



## Ogle County Highway Department Road & Bridge Committee Meeting Minutes

July 14, 2020

- I. Meeting called to order at 8:00 AM by Chairman Hopkins at the Ogle County Courthouse, Room 100.  
Members participating: Stan Asp, Dorothy Bowers, Lloyd Droege, Rick Fritz and Lyle Hopkins.  
Others participating: Jeremy Ciesiel (County Engineer)
- II. Approval of Minutes
  - A. Reviewed June 9, 2020 Road & Bridge Minutes.
    1. Motion to approve minutes by – Dorothy Bowers
    2. Motion seconded by – Lloyd Droege
    3. Vote – All in favor
- III. Reviewed Bills and Payroll
  - A. Motion to approve Highway Dept bills and payrolls by – Dorothy Bowers
  - B. Motion seconded by – Rick Fritz
  - C. Vote – All in favor
- IV. Received Bids
  - A. None this month
- V. Petitions and Resolutions
  - A. None this month
- VI. Business & Communications
  - A. Unfinished Business
    1. COVID-19 Update: The Highway Department is still at full staff. No cases reported thus far.
    2. Project Status Report (See Attached)
    3. QBS Firm Selection – We received statements of qualifications from 5 different firms for each of the four projects we are in need of Preliminary Engineering. We will begin our review shortly of the submittals.
    4. After reviewing both the April & May Motor Fuel Tax (MFT) distributions, it was noted by the Lee County Engineer, Dave Anderson, that something was not quite right. Even with the expected reduction in MFT due to the COVID-19 stay at home order; the distributions to area counties were less than expected. For example, while the State saw a roughly 30% reduction

in MFT in May as compared to the same time the previous year, Ogle County saw a 44% reduction. This was the case in many of our neighboring counties, but not all. IACE asked IDOT about the discrepancy and we were told it had to do with a shift in vehicle registrations across the state. This would make a difference because every April the Secretary of State releases the Vehicle Registration Fees (VRF) for the previous calendar year and those figures are used to proportion out MFT to 101 counties in the state. However, in my opinion the shift in VRF was much greater than could be justified. I therefore took it upon myself to look into it. IDOT was supportive to the degree that they provided me with the vehicle registration fee numbers they received from the Secretary of State office. These new numbers were used to proportion out MFT for the past 2 monthly MFT distributions. After dissecting the numbers I discovered a formatting issue that resulted in 9 counties having their reported vehicle registration fees mistakenly doubled. This resulted in 9 counties receiving more than their expected proportion of MFT and 92 counties receiving less. In Ogle County this amounted to a total of \$36,620 that we were shorted in MFT funds over the past 2 months. If this issue was not corrected Ogle County could have potentially missed out on up to \$276,000 in MFT funds. The good news is that IDOT and the Secretary of State agreed with my numbers and the error will be corrected in the months going forward. In addition, over the next couple months they will reassign the funds that were incorrectly distributed in April and May.

B. New Business

1. I.A.C.E. Legislative Committee – We received the remaining 75% of the County Consolidated payment that was left out of last year’s State Budget.
2. I.A.C.E. Policy Committee – Nothing to report.
- 3..Next Meeting – **Tuesday, August 11, 2020, @ 8:00 AM,**  
Lettings: None

VII. Public Comment

- Lyle Hopkins asked if there would be a Road & Bridge tour this year. It was discussed that it is too early to tell and we should discuss at a later date.
- Lyle Hopkins mentioned that if County MFT distributions are based on Vehicle Registration Fees, then individuals who decide not to register their trailer due to the recent fee increase it could potentially hurt the County. County Engineer concurred.

