1. Call Meeting to Order: Chairman Finfrock called the meeting to order at 1:00 p.m. Present via audio: Corbitt, Fox, Oltmanns and Whalen. Others via audio: IT Manager Larry Callant, Nordman, Smith (arrived at 1:02), Director of Court Services Cindy Bergstrom and Focus House Director Brenda Mason. Absent: State’s Attorney Eric Morrow.

2. Approval of Minutes – March 10, 2020: Motion by Whalen to approve the minutes as presented, 2nd by Corbitt. Motion carried.

3. Public Comment: Finfrock stated the County Board meeting will take place as scheduled but will be strictly a virtual meeting.

4. Monthly Invoices
   - State’s Attorney: Motion by Fox to approve the bills totaling $2,395.24, 2nd by Oltmanns. Motion carried.
   - Probation: None
   - Focus House: Motion by Whalen to approve the bills totaling $8,111.18, 2nd by Corbitt. Corbitt questioned the late fine on the Vendor Services invoice. Mason will look into that. Motion carried.

5. Department Reports
   - State’s Attorney: None
   - Probation
     - Budget Update: Bergstrom stated everything looks good, no one in detention. She has agreed to give back the money allocated in her Part-Time expense line. It is approximately $25,400.
     - Department Update: They have set some new policies; employees are working remotely. Oltmanns asked if they have seen an increase in clients during this situation. Bergstrom stated they have not seen a big increase.
   - Focus House
     - Budget Update: Everything is good. Corbitt asked if the school closures would affect the School Reimbursement revenues. Mason stated it would not.
     - Department Update: Mason stated they have been taking necessary precautions to keep the virus out of the facilities; no visitations, daily cleaning, wearing masks, etc. Corbitt asked if they have seen an increase in depression with the residents. Mason does not think so; they are keeping busy with numerous projects, they use Skype to connect with families and busy with E-Learning.

6. New Business: None
7. Old Business: None

8. Adjournment: With no further business, Chairman Finfrock adjourned. Time 1:15 p.m.

Respectfully submitted,
Tiffany O’Brien