

## **Site Plan Checklist**

### **Ogle County Planning & Zoning Department**

Please use this checklist to ensure that your application is complete. Site Plans submitted as part of an application to the Ogle County Planning & Zoning Department for a Zoning Certificate must contain the following information, as applicable:

Lot lines (property lines) of the subject parcel(s) or zoning lot(s) and dimensions.

Any existing building(s) and/or structure(s).

Existing well(s) location.

Existing septic system location (including septic tank, septic field lines, and/or any other component of the septic system).

Any easements (drainage, utility, etc.).

Public and/or private roads including right-of-way lines (include street or road names).

Scale and north arrow. Note: The scale must be to an even engineer's scale (for example, 1" = 20', 1" = 100', or any even scale that is appropriate so that the subject parcel fits the size of the paper).

Any other critical information, including Special Flood Hazard Areas (floodplain) delineated.

Proposed Improvements: Proposed buildings and/or structures (including well and septic system, if required) and proposed driveway and culvert locations. Indicate linear distances from proposed building(s) and/or structure(s) to lot lines, street or road right-of-way lines, and existing buildings and/or structures. For minimum building setback and yard area requirements, please refer to the *Ogle County Amendatory Zoning Ordinance*.

**Please be advised that if the site plan does not contain all of the above information, as applicable, the approval of your application may be delayed, or the application may be denied due to insufficient information. It is the responsibility of the applicant to ensure that all information submitted is as accurate as possible!**