Ogle County Health Department
Board of Health
Meeting Minutes
October 2nd, 2018
7:02 pm – 7:37 pm

Members Present: Katie VanStedum, Bryan Zobeck, Pharm D., Bobbie Colbert, Dorothy Bowers, Greg Reckamp, Scott Scull, Mark Myers, Dawn Nance

Members Absent: Scott DuBay, Elizabeth Mendeloff, FNP,

Staff Present: Kyle Auman, PHA,

Meeting called to order at 7:02 P.M. by Greg Reckamp at OCHD 907 W. Pines, Oregon, IL.

Public Forum – Dorothy made a public comment about Katie VanStedum and Scott DuBay’s term on the board of health. They will need to submit paperwork to the Clerk’s Office before the 30th of November. Auman reached out to Scott DuBay to see if he was still interested in the Board of Health. Scott did not respond.

Meeting Minutes Approval
Recommendations were made for amendments to the August meetings minutes. Dorothy Bowers made a motion to approve the June Meeting Minutes pending amendments. Bryan Zobeck Seconded the motion. Minutes are approved.

Presentation – None

Administrator Report
Public Health Administrator Kyle Auman presented the Administrators report to the Board of Health.

Auman mentioned that Haley Whaley will be advancing her career and has taken a new role with a company in Rockford.

Auman stated that we have a new intern and her Bio is in the Board of Health.

Auman presented the Communicable Disease numbers for the previous period.

Auman discussed the plans to have a Doctor at the Rochelle location to provide opioid treatment. Dr. Goyal is still working on the approvals needed to provide such services.

Nuisance complaints still seems to be an ongoing issue for the department. OCHD is working on several complaints a week and the department does not have all the resources needed to address the variety of concerns that arise.

Realizing that food insecurity is an issues, the department hosted the Northing Illinois Food Bank for a second time. In 45 minutes the department served 229 individuals.

Auman discuss the need to revise the Ogle County Foods Ordinance due to changes with the FDA Code and the states adoption of that Code. The state has advised that the Code is adopted by January but the state has not put out recommendations on how to adopt all sections of the Code. A draft will be submitted
at the next board of health meeting. Clinical staff has been meeting to improve processes, looking at services numbers, no show rates and trying to better our services to our clients. The Maternal Child Health Coordinator had resigned, so the nurses are working to divide up those responsibilities.

Auman mentioned the strategic planning process and that he will bring a full report to the next meeting or to the February meeting for the board to review.

**Finance Report**
August and Sep financial report reviewed by the Board of Health. Dorothy Bowers made a motion to approve the June and July financial reports. Katie VanStedum seconds the motion. Motion passes.

**Old Business**
The Drywall proposal was submitted to the facilities committee at the county and was then submitted to long range planning. No further action at this time.

The discussion was continued about the purchase of a Ford Explorer. Auman presented copies of the state bids to the board of health. Scott Scull stated that we need to a 4-wheel drive vehicle and the Ford Explorer would be the best option of all of the state offerings. Scott makes a motion to purchase a 2019 Ford Explorer with 4-wheel drive. Dorothy Bowers makes a second. Motion passes.

Scott would like to see a replacement program for vehicles to be replaced every 2 or 3 years while the vehicle still has some life in them.

**New Business**
Auman presented the proposed OCHD FY2019 budget to the Board of Health for their review. Dorothy Bowers make a motion to approve the FY19 budget, Katie VanStedum seconds the motion. Motion Passes.

Auman presents the 2019 Holiday Schedule and 2019 Board of Health meeting Schedule. Scott Scull made a motion to adopt both scheduled as presented. Bryan Zobeck made a second. Motion passes.

**Closed Session for Employment Matters 5 ILCS 120/2 (c) (21)**
No closed session

**Meeting Adjournment**
Greg Reckamp moves to adjourn the meeting at 7:37 PM

**Next Meeting**
December 4th 2018

Ogle County Health Department
907 W. Pines
Oregon, IL 61061

Kyle Auman,
Public Health Administrator