WHEREAS, The County of Ogle, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Ogle, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

BYRON TOWNSHIP

PERMANENT PARCEL NUMBER: 05-32-133-006

As described in certificates(s): 2013-00033 sold November 2014

and it appearing to the Finance & Revenue Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Richard Hartman, Sheila Hartman, has bid $750.11 for the County's interest, such bid having been presented to the Finance & Revenue Committee at the same time it having been determined by the Finance & Revenue Committee and the Agent for the County, that the County shall receive from such bid $350.11 as a return for its certificate(s) of purchase. The County Clerk shall receive $0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive $0.00 for his services and the Recorder of Deeds shall receive $50.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is $750.11.

THEREFORE, your Finance & Revenue Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF OGLE COUNTY, ILLINOIS, that the Chairman of the Board of Ogle County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of $350.11 to be paid to the Treasurer of Ogle County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 17 day of October, 2017

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER
<table>
<thead>
<tr>
<th>RES#</th>
<th>Account</th>
<th>Type</th>
<th>Account Name</th>
<th>Parcel#</th>
<th>Township</th>
<th>Total Collected</th>
<th>County Clerk</th>
<th>Auctioneer</th>
<th>Recorder/Sec of State</th>
<th>Agent</th>
<th>Treasurer</th>
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<tbody>
<tr>
<td>09-17-001</td>
<td>0817004G</td>
<td>SAL</td>
<td>RICHARD HARTMAN</td>
<td>05-32-133-006</td>
<td>BYRON</td>
<td>750.11</td>
<td>0.00</td>
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<td>09-17-002</td>
<td>0817008G</td>
<td>SAL</td>
<td>VAN E. BOLEN</td>
<td>07-21-401-006</td>
<td>LINCOLN</td>
<td>2,651.00</td>
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<td>09-17-004</td>
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<td>ROBERT E KELLY</td>
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<td>0.00</td>
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</table>

**Totals**

| Clerk Fees | $0.00 |
| Recorder/Sec of State Fees | $250.00 |
| Total to County | $5,016.35 |

---

Greg Sparrow
Patricia Nordman
Rich Gronewold
Kim Gouker
Tom Smith
Marty Typer
Kim Whalen

Finance Committee Members - October 10, 2017
WHEREAS, The County of Ogle, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Ogle, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

LINCOLN TOWNSHIP

PERMANENT PARCEL NUMBER: 07-21-401-006

As described in certificates(s) : 2013-00039 sold November 2014

and it appearing to the Finance & Revenue Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Ivan E. Bolen, has bid $2,651.00 for the County's interest, such bid having been presented to the Finance & Revenue Committee at the same time it having been determined by the Finance & Revenue Committee and the Agent for the County, that the County shall receive from such bid $1,950.75 as a return for its certificate(s) of purchase. The County Clerk shall receive $0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive $0.00 for his services and the Recorder of Deeds shall receive $50.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is $2,651.00.

THEREFORE, your Finance & Revenue Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF OGLE COUNTY, ILLINOIS, that the Chairman of the Board of Ogle County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of $1,950.75 to be paid to the Treasurer of Ogle County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _______ day of ________ , 2017

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

09-17-002
### Ogle County Monthly Resolution List - September 2017

<table>
<thead>
<tr>
<th>RES#</th>
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<tr>
<td>09-17-001</td>
<td>0817004G</td>
<td>SAL</td>
<td>RICHARD HARTMAN</td>
<td>05-32-133-006</td>
<td>BYRON</td>
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<td>0.00</td>
<td>0.00</td>
<td>50.00</td>
<td>350.00</td>
<td>350.11</td>
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<td>LINCOLN</td>
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<td>50.00</td>
<td>650.25</td>
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<td>0817018G</td>
<td>SAL</td>
<td>RAYMOND LUNDEEN</td>
<td>22-08-256-002</td>
<td>TAYLOR</td>
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<td>22-09-103-012</td>
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<td>SAL</td>
<td>CARINA LOZA</td>
<td>22-09-352-013, 014, 015</td>
<td>TAYLOR</td>
<td>2,199.96</td>
<td>0.00</td>
<td>0.00</td>
<td>50.00</td>
<td>537.50</td>
<td>1,612.49</td>
</tr>
</tbody>
</table>

**Totals**
- Total Collected: $7,254.10
- County Clerk: $0.00
- Auctioneer: $0.00
- Recorder/Sec of State: $250.00
- Agent: $2,237.75
- Treasurer: $4,766.35

**Clerk Fees**: $0.00

**Recorder/Sec of State Fees**: $250.00

**Total to County**: $5,016.35

---

*Finance Committee Members - October 10, 2017*
RESOLUTION
2017-1003

WHEREAS, The County of Ogle, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Ogle, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

TAYLOR TOWNSHIP

PERMANENT PARCEL NUMBER: 22-08-256-002

As described in certificates(s): 2013-00141 sold November 2014

and it appearing to the Finance & Revenue Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Raymond Lundeen, Barbara Lundeen, has bid $1,001.00 for the County’s interest, such bid having been presented to the Finance & Revenue Committee at the same time it having been determined by the Finance & Revenue Committee and the Agent for the County, that the County shall receive from such bid $601.00 as a return for its certificate(s) of purchase. The County Clerk shall receive $0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive $0.00 for his services and the Recorder of Deeds shall receive $50.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is $1,001.00.

