1. Call Meeting to Order: Chairman Finfrock called the meeting to order at 3:01 p.m. Present: Corbitt, Fox, Oltmanns (arrived at 3:05) and Whalen. Others: Director of Court Services Cindy Bergstrom, State’s Attorney Eric Morrow, Focus House Director Brenda Mason, Typer, Droege, Asp and Griffin.

2. Approval of Minutes – December 10, 2019: Motion by Corbitt to approve the minutes as presented, 2nd by Fox. Motion carried.

3. Public Comment: None

4. Monthly Invoices
   - State’s Attorney: Motion by Fox to approve the bills totaling $2,199.95, 2nd by Whalen. Motion carried.
   - Probation: Motion by Corbitt to approve the bills totaling $10,339.54, 2nd by Whalen. Motion carried.
   - Focus House: Motion by Fox to approve the bills totaling $11,453.47, 2nd by Fox. Motion carried.

5. Department Reports
   - State’s Attorney
     - Budget Update: Everything is fine.
     - Cannabis Law & Possible Ordinance: Discussion was held on the recent changes. Morrow is working with Sheriff VanVickle on changes to the County Ordinances. He is hoping to present it next month.
     - Illinois State’s Attorney Appellate Prosecutor Resolution: Motion by Oltmanns to approve as presented, 2nd by Whalen. Motion carried.
     - Other: None

   - Probation
     - Budget Update: Everything is good. They had 7 juveniles in detention last month and 2 remain.
     - New Officers Hired: Bergstrom stated everyone is up and running. They are getting used to some of the changes that were made.
     - Probation – How the System Works: Bergstrom explained the juvenile process of when an individual is arrested, how they determine to detain and process following release of the individual.

   - Focus House
     - Budget Update: Everything is good.
     - Program Update: 3 kids at the Miller House and 1 at the farm. Referrals are still coming in on a regular basis.
- Status of Alternative Program: Mason is pleased with the program; she does see room for growth in the future.
- Other: Mason informed the Committee about her upcoming maternity leave and an issue they have with Central Bank regarding the residents’ accounts. The accounts require 2 signatures to withdraw money, herself and Administrative Asst. Moore. She would like to have Supervisor Joe Shaw and Supervisor Katie Whitmore added to the accounts so that business can continue to run smoothly in her absence. Consensus of Committee to approve adding those 2 employees to the residents’ bank accounts.

6. Closed Session: None

7. New Business: None

8. Old Business: None

9. Adjournment: With no further business, Chairman Finfrock adjourned. Time 3:50 p.m.

Respectfully submitted,
Tiffany O’Brien