VIII. Meeting adjourned at 8:47 A.M. by Chairman Hopkins.  
Minutes submitted by Jeremy A. Ciesiel, PE



## Ogle County Highway Department

### Road & Bridge Committee

#### Project Status

### July 2020 Project Status

1. 2020 Structure Repairs – Various Roads (19-00323-01-BR) (Contr: Martin & Company)
  - a. Work yet to be scheduled. Completion date: 10/29/2021
  - b. Work complete: \$5,400 Remaining work: \$128,297
2. Water Road Bridge Replacement (Section 08-03119-00-BR) (Contr: Curnyn Const.)
  - a. Work to begin the week of July 12<sup>th</sup>
  - b. Work complete: \$0. Remaining work: \$246,611.
3. Mt Morris Rd Gutter Relocations (Section 17-00318-00-CG) (Contr: Martin & Company)
  - a. Concrete, paving and excavation work complete. Landscaping remaining.
  - b. Work complete: \$346,000. Remaining work: \$5,000
4. Freeport Rd Overlay (13-00316-00-RS) (Contr: Martin & Company)
  - a. Contract complete. County to place shoulder stone.
  - b. Work complete: ~\$555,000. Remaining work: \$0
5. Pines Rd Overlay (Section 17-00315-00-RS) (Contr: Martin & Company)
  - a. Contracts signed. County working on day labor aspects of project.
  - b. Work complete: \$19,500. Remaining work: \$444,263.
6. County Seal Coat (Section 20-00000-02-GM) (Contr: Civil Constructors)
  - a. Work will begin in early July.
  - b. Work complete: \$0. Remaining work: \$448,763
7. Township/Village Seal Coat (Section 20-XX000-00-GM) (Contr: Civil Constructors)
  - a. Work will begin in July.
  - b. Work complete: \$0. Remaining work: \$1,360,095
8. County Crack Sealing (Sec 20-00000-04-GM) (Contr: Patriot Pavement Maintenance)
  - a. Work put off until September.
  - b. Work complete: \$0. Remaining work: \$99,059
9. Flagg Twp Paving – Indian Trail & Centerview Subs (Section 20-06000-01-GM)
  - a. Contractor: Rock Road Companies.
  - b. Project complete.
  - c. Work complete: ~\$116,000. Remaining work: \$0
10. Flagg Twp – Thorpe Road/ Klondike Rd Reconstruction (Section 20-06139-00-WR)
  - a. Contracts executed. Work expected to begin in July.
  - b. Work complete: \$0. Remaining work: \$247,086
11. Rockvale Twp Paving – Pleasant Grove Rd (Section 20-21000-00-GM)
  - a. Contractor: Martin & Company Excavating. Project complete.
  - b. Work complete: ~\$84,000. Remaining work: \$0.
12. Rockvale Township CIR – Deer Path Rd (Section 20-21131-00-RS)
  - a. Contractor: Martin & Company Excavating. Punchlist items remain.
  - b. Work complete: ~\$225,000. Remaining work: \$0.
13. Oregon-Nashua Twp Paving – Oregon Trail Rd (Section 20-26129-00-RS)
  - a. Contractor: Martin & Company Excavating. Project complete.
  - b. Work complete: \$207,375. Remaining work: \$0.

Road & Bridge Committee Agenda  
July 14, 2020

14. City of Oregon Curb & Gutter, Sidewalk and Street Resurf. (Martin & Co Excavating)
  - a. Majority of project complete. Will complete the Jefferson St/6<sup>th</sup> St intersection when jail site work is under way.
  - b. Work complete: ~\$284,090. Remaining work: \$11,000.
15. County Striping (Contractor: Countryman, Inc.)
  - a. Work to begin in August or September.
  - b. Work complete: \$0. Remaining work: \$53,539.
16. Mt. Morris Rd Pipe Culverts & Grading (Day Labor)
17. Meridian Rd Pipe Culverts & Grading (Day Labor)
18. County Patching (Day Labor)
19. 2019/2020 Bridge Inspections
  - a. Inspections complete and submitted to IDOT.
  - b. Summary reports complete and distributed.

