

Ogle County Planning & Zoning Department

911 W. Pines Road
Oregon, IL 61061
(815) 732-1190
Fax: (815) 732-3709

OGLE COUNTY ZONING INSPECTION PROCEDURES FOR DWELLINGS

To schedule an inspection, please have your Zoning Certificate number available and contact the Ogle County Planning & Zoning Department at (815) 732-1190 at least one day (24 hours) in advance.

It shall be the responsibility of the applicant to contact the Ogle County Planning & Zoning Department for Zoning Ordinance compliance inspections as follows:

- 1) Stakeout: After the Zoning Certificate has been issued and when the project has been clearly marked (with stakes, paint or other suitable method) in the approved location. Property lines and survey pins must also be clearly indicated. It is the responsibility of the applicant to locate property lines and survey pins.
- 2) Footings: After the footings have been formed, but prior to placing of materials.
- 3) Occupancy Certificate: Issued upon completion of the project. Except in the case of a building or structure to be used exclusively for agriculture, no building or structure, or addition thereto, shall be occupied until an Occupancy Certificate has been issued by the Ogle County Zoning Department. Every application for a Zoning Certificate shall be deemed an application for an Occupancy Certificate.

CHECK LIST FOR YOUR OCCUPANCY CERTIFICATE

- Outside must be completed including all siding, trim, decks and porches.
- Proof of final septic inspection (issued by the Ogle County Health Department). The number of bedrooms must be the same as was issued on the septic permit.
- All utilities installed and operational including water, electricity and HVAC.
- Inside must be substantially finished (subject to the inspector's discretion if questionable).

Any further construction after an Occupancy Certificate has been issued will require a separate Zoning Certificate. This includes, but is not necessarily limited to decks, porches, utility sheds and swimming pools with a capacity of 5,000 gal. or greater (both above-ground and in-ground).