THEREFORE, your Finance & Revenue Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF OGLE COUNTY, ILLINOIS, that the Chairman of the Board of Ogle County, Illinois, be authorized to execute a deed of conveyance of the County’s interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of $601.00 to be paid to the Treasurer of Ogle County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this ______ day of _______________ 2017

ATTEST:

[Signatures]

CLERK

COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

09-17-003
## Ogle County Monthly Resolution List - September 2017

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<thead>
<tr>
<th>RES#</th>
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<td>0817004G</td>
<td>SAL</td>
<td>RICHARD HARTMAN</td>
<td>05-32-133-006</td>
<td>BYRON</td>
<td>750.11</td>
<td>0.00</td>
<td>0.00</td>
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<td>350.00</td>
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<td>LINCOLN</td>
<td>2,651.00</td>
<td>0.00</td>
<td>0.00</td>
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<td>SAL</td>
<td>RAYMOND LUNDEEN</td>
<td>22-08-256-002</td>
<td>TAYLOR</td>
<td>1,001.00</td>
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<td>SAL</td>
<td>CARINA LOZA</td>
<td>22-09-352-013, 014, 015</td>
<td>TAYLOR</td>
<td>2,199.96</td>
<td>0.00</td>
<td>0.00</td>
<td>50.00</td>
<td>537.50</td>
<td>1,612.49</td>
</tr>
</tbody>
</table>

**Totals** $7,254.10  $0.00  $0.00  $250.00  $2,237.75  $4,768.35

Clerk Fees $0.00
Recorder/Sec of State Fees $250.00
Total to County $5,016.35

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Finance Committee Members - October 10, 2017

Greg Sparrow
Patricia Nordman
Rich Gronewold
Kim Gouker
Tom Smith
Marty Typer
Kim Whalen
RESOLUTION
2017-1004

WHEREAS, The County of Ogle, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Ogle, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

TAYLOR TOWNSHIP

PERMANENT PARCEL NUMBER: 22-09-103-012

As described in certificate(s): 2013-00145 sold November 2014

and it appearing to the Finance & Revenue Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Robert E Kelly, Patricia A Kelly, has bid $652.00 for the County’s interest, such bid having been presented to the Finance & Revenue Committee at the same time it having been determined by the Finance & Revenue Committee and the Agent for the County, that the County shall receive from such bid $252.00 as a return for its certificate(s) of purchase. The County Clerk shall receive $0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive $0.00 for his services and the Recorder of Deeds shall receive $50.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is $652.00.

THEREFORE, your Finance & Revenue Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF OGLE COUNTY, ILLINOIS, that the Chairman of the Board of Ogle County, Illinois, be authorized to execute a deed of conveyance of the County’s interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of $252.00 to be paid to the Treasurer of Ogle County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this ___ day of ___ , 2017

ATTEST:

[Signatures]

CLERK

COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER
## Ogle County Monthly Resolution List - September 2017

<table>
<thead>
<tr>
<th>RES#</th>
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<th>Township</th>
<th>Total Collected</th>
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<tbody>
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<td>0817004G</td>
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<td>RICHARD HARTMAN</td>
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<td>750.11</td>
<td>0.00</td>
<td>0.00</td>
<td>50.00</td>
<td>350.00</td>
<td>350.11</td>
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<td>0817008G</td>
<td>SAL</td>
<td>IVAN E. Bolen</td>
<td>07-21-401-006</td>
<td>LINCOLN</td>
<td>2,651.00</td>
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<td>1,550.75</td>
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<tr>
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<td>09-17-005</td>
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<td>0.00</td>
<td>50.00</td>
<td>537.50</td>
<td>1,612.49</td>
</tr>
</tbody>
</table>

**Totals**

- Total Collected: $7,254.10
- County Clerk: $0.00
- Auctioneer: $0.00
- Recorder/Sec of State: $250.00
- Agent: $2,237.75
- Treasurer: $4,768.35

---

**Clerk Fees**

- $0.00

**Recorder/Sec of State Fees**

- $250.00

**Total to County**

- $5,016.35

---

*Finance Committee Members - October 10, 2017*
RESOLUTION
2017-1005

WHEREAS, The County of Ogle, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Ogle, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

TAYLOR TOWNSHIP

PERMANENT PARCEL NUMBER: 22-09-352-013, 014, 015

As described in certificate(s) : 2009-00306, 2009-00305, 2009-00304 sold November 2010

and it appearing to the Finance & Revenue Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Carina Loza, has bid $2,199.99 for the County's interest, such bid having been presented to the Finance & Revenue Committee at the same time it having been determined by the Finance & Revenue Committee and the Agent for the County, that the County shall receive from such bid $1,612.49 as a return for its certificate(s) of purchase. The County Clerk shall receive $0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive $0.00 for his services and the Recorder of Deeds shall receive $50.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is $2,199.99.