Total 2020 work under contract: \$4,886,078

Total 2020 contracted work completed: \$1,842,365

Remaining 2020 contracted work: \$3,043,713

2020 MFT & TRF Distributions Beginning April 2020

County	2020 Fees Share Report (SOS Reported April 2020)	2020 Actual Distribution (Cumulative)	Corrected Share Report	2020 Corrected Distribution (Cumulative)	2 Month Difference Between Actual 2020 Receipts and Corrected Numbers	Potential Annual Difference Between 2020 Original and 2020 Corrected If Not Caught
ADAMS	0.820%	\$181,220.27	1.034%	\$228,515.52	-\$47,295.25	-\$356,444.02
ALEXANDER	0.061%	\$13,525.61	0.077%	\$17,055.55	-\$3,529.94	-\$26,603.66
BOND	0.202%	\$44,613.03	0.255%	\$56,256.24	-\$11,643.20	-\$87,749.84
BOONE	0.533%	\$117,855.46	0.673%	\$148,613.63	-\$30,758.17	-\$231,811.12
BROWN	0.114%	\$25,196.61	0.144%	\$31,772.47	-\$6,575.86	-\$49,559.46
BUREAU	0.471%	\$104,045.39	0.594%	\$131,199.38	-\$27,153.99	-\$204,647.96
CALHOUN	0.072%	\$15,950.87	0.091%	\$20,113.77	-\$4,162.89	-\$31,373.94
CARROLL	0.255%	\$56,309.35	0.321%	\$71,005.08	-\$14,695.73	-\$110,755.43
CASS	0.181%	\$39,972.39	0.228%	\$50,404.47	-\$10,432.08	-\$78,622.11
CHAMPAIGN	1.651%	\$364,879.16	2.082%	\$460,106.10	-\$95,226.94	-\$717,684.60
CHRISTIAN	0.458%	\$101,189.78	0.577%	\$127,598.51	-\$26,408.72	-\$199,031.23
CLARK	0.240%	\$53,136.70	0.303%	\$67,004.43	-\$13,867.73	-\$104,515.12
CLAY	0.200%	\$44,191.45	0.252%	\$55,724.63	-\$11,533.18	-\$86,920.62
CLINTON	0.498%	\$110,012.60	0.628%	\$138,723.92	-\$28,711.32	-\$216,384.92
COLES	0.494%	\$109,083.60	0.622%	\$137,552.47	-\$28,468.87	-\$214,557.66
CRAWFORD	0.251%	\$55,492.16	0.317%	\$69,974.62	-\$14,482.46	-\$109,148.10
CUMBERLAND	0.141%	\$31,112.63	0.178%	\$39,232.46	-\$8,119.84	-\$61,195.74
DEKALB	0.994%	\$219,565.21	1.253%	\$276,867.80	-\$57,302.59	-\$431,865.07
DE WITT	0.424%	\$93,694.47	0.267%	\$59,081.59	\$34,612.88	\$260,862.44
DOUGLAS	0.255%	\$56,449.04	0.322%	\$71,181.23	-\$14,732.19	-\$111,030.19
DU PAGE	19.803%	\$4,376,079.53	12.488%	\$2,759,641.73	\$1,616,437.80	\$12,182,398.41
EDGAR	0.226%	\$49,991.75	0.285%	\$63,038.71	-\$13,046.95	-\$98,329.30
EDWARDS	0.137%	\$30,362.65	0.173%	\$38,286.76	-\$7,924.11	-\$59,720.61
EFFINGHAM	0.604%	\$133,486.62	0.762%	\$168,324.24	-\$34,837.62	-\$262,556.21
FAYETTE	0.289%	\$63,862.25	0.364%	\$80,529.16	-\$16,666.91	-\$125,611.33
