

State's Attorney – Court Services – Focus House Committee
Tentative Minutes
(Remote Attendance due to COVID-19 Crisis)
May 12, 2020

1. Call Meeting to Order: Chairman Finfrock called the meeting to order at 1:04 p.m. Present via audio: Corbitt, Fox, Oltmanns and Whalen. Others via audio: IT Manager Larry Callant, Nordman, Asp, Director of Court Services Cindy Bergstrom, Focus House Director Brenda Mason and State's Attorney Eric Morrow.
2. Approval of Minutes – April 14, 2020: Motion by Oltmanns to approve the minutes as presented, 2nd by Corbitt. Motion carried.
3. Public Comment: None
4. Monthly Invoices
 - State's Attorney: Motion by Fox to approve the bills totaling \$1,924.41, 2nd by Corbitt. Motion carried.
 - Probation: None
 - Focus House: Motion by Whalen to approve the bills totaling \$26,521.18, 2nd by Corbitt. Motion carried.
5. Department Reports
 - State's Attorney
 - Budget Update: Everything looks good.
 - General Department Update: Staff is on a rotation basis and working from home.
 - Probation
 - Budget Update: Everything looks good; no one in detention.
 - Department Update: They will have a Dept. Head meeting for the Judicial Center staff tomorrow to discuss the strategy of re-opening.
 - Focus House
 - Budget Update: Everything is good; office supply line is over a little due to purchasing extra cleaning supplies. It was recommended that she turn those expenses in for reimbursement.
 - Department Update: Mason questioned if the meetings will be audio next month. Finfrock stated he would like to get back to normal as soon as possible. Mason questioned the wellness participation deadline and if it will be extended. Corbitt stated that would be discussed next week at the Health Care Planning meeting. She felt like it should be. Fox asked the current resident statistics. Farm House (max is 10) has 5 with 2 from outside the county. Miller House (max is 7) has 4 with 1 from DJJ and 1 from outside the county.

6. Appointments: Finfrock stated all are reappointments and will not be interviewed. He did reach out to the Boards for feedback regarding each applicant and all were pleased with their member.
 - Motion by Finfrock to recommend Clifford Jones for the Ashton Fire Protection District vacancy, 2nd by Corbitt. Motion carried.
 - Motion by Finfrock to recommend Dewayne Adams, Shirley Bartelt and Craig Danekas for the Farmland Assessment Review Board vacancies, 2nd by Whalen. Motion carried.
 - Motion by Finfrock to recommend Derald DeVries for the Forreston Fire Protection District vacancy, 2nd by Fox. Motion carried.
 - Motion by Finfrock to recommend Tim Coffman for the German Valley Fire Protection District vacancy, 2nd by Whalen. Motion carried.
 - Motion by Finfrock to recommend Colleen Tryggstad for the Leaf River Fire Protection District vacancy, 2nd by Corbitt. Motion carried.
 - Motion by Finfrock to recommend Tyler VanKirk for the Lost Lake River Conservatory District vacancy, 2nd by Oltmanns. Motion carried.
 - Motion by Finfrock to recommend Paul White and Dale Flanagan for the Planning Commission vacancies, 2nd by Whalen. Motion carried.
 - Motion by Finfrock to recommend Randall Bulthaus and Paul Soderholm for the Zoning Board of Appeals vacancies, 2nd by Oltmanns. Motion carried.
 - Motion by Finfrock to recommend Mitchell Montgomery for the Board of Review vacancy, 2nd by Corbitt. Motion carried.
7. New Business: None
8. Old Business: None
9. Adjournment: With no further business, Chairman Finfrock adjourned. Time 1:48 p.m.

Respectfully submitted,
Tiffany O'Brien