THEREFORE, your Finance & Revenue Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF OGLE COUNTY, ILLINOIS, that the Chairman of the Board of Ogle County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of $1,612.49 to be paid to the Treasurer of Ogle County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this ___ day of October, 2017

ATTEST:

CLERK
COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

09-17-005
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<td>05-32-133-006</td>
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<td>750.11</td>
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<td>07-21-401-006</td>
<td>LINCOLN</td>
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<td>CARINA LOZA</td>
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<td>2,199.96</td>
<td>0.00</td>
<td>0.00</td>
<td>50.00</td>
<td>537.50</td>
<td>1,612.49</td>
</tr>
</tbody>
</table>

**Totals**

$7,254.10  $0.00  $0.00  $250.00  $2,237.75  $4,768.35

**Clerk Fees**  $0.00

**Recorder/Sec of State Fees**  $250.00

**Total to County**  $5,016.35

Finance Committee Members - October 10, 2017

Greg Sparrow
Patricia Nordman
Rich Gronewold
Kim Gouker
Tom Smith
Marty Typer
Kim Whalen
RESOLUTION
2017-1006

WHEREAS, the Ogle County Treasurer has come before the Finance Committee seeking County Board approval of an updated list of banks as depositories of public funds, and WHEREAS, the institutions listed below were recommended for approval by the Finance Committee:

BANK
- Byron Bank
- Central Bank
- First State Bank Shannon – Polo
- First State Bank
- Forreston State Bank
- German American State Bank
- Harvard State Bank
- Holcomb State Bank
- Illinois Funds
- Illinois Trust – US Bank Custodian
- Stillman Bank
- Sterling Federal Bank
- Union Bank

HOME OFFICE
- Byron, IL
- Geneseo, IL
- Shannon, IL
- Mendota, IL
- Forreston, IL
- German Valley, IL
- Harvard, IL
- Holcomb, IL
- Springfield, IL
- Chicago, IL
- Stillman Valley, IL
- Sterling, IL
- Freeport, IL

OGLE OFFICES
- Byron, Davis Junction
- Oregon, Rochelle
- Polo
- Rochelle
- Forreston
- Oregon
- Creston, Holcomb, Rochelle
- Byron, Oron, Rochelle, Stillman Valley
- Byron, Mt. Morris
- Mt. Morris

NOW, THEREFORE, BE IT RESOLVED, that the Ogle County Board does approve the banks listed above as depositories of public funds in the custody of the Ogle County Treasurer and further affirms the statutory authority of the Ogle County Treasurer to execute and deliver any documents necessary and desirable in connection with these banks and depositories of such public funds.

PASSED AT OREGON, ILLINOIS, THIS 17TH DAY OF OCTOBER, 2017 A.D.

[Signature]
Chairman, Ogle County Board

[Signature]
Ogle County Clerk

ATTEST:
RESOLUTION No. 2017-1007

RESOLUTION AUTHORIZING AN INCREASE IN THE CIRCUIT CLERK'S DOCUMENT STORAGE FEE

WHEREAS, pursuant to 705 ILCS 105/27.3c, the expense of establishing and maintaining document storage systems in the offices of the clerks of the circuit court shall be borne by the county;

WHEREAS, to defray the costs of a document storage system, the county board may require the clerk of the circuit court in their county to charge and collect a document storage fee of not less than $1.00 nor more than $25.00 to be charged and collected by the clerk of the court in all civil cases and by the defendant in all felony, traffic, misdemeanor, municipal ordinance, and conservation case upon a judgment of guilty or grant of supervision;

WHEREAS, the Ogle County Board has, by previous resolution, required the Ogle County Circuit Clerk to charge and collect a Document Storage Fee of $10.00; and

WHEREAS, the Ogle County Board has determined that an increase in the Document Storage Fee to $25.00 is justified and necessary to offset the costs of a document storage system

NOW, THEREFORE BE IT RESOLVED, by the County Board of Ogle County, Illinois that the Document Storage Fee shall be increased from $10.00 to $25.00 and the Clerk of the Circuit Court shall charge and collect said fee; and

BE IT FURTHER RESOLVED, that the Ogle County Circuit Clerk shall commence such charges and collections upon receipt of written notice from the Chairman of the County Board together with a certified copy of the board’s resolution, which the Clerk shall file of record in her office.

PASSED and ADOPTED this 17th day of October, 2017.

ATTEST:

Laura J. Cook, County Clerk

Kim P. Gouker, County Board Chairman
RESOLUTION No. 2017-1008

RESOLUTION AUTHORIZING AN INCREASE IN THE CIRCUIT CLERK’S AUTOMATION FEE

WHEREAS, pursuant to 705 ILCS 105/27.3a, the expense of establishing and maintaining automated record keeping systems in the offices of the clerks of the circuit court shall be borne by the county;

WHEREAS, to defray the costs of an automated record keeping system, the county board may require the clerk of the circuit court in their county to charge and collect a court automation fee of not less than $1.00 nor more than $25.00 to be charged and collected by the clerk of the court in all civil cases and in all felony, traffic, misdemeanor, municipal ordinance, and conservation case upon a judgment of guilty or grant of supervision;

WHEREAS, the Ogle County Board has, by previous resolution, required the Ogle County Circuit Clerk to charge and collect a Court Automation Fee of $10.00; and

WHEREAS, the Ogle County Board has determined that an increase in the Court Automation Fee to $25.00 is justified and necessary to offset the costs of an automated record keeping system

NOW, THEREFORE BE IT RESOLVED, by the County Board of Ogle County, Illinois that the Court Automation Fee shall be increased from $10.00 to $25.00 and the Clerk of the Circuit Court shall charge and collect said fee; and

BE IT FURTHER RESOLVED, that the Ogle County Circuit Clerk shall commence such charges and collections upon receipt of written notice from the Chairman of the County Board together with a certified copy of the board’s resolution, which the Clerk shall file of record in her office.

PASSED and ADOPTED this 17th day of October, 2017.

