



**PREDICTABLE FEE SCHEDULE**

**EFFECTIVE JUNE 1, 2018**

**(55 ILCS 5/3-5018.1)**

***Fees include a \$6.20 charge for Automation Fund, a \$25.00 charge for Geographic Information System (GIS) Fund and may include a \$10.00 surcharge for the Rental Housing Support Program Act***

**ALL DOCUMENTS MUST BE ORIGINALS OR CERTIFIED COPIES FOR RECORDING**

**STANDARD DOCUMENT \$70.00**

- 8½” x 11” separate sheets – if exhibit drawings or plats are attached - no larger than 11” x 17”
- Document legibly printed in black ink, by hand, type, or computer - signatures and dates may be in contrasting colors if they will reproduce clearly
- Clear ½ inch margin around the edges of all pages - margins may be used for non-essential notations that will not affect the validity of the document, including but not limited to form numbers, page numbers, and customer notations
- 3” x 5” blank space in upper right corner of first page
- A page may not have anything affixed to it with tape, glue, etc., however, pages may be stapled together

**RHSP EXEMPT STANDARD DOCUMENT \$60.00**

- The \$10.00 Rental Housing Support Program surcharge does not apply to public utility easements and other documents recorded by Federal, State or local government agencies.

**NON-STANDARD DOCUMENT \$108.80**

- Any document failing to meet the requirements listed under STANDARD DOCUMENT. Examples of a “non-standard document” are...
- A document that includes legal-size (8½” x 14) pages unless those pages are exhibit drawings or plats
- A document with six or more Property Identification Number (PIN) references
- A document with six or more related document number references

**RHSP EXEMPT NON-STANDARD DOCUMENT \$98.80**

- The \$10.00 Rental Housing Support Program surcharge does not apply to public utility easements and other documents recorded by Federal, State or local government agencies.

**STATE TAX LIENS & RELEASES (additional names \$1.00) \$11.00**

**FEDERAL TAX LIENS & RELEASES (additional names \$1.00) \$18.50**

**PLATS - must be at least 8½” x 14”, but no larger than 30” x 36” \$97.00**  
(1 original signed Mylar with Certificate of Survey & 3 copies)

**Self-Addressed Stamp Envelopes are required with all documents**

NO LEGAL ADVICE, OPINIONS, LEGAL DESCRIPTIONS OR SEARCHES WILL BE GIVEN BY THE  
RECORDER STAFF EITHER IN PERSON OR BY TELEPHONE.



**ALL UNIFORM COMMERCIAL CODE FILINGS** (Public Act 89-503 effective January 1, 1997)

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<b>UCC TERMINATION STATEMENT</b>	<b>\$13.50</b>
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<b>UCC-1 FILINGS</b> (Original filing of Financing Statement)	<b>\$36.00</b>
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<b>UCC-3 FILINGS</b> (Amendments, Assignments of Security Interest, Continuations, and Partial Releases of Collateral)	
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## SCHEDULE OF COPY FEES

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- Document copied in office
- Document image sent via e- mail \$ .50 per page  
\$1.00 per page

### COPIES OF PLATS

- Paper copy of plat \$5.00 per page
- Individual plat image sent via e-mail \$5.00 per image (page)

### COPIES OF REAL ESTATE TRANSFER TAX DECLARATION FORMS (PTAX-203)

- PTAX-203 Real Estate Transfer Tax Declaration Forms \$1.00 per page

### CERTIFIED COPIES

- Same as Recording Fee at time of Recording

### UCC SEARCH REQUEST

\$10.00 per debtor/address

### CERTIFICATES OF MILITARY DISCHARGE SERVICE RECORDS –

- DD214's Recording No charge  
Copies (regular or certified) No charge

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