

State's Attorney – Court Services – Focus House Committee
Tentative Minutes
(Remote Attendance due to COVID-19 Crisis)
September 8, 2020

1. Call Meeting to Order: Chairman Finfrock called the meeting to order at 3:07 p.m. Present: Corbitt, Fox and Oltmanns. Present via audio: Whalen. Others: Director of Court Services Cindy Bergstrom, Nordman. Others via audio: Focus House Director Brenda Mason, Smith and Asp. Absent: State's Attorney Eric Morrow.
2. Approval of Minutes – August 11, 2020: Motion by Corbitt to approve the minutes as presented, 2nd by Oltmanns. Motion carried.
3. Public Comment: None
4. Monthly Invoices
 - State's Attorney: Motion by Whalen to approve the bills totaling \$4,941.97, 2nd by Oltmanns. Oltmanns questioned the Culligan invoice and need for it. His concern was unneeded spending during the tough budget times. Motion carried.
 - Probation: None
 - Focus House: Motion by Oltmanns to approve the bills totaling \$8,803.68, 2nd by Corbitt. Corbitt questioned the uniform expense. Mason stated they do wear uniforms and it is in the union contract. Motion carried.
5. Department Reports
 - State's Attorney: None
 - Probation
 - Budget Update: Everything looks good.
 - Department Update: Bergstrom went through the changes regarding the State reimbursed positions. It is retroactive back to July 1, 2019. She is working on her Annual Plan.
 - Other: None
 - Focus House
 - Budget Update: Everything is good.
 - Department Update: Mason stated things are going well and they have one full-time vacancy.
 - Other: None
6. Closed Session – Interviews 5 ILCS 120/2(c)(3): Finfrock stated they will not need a closed session; the applicant has withdrawn her application.
7. New Business: Oltmanns distributed copies of his revised appointment application; he has been working with Callant and County Clerk Cook on the project. He would like it to be a fillable PDF online and Cook has agreed to accept a digital signature. Whalen asked if a felony conviction would disqualify them from being appointed. Oltmanns is not sure, so he has State's Attorney Morrow reviewing the document. Oltmanns stated some

counties have a more extensive application. Finfrock asked if this should be ran by Dept. Heads first. Fox stated he does not believe so since they would not use the application. Oltmanns stated he could send it to the Dept. Heads that have appointed committees such as Zoning.

8. Old Business: Corbitt voiced some concerns regarding the Noise Ordinance. She has spoken with Sheriff VanVickle and they would like the hours removed. They feel it is too restrictive. McHenry County Ordinance does not contain hours. Nordman stated they are still waiting on a final draft from State's Attorney Morrow. Fox pointed out that this ordinance will affect the entire unincorporated parts of the County and his concern is with graduation parties, weddings, etc. Nordman stated there are some exceptions to the ordinance. Corbitt stated this cannot wait another month; the issues are constant. Oltmanns would like to see a strict penalty for repetitive offenses such as loss of liquor license.
9. Adjournment: With no further business, Chairman Finfrock adjourned. Time 3:55 p.m.

Respectfully submitted,
Tiffany O'Brien