ATTEST:

Laura J. Cook, County Clerk

Kim P. Gouker, County Board Chairman
Proposal to Provide
Human Resources Consulting Services:
Staffing Needs Study

Ogle County

September 18, 2017

Submitted by:
Sikich LLP
1415 West Diehl Rd., Suite 400
Naperville, IL 60563
630.566.8400
Qualifications

Sikich LLP, a dynamic professional services firm specializing in accounting, technology and advisory services, has more than 800 employees throughout the country. Founded in 1982, Sikich now ranks as one of the country's Top 30 Certified Public Accounting firms and is among the top 10 of all enterprise resource planning solution partners in the country. From corporations and not-for-profits to state and local governments, Sikich clients can use a broad spectrum of services and products that help them reach long-term, strategic goals.

Tracing Our Roots

Additional Sikich Resources

Client service needs are met promptly and professionally by our unique team philosophy, which allows each client to work with a team of specialists that focus on providing services to a specific industry. Government and non-profit organizations, manufacturing and distribution, construction, and professional service firms are some of the more significant industries served by these teams.
Sikich is a full service accounting firm with various service areas providing a wide array of business and financial services for our clients. These services include:

- Accounting
- Auditing
- Tax services
- Employee benefit plan consulting and audits
- Technology selection, production, and implementation
- Network installation and administration
- Human resources consulting and outsourcing
- Local government management services
- Marketing and public relations
- Forensic and fraud investigation
- Investment management services for individuals and pension plans
- Police and fire pension fund accounting and financial reporting services

Through these service areas, management advisory services in various specialized areas are available should the need for such assistance arise. Our additional services engagements are directed by partners, principals, and other professionals who have experience in management consulting and in the specific areas we are requested to review. Independence standards may preclude us from performing some additional services for [Company Name] and we will need to review the standards and the types of services with the [Company Name] before proposing on any additional engagements.

Our governmental clients often require services in special areas such as:

- Budget development
- Trend monitoring and forecasting
- Rate settings
- Bond issuances and refunding
- Escrow verifications
- Cash management
- Employee benefits
- EDP applications
- Accounting policies and procedures documents
- Staff training
- Temporary staffing
- Insurance and risk management analysis
- Personnel policy development and implementation

**Engagement Team**

Sikich currently has 107 partners and more than 689 professional staff. Eight of these partners, and more than fifty professional staff, are devoted extensively to the Firm's local government services team. The staff we propose to perform your study and analysis are members of Sikich's human resources consulting team. The engagement team includes former local government professionals who retain strong ties to government networks, associations and resources.
Their years of education and training make them extremely familiar with the public-sector environment and readily able to serve governments in a variety of specialized areas. We also have a variety of partnerships and for this engagement, we will be assisted by the firm of Cowden Associates, Inc. that has a particular specialization in compensation needed for this engagement.
Project Approach

The Sikich approach is simple. We match the right talent with the right engagement, providing a high level of creativity, insight, and expertise which results in a positive framework for all our clients. With our specific experiences in government, the private sector, and not-for-profits, we are able to provide grounded and innovative solutions that incorporate best practices with organizational circumstances and readiness. Our specialized expertise allows us to understand the challenges you face, to anticipate and address issues that may not be readily apparent, and to recommend compensation pay strategies and actions that are equitable and effective.

We understand you are interested in completing a Staffing Needs study for approximately 209 positions within the County, excluding the following departments: Animal Control, Solid Waste, Health Department and Highway Department. As part of this analysis, you are seeking assistance in the following areas:

- Determining the appropriate size and makeup of personnel for the county as a whole by focusing on each department
- Recommendations on the appropriate staffing models aligned with budgets and priority areas as provided by Ogle County

The document will be consistent and user-friendly in both tone and organization. The focus of the handbook will be on those policies and procedures that directly affect the working life of each employee. The draft will be delivered electronically to facilitate downloading and editing.

Project Overview

A staffing plan helps a business to get the right people with the right skills at the right time. Often the process of developing the plan can be just as important as the plan itself, offering as it does the opportunity to reflect on business challenges and the factors that ensure success.

Following are the process steps we will be taking:

A. Evaluation of the current compliment of staffing for each department, role and function of each employee
B. Comprehend current and future revenue budget projections
C. Understand prioritization of services given budget constraints
D. Review of all job descriptions and related information to understand requirements for the position, experience needed and other relevant information
E. Review of Age and Service make-up of current staffing levels to determine future retirements
F. Discuss succession planning that is currently in place
G. Compare and contrast department size, complexity and other variables to similarly situated entities using public data bases and other relevant information

Project Deliverables

We will work with the Ogle County team to examine overall staffing levels covered under this project. We will also collectively assess and identify opportunities for improvement moving forward with the goal to develop recommendations that would help Ogle County optimize its administrative structure and operations to achieve greater operational efficiencies, effectiveness, and sustainability.

- We will provide detailed documentation of our findings and basis for conclusions illustrating pro-forma department-by-department manning levels and job functions
- Identification of other findings in areas of concern in succession planning
- An Analysis of potential exposures and service shortfalls compared to status-quo
- A brief overview of process for implementing staffing levels including creation of Early Retirement Windows and other seniority issues
- Our assessment will NOT include any individual recommendations of particular employees or any type of performance reviews as our analysis is limited to job functions, prioritization of roles and other similar matters

At the conclusion of the above parts, Sikich will prepare a draft report for internal review and comment. The report will describe the market survey results, the procedures and methodologies used to obtain them, and a summary of findings. The analysis will also present findings on the balance, symmetry, equity, consistency, and effectiveness of the proposed structure as developed utilizing the tools developed throughout the entire study. Sikich will collaborate with leadership to prepare a summary report to present to the applicable governing body.

