Ogle County Health Department
Board of Health
Meeting Minutes
April 9th, 2019
7:02 pm – 8:45 pm

Members Present: Katie VanStedum, Bryan Zobeck, Pharm D., Dorothy Bowers, Scott Scull, Dawn Nance, Elizabeth Mendeloff, Marty Typer

Members Absent: Mark Myers MD, FNP, Dr. Ryan Clayton, Greg Reckamp MD,

Staff Present: Kyle Auman,

Meeting called to order at 7:02 P.M. by Dorothy Bowers at OCHD 907 W. Pines, Oregon, IL.

Public Forum – N/A

Meeting Minutes Approval
Scott Scull made a motion to approve the October Meeting Minutes pending amendments. Bryan Zobeck Seconded the motion. Minutes are approved.

Presentation- None

Administrator Report
Auman Presented the Administrators Report to the Board of Health.

Finance Report
Mr. Auman present the February and March financial reports. Scott Scull made a motion to pass the financial reports as presented. Katie VanStedum seconded the motions. Motion passes.

Old Business
Auman discusses the issues with the Health Department server that was removed by IT and taken to the EOC. When the server was removed a new Operating System was installed, voiding software and Client Access License. Auman stated that he has been looking at servers to replace the current server and 3rd party IT support. Auman recommend purchasing a new server and using Dynamic Horizons to do the setup and installation of the server. The new server that the department has been looking at is a Dell for the and would cost $5,139.54 minus the tax. Kevin of Dynamic Horizons quoted $2,000 to set up the new server. The Board of Health Discusses Security and compliance with County equipment and made recommendations that all equipment should comply. Bryan Zobeck made a motion to approve the bid for the Dell server at a cost of $5,139.54, minus taxes and the $2,000 quote for Dynamic Horizons to set up the server. Katie VanStedum made a second. Discussion: Marty Typer requests an amendment to include that the server connect follows Ogle County Security protocols to connect to the network and the Domain Server. Auman states that he is in agreement and will see to it that OCHD is following County Security protocols. Dorothy Bowers makes a statement about the health department being its own entity and separate from the county. Marty Typer makes a motion to amend the motion to include that the server will comply with County IT security requirements. Katie VanStedum seconds. Motion Passes.

Auman explains that there was an issue that arose at the County Board Meeting when attempting to get amended food fees passed. The County Board did adopt the Changes to the Ogle Food Ordinance to
include the 2017 FDA Code but the board did not adopt the fees due to concern with the expense to the Rock River Center Event “What’s Cook’n”. There was concern with three events that have multiple food vendors, have requested blanket permitting due to a large permit expense and the burden on individual vendors would hurt the event. Auman recommends to keep the 50% reduction in temporary permitting fees and have internal protocol to address the three events that would be grandfathered (What’s Cook’n, Hotdog Days, and Byron Chili Fest). Auman also recommends that no other “blanket” permits be issued to any organization and if there was an organization requesting a “blanket” permit they would need to submit an appeal for a variance to the Ogle County Board of Health.

Bryon Zobeck made a motion to approve Schedule D as presented and special event proposal 3 carve out Byron Chili Fest, What’s Cook’n, and Hotdog Days for the current beneficiary organization. Katie VanStedum make a second. Motion Passes.

**New Business**
Auman presents the Ogle County Health Department 2018 Annual Report.

Auman Presents notes that his contract is up in June and that the board should discuss renewal. Auman Present a proposed Contact. Board decides to discuss in closed session.

The Board of Health discusses probationary periods and the ability of the public health administrator to extend the probationary period.

**Closed Session for Employment Matters 5 ILCS 120/2 (c) (21)**
VanStedum yes, Zobek yes, Bowers yes, Scull yes, Nance yes, Mendeloff yes. Typer yes.

**Meeting Adjournment**
Dorothy Bowers moves to adjourn the meeting at 8:53 PM

**Next Meeting**
June 4th 2019

Ogle County Health Department
907 W. Pines
Oregon, IL 61061

Kyle Auman,
Public Health Administrator