary Committee about a vacant position, which they approved. Consensus of Committee to approve the position. They are short on staff right due to COVID.

- Focus House
  - Budget Update: None
  - Department Update: Mason stated they have a new out-of-County placement at the Miller House and is expecting another for the Farm House.

6. Closed Session: None

7. New Business: None

8. Old Business: None

9. Adjournment: With no further business, Chairman Finfrock adjourned. Time 3:32 p.m.

Respectfully submitted,  
Tiffany O'Brien