Project Schedule

Jenny Andrews, Human Resources Consultant of Sikich HR Consulting Practice, will be coordinating and overseeing the delivery of any and all services provided to Ogle County. Elliot Dinkin of Cowden Associates will assist Jenny with the full-scope of this project. Sikich will work with staff to develop and finalize timetables with action items and responsibilities to help Sikich and Ogle County measure the project’s progress. Sikich will also provide regular updates to staff as the project moves ahead. It should be noted that the timeline will be critical to maintaining the project schedule and identifying areas where the project is vulnerable to slippage.

In our experience, assuming full cooperation with Ogle County, we expect the project to be completed within three (3) months of receiving complete information from Ogle County. If there is a targeted due date, we can work with you to meet this deadline. As part of the kickoff meeting, once the final scope of projects is defined, we will provide you with a detailed work plan that we can jointly monitor.

Once engaged, we will provide you with a timetable to complete the services as described above.

Project Budget

Assumptions

In designing this proposal and project approach, we made the following assumptions. Any significant variance from these assumptions would alter the scope of the proposal and subsequently, our fee projection.

Sikich's Role:

> We will communicate specific needs for organizational documents and materials.
> We will be equipped with any special software required by the project approach.
> We will treat all materials and documentation in a confidential manner.
> We will provide feedback and periodic updates to the project sponsor.

Ogle County's Role:

> Ogle County is responsible for supplying various documents throughout the project, as requested by Sikich LLP. The timeliness and accuracy of the materials provided by staff will be critical to successfully completing the project as outlined. Should you have any questions, please contact Jenny Andrews at 630.210.3063 or via email at jenny.andrews@sikich.com.
> Ogle County is responsible for providing any follow-up materials, communications, and/or meetings.
> Ogle County management acknowledges its responsibility, in fact and appearance, to make informed judgments on the results of the services described in this complete proposal document. Ogle County will make any decisions involving management or policy functions related to the performance of services referenced, and it accepts full responsibility for all such decisions.
> Ogle County will be responsible for direct costs related to travel including but not limited to: airfare, ground transportation, lodging and meals. Sikich will bill Ogle County for any travel expenses incurred by Sikich for travel outside the Chicago area as well as any expenses for long-distance telephone calls. These expenses will be billed on a pass-through basis with appropriate documentation the month after the expenses were incurred.

Engagement Parameters

The foregoing proposes Sikich's professional services to be provided. Ogle County is responsible for management decisions and functions; for designating a management-level individual with suitable skill, knowledge and experience to oversee the services Sikich is providing, and for evaluating the adequacy and results of those services and accepting responsibility for them.
These services will not satisfy any requirements for an audit in accordance with auditing standards generally accepted in the United States of America. We are accepting this engagement as consultants rather than auditors. Therefore, we request that you do not record this as an audit engagement in your minutes and other memoranda.

**Terms and Investments**

Below, is our estimate of the hours and costs required to complete the outlined scope of work (including on and off-site work). To optimize cost efficiencies, Sikich and Cowden Associates will collaborate on several project components so that cost savings can be realized.

Sikich has estimated the number of hours needed to complete the project work as described above. We have assumed above that Ogle County will assist with various parts of the project as deemed appropriate in order to optimize costs and efficiencies. The consultant costs are based on a blended formula of the hourly charge rates for each of our planned engagement team members. Our proposed professional fees for the Niles Township School District 219 compensation plan study, based on the scope and work plan and variables described above would be as follows:

**Staffing Needs Study:** $27,500*, including presenting findings
*(25,000 without a formal presentation)

Identified optional components or other services beyond the scope and project team’s budgeted hours would represent an additional consulting and research effort, at an additional expense, and would be performed under an amended or separate contract for professional services. Additional work not quoted in the project proposal will be priced separately. Professional fees quoted in this proposal will remain in effect for 30 days. If Sikich has not been selected for this project during the 30-day period, we reserve the right to modify pricing.

**Acceptance of the Proposal:**

Ogle County will need to provide Sikich with requested, relevant information in a timely fashion. Sikich is not responsible for any delays in projects due to delays on behalf of Ogle County.

The foregoing proposes Sikich’s professional services to be provided to Ogle County for the Staffing Needs study. This further constitutes our entire working agreement which is subject to changes or additions only if both parties agree to modifications. Your acceptance of the Engagement is authorized by signing and returning a copy of the Terms and Investments page along with the signature page below.

This project can begin upon receipt of the signed letter of engagement and the initial professional fee(s); a timeline will be provided at the inception of the project.

Deviation from the project scope, project timeline will incur additional investment at a rate of $225 per hour.
Terms of Agreement & Signature Page

Additional work not quoted in this letter of engagement will be priced separately. The professional fees noted in this proposal will remain in effect for 30 days. Following 30 days with no agreement to move forward, Sikich LLP retains the right to adjust pricing as it deems appropriate.

Ogle County agrees to pay to Sikich the amount stated earlier, plus any and all other costs incurred as outlined. Sikich’s philosophy on additional fees and/or billings is based on an understanding between Sikich and Ogle County on the scope of the work to be performed. Invoices not paid within 30 days are assessed a finance charge of 1 1/2 percent per month (18% annual rate).

