

State's Attorney – Court Services – Focus House Committee
Tentative Minutes
(Remote Attendance due to COVID-19 Crisis)
October 13, 2020

1. Call Meeting to Order: Chairman Finfrock called the meeting to order at 3:00 p.m. Present: Corbitt, Fox and Oltmanns. Present via audio: Whalen. Others via audio: Director of Court Services Cindy Bergstrom and Focus House Director Brenda Mason. Absent: State's Attorney Eric Morrow.
2. Approval of Minutes – September 8, 2020: Motion by Oltmanns to approve the minutes as presented, 2nd by Corbitt. Motion carried.
3. Public Comment: None
4. Monthly Invoices
 - State's Attorney: Motion by Oltmanns to approve the bills totaling \$2,506.76, 2nd by Whalen. Motion carried.
 - Probation: Motion by Oltmanns to approve the bills totaling \$360.00, 2nd by Fox. Motion carried.
 - Focus House: Motion by Oltmanns to approve the bills totaling \$7,510.42, 2nd by Corbitt. Motion carried.
5. Department Reports
 - State's Attorney
 - Budget Update: Finfrock stated everything looks good.
 - Department Update: Finfrock stated the office is losing another Assistant State's Attorney.
 - Other: Finfrock stated the contract for the collection agency has been signed by all parties.
 - Probation
 - Budget Update: Everything looks good.
 - Department Update: Bergstrom stated the detention contract is up in December; she has sent it to Morrow for review. The new rate is \$135 per day. Bergstrom did compare it to surrounding counties.
 - Other: Bergstrom informed her Committee of her request to Personnel Committee regarding vacation/bereavement days from her non-union management staff. Personnel Committee approved it to move onto Finance Committee. Consensus of Committee to approve the request.
 - Focus House
 - Budget Update: Everything is good.
 - Department Update: Mason stated they had to close their Alternative Program and lay off one fulltime employee due to school restrictions.
 - Other: None

6. Closed Session – Interviews 5 ILCS 120/2(c)(3): Motion by Fox to go into closed session, 2nd by Corbitt. Roll call: Yes – Oltmanns, Corbitt, Fox, Whalen, Finfrock. Motion carried. Time 3:31p.m.

Committee came into open session at 3:56 p.m.

Motion by Oltmanns to recommend Bryan Boblett for the Housing Authority Board vacancy, 2nd by Corbitt. Motion carried.

Motion by Oltmanns to recommend Cynthia Storz for the Byron Museum District vacancy, 2nd by Fox. Motion carried.

Motion by Corbitt to recommend Hal Warren for the Lost Lake River Conservancy District vacancy, 2nd by Whalen. Motion carried.

7. New Business: None

8. Old Business: Corbitt voiced her concerns with the noise ordinance, she is still getting complaints. Discussion was held. Finfrock stated they are looking into possibly amending it. Oltmanns would like to see it tied to the liquor license.

Oltmanns presented his revised Appointed Board application.

9. Adjournment: With no further business, Chairman Finfrock adjourned. Time 4:05 p.m.

Respectfully submitted,
Tiffany O'Brien