FORD	0.197%	\$43,631.47	0.249%	\$55,018.51	-\$11,387.03	-\$85,819.19
FRANKLIN	0.419%	\$92,639.49	0.529%	\$116,816.73	-\$24,177.25	-\$182,213.56
FULTON	0.415%	\$91,675.95	0.523%	\$115,601.74	-\$23,925.78	-\$180,318.38
GALLATIN	0.091%	\$20,059.15	0.114%	\$25,294.22	-\$5,235.08	-\$39,454.54
GREENE	0.186%	\$41,190.16	0.235%	\$51,940.05	-\$10,749.90	-\$81,017.35
GRUNDY	0.714%	\$157,731.94	0.900%	\$198,897.16	-\$41,165.22	-\$310,244.58
HAMILTON	0.122%	\$26,973.86	0.154%	\$34,013.56	-\$7,039.70	-\$53,055.17
HANCOCK	0.272%	\$60,108.52	0.343%	\$75,795.77	-\$15,687.25	-\$118,228.07
HARDIN	0.041%	\$9,150.26	0.052%	\$11,538.31	-\$2,388.05	-\$17,997.73
HENDERSON	0.109%	\$24,076.23	0.137%	\$30,359.69	-\$6,283.46	-\$47,355.78
HENRY	0.637%	\$140,655.87	0.803%	\$177,364.54	-\$36,708.67	-\$276,657.48
IROQUOIS	0.424%	\$93,801.89	0.535%	\$118,282.51	-\$24,480.62	-\$184,499.91
JACKSON	0.504%	\$111,484.02	0.636%	\$140,579.36	-\$29,095.34	-\$219,279.07
JASPER	0.162%	\$35,701.28	0.204%	\$45,018.67	-\$9,317.40	-\$70,221.21
JEFFERSON	0.390%	\$86,247.13	0.492%	\$108,756.09	-\$22,508.96	-\$169,640.38
JERSEY	0.262%	\$57,804.64	0.330%	\$72,890.61	-\$15,085.98	-\$113,696.53
JO DAVIES	0.605%	\$133,746.04	0.382%	\$84,342.00	\$49,404.04	\$372,337.04
JOHNSON	0.139%	\$30,634.31	0.175%	\$38,629.32	-\$7,995.01	-\$60,254.94
KANE	4.753%	\$1,050,229.96	5.993%	\$1,324,321.21	-\$274,091.25	-\$2,065,708.16
KANKAKEE	1.083%	\$239,374.28	1.366%	\$301,846.69	-\$62,472.41	-\$470,827.75
KENDALL	1.146%	\$253,162.92	1.445%	\$319,233.92	-\$66,071.00	-\$497,948.77
KNOX	0.519%	\$114,697.32	0.654%	\$144,631.27	-\$29,933.95	-\$225,599.35
LAKE	6.389%	\$1,411,896.81	8.057%	\$1,780,376.64	-\$368,479.83	-\$2,777,074.42
LA SALLE	2.599%	\$574,391.70	1.639%	\$362,210.36	\$212,181.33	\$1,599,119.71
LAWRENCE	0.175%	\$38,723.60	0.221%	\$48,829.77	-\$10,106.17	-\$76,165.86
LEE	0.396%	\$87,568.28	0.500%	\$110,422.04	-\$22,853.76	-\$172,238.96
LIVINGSTON	0.473%	\$104,598.19	0.597%	\$131,896.45	-\$27,298.26	-\$205,735.26
LOGAN	0.340%	\$75,108.28	0.429%	\$94,710.19	-\$19,601.92	-\$147,731.24
MC DONOUGH	0.604%	\$133,486.11	0.381%	\$84,164.47	\$49,321.64	\$371,716.05
MC HENRY	6.265%	\$1,384,475.80	3.951%	\$873,112.13	\$511,363.67	\$3,853,928.67
MC LEAN	3.639%	\$804,249.71	2.295%	\$507,132.31	\$297,117.40	\$2,239,246.38