Client understands and agrees that (i) the advice provided by Sikich is based upon commonly accepted human resource practices consistent with applicable Federal and State employment laws as commonly understood by human resource professionals as of the date of the consultation, (ii) Sikich assumes no obligation to supplement or modify its advice to Client if any applicable laws change after the date of the consultation, (iii) Sikich assumes no obligation to provide advice to anyone other than the individuals authorized to receive services hereunder, (iv) the personnel at Sikich are not attorneys licensed to practice law, (v) the advice provided by Sikich is not intended to replace qualified legal counsel and Client is encouraged to seek such legal counsel and (vi) in no event shall the liability of Sikich under any circumstances exceed the amounts actually paid to it by Client for rendering services hereunder.

Prepared by:

Jenny Andrews, PHR
Human Resources Consultant

HR Consulting Services
Phone: 630.210.3063
jenny.andrews@sikich.com

If you agree with the terms of the engagement as described above and intend to be legally bound thereby, please sign the enclosed copy and return it to us.

Date: ________________________________  Signature of Authorized Representative

Sikich LLP

Date: ________________________________  Signature of Authorized Representative

Ogle County

**R- 2017-1010**

Resolution to Authorize Long Range Planning Invoices

WHEREAS, on October 17, 2017, the Ogle County Board reviewed a summary of proposed Long Range Planning expenses;

NOW THEREFORE, BE IT RESOLVED, that the Ogle County Board authorizes payment of Long Range invoices for the following:

<table>
<thead>
<tr>
<th>VENDOR NAME</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kelso-Burnett Co.</td>
<td>Installation of Fiber Cable - Tower in Oregon</td>
<td>$ 2,664.50</td>
</tr>
<tr>
<td>Anderson Plumbing &amp; Heating</td>
<td>Water Heater &amp; Installation for Focus House</td>
<td>$ 910.62</td>
</tr>
<tr>
<td></td>
<td>- 920 4th Avenue</td>
<td></td>
</tr>
<tr>
<td>Simplex Grinnell</td>
<td>Fire Alarm System - Rochelle EOC</td>
<td>$ 25,842.31</td>
</tr>
<tr>
<td>Cable Organizer.com</td>
<td>2 Port Multimedia Faceplate - Rochelle EOC</td>
<td>$ 18.15</td>
</tr>
<tr>
<td>Cable Organizer.com</td>
<td>Supplies - Camera Project</td>
<td>$ 559.99</td>
</tr>
<tr>
<td>GovConnection, Inc.</td>
<td>Equipment - Camera Project</td>
<td>$ 5,255.40</td>
</tr>
<tr>
<td>Card Service Center - IT</td>
<td>Equipment - Camera Project</td>
<td>$ 195.48</td>
</tr>
<tr>
<td>Card Service Center - IT</td>
<td>IT - (3) Battery Cartridges for APC UPS</td>
<td>$ 166.29</td>
</tr>
<tr>
<td>Card Service Center - IT</td>
<td>IT Supplies - Ethernet Cable</td>
<td>$ 28.99</td>
</tr>
<tr>
<td>O'Brien Civil Works, Inc.</td>
<td>Parking Lot - 501 Washington St., Oregon</td>
<td>$ 95,009.30</td>
</tr>
<tr>
<td>Schmeling Construction Co.</td>
<td>Pay Request #6 - Rochelle EOC</td>
<td>$ 143,591.15</td>
</tr>
<tr>
<td>Chastain &amp; Associates LLC</td>
<td>Professional Services 5/28/17 to 6/24/17</td>
<td>$ 546.00</td>
</tr>
<tr>
<td></td>
<td>Parking Lot Improvements - Oregon</td>
<td></td>
</tr>
<tr>
<td>Chastain &amp; Associates LLC</td>
<td>Professional Services 6/25/17 to 7/29/17</td>
<td>$ 225.30</td>
</tr>
<tr>
<td></td>
<td>Parking Lot Improvements - Oregon</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL:** $ 275,013.48

Presented and Approved at the October 17, 2017 Ogle County Board Meeting.

Kim P. Gouker, Ogle County Board Chairman
Laura J. Cook, Ogle County Clerk
# Change Order

**PROJECT (Name and address):**
Ogle County Annex Building  
501 Lincoln Highway  
Rochelle, Illinois 61068  

**ARCHITECT’S PROJECT NUMBER:** 106.16  

**TO CONTRACTOR (Name and address):**  
Schmeling Construction  
315 Harrison Avenue  
Rockford, Illinois 61104  

**CONTRACT DATE:** March 24, 2017  
**CONTRACT FOR:** General Construction  

**OWNER:**  

**ARCHITECT:**  

**CONTRACTOR:**  

**FIELD:**  

**OTHER:**  

---

**THE CONTRACT IS CHANGED AS FOLLOWS:**  
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

<table>
<thead>
<tr>
<th>PCO #57</th>
<th>PCO #58</th>
<th>PCO #60</th>
<th>PCO #61</th>
</tr>
</thead>
<tbody>
<tr>
<td>$9,140.00</td>
<td>$704.00</td>
<td>$1,133.00</td>
<td>$1,082.40</td>
</tr>
</tbody>
</table>

Total PCO #6 $12,059.40

Previously Used Contingency: $54,564.24  
Plus, CO #6 from Contingency: $12,059.40  

