

State's Attorney – Court Services – Focus House Committee
Tentative Minutes
(Remote Attendance due to COVID-19 Crisis)
June 9, 2020

1. Call Meeting to Order: Chairman Finfrock called the meeting to order at 3:00 p.m. Present: Fox, Oltmanns and Whalen. Present via audio: Corbitt. Others: Nordman, IT Assistant Marko Kozovic and State's Attorney Eric Morrow. Others via audio: Director of Court Services Cindy Bergstrom and Focus House Director Brenda Mason.
2. Approval of Minutes – May 12, 2020: Motion by Whalen to approve the minutes as presented, 2nd by Oltmanns. Motion carried.
3. Public Comment: None
4. Monthly Invoices
 - State's Attorney: Motion by Oltmanns to approve the bills totaling \$1,807.54, 2nd by Whalen. Motion carried.
 - Probation: Motion by Fox to approve the bills totaling \$360.00, 2nd by Whalen. Motion carried.
 - Focus House: Motion by Corbitt to approve the bills totaling \$6,270.37, 2nd by Whalen. Motion carried.
5. Department Reports
 - State's Attorney
 - Budget Update: Everything looks fine.
 - Staffing Update: Morrow stated they are down on Assistant State's Attorney, however, he has hired an intern and will reevaluate the ASA position in a few months.
 - Probation
 - Budget Update: Everything looks good.
 - Re-Opening the Department: Bergstrom stated everyone is back to work and they have implemented more safety procedures.
 - Focus House
 - Budget Update: Everything is good; Mason is watching a few lines.
 - Re-Opening Focus House: June 1st the Administrative Building opened along with summer school. They have implemented more safety precautions as well.
 - Other: None
6. Closes Session – Interviews 5 ILCS 120/2(c)(3): Motion by Whalen to go into closed session, 2nd by Oltmanns. Roll Call: Yes – Whalen, Fox, Oltmanns, Corbitt, Finfrock. Motion carried. Time: 3:16 p.m.

Committee came into open session at 5:03 p.m.

7. Appointments

- Motion by Corbitt to recommend Sheriff Brian VanVickle for the 911 ETS Board vacancy (Sheriff Appointment), 2nd by Oltmanns. Motion carried.
- Motion by Whalen to recommend Larry Callant for the 911 ETS Board vacancy (Citizen At-Large), 2nd by Corbitt.
Roll call: Yes – Whalen, Corbitt, Finfrock No – Oltmanns, Fox. Motion carried.
- Motion by Oltmanns to recommend Tyler Carls for the 911 ETS Board vacancy (Fire/EMS), 2nd by Whalen.
Roll call: Yes – Corbitt, Fox, Whalen, Oltmanns, Finfrock. Motion carried.
- Motion by Oltmanns to recommend Cory Tveit for the 911 ETS Board vacancy (Fire/EMS), 2nd by Fox.
Roll call: Yes – Corbitt, Fox, Oltmanns No – Whalen, Finfrock. Motion carried.
- Motion by Oltmanns to recommend Larry Callant for the Planning Commission Board vacancy, 2nd by Fox.
Roll call: Yes – Fox, Whalen, Oltmanns, Corbitt, Finfrock. Motion carried.
- Motion by Whalen to recommend James Hess for the Byron Museum District Board vacancy, 2nd by Fox.
Roll call: Yes – Corbitt, Oltmanns, Whalen, Fox, Finfrock. Motion carried.

8. New Business: None

9. Old Business: None

10. Adjournment: With no further business, Chairman Finfrock adjourned. Time 5:07 p.m.

Respectfully submitted,
Tiffany O'Brien