2020 MFT & TRF Distributions Beginning April 2020

County	2020 Fees Share Report (SOS Reported April 2020)	2020 Actual Distribution (Cumulative)	Corrected Share Report	2020 Corrected Distribution (Cumulative)	2 Month Difference Between Actual 2020 Receipts and Corrected Numbers	Potential Annual Difference Between 2020 Original and 2020 Corrected If Not Caught
MACON	1.125%	\$248,682.13	1.419%	\$313,583.72	-\$64,901.59	-\$489,135.45
MACOUPIN	0.638%	\$140,876.91	0.804%	\$177,643.27	-\$36,766.36	-\$277,092.25
MADISON	2.579%	\$569,827.08	3.252%	\$718,541.76	-\$148,714.68	-\$1,120,798.77
MARION	0.439%	\$96,997.60	0.553%	\$122,312.24	-\$25,314.64	-\$190,785.58
MARSHALL	0.177%	\$39,133.95	0.223%	\$49,347.21	-\$10,213.26	-\$76,972.97
MASON	0.201%	\$44,517.43	0.254%	\$56,135.69	-\$11,618.25	-\$87,561.80
MASSAC	0.146%	\$32,199.35	0.184%	\$40,602.80	-\$8,403.45	-\$63,333.23
MENARD	0.169%	\$37,244.97	0.213%	\$46,965.25	-\$9,720.27	-\$73,257.52
MERCER	0.220%	\$48,544.48	0.277%	\$61,213.72	-\$12,669.24	-\$95,482.63
MONROE	0.430%	\$95,111.17	0.543%	\$119,933.48	-\$24,822.31	-\$187,075.14
MONTGOMERY	0.374%	\$82,648.36	0.472%	\$104,218.10	-\$21,569.74	-\$162,561.91
MORGAN	0.425%	\$93,888.23	0.536%	\$118,391.38	-\$24,503.15	-\$184,669.73
MOULTRIE	0.200%	\$44,111.45	0.252%	\$55,623.75	-\$11,512.30	-\$86,763.26
OGLE	0.635%	\$140,317.67	0.801%	\$176,938.07	-\$36,620.40	-\$275,992.27
PEORIA	1.866%	\$412,452.57	2.354%	\$520,095.32	-\$107,642.75	-\$811,257.23
PERRY	0.222%	\$48,975.01	0.279%	\$61,756.61	-\$12,781.60	-\$96,329.45
PIATT	0.226%	\$49,947.40	0.285%	\$62,982.78	-\$13,035.38	-\$98,242.06
PIKE	0.249%	\$55,013.57	0.314%	\$69,371.13	-\$14,357.56	-\$108,206.76
POPE	0.043%	\$9,464.32	0.054%	\$11,934.34	-\$2,470.02	-\$18,615.47
PULASKI	0.065%	\$14,334.98	0.082%	\$18,076.16	-\$3,741.17	-\$28,195.62
PUTNAM	0.088%	\$19,377.12	0.111%	\$24,434.20	-\$5,057.08	-\$38,113.06
RANDOLPH	0.395%	\$87,252.17	0.498%	\$110,023.43	-\$22,771.26	-\$171,617.20
RICHLAND	0.215%	\$47,594.03	0.272%	\$60,015.22	-\$12,421.19	-\$93,613.19
ROCK ISLAND	2.569%	\$567,746.67	1.620%	\$358,002.75	\$209,743.91	\$1,580,749.91
ST. CLAIR	4.891%	\$1,080,919.88	3.084%	\$681,559.47	\$399,360.41	\$3,009,808.15
SALINE	0.287%	\$63,348.35	0.361%	\$79,881.14	-\$16,532.79	-\$124,600.52
SANGAMON	2.054%	\$453,803.97	2.590%	\$572,238.69	-\$118,434.72	-\$892,591.71
SCHUYLER	0.102%	\$22,558.33	0.129%	\$28,445.65	-\$5,887.32	-\$44,370.22
SCOTT	0.076%	\$16,903.58	0.096%	\$21,315.12	-\$4,411.53	-\$33,247.83
SHELBY	0.313%	\$69,151.94	0.395%	\$87,199.37	-\$18,047.42	-\$136,015.67
STARK	0.099%	\$21,840.38	0.125%	\$27,540.32	-\$5,699.95	-\$42,958.06
STEPHENSON	0.514%	\$113,502.30	0.648%	\$143,124.37	-\$29,622.07	-\$223,248.84
TAZEWELL	1.476%	\$326,060.41	1.861%	\$411,156.35	-\$85,095.94	-\$641,331.60
UNION	0.187%	\$41,328.27	0.236%	\$52,114.21	-\$10,785.94	-\$81,289.01
VERMILION	0.741%	\$163,838.65	0.935%	\$206,597.61	-\$42,758.96	-\$322,255.94
WABASH	0.140%	\$30,965.91	0.177%	\$39,047.46	-\$8,081.55	-\$60,907.16
WARREN	0.202%	\$44,544.44	0.254%	\$56,169.74	-\$11,625.30	-\$87,614.92
WASHINGTON	0.264%	\$58,380.17	0.333%	\$73,616.35	-\$15,236.18	-\$114,828.56
WAYNE	0.227%	\$50,107.75	0.286%	\$63,184.98	-\$13,077.23	-\$98,557.45
WHITE	0.205%	\$45,361.50	0.259%	\$57,200.04	-\$11,838.54	-\$89,222.01
WHITESIDE	0.629%	\$138,950.81	0.793%	\$175,214.49	-\$36,263.68	-\$273,303.78
WILL	6.691%	\$1,478,542.47	8.437%	\$1,864,415.62	-\$385,873.15	-\$2,908,160.45
WILLIAMSON	0.674%	\$148,964.96	0.850%	\$187,842.15	-\$38,877.19	-\$293,000.72
WINNEBAGO	2.556%	\$564,726.90	3.222%	\$712,110.53	-\$147,383.63	-\$1,110,767.18
WOODFORD	0.532%	\$117,504.44	0.671%	\$148,171.00	-\$30,666.56	-\$231,120.70