Total Contingency Used to date: $66,623.64  
Contract Contingency Remaining: $13,376.36  

The original Contract Sum was $1,108,000.00  
The net change by previously authorized Change Orders is $0.00  
The Contract Sum prior to this Change Order was $1,108,000.00  
The Contract Sum will be increased by this Change Order in the amount of $0.00  
The new Contract Sum including this Change Order will be $1,108,000.00  

The Contract Time will be increased by Zero (0) days.  
The date of Substantial Completion as of the date of this Change Order therefore is  

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

<table>
<thead>
<tr>
<th>ARCHITECT (Firm name)</th>
<th>CONTRACTOR (Firm name)</th>
<th>OWNER (Firm name)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reeves Design Group, Ltd</td>
<td>Schmeling Construction</td>
<td>Ogle County, Illinois</td>
</tr>
<tr>
<td>4320 Spring Creek Road</td>
<td>315 Harrison Avenue</td>
<td>105 South 5th Street</td>
</tr>
<tr>
<td>ADDRESS</td>
<td>ADDRESS</td>
<td>ADDRESS</td>
</tr>
</tbody>
</table>
R-2017-1011 was presented at the Ogle County Board Meeting on October 17, 2017.
<table>
<thead>
<tr>
<th>DATE</th>
<th>PCO #</th>
<th>DESCRIPTION</th>
<th>TOTAL</th>
<th>ACC</th>
<th>REJ</th>
<th>FINAL CO #</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/17</td>
<td>1</td>
<td>Substitute HVAC Units and Controls                                         $17,000.00</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/17</td>
<td>2</td>
<td>Substitute Lighting Package                                                 $(4,000.00)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/17</td>
<td>3</td>
<td>Leave Boiler &amp; Air Handler                                                  $(2,940.00)</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/21/17</td>
<td>4</td>
<td>Change in Block Walls with Plumbing Repair                                  -3,740.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/19/17</td>
<td>5</td>
<td>Credit for Reusing Casework                                                 $(18,375.59)</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/19/17</td>
<td>6</td>
<td>Loescher/Changes Per RFI Answers                                            $29,463.50</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/19/17</td>
<td>7</td>
<td>Block Wall Changes (Dry Wall Option) (Choose 4 or 7)                       $2,059.00</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/21/17</td>
<td>8</td>
<td>Add Cleanouts to All Bathrooms                                             $2,155.23</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/24/17</td>
<td>9</td>
<td>Lower Level Abatement Damage Credit                                         $(7,700.00)</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/24/17</td>
<td>10</td>
<td>Loescher to Repair/Replace Cast Iron Pipe &amp; Repair Line                     $3,357.20</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/24/17</td>
<td>11</td>
<td>Loescher/NWC/Insta 3&quot; PVC Drains                                           $900.30</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/24/17</td>
<td>12</td>
<td>Cap &amp; Abandon Drains/New PVC Vent/Remove Boiler Piping                      $1,432.20</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/24/17</td>
<td>13</td>
<td>Remove Drain/Plumb New Mop Sink Drain, Demo &amp; Patch                         $1,684.10</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/24/17</td>
<td>14</td>
<td>Remove Water Lines &amp; Add New 3: Drains for Mop Sink                         $1,082.40</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/24/17</td>
<td>15</td>
<td>Remove Copper Line/Demo Gaur Line, Install Insul. Copper                     $2,110.90</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/24/17</td>
<td>16</td>
<td>Retrrieve/Install New Copper Line for Fixtures                             $2,443.10</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/25/17</td>
<td>17</td>
<td>Replace Vent in Exam Room 115                                              $2,931.50</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/25/17</td>
<td>18</td>
<td>Add New Flower Male to Lobby 107                                            $1,078.40</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/25/17</td>
<td>19</td>
<td>Additional Labor for Demo of Limestone in Elevator Pit                      $8,069.60</td>
<td>x</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>5/10/17</td>
<td>20 R  A</td>
<td>Eliminate Work in Room 122 (Choose Option A or B)                          -3,120.00</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5/10/17</td>
<td>21</td>
<td>Add New Lighting in nurses station                                          $(4,440.00)</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5/10/17</td>
<td>22</td>
<td>Remove and Replace Crooked Wall                                            $9,436.00</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5/10/17</td>
<td>23</td>
<td>Add New Roofing in Nurses station                                           $(4,440.00)</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5/10/17</td>
<td>24</td>
<td>Add New 3&quot; PVC Vent/Remove Boiler Piping                                   $(3,259.00)</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5/10/17</td>
<td>25</td>
<td>Add New Copper Line/Demo Gaur Line, Install Insul. Copper                   $(2,110.90)</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5/10/17</td>
<td>26</td>
<td>Retrrieve/Install New Copper Line for Fixtures                             $(2,443.10)</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5/10/17</td>
<td>27</td>
<td>Add New Flower Male to Lobby 107                                            $(1,350.00)</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5/10/17</td>
<td>28</td>
<td>Add New Lighting in nurses station                                          $(1,350.00)</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5/10/17</td>
<td>29</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5/10/17</td>
<td>30</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5/10/17</td>
<td>31</td>
<td>Add New Lighting in nurses station                                          $(1,350.00)</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5/10/17</td>
<td>32</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5/10/17</td>
<td>33</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>5/10/17</td>
<td>34</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5/10/17</td>
<td>35</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5/10/17</td>
<td>36</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>5/10/17</td>
<td>37</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5/10/17</td>
<td>38</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
<td></td>
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<tr>
<td>5/10/17</td>
<td>39</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>5/10/17</td>
<td>40</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
<td></td>
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</tr>
<tr>
<td>5/10/17</td>
<td>41</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
<td></td>
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<tr>
<td>5/10/17</td>
<td>42</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
<td></td>
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<tr>
<td>5/10/17</td>
<td>43</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
<td></td>
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<tr>
<td>5/10/17</td>
<td>44</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
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<tr>
<td>5/10/17</td>
<td>45</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
<td></td>
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<tr>
<td>5/10/17</td>
<td>46</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
<td></td>
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<tr>
<td>5/10/17</td>
<td>47</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
<td></td>
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</tr>
<tr>
<td>5/10/17</td>
<td>48</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
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<tr>
<td>5/10/17</td>
<td>49</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
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<tr>
<td>5/10/17</td>
<td>50</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
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<tr>
<td>5/10/17</td>
<td>51</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
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<tr>
<td>5/10/17</td>
<td>52</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
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<tr>
<td>5/10/17</td>
<td>53</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
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<tr>
<td>5/10/17</td>
<td>54</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
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<tr>
<td>5/10/17</td>
<td>55</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
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<tr>
<td>5/10/17</td>
<td>56</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
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<tr>
<td>5/10/17</td>
<td>57</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
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<td></td>
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</tr>
<tr>
<td>5/10/17</td>
<td>58</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
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<td></td>
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</tr>
<tr>
<td>5/10/17</td>
<td>59</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>5/10/17</td>
<td>60</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5/10/17</td>
<td>61</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5/10/17</td>
<td>62</td>
<td>Add New Roofing in Nurses station                                           $(1,350.00)</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Estimated Allowance Balance** $12,754.88