100.000% \$22,098,117.790 100.000% \$22,098,117.790

\$0.000

\$0.000

**From:** Seck, Bablibile S.

**Sent:** Friday, July 10, 2020 11:13 AM

**To:** Ratermann, Duane <[dratermann@co.knox.il.us](mailto:dratermann@co.knox.il.us)>; Jeremy Ciesiel <[jciesiel@oglecounty.org](mailto:jciesiel@oglecounty.org)>; David Anderson <[leecoeng@comcast.net](mailto:leecoeng@comcast.net)>; Molly Rockford <[mrockford@illinoisstrategies.com](mailto:mrockford@illinoisstrategies.com)>

**Cc:** DOT.CO.Local Roads Engineers <[DOT.CO.LocalRoadsEngineers@Illinois.gov](mailto:DOT.CO.LocalRoadsEngineers@Illinois.gov)>; Ahmad, Masood <[Masood.Ahmad@illinois.gov](mailto:Masood.Ahmad@illinois.gov)>; Chery, Steve <[Steve.Chery@Illinois.gov](mailto:Steve.Chery@Illinois.gov)>; Primm, Holly M. <[Holly.Primm@illinois.gov](mailto:Holly.Primm@illinois.gov)>; Lupton, Greg S <[Greg.Lupton@illinois.gov](mailto:Greg.Lupton@illinois.gov)>

**Subject:** MFT correction for April and May allotments

Good morning,

As you maybe aware, there was a technical issue with the Illinois Secretary of State's (ILSOS) Vehicle Registration Fees (VRF) data given to IDOT in April. The concern was raised by members of IACE, and IDOT agreed the matter needed review. The nine counties who ILSOS recognizes a space in their name (DeWitt, DuPage, JoDaviess, LaSalle, McDonough, McHenry, McLean, Rock Island, Saint Clair), had their VRF overstated (roughly doubled). Since Motor Fuel Tax distribution is calculated based on a ratio of each county's own VRF to the Statewide aggregate VRF, this resulted in those nine counties receiving more MFT for the April and May allotments distributed in May and June respectively. This conversely means that 92 counties received less than they were entitled to receive. The total distribution of MFT to the 101 counties was accurate, but the individual county allotments were all impacted. Cook County was not affected as they receive a separate distribution.

To expeditiously rectify this manner, we have worked with the ILSOS to receive corrected VRF. This corrected VRF information has been thoroughly reviewed by IDOT staff and members of IACE. The ILSOS has verified the last 4 years and indicated this coding error in their systems only affected the data we received in April for the April and May allotments of this year. They also indicated that , this programming error has been corrected for the future. The April and May Allotments for the 101 counties have been recalculated using the corrected data. To ensure adequate MFT allotments, and since the incorrect data was used on allotments for two months (April and May), the decision was made to spread the corrective action over two months (June and July) .

For June and July allotments respectively, the 9 counties noted above will receive an allotment calculated as follow: allotments from MFT & TRF funds calculated based on the corrected data minus half of the total of surplus received for April & May allotments from MFT & TRF funds.

The rest of the 92 counties that were underpaid will receive allotment calculated as follow: allotments from MFT & TRF funds calculated based on the corrected data plus half of the total of the shortfall received for April & May allotments from MFT & TRF funds.

We understand this error is frustrating and occurred in an already difficult budgeting time. Thank you for your understanding and for bringing your concerns to us so that we could correct this as soon as possible. We intend to have the June allotments to LPA's next week.

Please share with the rest of the group and anyone impacted as you see fit and do not hesitate to contact me if you have further questions.

Thanks,

**Stephane B. Seck-Birhame, P.E., PTOE**

Local Program Development Engineer

Illinois Department of Transportation

Central Bureau of Local Roads & Streets

2300 South Dirksen Parkway

Springfield, IL, 62764

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