**Total Contract Unchanged** $1,108,000.00

**Open Change Orders** $821.50
Proposed Change Order

To: Ogle County
105 South 5th Street
Oregon, IL 61115

Date: 9/7/2017

Project: #0263 Ogle County Annex Building

PCO # 57

Parking Lot Work

Credit Work from PCO 50 for Pavement Patching that was Replaced with more Leveling Binder and Less Work than Planned for Median

(4,090.00)

Leveling Binder Applied to Surface (135 tons @ $98.00 per)

13,230.00

Explanation:

After surface of existing lot was milled off, it was determined that the surface and base were not acceptable, thus requiring more leveling binder and less patching reason for the net credit of PCO 50

Total $ 9,140.00

This proposal is valid for 30 days.

Changes Approved:

Owner

Schmeling Construction Co.

Signature Date

Signature Date

9/7/2017
Proposed Change Order

PCO # 58
Date: 9/18/2017
Project: # 0263 Ogle County Annex Building

To: Ogle County
105 South 5th Street
Oregon, IL 61115

Wire Exhaust Fan for Operation from Both Bathrooms

<table>
<thead>
<tr>
<th>River Valley Electric</th>
<th>Wire Exhaust Fan for Both Bathrooms to Operate It</th>
<th>640.00</th>
</tr>
</thead>
</table>

$ 640.00

Fee @ 10%

64.00

Total $ 704.00

This proposal is valid for 30 days.

Changes Approved:

Owner

Signature  Date

Schmeling Construction Co.

Signature  Date

9/18/2017
Proposed Change Order

To: Ogle County  
105 South 5th Street  
Oregon, IL 61115

Date: 9/18/2017

PCO #: 60

Project: #0263 Ogle County Annex Building

---

Additional Basement Lighting & Circuits

<table>
<thead>
<tr>
<th>Work Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Replace Porcelain Light in Basement NW Ceiling with LED Light</td>
<td>180.00</td>
</tr>
<tr>
<td>Replace Wall Mounted Porcelain Light in Basement with LED Light</td>
<td>180.00</td>
</tr>
<tr>
<td>Install (2) additional 30 amp outlets and circuits in the IT Room</td>
<td>570.00</td>
</tr>
<tr>
<td>Replace (1) Existing Emergency Light</td>
<td>100.00</td>
</tr>
</tbody>
</table>

$ 1,030.00

Fee @ 10%

103.00

Total $ 1,133.00

This proposal is valid for 30 days.

Changes Approved:

Owner: [Signature] Sept. 19, 2017

Schmeling Construction Co.

Signature: [Signature] Date: 9/18/2017
**Proposed Change Order**

**PCO #** 61  
**Date:** 9/19/2017  
**Project:** # 0263 Ogle County Annex Building

**To:** Ogle County  
105 South 5th Street  
Oregon, IL 61115

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**Additional Exterior Work**

| SCC 061-1 | Remove Insulate, Cap Off Attic Vent, Paint (8 hrs x $75) | 600.00 |
| SCC 061-1 | Install (1) New Exterior 16"x16" Vent Louver (2 hrs x $75) | 150.00 |
| SCC 061-1 | Paint Large Exterior Louver (2 hrs x $75) | 150.00 |
| SCC 061-2 | Materials for Above Work | 84.00 |

---

$ 984.00

**Fee @ 10%**  
98.40

**Total**  
$ 1,082.40

This proposal is valid for 30 days.

Changes Approved:

Owner  
Signature: [Signature]  
Date: Sept. 19, 2017

Schmeling Construction Co.  
Signature: [Signature]  
Date: 9/19/2017